

**RESOLUTION AUTHORIZING THE ASHTABULA COUNTY DEPARTMENT OF COMMUNITY SERVICES AND PLANNING TO APPLY FOR, ACCEPT AND ENTER INTO A WATER POLLUTION CONTROL LOAN FUND AGREEMENT ON BEHALF OF THE ASHTABULA COUNTY BOARD OF COMMISSIONERS FOR THE REPAIR AND REPLACEMENT OF HOME SEWAGE TREATMENT SYSTEMS**

WHEREAS, the County of Ashtabula seeks to repair and/or replace failing home sewage treatment systems;  
and

WHEREAS, the County of Ashtabula intends to apply to the Water Pollution Control Loan Fund (WPCLF) for the repair and/or replacement of failing home sewage treatment systems; and

WHEREAS, the Ohio Water Pollution Control Loan Fund requires the government authority to pass legislation for application of a loan and the execution of a WPCLF assistance agreement; now

THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Ashtabula County, Ohio:

SECTION 1. That President Commissioner J.P Ducro, be and is hereby authorized to apply for a WPCLF assistance agreement, sign all documents for and enter into a Water Pollution Control Loan Fund with the Ohio Environmental Protection Agency for the repair and/or replacement of failing home sewage treatment systems on behalf of the County of Ashtabula, Ohio.

SECTION 2. That this Resolution shall take effect and be in force from and after the earliest period allowed by law.

**ASHTABULA COUNTY COMMISSIONERS  
CERTIFICATION PAGE**

Resolution No. 2022-390

August 30, 2022

**RESOLUTION AUTHORIZING THE ASHTABULA COUNTY DEPARTMENT OF COMMUNITY SERVICES AND PLANNING TO APPLY FOR, ACCEPT AND ENTER INTO A WATER POLLUTION CONTROL LOAN FUND AGREEMENT ON BEHALF OF THE ASHTABULA COUNTY BOARD OF COMMISSIONERS FOR THE REPAIR AND REPLACEMENT OF HOME SEWAGE TREATMENT SYSTEMS**

Upon the motion of Kathryn L. Whittington, seconded by Casey R. Kozlowski.

**VOTE:**

J.P. Ducro IV

Absent

Casey R. Kozlowski

Aye

Kathryn L. Whittington

Aye

**CERTIFICATE OF CLERK**

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution acted upon and duly passed by the Board of County Commissioners of Ashtabula County, Ohio, on the date noted above.



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Lisa Hawkins, Clerk of the Board  
Board of County Commissioners  
Ashtabula County, Ohio



**6.0 Contact Information**

Using the check boxes below, indicate the best project contact for addressing project related questions.

**Borrower's Authorized Representative**

Name J.P. Ducro IV Title President, Board of County Commissioners  
 Address 25 W. Jefferson Street  
 City Jefferson Zip 44047  
 Telephone 440-576-3750 Cell \_\_\_\_\_  
 Email jpducro@ashtabulacounty.us

**Borrower's Additional Contact (if different than Borrower's Authorized Representative)**

Name Jake Brand Title Director, Community Services & Planning  
 Address 25 W. Jefferson Street  
 City Jefferson Zip 44047  
 Telephone 440-576-3825 Cell \_\_\_\_\_  
 Email jabrand@ashtabulacounty.us

**System Operator**

Name \_\_\_\_\_ Title \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ Zip \_\_\_\_\_  
 Telephone \_\_\_\_\_ Cell \_\_\_\_\_  
 Email \_\_\_\_\_

**Consulting Engineer**

Name \_\_\_\_\_ Title \_\_\_\_\_  
 Firm \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ Zip \_\_\_\_\_  
 Telephone \_\_\_\_\_ Cell \_\_\_\_\_  
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**WRRSP Program Outreach**

If your organization is interested in learning more about the WRRSP discount or sponsoring a project, please provide a contact name and e-mail below. Program staff will reach out to coordinate a meeting. Additional information is also available at <https://epa.ohio.gov/divisions-and-offices/environmental-financial-assistance/financial-assistance/water-resource-restoration-sponsor-program>

Contact Name: \_\_\_\_\_ Email: \_\_\_\_\_

**7.0 Source of Pledged Revenues**

To obtain a loan from Ohio EPA, the Borrower is required to pledge the user revenues derived from the ownership and operation of their system (i.e. user charge system) as security for the loan. It can also be used as the dedicated source of repayment. The user revenues, after deductions for the operating and maintenance and previous debt obligations, must be able to support the repayment of the loan. However, unless prohibited by law, the Borrower can also choose any of the following as a dedicated source of loan repayment, with the user rates remaining as the security.

