

**RESOLUTION RECEIVING AND AWARDING PROPOSALS FOR HOME DELIVERED MEALS, PERSONAL CARE, PROTECTIVE SERVICES, TRANSPORTATION SERVICES AND INDEPENDENCE AND WELLNESS, SENIOR SERVICE PROGRAMS, ACDJFS**

WHEREAS, On June 21, 2022, by Resolution No. 2022-300, proposals were ordered for the Ashtabula County Job and Family Services Senior Service Programs for eligible residents of Ashtabula County; and

WHEREAS, proposals were received, as follows:

**RFP # 5-23 Home Delivered Meals, Senior Levy Services**

It is the recommendation of Ashtabula County Job & Family Services and the Senior Levy RFP Evaluation Committee to award sub-grant agreements to the following Providers for the specified Senior Levy services:

<b>Providers &amp; Contract #:</b>	<b>Services:</b>	<b>Agreement Amounts:</b>
Country Neighbor Program, Inc. #23-4001-S	Home Delivered Meals	\$245,490.00
Ashtabula County Community Action Agency #23-4002-S	Home Delivered Meals	\$333,165.00
<b>Total Senior Levy Funds:</b>	<b>\$578,655.00</b>	

**RFP # 6-23 Personal Care, Senior Levy Services**

<b>Providers &amp; Contract #:</b>	<b>Services:</b>	<b>Agreement Amounts:</b>
Ashtabula Regional Home Health Services #23-4015-S	Personal Care	\$138,158.07
Country Neighbor Program, Inc. #23-4016-S	Personal Care	\$36,600.00
<b>Total Senior Levy Funds</b>	<b>\$174,758.07</b>	

**RFP # 7-23 Transportation, Senior Levy Services**

<b>Providers &amp; Contract #:</b>	<b>Services:</b>	<b>Agreement Amounts:</b>
Ashtabula County Transportation System #23-4017-S	Transportation	\$71,572.80

Country Neighbor Program, Inc. #23-4018-S	Transportation	\$323,950.00
<b>Total Senior Levy Funds:</b>	<b>\$395,522.80</b>	

**RFP # 8-23 Independence & Wellness, Senior Levy Services**

<b>Providers &amp; Contract #:</b>	<b>Services:</b>	<b>Agreement Amounts:</b>
Ashtabula County Council on Aging #23-4003-S	Chore	\$32,368.00
Conneaut Human Resource Center #23-4004-S	Chore	\$1,618.40
Country Neighbor Program, Inc. #23-4005-S	Chore	\$7,325.00
Conneaut Human Resource Center #23-4006-S	Independence & Wellness	\$34,900.00
Country Neighbor Program, Inc. #23-4007-S	Independence & Wellness	\$53,833.60
Country Neighbor Program, Inc. #23-4007-S	Independence & Wellness-Congregate Meals	\$21,800.00
Geneva Area Seniors Corporation #23-4008-S	Independence & Wellness	\$53,892.40
Ashtabula County Community Action Agency #23-4009-S	Independence & Wellness	\$5,500.00
Ashtabula County Council on Aging #23-4010-S	Independence & Wellness	\$53,833.60

Catholic Charities of Ashtabula County #23-4011-S	SPS/APS Payeeship	\$31,654.00
Catholic Charities of Ashtabula County #23-4011-S	SPS/APS Guardianship	\$25,214.32
Ashtabula County Community Action Agency #23-4012-S	Homemaker	\$49,000.00

Conneaut Human Resource Center #23-4013-S	Homemaker	\$32,500.00
Country Neighbor Program, Inc. #23-4014-S	Homemaker	\$90,000.00
Ashtabula County YMCA #23-4019-S	Independence & Wellness	\$36,614.91
Country Neighbor Program, Inc. #23-4020-S	Companionship	\$3,132.00
<b>Total Senior Levy Funds:</b>	<b>\$533,186.23</b>	

WHEREAS, it is now necessary to receive the proposals and award them based upon recommendations of the Ashtabula County Department of Job & Family Services Department Evaluation Committee; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that proposals are received and awarded, as outlined above.

