

RESOLUTION ESTABLISHING THE RATES TO BE CHARGED FOR WATER AND SEWER SERVICES FROM THE ASHTABULA COUNTY DEPARTMENT OF ENVIRONMENTAL SERVICES

WHEREAS, this Board, by and through the Department of Environmental Services (“ACDES”) owns water distribution facilities in Geneva-on-the-Lake Village and certain unincorporated areas within Ashtabula County; collectively known as the Ashtabula County Water System, and distributes wholesale bulk water to the municipalities of the Village of Rock Creek and the City of Geneva; and

WHEREAS, this Board, by and through the ACDES, also owns wastewater collection systems and treatment centers in certain unincorporated areas within Ashtabula County, collectively known as the Ashtabula County General Sewer District; and

WHEREAS, Doug Starkey, Director of the ACDES, has approached the Board for a graduation in related facilities charges to accommodate increases in cost to operate the said facilities; and

WHEREAS, this Board last revised system wide, water distribution charges and sewer related charges under Resolution No. 2017-68SEWA and seeks to supersede and replace the same under this Resolution; and

WHEREAS, the following rates, charges, definitions and conditions are hereby established upon the first billing cycle of May 1, 2023:

1. Definitions.

- 1.01 ACDES. The Ashtabula County Department of Environmental Services, which coordinates the Ashtabula County Water System and the Ashtabula County General Sewer District under the tenets of the Ashtabula County Sanitary Engineering Code, and whose office is located at 36 West Walnut Street, P.O. Box 520, Jefferson, OH 44047.
- 1.02 Accountholder. The individual(s) or party(ies) for which the respective service account is/are held responsible.
- 1.03 Customer Meter Charge. Fixed cost payable by each account independent and regardless of quantity of water consumed.
- 1.04 Volumetric Charge. Cost payable for water received based on live meter readings or reasonable estimates when deemed necessary by the Director of Environmental Services.
- 1.05 Fire Connection. An unmetered service line to a fire suppression system which is utilized exclusively for fire suppression purposes.
- 1.06 Automatic Sprinklers. An unmetered firefighting system of pipes and heads within a structure designed exclusively to spray water upon activation in the event of a fire.
- 1.07 Private Fire Protection. A non-metered, private fire hydrant or other fire protection appurtenance located outside the public right-of-way or any permanent utility easement (on private property to which the active account applies) which is used exclusively by the accountholder for fire suppression or flushing purposes as required by governing building, fire, or insurance codes.

2. Rates and Charges, Ashtabula County Water System. An approved water meter shall measure all water received by the accountholder with no “flat-rate” service. Where and when metering becomes impractical as determined by the ACDES Director on a short-term basis, the volume of water delivered may be estimated.

2.01 Water Service Rates.

Customer Meter Charge. Accountholders connected to the Ashtabula County Water System and capable of receiving potable water from the system are subject to a monthly customer charge dependent upon the size of meter as described in the schedule below.

A. Customer Meter Charge

Meter Size	Monthly Customer Meter Charge
5/8" x 3/4" (typical residential)	\$12.00
1"	\$23.10
1-1/2"	\$42.90
2"	\$65.45
3"	\$119.90
4"	\$196.35
6"	\$220.00

2.02 Volumetric Rate. Each accountholder receiving water from the Ashtabula County Water System is subject to the following rate schedule as compounded in a monthly billing schedule:

B. Volumetric Rate

Monthly Consumption (100 cubic feet = 1 HCF)	2023 (1st Billing Cycle)	2024 (1st Billing Cycle)	2025 (1st Billing Cycle)	2026 (1st Billing Cycle)	2027 (1st Billing Cycle)
Block 1: 0-5 HCF	\$10.18	\$11.20	\$11.76	\$12.35	\$12.97
Block 2: 6-85 HCF	\$11.07	\$12.18	\$12.79	\$13.43	\$14.11
Block 3: all units above 85 HCF	\$6.92	\$7.61	\$7.99	\$8.39	\$8.81

2.03 Multi-Unit Accounts. Accounts coded "MU" (one meter with more than one occupancy unit) shall be billed pursuant to the schedule of Block 2 in Section 2.02(B).

2.04 Bulk Water Station- Customers may receive a pre-paid account card or use credit cards to withdraw bulk water from a bulk water fill site. The bulk rate for a filling station is subject to the volumetric rate pursuant to Section B Block 1 and converted to cost per one thousand gallons (1000 gal.).