Please indicate the intended source of loan repayment below. (More than one source can be used.)

Revenue from:

- User Charges
- General Taxes
- Assessments - Provide authorizing legislation
- Other: Indicate source \_\_\_\_\_
- Other: Indicate source \_\_\_\_\_

**8.0 Other Funding Sources**

Indicate any other loans and/or grants the entity may be securing for this project. Please include the estimated award date and amount.

	<u>Est. Award Date</u>	<u>Est. Amount</u>		<u>Est. Award Date</u>	<u>Est. Amount</u>
OWDA	_____	_____	GO bonds	_____	_____
OPWC	_____	_____	Revenue Bonds	_____	_____
CDBG	_____	_____	USDA-RD Loans	_____	_____
ARC	_____	_____	Other	_____	_____
			Specify Other Funding Source:	_____	_____

**9.0 WPCLF Required Environmental Information**

Do any of the following apply to your project? If so, please attach the corresponding data or information that indicates how the following items will be addressed by the project. A detailed description of the items listed below can be reviewed in the loan nomination instructions.

- Sewage Backups\*
- Dry Weather Overflows\*
- Wet Weather Overflows\*
- Surface Water Exceeds WQS for Bacteria
- Failing Household Sewage Treatment Systems
- Potential Impacts to Ground Water
- Potentially Impacted Surface Waters

**10.0 Sewage Overflow Control Information**

If you checked any of the items with an asterisk (\*) in the section above then your project is intended to address public health or water quality impacts due to either dry or wet weather overflows from either sanitary sewers or combined sewers.

This project will reduce the number of backup events by 50% or more, or eliminate occurrences of backups into buildings due to inadequate capacity of sewers or equalization basins to handle flows during wet weather conditions. **Answer Question 1** \_\_\_\_\_

This project will eliminate dry weather overflows (these are not WWTP bypasses) due to inadequate capacity of sewers to carry flows during dry weather conditions from either a sanitary sewer system or a combined sewer system. **Answer Question 2** \_\_\_\_\_

This project will reduce or eliminate the volume or frequency of one or more wet weather overflows (not WWTP bypasses) by constructing separate sewers (installing new storm and/or sanitary sewers). **Answer Question 3** \_\_\_\_\_

This project will reduce or eliminate the volume or frequency of one or more wet weather overflows (not WWTP bypasses) by constructing additional storage of wet weather flow. **Answer Question 3** \_\_\_\_\_

This project will reduce or eliminate the volume or frequency of one or more wet weather overflows (not WWTP bypasses) by constructing additional treatment at combined sewer overflows (CSO) outfalls (e.g. swirl concentrators). **Answer Question 3** \_\_\_\_\_

This project will reduce or eliminate the volume or frequency of one or more wet weather overflows (not WWTP bypasses) by constructing express sewers to route sanitary flow out of the combined sewer directly to the WWTP. **Answer Question 3** \_\_\_\_\_

**Question #1: Sewage Backups in Basements or onto Streets or Properties**

Number of basement/residential street/property backup occurrences due to inadequate capacity of sewers that have activated within the past two calendar years. \_\_\_\_\_

Number of expected backup occurrences due to inadequate capacity of sewers after construction of this project is completed (must achieve 50% or greater reduction in occurrences to be awarded these points). \_\_\_\_\_

**Question #2: Dry Weather Overflows**

Number of dry weather overflow occurrences due to inadequate capacity of sewers that have activated within the past two calendar years. (Attach a list of locations of dry weather overflows due to inadequate capacity of sewers) \_\_\_\_\_

**Question #3: Wet Weather Overflows (indicate only one overflow point per line - attach additional info)**

<u>Name/ID of sewer overflow(s) impacted by the project</u>	<u>Has this overflow been active in the past two years?</u>	<u>Will this overflow be eliminated?</u>	<u>Stream to which the sewer overflow(s) discharges</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**11.0 Wastewater Rate Information**