**ASHTABULA COUNTY COMMISSIONERS  
CERTIFICATION PAGE**

Resolution No. 2022-496

November 22, 2022

**RESOLUTION RECEIVING AND AWARDING PROPOSALS FOR HOME DELIVERED MEALS, PERSONAL CARE, PROTECTIVE SERVICES, TRANSPORTATION AND INDEPENDENCE & WELLNESS, SENIOR SERVICE PROGRAMS, ACDJFS**

Upon the motion of Casey R. Kozlowski, seconded by Kathryn L. Whittington.

**VOTE:**

J.P. Ducro IV

Aye

Casey R. Kozlowski

Aye

Kathryn L. Whittington

Aye

**CERTIFICATE OF CLERK**

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution acted upon and duly passed by the Board of County Commissioners of Ashtabula County, Ohio, on the date noted above.



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Lisa Hawkins, Clerk of the Board  
Board of County Commissioners  
Ashtabula County, Ohio



# Ashtabula County Job & Family Services

Patrick J. Arcaro, Executive Director

ACTS Toll Free Ph: 1-800-445-4140 Fax: 440-994-2041	OhioMeansJobs Ph: 440-994-1234 Fax: 440-992-7826	Social Services / Child Care Ph: 440-998-1110 Fax: 440-994-2059	Financial / Medical Asst Services Ph: 440-998-1110 Fax: 440-998-1538	Fraud Hot-Line Enforcement Ph: 440-998-1110 Fax: 440-998-1538	Nursing Home Services Ph: 440-994-2050 Fax: 440-994-2059	Child Support Enforcement Ph: 440-994-1212 Fax: 440-998-1538
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September 26, 2022

Ashtabula County Board of Commissioners  
25 W. Jefferson Street  
Jefferson, OH 44044

RE: Recommendation for FY 2023 Senior Levy Services RFP #5-23 Home Delivered Meals

Honorable Commissioners:

Please find enclosed a report summarizing my recommendations for the above stated RFP.

The programs consist of services or activities designed to prepare and deliver one or more meals a day to an individual's residence to prevent institutionalization, malnutrition, and isolation. A meal must meet the standards established by the Older Americans Act and comply with the Dietary Guidelines for Americans published by the Secretaries of the Department of Health and Human Services and the United States Department of Agriculture.

It is my recommendation that the stated entities be awarded sub-grant agreements for the respective programs mentioned herein. As always, my staff and I are available for your questions.

Respectfully,

A handwritten signature in blue ink, appearing to read 'Patrick J. Arcaro', is written over a blue circular stamp.

Patrick J. Arcaro  
Executive Director

Enclosure

Ashtabula County Job & Family Services  
RFP Recommendations

**RFP # 5-23 Home Delivered Meals, Senior Levy Services**

It is the recommendation of Ashtabula County Job & Family Services and the Senior Levy RFP Evaluation Committee to award sub-grant agreements to the following Providers for the specified Senior Levy services:

<b>Providers &amp; Contract #:</b>	<b>Services:</b>	<b>Agreement Amounts:</b>
Country Neighbor Program, Inc. #5-23-4001-S	Home Delivered Meals	\$245,490.00
Ashtabula County Community Action Agency #5-23-4002-S	Home Delivered Meals	\$333,165.00
<b>Total Senior Levy Funds:</b>	<b>\$578,655.00</b>	

Ashtabula County Senior Services Levy  
Ashtabula County Department of Job & Family Services  
**RFP Recommendations**

