

RESOLUTION AUTHORIZING THE ISSUANCE OF COUNTY CREDIT CARD TO THE ASHTABULA COUNTY CORONER'S OFFICE, AS OUTLINED IN THE ASHTABULA COUNTY CREDIT CARD USAGE POLICY, SECTION 8.10 OF THE ASHTABULA COUNTY PERSONNEL MANUAL

WHEREAS, in accordance with Ohio Revised Code Section 301.27, on August 2, 2016 by Resolution 2016-204 the Ashtabula County Board of Commissioners established a Credit Card Usage policy and amended such policy by Resolution Number 2017-246 on August 30, 2017; and

WHEREAS, the policy states no county credit card may be issued to any appointing authority without a resolution from the Board of Commissioners authorizing its issuance, upon the Board's receipt of a written request from the entity and the persons authorized to use such credit card; and

WHEREAS, The following office has requested to be issued county credit cards:

Ashtabula County Coroner's Office - Credit Limit \$3,000.00

Authorized Users: Amber Stewart, William (Buddy) Felt, Matt Anderson, Wade Stitt, Andrew Cumberledge and Mike Cliff

WHEREAS, this Board of Commissioners would agree to authorize the credit card usage to the Ashtabula County Coroner's Office; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the Ashtabula County Coroner's Office is hereby authorized to be issued county credit cards for use by the persons listed above in compliance with the Ashtabula County Credit Card Usage Policy.

Coroner's Office County of Ashtabula

25 W. Jefferson Street
Jefferson, Ohio 44047
Phone: 440- 998-4791 (24 Hours)
Office: 440- 576-3550
Fax: 440- 576-1520
coroner@ashtabulacounty.us

Pamela L. Lancaster D.O. Coroner

February 15, 2023

Ashtabula County Commissioners

Re: Credit Card Authority

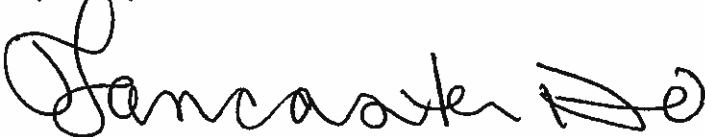
The Ashtabula County Coroner's Office would like to request two cards with an annual limit of \$3,000.

We would like to authorize the following as users:

Amber Stewart
William (Buddy) Felt
Matt Anderson
Wade Stitt
Andrew Cumberledge
Mike Cliff

These employees may be sent to trainings that would require their use of the credit cards.

Thank you for your consideration.

A handwritten signature in black ink, appearing to read "Pamela Lancaster". The signature is fluid and cursive, with a large initial "P" and a stylized "L" at the end.

Pamela Lancaster, D.O.
Coroner