

RESOLUTION RECEIVING PROPOSAL AND AWARDING TO NESBITT & HALL FUNERAL DIRECTORS, INC. FOR ASHTABULA COUNTY CORONER'S TRANSPORTATION SERVICES

WHEREAS, On November 8, 2022, by Resolution Number 2022-477, the Board of Commissioners of Ashtabula County ordered proposals for transportation services for the Ashtabula County Coroner's Office; and

WHEREAS, the following proposal was received:

Nesbitt & Hall Funeral Directors, Inc., 351 Main St., Conneaut, OH 44030 for an amount not to exceed \$4,100 per month

WHEREAS, It has been recommended by the Coroner's Office that the proposal for transportation services be hereby awarded to Nesbitt & Hall Funeral Directors, Inc. in the amount of \$4,100.00 per month, not to exceed \$49,200.00; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the proposal is hereby awarded as outlined above.

**ASHTABULA COUNTY COMMISSIONERS
CERTIFICATION PAGE**

Resolution No. 2022-552

December 28, 2022

**RESOLUTION RECEIVING PROPOSAL AND AWARDING TO NESBITT & HALL
FUNERAL DIRECTORS, INC. FOR ASHTABULA COUNTY CORONER'S
TRANSPORTATION SERVICES**

Upon the motion of Kathryn L. Whittington, seconded by Casey R. Kozlowski.

VOTE:

J.P. Ducro IV

Casey R. Kozlowski

Kathryn L. Whittington

Abstain

Aye

Aye

CERTIFICATE OF CLERK

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution acted upon and duly passed by the Board of County Commissioners of Ashtabula County, Ohio, on the date noted above.



Lisa Hawkins, Clerk of the Board
Board of County Commissioners
Ashtabula County, Ohio

**COVER SHEET
REQUEST FOR PROPOSAL**

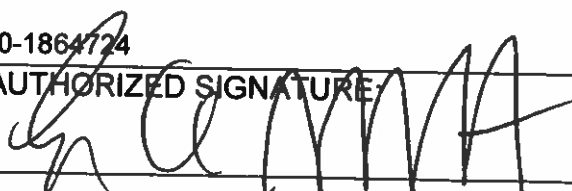
<p>ASHTABULA COUNTY, OHIO ASHTABULA COUNTY BOARD OF COMMISSIONERS OLD COURTHOUSE, 2ND FLOOR 25 WEST JEFFERSON STREET JEFFERSON, OHIO 44047</p>	<p>RFP No. 1 Date: Questions should be directed to: Dr. Pamela Lancaster, Coroner 25 West Jefferson Street Jefferson, Ohio 44047-1092 coroner@ashtabulacounty.us</p>
<p>Return proposals no later than: Opening Date: December 9, 2022 Opening Time: 2:00 p.m., EST</p>	<p>Submit to: Ashtabula County Board of Commissioners Attn: Lisa Hawkins, Clerk of the Board Old Courthouse, 2nd Floor 25 West Jefferson Street Jefferson, OH 44047-1092</p>

Ashtabula County Coroner's Transportation Services

Questions: Written questions must be received by 4:00p.m. on December 5, 2022. Responses to the questions will be made available upon request.

To respond to this Request for Proposal ("RFP") this Cover Sheet and all appropriate forms must be completed and submitted. One original proposal, marked as such and two copies shall be submitted in response to this RFP.

MUST BE SIGNED TO BE VALID

<p>Company: Nesbitt & Hall Funeral Directors, Inc.</p>	<p>DATE: December 8, 2022</p>
<p>MAILING ADDRESS: 351 Main Street</p>	<p>PHONE: 440-228-0012</p>
<p>CITY: Conneaut</p>	<p>E-MAIL: director@thompsonsmithnesbitt.com</p>
<p>SSN OR FEDERAL TAX NO.: 20-1864724</p>	<p>TITLE OF AUTHORIZED REPRESENTATIVE: President</p>
<p>AUTHORIZED SIGNATURE: </p>	<p>PRINTED NAME: Eric A. Nesbitt DATE: December 8, 2022</p>

PROPOSED FEE STRUCTURE

Providers must fill out this itemized QUOTE COST FORM based on the specifications contained in this proposal. All comments or responses must be detailed separately with both Options priced.

1): Flat Monthly Fee \$ \$4100.00

Above price shall include cost associated with body bags.

Vendor: Nesbitt & Hall Funeral Directors, Inc.

Address: 351 Main Street, Conneaut, Ohio, 44030

Telephone: 440-228-0012 Date: 12/8/2022

Signature: 

Name/Title: Eric A. Nesbitt, President

OFFEROR BACKGROUND AND QUALIFICATIONS

Offerors shall provide responses to the following items, and attach to this form any pertinent documentation (use separate sheets as needed).

- Brief history of the Offeror, including the number of years in business and the ownership structure of the Company.

Our firm has been providing PRN/pro re nata trade services to area funeral homes since 2004. We provide decedent transportation, embalmings, funeral directing to funeral homes on an as needed basis. Our firm is wholly owned and operated by Eric and Stephanie Nesbitt.

- Chronology of the company's growth and number of full-time employees.

Our company was founded in 2004, with two full time employees. In 2012 we purchased the Thompson-Smith Funeral Home. We continue to have two full time employees and have approximately 10 part-time employees that assist on an as needed basis.

- Names and addresses of vendors that are currently using the services by the Offeror.

C. A. Walker Funeral Home, 828 Sherman St., Geneva, Ohio
Paine Funeral Home, 140 E. Main St., Orwell, Ohio
Behm Funeral Home, 26 River St., Madison, Ohio

- Brief statement of the Offeror's background demonstrating financial stability.