Is sewer service currently provided to residents in the project service area? **No**

If Yes, attach a copy of the Sewer Rate Ordinance, Resolution, current rates and user charges. Be sure to specify the basis (i.e., ft<sup>3</sup> or 1,000s of gallons) as well as the billing period (i.e., monthly or quarterly). If sewer users are not charged, explain:

**12.0 Project Schedules for Planning, Design, Construction, and HSTS**

**PLANNING SCHEDULE**

- 1. Submit a complete Loan Application with dedicated source of repayment and draft engineering agreement with scope of planning activities to be funded through this loan (no later than 60 days prior to #3) \_\_\_\_\_
- 2. Sign loan documents and return to DEFA (no later than 15 days prior to #3) \_\_\_\_\_
- 3. We request a Planning Loan by (indicate the 1<sup>st</sup> of the Month in which Loan is requested) \_\_\_\_\_
- 4. Loan Awarded at OWDA Board Meeting (Loan awards can be scheduled for January through October and December – no November scheduled awards) \_\_\_\_\_

**DESIGN SCHEDULE**

- 1. Submit approvable Project Planning information, including complete I/I Analysis (generally 120 days prior to #4) \_\_\_\_\_
- 2. Submit a complete Loan Application which should include the borrower's financial information, a certified copy of legislation authorizing the borrower to enter into a Loan Agreement with Ohio EPA and OWDA, a copy of the utility's User Charge System & Use ordinance and the engineering agreements. (90 days prior to #4) \_\_\_\_\_
- 3. Sign loan documents and return to DEFA (no later than 15 days prior to #4) \_\_\_\_\_
- 4. We request a Design Loan by (1<sup>st</sup> of Month in which Loan is Awarded) \_\_\_\_\_
- 5. Loan Awarded at OWDA Board Meeting (Loan awards can be scheduled for January through October and December – no November scheduled awards) \_\_\_\_\_

**CONSTRUCTION SCHEDULE**

- 1. Submit approvable Project Planning information and Director's General Plan approval (if applicable), including complete I/I Analysis (generally 200 days prior to #8) \_\_\_\_\_
- 2. Submit complete Permit-to-Install / Plan Approval application (if applicable), including application, review fee, detail plans, contract documents, and specifications (170 days prior to #8) \_\_\_\_\_
  - 2a. If the project requires a General Plan and review of detailed plans by DDAGW Engineering section (typically plant improvement projects), submit detailed plans to DDAGW (210 days prior to #8) \_\_\_\_\_
- 3. Submit a complete Loan Application which should include the borrowers financial information, a certified copy of legislation authorizing the Borrower to enter into a Loan Agreement with Ohio EPA and OWDA, a copy of the utility's User Charge System & Use ordinance and the engineering agreements. (150 days prior to #8) \_\_\_\_\_
- 4. Advertise for construction bids (no later than 60 days prior to #8) \_\_\_\_\_
- 5. Open construction bids (no later than 30 days prior to #8) Be sure to allow for a minimum of 60 days to award contracts \_\_\_\_\_
- 6. Submit bid information to DEFA (no later than 21 days prior to #8) \_\_\_\_\_
- 7. Sign loan documents and return to DEFA (no later than 7 days prior to #8) \_\_\_\_\_
- 8. We request a Construction Loan by (1<sup>st</sup> of Month in which Loan is Awarded) \_\_\_\_\_
- 9. Loan Awarded at OWDA Board Meeting (Loan awards can be scheduled for January through October and December – no November scheduled awards) \_\_\_\_\_

**HOUSEHOLD SEWAGE TREATMENT SYSTEM SCHEDULE**

- 1. Submit a certified copy of legislation authorizing the borrower to enter into a Loan Agreement with Ohio EPA and OWDA April 1st
- 2. Submit a draft model construction contract document for Ohio EPA review April 1st
- 3. Submit a complete Loan Application April 30th

**13.0 Preparer Information**

This Nomination was prepared by (Name & Title): Jake Brand, Director

Signature: Jake Brand  
 Date: 8/18/22 Telephone Number: 440-576-3825

**14.0 Authorized Representative Approval**

To the best of my knowledge and belief, as a representative of the governing entity, all information contained in this nomination for is true and correct.

