

RESOLUTION AMENDING RESOLUTION NO. 2021-330 AUTHORIZING THE ACCEPTANCE OF PAYMENTS BY FINANCIAL TRANSACTION DEVICES FOR EXPENSES OWED TO ASHTABULA COUNTY

WHEREAS, the Board of Ashtabula County Commissioners desires to amend resolution 2021-330 to update the resolution services and charges; as follows:

THEREFORE, BE IT RESOLVED, this Board of Commissioners approves the amendment to Resolution 2021-330 regarding the acceptance of payments by financial transaction devices for expenses owed to Ashtabula County.

BE IT FURTHER RESOLVED: **said Resolution Numbered 2021-330 is amended and restated, as follows:**

WHEREAS, Ohio Revised Code Section 301.28, authorizes the Board of County Commissioners to accept payments by financial transaction devices for county expenses; and

WHEREAS, the terms and use of financial transaction devices for the payment of expenses owed to Ashtabula County shall be authorized, as follows:

1. "Financial transaction device" includes a credit card, debit card, charge card, or prepaid or stored value card, or automated clearinghouse network credit, debit, or e-check entry that includes, but is not limited to, accounts receivable and internet-initiated, point of purchase, and telephone-initiated applications or any other device or method for making an electronic payment or transfer of funds
2. County expenses means: fees, costs, assessments, fines, penalties, payments, or any other expense a person owes to a county office under the authority of a county elected official other than dog registration and kennel fees required to be paid under Chapter 955 of the Revised Code. See Exhibit A for complete listing. This includes a Board of Health of the General Health District and the County Law Library.
3. County officials authorized by ORC 301.28 to accept payment by financial transaction device are: Treasurer, Auditor, Engineer, Recorder, Prosecutor, Sheriff, Coroner, Board of County Commissioners, Clerk of Court of Common Pleas, Clerk of a County Court, Clerk of Juvenile Court, Clerk of Probate Court, Ashtabula County Health Official and the Law Librarian.
4. Surcharge or convenience fee to be imposed upon the person making payment by a financial transaction device shall be: a minimum of \$2.00 per transaction or a maximum of 5% of the total due.
5. Payment of penalty if a payment by means of a financial transaction device is returned or dishonored shall be: the amount necessary to reimburse the county for banking charges, legal fees or other expenses incurred by the county in collecting Fees charged for a transaction being canceled, rejected or returned for insufficient funds, closed account, wrong account number, stop payment or any other return reason.

THEREFORE, BE IT RESOLVED, the Board of Commissioners has completed the Request for Proposal process and is working on securing a contract with two providers.

BE IT FURTHER RESOLVED, that the Clerk of the Board is hereby ordered to forward a certified copy of this resolution to the elected officials outlined above for their consideration; now

BE IT FURTHER RESOLVED, after receiving this resolution and before accepting payments by financial transaction devices, a county official shall provide written notification to the board of county commissioners of the official's intent to implement the resolution within the official's office.

Exhibit A- Fee Schedule

- A. Treasurer fees include:** real estate, personal property and manufactured home tax, copy & photo sales, postage costs, bank fees (NSF, returned check) and all other county expenses

- B. Auditor fees include:** real estate, personal property and manufactured home tax. Copy & photo sales, vendor license, cigarette tax, cigarette license, dog and kennel license, postage cost, CAUV application fee and all other county expenses.
- C. Engineer fees include:** permits, rental/lease, charges/services, surveys, maps, copies, postage costs, and all other county expenses.
- D. Recorder fees include:** All recording fees including but not limited to; Basic Recording Fees, Marginal Notation Documents, Plats & Condominium Drawings, Federal Tax Lien, Release/Partial Release of Federal Tax Lien, Release of Workers Compensation Lien, Release of Employment Services Lien, Release of Recognizance Lien, Release of Personal Property Lien, Living Will/Durable Power of Attorney for Health Care, Zoning Resolutions as required under ORC 303.11 and 519.11, Zoning Amendments as required under ORC 303.12 and 519.12, Copies of Records, Certified Copies, Facsimile Transmission - local or toll free, Facsimile Transmission - long distance, Copy sales, postage costs, and all other county expenses.
- E. Sheriff fees include:** commissary fees, telephone charges, fingerprint/background checks, pay-to-stay program, cruiser rental, conceal/carry handgun license, copy & photo sales, postage costs, and all other county expenses
- F. Coroner fees include:** Copy & photo sales, postage costs, and all other county expenses.
- D. Clerk of Courts of Common Pleas fees include:** court fines and costs, filing fees, restitution payments, copies, indigent application fee, deposits for guardian ad litem, facsimile transmission and all other county expenses.
- G. Clerk of Eastern and Western County Court fees include:** court fines and costs, copy & photo sales, restitution, restricted/family plates, probation fees, facsimile transmission, filing fees, reports, bonds, postage & certified mailing, personal service, subpoena, certificate of judgment, indigent application, motion to show cause and notice of appeal, civil filing fees, and all other county expenses.
- H. Ashtabula County Juvenile Court fees include:** court cost and fines, bonds, copy and photo sales, custody, visitation and support, personal service, postage and certified costs, sheriff fees, warrant, subpoena, credit card user fee, and all other county expenses.
- I. Ashtabula County Probate Court fees include:** court cost and fines, bonds, adoption, estates, trusts, guardianship, conservatorship, marriage license application, application for correction of marriage license and application for birth record, citation to next of kin, sale of structured settlement, application for disinterment, deposit of will, certificate of judgment, deposit of will, doctor's certificate, exemplified copies, indigent application, minor settlement, motion to show cause, name change, notice of appeal, petition of interested parties, registration of birth, transfer of jurisdiction, credit card user fee, copy & photo sales, postage costs, research fees and all other county expenses.
- J. Ashtabula County Commissioners:**
Building Dept: Contractor Registration, Copy & Photo sales, and all other county expenses.
Commercial Fees: State 3% Fee, Plan Review Fees, New Structures, Foundations Only, New Structure HVAC, Addition or Alteration HVAC, Heating and Cooling Units, Heat Ducts Only & Hydronic Piping, Refrigeration, Addition, Alterations, Relocated Buildings, Canopies, Building Reroofing, New Structure Electric, Additions or Alteration Electric Service, Temporary Electrical Service, Industrialized Units, Fire Suppression Systems, Fire Alarm Systems, Demolition, Signs, Cell Tower, Consultations, Certificate of Occupancy, Temporary Tents, Special Inspections, Re-inspections, Carnivals, Weekend Fairs, Day Care Centers, Change of Use or Tenant, Lift Chairs, Swimming Pools, Electric for Pools & Fountains, Hood Suppression, Paint Booths, Stop Work Order, Permit Renewal, Administration Fee