<b>RFP #5-23 Home Delivered Meals Program</b>						
It is the recommendation of the Senior Services Levy Advisory Board to award a subgrant agreement to the following providers for <b>Home Delivered Meals Services</b> :						
<b>Provider</b>	<b>Recommended Funding Amount 2023</b>	<b>Amount Requested 2023</b>	<b>Amount Funded 2022</b>	<b>Recommended Unit Rate 2023</b>	<b>Unit Rate 2022</b>	<b>Comments</b>
Ashtabula County Community Action Agency	\$333,165.00	\$333,165.00 (+)	\$309,687.84	\$8.35 (+)	\$8.10	The committee recommends increasing the contract amount requested by \$23,477.00 and increasing the unit rate by \$.25. The budget reflects most of the requested increase is allocated for significant increases in raw food, transportation, and labor costs due to current economic environment. The increase in funding will allow an additional 1,666.93 meals for FY2023, totaling 39,900 units.
Country Neighbor Program, Inc.	\$245,490.00	\$245,490.00 (+)	\$230,923.28	\$8.35 (+)	\$8.18	The committee recommended to increase requested contract amount by \$14,566.72 and the requested increase in unit rate of \$0.17. This increase will allow 29,400 units, providing 1,170 additional meals for the FY 2023. The requested increase is 2% and due to the rising cost of operations and need to offer more competitive wages.
Wholesome Strategies	\$0.00	\$443,260.00		\$5.99		The committee recommended not funding Wholesome Strategies after reviewing their proposal. The committee agreed the proposal did not follow step by step guidelines requested in RFP and significantly lacked poignant information about their services.
<b>Total:</b>	<b>\$578,655.00</b>		<b>\$540,611.12</b>			The committee recommends increasing the overall Home Delivered Meal funding by \$38,043.88 for FY 2023. The committee agreed cost of food, fuel and labor cost have increased significantly and were noted in proposals.



# Ashtabula County Job & Family Services

Patrick J. Arcaro, Executive Director

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September 26, 2022

Ashtabula County Board of Commissioners  
25 W. Jefferson Street  
Jefferson, OH 44044

RE: Recommendation for FY 2023 Senior Levy Services RFP #6-23 Personal Care

Honorable Commissioners:

Please find enclosed a report summarizing my recommendations for the above stated RFP.

The purpose of the personal care program is to offer in-home services that would be an alternative to institutional care, where appropriate. Personal Care services are provided only in cases where neither the senior, nor anyone in the household, can perform or financially provide for the services, and where no relative, caregiver, community/volunteer agency, or third-party payer is capable or responsible for their provision. Eligible participants must have a verified need for the service, be aged 60 or over, and reside in Ashtabula County.

It is my recommendation that the stated entities be awarded sub-grant agreements for the respective programs mentioned herein. As always, my staff and I are available for your questions.

Respectfully,

A handwritten signature in blue ink, appearing to read "Patrick J. Arcaro", is written over a circular stamp.

Patrick J. Arcaro  
Executive Director

Enclosure

Ashtabula County Job & Family Services  
RFP Recommendations

**RFP # 6-23 Personal Care, Senior Levy Services**

<b>Providers &amp; Contract #:</b>	<b>Services:</b>	<b>Agreement Amounts:</b>
Ashtabula Regional Home Health Services #23-4015-S	Personal Care	\$138,158.07
Country Neighbor Program, Inc. #23-4016-S	Personal Care	\$36,600.00
<b>Total Senior Levy Funds</b>	<b>\$174,758.07</b>	

Ashtabula County Senior Services Levy  
Ashtabula County Department of Job & Family Services  
**RFP Recommendations**

It is the recommendation of the Senior Services Levy Advisory Board to award a subgrant agreement to the following providers for **Personal Care**:

Provider	Recommended Funding Amount 2023	Amount Requested 2023	Amount Funded 2022	Recommended Unit Rate 2023	Unit Rate 2022	Comments
Ashtabula Regional Home Health Services	\$138,158.07	\$138,158.07 (+)	\$127,008.00	\$39.16 (+)	\$36.00	Committee recommended funding the amount requested of \$138,158.07. The committee also recommends decreasing the requested unit rate of \$39.16 to \$38.59 providing an additional 52 units to the proposed 3,528 which brings the units closer to the actual 3600 units provided in FY 2021. An increase in proposed budget of \$11,150.07, allocated for salaries, payroll related expenses (health ins./workers comp/unemploy/pto).
Country Neighbor Program, Inc.	\$36,600.00	\$36,600.00 (-)	\$56,743.96	\$30.50 (+)	\$26.50	The committee recommended funding the providers requested amount of \$36,600.00 and request for increased unit rate of \$30.50. The decreased request for funding is \$20,143.96 less from FY 2022. The increase in unit rate of \$4.00 is largely due to the rising cost of operations and the need to offer more competitive wages. This will decrease units provided by 941 allowing 985 hours of PC service to 17 unduplicated individuals. CNP acknowledges they are not comfortable requesting additional service hours currently due to inability to get staffing to full capacity causing reoccurring waitlist and unused funding. CNP had \$15,050.99 unused funds in 2021 and is projected to not use all their funding in 2022 solely due to staffing.
<b>Total:</b>	<b>\$174,758.07</b>	<b>\$174,758.07</b>	<b>\$183,751.96</b>			Both providers continue being challenged by staff shortages and waitlist. The committee recommended funding \$174,758.07 for Personal Care services for FY 2023. The combined funding request is \$8,993.89 less than funded in FY 2022.



# Ashtabula County Job & Family Services

Patrick J. Arcaro, Executive Director

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September 26, 2022

Ashtabula County Board of Commissioners  
25 W. Jefferson Street  
Jefferson, OH 44044

RE: Recommendation for FY 2023 Senior Levy Services RFP #7-23 Transportation

Honorable Commissioners:

Please find enclosed a report summarizing my recommendations for the above stated RFP.

The purpose of the Transportation program is to provide both Medical and Non-Medical transportation to Ashtabula County residents aged 60 and over. Medical transportation may include trips that are both within and outside of Ashtabula County.

It is my recommendation that the stated entities be awarded sub-grant agreements for the respective programs mentioned herein. As always, my staff and I are available for your questions.

Respectfully,

Patrick J. Arcaro  
Executive Director

Enclosure

Ashtabula County Job & family Services  
RFP Recommendations

<b>RFP # 7-23 Transportation, Senior Levy Services</b>		
<b>Providers &amp; Contract #:</b>	<b>Services:</b>	<b>Agreement Amounts:</b>
Ashtabula County Transportation System #23-4017-S	Transportation	\$71,572.80
Country Neighbor Program, Inc. #23-4018-S	Transportation	\$323,950.00
<b>Total Senior Levy Funds:</b>	<b>\$395,522.80</b>	

Ashtabula County Senior Services Levy  
Ashtabula County Department of Job & Family Services  
**RFP Recommendations**

RFP# 7-23 Transportation						
It is the recommendation of the Senior Services Levy Advisory Board to award a subgrant agreement to the following providers for <b>Transportation</b> :						
Provider	Recommended Funding Amount 2023	Amount Requested 2023	Amount Funded 2022	Recommended Unit Rate 2023	Unit Rate 2022	Comments
Country Neighbor Program, Inc.	\$323,950.00	\$323,950.00 (+)	\$311,876.08	\$2.09 (+)	\$2.02	Committee recommended funding the contract amount and unit rate requested. All funds were used for FY2021. There is a unit rate increase of \$.07 from previous year and contract increase amount of \$12,073.92. CNP proposed number of units increased by 606, largely medical and employment transportation. Their budget reflected an increase for salaries and consumable supplies i.e., fuel.
ACTS	\$71,572.80	\$71,572.80 (+)	\$70,141.34	\$65.78 (+)	\$62.05/h r	Committee recommended amount and unit rate requested.
<b>Total:</b>	<b>\$395,522.80</b>	<b>\$395,522.80</b>	<b>\$382,017.42</b>			There is an increase in requested funds from FY 2022 to FY2023 of \$13,505.38. The SLAB evaluation committee recommends funding the requested unit rates and full amount of funding requested.