A. Block 1 Rate / 748 (gals per HCH) = (round to (4) decimal points example 0.0136) x 1000 = Rate per 1000 gals

2023 Rate	2024 Rate	2025 Rate	2026 Rate	2027 Rate
\$13.60	\$15.00	\$15.80	\$16.60	\$17.40

2.05 Fire Protection Charge.

A. Non-Metered Private Hydrant Charge. Accountholders required by governing code requirements (i.e. insurance, fire, building) to maintain a non-metered, private fire hydrant on the premises shall pay a monthly charge of \$45.00 each, for system maintenance of fire protection flows to private fire suppression systems.

B. Automatic Sprinkler Connection Charge ("Fire Accounts"). Pursuant to the schedule below.

Size of Connection	Floor Space	Monthly Charge
2"	5,000 Sq. Ft. or less	\$34.00
4"	5,001 Sq. Ft. – 10,000 Sq. Ft.	\$49.50
6"	10,001 Sq. Ft – 20,000 Sq. Ft.	\$75.50
Add'l Floor Space	Each 1,000 Sq. Ft.	\$2.25

- 2.06 Fire Flow Testing. The cost of individual fire flow testing for private sprinkler systems shall be set at \$125.00 per test. Exemptions from this fee are exclusive to local fire departments.
 - 2.07 Backflow Prevention Program Annual Processing Fee. Pursuant to Ohio EPA regulations, annual testing of all backflow prevention devices shall be monitored by the local governing agency. The cost to operate this program is \$20.00 per device and shall be paid at the time the annual approved test report is submitted to ACDES. \$50.00 fee will be added to accounts for each month past the annual renewal date with termination of service after three (3) months.
 - 2.08 Late Payment Fee. Payment in-full of billing shall be due to ACDES 20 days subsequent to rendering, and the due-date will be shown on the bill. Delinquencies by accountholders above and beyond the aforementioned period will be charged a late payment surcharge of ten percent (10%) of the current charge.
 - 2.09 Delinquency Reconnection Fee. Charges for service dispatch for shut-off and restoration of water service for the purposes of disconnection for any reason (i.e. billing delinquency, returned checks, violation of the County Water Code, etc.) during normal business hours shall be \$50.00. Service restoration after normal business hours, inclusive of holidays and weekends shall be \$100.00 plus the \$50.00 reconnection fee. All delinquent and current water and sewer balances and corresponding reconnection fees shall have been paid in-full by the respective accountholder to the offices of ACDES to be considered eligible for restoration of water service.
 - 2.10 Returned Checks. Checks, e-Checks, and automated clearinghouse (ACH) funds returned to ACDES for any reason will result in the prompt termination of water service to the corresponding accountholder. Costs associated with returned checks are established and governed by the office of the Ashtabula County Treasurer. Payment in-full shall be made to the office of ACDES for the balance plus reconnection fee by cash, money order or certified bank check. Personal checks will not be accepted. Failure to take remedial actions on returned checks will result in pursuit of legal action by the office of the Ashtabula County Prosecutor.
 - 2.11 Tampering Fines. Any individual found to have inflicted damage upon County-issued meters, curb boxes, vaults, hydrants, etc. and/or the unlawful theft of water shall be liable for progressive tampering fines set forth in the "Schedule of Miscellaneous Service Fees" within Section 3 of this Resolution. Each offense shall concurrently be referred to the office of the Ashtabula County Prosecutor for consideration of legal action pursuit. Upon the third offense, water service shall promptly be terminated by action of ACDES personnel.
 - 2.12 Plan Review Fee. Included in System Capacity Fee-County may charge \$100.00 per hour on large projects requiring extensive plan reviews.
3. Schedule of Miscellaneous Fees and Charges.