Residential Fees: State 1% Fee, Manufactured Home Seal, New Dwelling, Industrialized Units, Special Inspections, Addition, Alteration, Change of Use, Detached Garage, Accessory Building, Sleeping Cabins, Decks, Porches, Car Port, Gazebo, Pavilion, Roof Over Trailer, Building Reroof, Enclosed Porches, New Structure Electric, Alteration or Addition Electric, Electric for Detached Garages & Accessory Structures, New Electric Service, Temporary Electric Service, New Structure HVAC, Alteration or Addition HVAC, Replacement of HVAC unit, Fireplace, Wood Stove, Chimney, Chimney Liner, Paint Booth, Hot Tub, Swimming Pool, Fire Suppression, Consultation, Reinspection, Stop Work Order, Refundable Deposit, Permit Renewal, Administration Fee

Community Services and Planning, including Recycling: lot split fees, address assignment fees, subdivision preliminary plan fees, subdivision plat and replat fees, variance fees, airport zoning fees, registration fees, charges for plans and specifications, deposit of funds, release of lien, Copy & photo sales, postage costs, and all other county expenses.

Dept. of Environmental Services: Water Division: shut-off fees- emergency and non-emergency; meter replacement-testing-read-size, standby service, service connection fees, capital improvement facilities fee, fire protection facilities fee, local service fees, meter setting- outside and inside, remote, new service turn-on fee, on site consultation, inspection of waterline service, pavement restoration, fire flow testing, backflow prevention program, hydrant use fees, disconnection notice administrative fee, tampering fee, non-sufficient funds fee, re-print of bill fee, water Builders License Application Fee, plan review fee, other miscellaneous administrative/program fee, volumetric charge, bulk water withdrawal, private fire protection hose connection and hydrants fee, automatic sprinkler connection, water real estate taxes, Rock Creek water payments and administration fee, Aqua Ohio-Electric charges, Miscellaneous billing, copy & photo sales, copy of water main engineering code, postage costs, miscellaneous administrative/program fees. **Sewer Division:** Sewer Service monthly billing, inspection fees, issuance fees, well customer monthly billing, operation & maintenance fees, Ashtabula City sewer billings, Geneva on the Lake sewer billings, sewer builder license application fee, miscellaneous, miscellaneous administrative/program fees, plan review fees, sewer jet/televising, copy of sanitary engineering code, real estate taxes, reimbursements/refunds, tap-in fees-local-Ashtabula City-Lake County-Geneva City, Copy & photo sales, postage costs, and all other county expenses.

Lodging Tax: lodging tax, late penalties fees, non-compliant penalty fees and all county expenses

- K. **Ashtabula County Health Department:** Environmental Health service fees; Nursing service fees, Vital Statistics fees; Board of Health Variance fees; copy & photo fees; postage costs and all other county expenses.
- L. **Ashtabula County Law Library:** seminar registration fees, notary class fee, copy & photo fees, and all other county expenses
- M. **Ashtabula County Nursing and Rehabilitation Center:** expenses owed for room and board and all other county expenses.

**ASHTABULA COUNTY COMMISSIONERS
CERTIFICATION PAGE**

Resolution No. 2023-147

March 07, 2023

**RESOLUTION AMENDING RESOLUTION NO. 2021-330 AUTHORIZING THE
ACCEPTANCE OF PAYMENTS BY FINANCIAL TRANSACTION DEVICES FOR
EXPENSES OWED TO ASHTABULA COUNTY**

Upon the motion of Kathryn L. Whittington, seconded by Casey R. Kozlowski.

VOTE:

**Casey R. Kozlowski
Kathryn L. Whittington
J.P. Ducro IV**

**Aye
Aye
Absent**

CERTIFICATE OF CLERK

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution acted upon and duly passed by the Board of County Commissioners of Ashtabula County, Ohio, on the date noted above.



Lisa Hawkins, Clerk of the Board
Board of County Commissioners
Ashtabula County, Ohio