# Ashtabula County Job & Family Services

Patrick J. Arcaro, Executive Director

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September 26, 2022

Ashtabula County Board of Commissioners  
25 W. Jefferson Street  
Jefferson, OH 44044

RE: Recommendation for FY 2023 Senior Levy Services RFP #8-23 Independence & Wellness

Honorable Commissioners:

Please find enclosed a report summarizing my recommendations for the above stated RFP.

The purpose of this program is to provide independence and wellness programs for the senior population of Ashtabula County. Such programs include Independence and Wellness, Adult Protective Services, Chore, and Homemaker and/or Companionship services. Eligible participants must have a verified need for the service, be age 60 or over, and reside in Ashtabula County.

It is my recommendation that the stated entities be awarded sub-grant agreements for the respective programs mentioned herein. As always, my staff and I are available for your questions.

Respectfully,

Patrick J. Arcaro  
Executive Director

Enclosure

Ashtabula County Job & Family Services  
RFP Recommendations

<b>RFP # 8-23 Independence &amp; Wellness, Senior Levy Services</b>		
<b>Providers &amp; Contract #:</b>	<b>Services:</b>	<b>Agreement Amounts:</b>
Ashtabula County Council on Aging #23-4003-S	Chore	\$32,368.00
Conneaut Human Resource Center #23-4004-S	Chore	\$1,618.40
Country Neighbor Program, Inc. #23-4005-S	Chore	\$7,325.00
Conneaut Human Resource Center #23-4006-S	Independence & Wellness	\$34,900.00
Country Neighbor Program, Inc. #23-4007-S	Independence & Wellness	\$53,833.60
Country Neighbor Program, Inc. #23-4007-S	Independence & Wellness-Congregate Meals	\$21,800.00
Geneva Area Seniors Corporation #23-4008-S	Independence & Wellness	\$53,892.40
Ashtabula County Community Action Agency #23-4009-S	Independence & Wellness	\$5,500.00
Ashtabula County Council on Aging #23-4010-S	Independence & Wellness	\$53,833.60
Catholic Charities of Ashtabula County #23-4011-S	SPS/APS Payeeship	\$31,654.00
Catholic Charities of Ashtabula County #23-4011-S	SPS/APS Guardianship	\$25,214.32

Ashtabula County Job & Family Services  
RFP Recommendations

Ashtabula County Community Action Agency #23-4012-S	Homemaker	\$49,000.00
Conneaut Human Resource Center #23-4013-S	Homemaker	\$32,500.00
Country Neighbor Program, Inc. #23-4014-S	Homemaker	\$90,000.00
Ashtabula County YMCA #23-4019-S	Independence & Wellness	\$36,614.91
Country Neighbor Program, Inc. #23-4020-S	Companionship	\$3,132.00
<b>Total Senior Levy Funds:</b>	<b>\$533,186.23</b>	

Ashtabula County Senior Services Levy  
Ashtabula County Department of Job & Family Services  
**RFP Recommendations**

**RFP #8-23 Senior Service Program**

it is the recommendation of the Senior Services Levy Advisory Board to award a subgrant agreement to the following providers for **Chore Services**:

Provider	Recommended Funding Amount 2023	Amount Requested 2023	Amount Funded 2022	Recommended Unit Rate 2023	Unit Rate 2022	Comments
Ashtabula County Council on Aging	\$32,368.00	\$32,368.00 (+)	\$27,706.13	\$23.12 (+)	\$21.75	The committee recommended to fund the requested amount of \$32,368.00 and the requested unit rate of \$23.12. The increase requested of the contract amount is \$4,661.87 providing an increase in 126 units. The increase in contract funds and unit rate is reflected in rising costs of fuel, lumber and materials, utilities, and services, as well as finding and retaining quality employees at a reasonable rate. The committee noted ACCOA historically has no unused funds for Chore services and in both FY 2019 and FY 2021, ran out of SL funds in October of that contract year. The committee noted at this time ACCOA is on track to use all their funds for the FY 2022.
Conneaut Human Resource Center	\$1,618.40	\$1,960.00	\$1,960.00	\$28.00 (+) \$23.12	\$20.00	The committee recommended to fund CHRC; Chore services for the FY 2023, \$1,618.40 and the unit rate of \$23.13. There is a decrease of \$341.60 in amount requested and a decrease of \$4.88 in unit rate requested. CHRC has used an average of 17% of the SL funding for Chore services for the past two years, providing an average of 3.5 units per month, leaving FY 2021 and projected to leave FY 2022 with a balance of unused funds. CHRC is proposing to provide 70 units for the FY 2023. The committee proposed to fund CHRC \$1,618.40 which is 17% of the average use of funding for the past two years. The committee also agreed to increase the unit rate from \$20.00 to \$23.12 for a 15% increase to be able to provide better handy man

