

RESOLUTION APPROVING MEMORANDUM OF UNDERSTANDINGS BY AND BETWEEN THE ASHTABULA COUNTY BOARD OF COMMISSIONERS, THE ASHTABULA COUNTY AUDITOR AND ASHTABULA COUNTY PROSECUTOR IN RELATION TO THE DOCUSIGN MASTER AGREEMENT

WHEREAS, two Memorandum of Understanding's have been presented for the approval of the Board, to-wit:

Scope: Memorandum of Understanding's with the Auditor and Prosecutor for their Office's use of DocuSign.

Cost: No Cost for the MOU

Term: Effective upon Execution by both parties

Parties: Ashtabula County Board of Commissioners, 25 W. Jefferson St., Jefferson, OH 44047
Ashtabula County Auditor, 25 W. Jefferson St., Jefferson, OH 44047

AND

Ashtabula County Board of Commissioners, 25 W. Jefferson St., Jefferson, OH 44047
Ashtabula County Prosecutor, 25 W. Jefferson St., Jefferson, OH 44047; now

THEREFORE, BE IT RESOLVED, By the Board of Ashtabula County Commissioners, Ohio that the Memorandum of Understanding's, as noted above, are approved in accordance with the copies now on file in this office.

**ASHTABULA COUNTY COMMISSIONERS
CERTIFICATION PAGE**

Resolution No. 2023-72

January 24, 2023

RESOLUTION APPROVING MEMORANDUM OF UNDERSTANDINGS BY AND BETWEEN THE ASHTABULA COUNTY BOARD OF COMMISSIONERS, THE ASHTABULA COUNTY AUDITOR AND ASHTABULA COUNTY PROSECUTOR IN RELATION TO THE DOCUSIGN MASTER AGREEMENT

Upon the motion of J.P. Ducro IV, seconded by Kathryn L. Whittington.

VOTE:

Casey R. Kozlowski	Aye
Kathryn L. Whittington	Aye
J.P. Ducro IV	Aye

CERTIFICATE OF CLERK

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution acted upon and duly passed by the Board of County Commissioners of Ashtabula County, Ohio, on the date noted above.



Lisa Hawkins, Clerk of the Board
Board of County Commissioners
Ashtabula County, Ohio

**MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE ASHTABULA COUNTY BOARD OF COMMISSIONERS
AND THE ASHTABULA COUNTY PROSECUTOR'S OFFICE IN RELATION TO THE DOCUSIGN MASTER AGREEMENT**

The Ashtabula County Board of Commissioners approved an agreement with DocuSign on January 19, 2023.

The Board now comes to enter a Memorandum of Understanding with the Ashtabula County Prosecutor's office for their Office's use of DocuSign, as follows:

- 1) Each office will assign one administrator, with an unlimited number of users in their office.
- 2) Each office will pay the cost of its envelopes used at the amount assigned in the Master Agreement.
- 3) Should total envelopes exceed contract limits, each office will pay the cost of their overage, based on the amount billed by DocuSign.
- 4) Annually, each office will be contacted to determine the estimate of envelopes for the following contract time period.
- 5) The Ashtabula County Data Board is the technical contact.
- 6) The Ashtabula County Board of Commissioners is the contractual and billing contact.

IT WITNESS WHEREOF, this Memorandum of Understanding is effective upon execution by both parties:

Ashtabula County Board of Commissioners:



Casey Kozlowski, President



Kathryn Whittington, Vice-President



J. P. Ducro IV, Commissioner

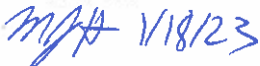
Date: 1-24-23

Ashtabula County Prosecutor



Colleen M. O'Toole

Date: 1.19.2023


MA 1/18/23

MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE ASHTABULA COUNTY BOARD OF COMMISSIONERS AND THE ASHTABULA COUNTY AUDITOR'S OFFICE IN RELATION TO THE DOCUSIGN MASTER AGREEMENT


The Ashtabula County Board of Commissioners approved an agreement with DocuSign on January 19, 2023.

The Board now comes to enter a Memorandum of Understanding with the Ashtabula County Auditor's office for their Office's use of DocuSign, as follows:


- 1) Each office will assign one administrator, with an unlimited number of users in their office.
- 2) Each office will pay the cost of its envelopes used at the amount assigned in the Master Agreement.
- 3) Should total envelopes exceed contract limits, each office will pay the cost of their overage, based on the amount billed by DocuSign.
- 4) Annually, each office will be contacted to determine the estimate of envelopes for the following contract time period.
- 5) The Ashtabula County Data Board is the technical contact.
- 6) The Ashtabula County Board of Commissioners is the contractual and billing contact.

IT WITNESS WHEREOF, this Memorandum of Understanding is effective upon execution by both parties:

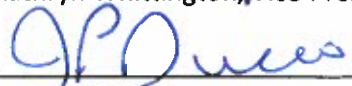
Ashtabula County Board of Commissioners:



Casey Kozlowski, President



Kathryn Whittington, Vice-President



J. P. Ducro IV, Commissioner

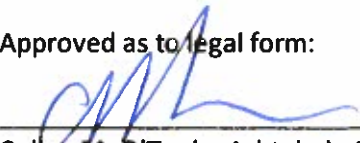
Date: 1-24-23

Ashtabula County Auditor

David Thomas

Date: _____

Approved as to legal form:



Colleen M. O'Toole, Ashtabula County Prosecutor

MDA V18/23

Date: 1.19.2023