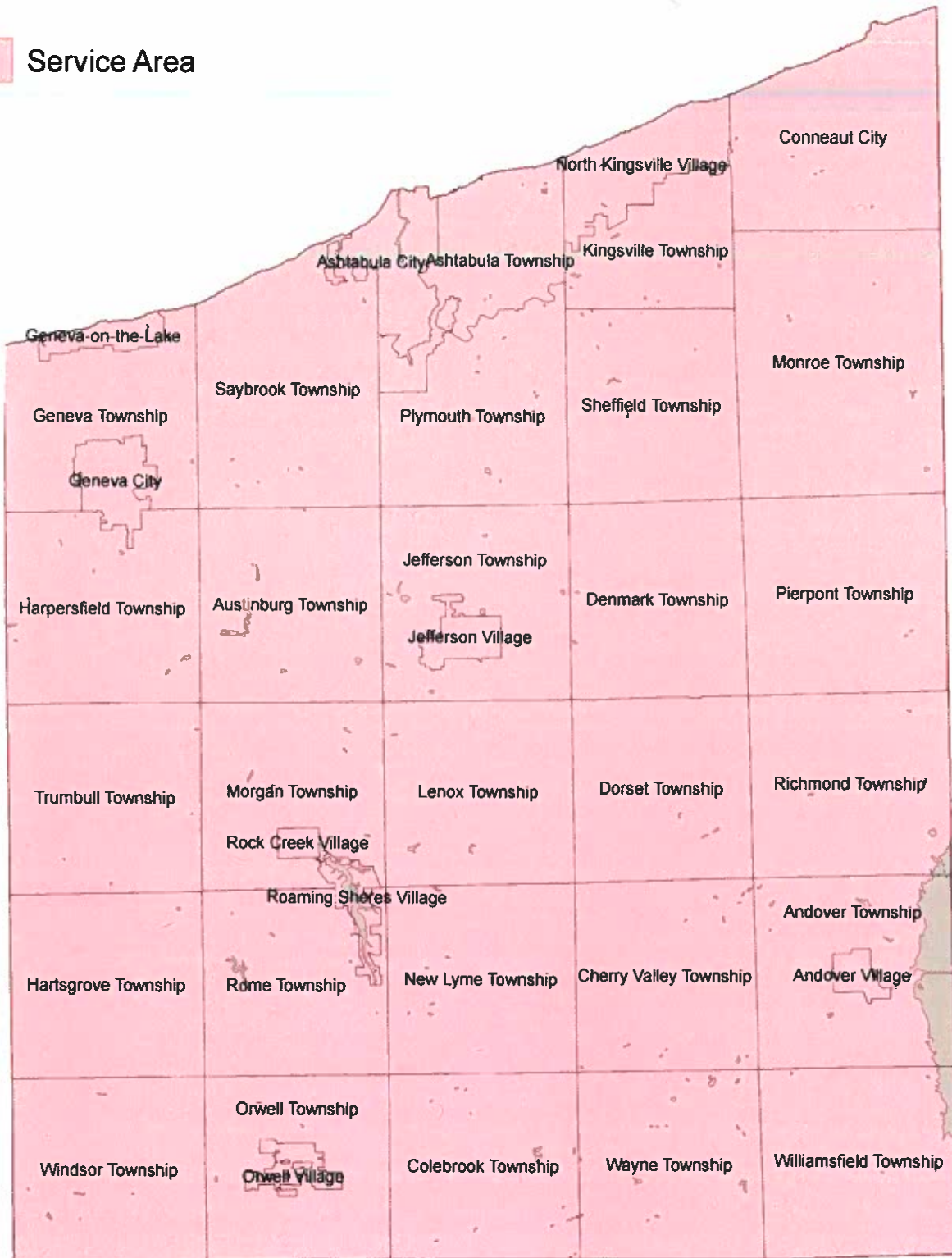
Entity's Representative: J.P. Ducro IV  
 Title: President, Ashabula County Board of Commissioners

Signature: [Signature] Date: 8-30-22  
 Nomination Form Date

# 2023 WPCLF-HSTS Project Area

## County Wide Ashtabula County

 Service Area



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