								services with a higher qualified service provider as requested. This also keeps CHRC in unit rate alignment with other Chore providers and provides 70 units of service as CHRC proposed.
Country Neighbor Program, Inc.	\$7,325.00	\$7,325.00	\$7,325.50	\$26.16 (+)	\$23.00			The committee recommended to fund CNP the requested amount of \$7,325.00 and the requested unit rate of \$26.16 for the FY 2023. There is no increase in contract amount and the increase in unit rate is \$3.16, which is allocated for an increase in staff salaries and benefits to be more competitive in the job market for employees and an increase in operational costs such as fuel. The committee agreed fuel cost for CNP; Chore services logically is higher due to rural demographics of the 65 years or older population. CNP had \$0.00 unused funds in FY 2020 and 2021.
<b>Total:</b>	\$41,311.40	\$41,653.00	\$36,991.63					<b>There was a total of 2,520.00 of unused funds in 2021 from CHRC. The proposed increase for Chore Services is \$4,319.77.</b>

Ashtabula County Senior Services Levy  
Ashtabula County Department of Job & Family Services  
**RFP Recommendations**

<b>RFP #8-23 Senior Service Program</b>						
It is the recommendation of the Senior Services Levy Advisory Board to award a subgrant agreement to the following providers for <b>Independence and Wellness Services:</b>						
<b>Provider</b>	<b>Recommended Funding Amount 2023</b>	<b>Amount Requested 2023</b>	<b>Amount Funded 2022</b>	<b>Recommended Unit Rate 2023</b>	<b>Unit Rate 2022</b>	<b>Comments</b>
Ashtabula County Community Action Agency	\$5,500.00	\$5,500.00 (+)	\$5,390.00	\$9.29	\$9.29	The committee recommends funding the requested contract and unit rate amount. ACCAA used all their SL funding in FY 2021 and has used all of their funding for FY 2022. They continue to provide SL services utilizing other funding resources.
Ashtabula County YMCA	\$36,614.91	\$45,925.20 (+)	\$36,614.91	\$4.83 (+)	\$3.86	The Y proposed a contract amount of \$45,925.20 with unit rate of \$4.83. This is an increase of \$9,310.29 and increase of \$0.97 in unit rate. The committee requested further data showing all their revenue sources for the outreach program. The Y's documents used for monitoring includes other funding sources i.e. Silver Sneakers, Renew Active, Silver & Fit and a daily rate for "others". These clients also attend the outreach program funded by SL. Upon further request the Y was not able to provide the revenue streams and disbursement among expenses. The committee recommends funding the same amount as FY 2022, \$36,614.91 with the requested increase of \$0.97 with conditions that the Y can provide those revenue streams if they seek funding for the following RFP cycle.