Both officers of the company have excellent credit ratings and no bankruptcies in their past. Our company operates with minimal debt and any liabilities are current.

- Describe any workforce reduction during the past 5 years, any pending litigation and any liens or claims filed against the Offeror.

Our company has not had a workforce reduction in the past 5 years. There is no pending litigation, liens or claims filed against our firm.

Vehicle List

List vehicle information that shall be used for transportation services. Vehicles must be equipped with a minimum of two gurneys and include proper equipment necessary for transportation of bodies.

Vehicle Information, make, model, etc.	Equipment included
1) 2013 Town and Country	2 gurneys, reeves, respirators, and additional equipment and supplies needed for transferring decedents.
2) 2014 Town and Country	2 gurneys, reeves, 2 SCBA units and additional equipment and supplies needed for transferring decedents
3) 2013 Chevy Suburban 4x4	2 gurneys, reeves and additional equipment and supplies needed for transferring decedents
4)	
5)	
6)	
7)	
8)	
9)	
10)	

ADDITIONAL INFORMATION OR RESOURCES

VENDOR AFFIDAVIT FORM

PROJECT NAME: ASHTABULA COUNTY CORONER TRANSPORTATION PROPOSAL

NON-DELINQUENCY OF PERSONAL PROPERTY TAXES:

The undersigned, being duly sworn, if a contract is awarded you, states that we (the Vendor) are not charged at the time the bid was submitted with delinquent personal property taxes on the general tax list of personal property of any county in which you as a taxing district have territory and that we were not charged with delinquent property taxes on any such tax list. Nor do I have any debt owed to the State of Ohio.

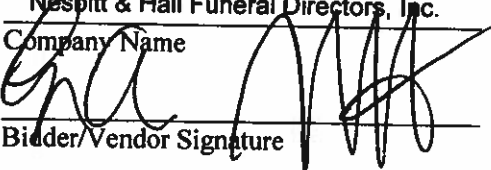
NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY:

That we do not and shall not discriminate against any employee or applicant for employment because of race, religion, color, or national origin. If awarded the bid and/or contract under this proposal, said party shall take affirmative action to insure that applicants are employed and that employees are treated, during employment, without regard to their race, religion, color, sex, or national origin. If successful as the lowest and best bidder under the foregoing proposal this party shall post non-discrimination notices in conspicuous places available to employees and applicants for employment setting forth the provisions of this affidavit. Furthermore, said party agrees to abide by the assurances found in Section 153.59 of the Ohio Revised Code in contract provisions with the owner if selected as the successful bidder by the Owner.

NON-COLLUSION:

That the bid being submitted is genuine and not collusive or sham; that we/I have not colluded, conspired, connived, or agreed, directly or indirectly, with any other bidder or person, to submit a sham bid, or refrain from bidding; have not in any manner, directly or indirectly sought by agreement or collusion, or communication or conference, with any person, to fix the bid price of affiant or any other bidder, to fix any overhead, profit or cost element of said bid price, or of that of any other bidder; to secure advantages against the County of Ashtabula or any person or persons interested in the proposed contract; that all statements contained in said proposal of bid are true, and that, such bidder has not, directly or indirectly submitted this bid, or the contents thereof, or divulged information or data relative thereto to any other potential information or date relative thereto to any other potential bidder. Further, Affiant affirms that no county employee has any financial interest in this company or the bid being submitted.

That we do hereby affirm the above statements to be true and in consideration of the award of the aforementioned contract, the above statements are incorporated in said contract as a covenant of the undersigned.

Nesbitt & Hall Funeral Directors, Inc.
Company Name

Bidder/Vendor Signature

20-1864724
Company Tax I.D. Number
Eric A. Nesbitt, President
Print Name & Title

Sworn to before me and subscribed in my presence this 8 day of December 2022


Notary Public Signature

Sherri Wood, Notary Public
Date Commission Expires
State of Ohio
My Commission Expires 9/30/2023

REPRESENTATIONS, ASSURANCES, AND CERTIFICATIONS

1. Company Name: Nesbitt & Hall Funeral Directors, Inc.
2. Company Address: 351 Main Street, Conneaut, Ohio, 44030
3. Telephone Number: 440-228-0012 FAX: 440-599-8449
4. The name and telephone number of the person(s) who has the authority to submit Proposal:
Eric A. Nesbitt, 440-228-0012 and/or Stephanie M. Hall-Nesbitt, 440-812-5787
5. The name and telephone number of the person(s) who has the authority to sign contracts:
Eric A. Nesbitt, 440-228-0012 and/or Stephanie M. Hall-Nesbitt, 440-812-5787
6. The legal status of the Offeror's organization Incorporated
7. Date of establishment/ incorporation: 2004
8. Federal Employer Identification Number (FEIN): 20-1864724
9. Is the Offeror co-owned or controlled by a parent company? Yes No
If yes, name of parent company: _____
10. Is the Offeror authorized/ licensed to do business in the state of Ohio? Yes No
11. Is the Offeror bound by Federal, State, or local Affirmative Action or Equal Employment Opportunity rules? Yes No
If yes, has the company filed all required EEO reports to the necessary agencies? Yes No
12. The Offeror certifies that it is not debarred nor suspended under Federal and State rulings from receiving federal funds. Yes No
13. Does the company have current or future plans for a buyout or sale? Yes No
14. The Offeror certifies that it will not enter into contracts with subcontractors who are debarred or suspended from such transactions to complete work related to this RFP. Yes No
15. The Offeror certifies it is a drug-free work place? Yes No
16. The Offeror certifies it is not delinquent on any Federal debt? Yes No