Ashtabula County Council On Aging	\$53,833.60	\$67,956.08 (+)	\$52,606.40	\$22.65 (+)	\$21.19	ACCOA proposed \$67,956.08 which is an increase of \$15,349.68 and increase in unit cost of \$1.46. The committee recommends funding ACCOA \$53,833.60 which is \$14,122.48 less than the proposed amount but is \$1,227.20 more than they received funding for in FY 2022. The committee also recommends increasing the unit rate to \$22.65, as proposed due to increased cost in postage, goods, utilities, services and retaining quality employees. The committee's recommendation will decrease the number of units by 107 from the current contract amount. This amount is the same amount the committee recommends funding CNP with a similar increase from FY 2022 of \$1,214.46.
Conneaut Human Resource Center	\$34,900.00	\$34,900.00 (+)	\$29,988.00	\$20.00 (+)	\$19.00	The committee recommends funding the contract amount and proposed unit rate. There is an increase of \$4,912.00 for contract amount and a \$1.00 increase in unit rate. These increases will provide an additional number of units, totaling 1745 units. CHRC increase is noted in salaries and consumable supplies, adding it will provide the ability to improve core services, maintain existing programs, ensure program information is disseminated through multi medias. CHRC had \$108.94 of unused funds in FY 2021 and is projected to use all their funding for the current contract.
Country Neighbor Program, Inc.- Independence and Wellness	\$53,833.60	\$53,833.60 (+)	\$52,619.14	\$24.03 (+)	\$22.50	The committee recommends funding the contract amount and proposed unit rate. There is an increase of \$1,214.46 in contract amount and an increase of \$1.53 in unit rate. This will decrease the number of units provided to 2,240. CNP had an unused amount of SL funds for FY 2021 of \$10,087.98. Currently, CNP may not use all their funding for FY 2022, as they are 13% below the target amount of funding used (7 month). The increase requested is mostly for salaries and consumable supplies due to the rising cost of operations and be able to provide more competitive wages.
Country Neighbor Program, Inc.-	\$21,800.00	\$21,800.00 (-)	\$22,593.90	\$8.00 (+)	\$7.95	The committee recommends funding the proposed contract amount and unit rate. There is an increase of \$0.05 in unit rate and a decrease in requested funds of \$793.90. The increase in

Congregate Meals							unit rate is due to increased fuel and supply cost. CNP used all their funding for FY 2021 but is projected to not use all their funding for FY 2022. Currently they have used 37% of their contract amount (7 months).
Geneva Area Seniors Corporation	\$53,892.40	\$100,697.45 (+)	\$72,300.48	\$22.37 (+) \$20.00	\$17.25		The committee recommended to decrease the requested contract amount from \$100,697.45 to \$53,892.40 and unit rate from \$22.37 to \$20.00. The committee reviewed GASC proposed budget and discovered \$62,400.00 of the SL funding would be going to salaries, leaving \$38,297.45 for programming, occupancy cost, payroll related expenses to name a few as well as duplicated expenses, resulting in the recommended amount of \$53,892.40. The committee believes the recommended contract and unit rate is in line with the other senior centers who provide similar programming.
<b>Total:</b>	\$260,374.51	\$330,612.33	\$272,112.83				Independence & Wellness services had an unused balance of \$40,594.75 in the FY 2021. There is a decrease in the requested funding and the recommended amount of \$70,237.82.

Ashtabula County Senior Services Levy  
 Ashtabula County Department of Job & Family Services  
**RFP Recommendations**

RFP #8-23 Senior Service Program						
It is the recommendation of the Senior Services Levy Advisory Board to award a subgrant agreement to the following providers for <b>Guardianship/Payeeship Services</b> :						
Provider	Recommended Funding Amount 2023	Amount Requested 2023	Amount Funded 2022	Recommended Unit Rate 2023	Unit Rate 2022	Comments
Catholic Charities of Ashtabula County Guardianship	\$25,214.32	\$25,214.32	\$25,214.32	\$78.00	\$78.00	The committee recommended to fund the requested amount and unit rate proposed by provider. There were no changes in funding or unit rate proposed from FY 2022.
Catholic Charities of Ashtabula County Payeeship	\$31,654.00	\$31,654.00	\$31,654.00	\$66.88	\$66.88	The committee recommended to fund the requested amount and unit rate proposed by provider. There were no changes in funding or unit rate proposed from FY 2022.
<b>Total:</b>	\$56,868.32	\$56,868.32	\$56,868.32			CCOAC did not request any additional funding or unit rate increases. They used all their funding in FY 2021 and are projected to in FY 2022.

Ashtabula County Senior Services Levy  
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**RFP Recommendations**

**RFP #8-23 Senior Service Program**

It is the recommendation of the Senior Services Levy Advisory Board to award a subgrant agreement to the following providers for **Homemaker Services**:

Provider	Recommended Funding Amount 2023	Amount Requested 2023	Amount Funded 2022	Recommended Unit Rate 2023	Unit Rate 2022	Comments
Conneaut Human Resource Center	\$32,500.00	\$32,500.00 (+)	\$22,659.56	\$25.00 (+)	\$21.02	The committee recommended to fund the requested amount of contract funds of \$32,500.00 and unit rate of \$25.00. The increase in funding is \$9,840.44 and unit rate increase of \$3.98. The committee reviewed the amount of unused funds for FY's 2019, 2020, 2021 and the current years contract report and agreed CHRC; Homemaker units have steadily increased to pre-COVID units, while the funding over the past three years has decreased due to unused funds. The recommendation allows for 1300 units which is an increase of 222 units for FY 2023. CHRC has not had a waitlist and is projected to use all SL funds for the current FY.
Country Neighbor Program, Inc.	\$90,000.00	\$102,960.00 (+)	\$99,807.12	\$26.00 (+)	\$23.00	The committee recommended to decrease CNP proposed contract amount to \$90,000.00 from \$99,807.12 for FY 2023 and fund CNP the requested amount of the unit rate from \$23.00 to \$26.00, allocating 3,461 units of service which is in line with the units provided in FY 2021 and currently. At this point, CNP; Homemaker averages 75 unduplicated clients a month and submits a modest waitlist. At midpoint of FY 2022, the contract report showed CNP had used 28% of their available funding (target at 6 months is approx. 50%). CNP is proposing an increase of \$3,106.00 in salaries and benefits to be more competitive in the job market and to attract and hold on to more qualified employees for a more stable workforce in their in-home service programs. The committee agrees by funding the increase in unit rate it may entice and secure staff in the in-home programming positions.
Ashtabula County Community Action Agency	\$49,000.00	\$49,000.00	\$49,000.00	\$26.89	\$26.89	The committee recommended to funding ACCAA's requested contract amount and unit rate. There were no changes in either request from FY 2022. Currently ACCAA is on track to come close to utilizing all their SL funds for FY 2022. ACCAA addressed the difficulty



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**RFP Recommendations**

<b>RFP# 8-23 Companionship Services</b>						
It is the recommendation of the Senior Services Levy Advisory Board to award a subgrant agreement to the following providers for <b>Companionship Services</b> .						
Provider	Recommended Funding Amount 2023	Amount Requested 2023	Amount Funded 2022	Recommended Unit Rate 2023	Unit Rate 2022	Comments
Country Neighbor Program, Inc.	\$3,132.00	\$3,132.00 (-)	\$5,271.42	\$21.75 (+)	\$16.30	Committee recommended funding the proposed amount of \$3,132.00 and unit rate of \$21.75. The contract amount proposed is \$2,139.42 less than FY 2022 and the unit rate increased by \$5.45, decreasing units to 144 from 323. The increase in unit rate is due to rising cost in mileage reimbursement, background checks, and short-term training. Companionship services was a new program for the FY 2022. Companionship has not used any funding in 2022 due to lack of securing volunteers for the program. The committee agreed to fund for the FY 2023 allowing one more year to see if provider can generate interested volunteers, strongly considering the comfort level might be rising due to past health and safety concerns. The SLAB will continue to monitor for outcome. There is a decrease in funding proposed for FY 2023 of \$2,139.42 and an increase in proposed unit rate of \$5.45.
<b>Total:</b>	<b>\$3,132.00</b>	<b>\$3,132.00</b>	<b>\$5,271.42</b>			