	<u>Description of Service</u>	<u>Fee Schedule</u>
3.01	Delinquency Reconnection Fee during normal business hours	\$50.00
3.02	Services request beyond normal business hours	\$100.00
3.03	Meter Sets, non-related to system capacity fee	Material Cost + 10% (note: cost includes meter and radio read)
3.04	Service and notification at customer locations trip charge	\$25.00
3.05	Meter Testing Fees (normal business hours only)	Charged cost plus 10% if meter is found to be accurate
3.06	Inspection Services Fee (Water and Sewer)	\$50.00 per business hour; \$75.00 per hour beyond business hours (System Capacity Fee covers first five (5) hours of new service installation)
3.07	New Residential Service Connection, up to 1-inch	See System Capacity Fee
3.08	New Residential Service Connection, greater than 1-inch	See System Capacity Fee
3.09	New, Non-Residential Service Connection (from Water Main to Curb Stop)	See System Capacity Fee
3.10	Fire Protection Capital Improvement Development Fee (New Construction; One-Time Charge)	\$0.25 per Square Foot of building floor space (County Auditor's Records); \$1,500.00 minimum
3.11	Local Service Fees/Developer's Reimbursement Charge	Varies by Agreement
3.12	Interior Meter Setting/Remote Set during Normal Business Hours	Material cost plus 10% (note: cost includes meter and radio read)
3.13	Exterior Meter Setting, Vaulted	Material Costs plus 10% (note: cost includes meter and radio read)
3.14	New Service Establishment/Turn-On	Courtesy Service; No Charge
3.15	Onsite Consultation with Accountholder (Normal Business Hours)	Courtesy Service; No Charge
3.16	Inspection of Waterline/ Sewer line Service Non-related to System Impact Fee	Subject to \$50.00 per hour during normal business hours and \$100.00 after hours
3.17	Pavement Restoration	Actual Cost plus 10%
3.18	Fire Flow Testing (local Fire Departments exempt)	\$125.00 per test
3.19	Annual Backflow Prevention Program processing fee	see 2.07
3.20	Hydrant Rental Fee (Metered with BFD)	discontinued
3.21	Tampering Fine, First Offense	\$250.00
3.22	Tampering Fine, Second Offense	\$500.00
3.23	Tampering Fine, Third/Final Offense	\$1,000.00; Service Termination
3.24	Insufficient Funds/Returned Checks	Fee Established by County
3.25	Water and Sewer Installer's License Application/Renewal *Required for all Water and Sewer Projects*	\$100.00 (New or received after Deadline) \$50 (Annual Renewal)
3.26	Plan Review (Water and Sewer), required for all non-Residential)	\$100.00 per hour-see 2.12 or 12
3.27	Seasonal Service Suspension or Restoration (Normal Business Hours) see Section 4	Courtesy Service; No Charge
3.28	Seasonal Service Suspension or Restoration (After-Hours, Weekends & Holidays)	\$100.00 per service call

3.29	Electronic Notification	no fee
3.30	Grease Trap Inspection Fee	\$20.00

4. Seasonal Service Suspension & Restoration. Accountholders which desire to suspend water service for “end-of-season” non-use shall request a “Seasonal Service Suspension” with the ACDES at least one (1) week in advance of anticipated suspension, and a “Seasonal Service Restoration” at least one (1) week in advance of anticipated service restoration. Meters shall not be removed, tampered with or altered in any form during this time of seasonal suspension status. The meter charge discount that was defined in Resolution 2017-68 SEWA has been discontinued. The “Customer Meter Charge” as defined in 2.01(A) shall be paid based on the listed monthly value, along with System Improvement Fee (see 6) and System Emergency Escrow Fee (see 7), for the duration of suspension with all delinquency penalties applicable.
5. Penalty Rate on Delinquent Accounts Payable. Penalty on past-due or delinquent invoices on accounts payable to ACDES shall be ten percent (10%) of the principal balance and compounded monthly, unless otherwise contractually agreed upon (i.e. financing the cost of inherent services with ACDES).
6. System Improvement Fee Water accounts will have a monthly \$5.00 System Improvement Fee. System Improvements can range from waterline replacement, waterline interconnects, pump upgrades, water reservoirs and towers along with other improvements.
7. System Emergency Escrow Fund Accounts will have a monthly \$1.50 System Emergency Escrow Fee that will go to a dedicated Emergency Fund. Emergency Funds are needed to address non-budgeted events that impact the system.
8. Water System Capacity Fees These fees include meter cost, installation of meter, up to five (5) hours of inspection, restoration of the property and issuance fee.

Water System Capacity Fee					
<u>Meter Size</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
5/8"	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,500.00
3/4"	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,500.00
1"	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,500.00
1 1/2"	\$6,700.00	\$6,700.00	\$6,700.00	\$6,700.00	\$7,200.00
2"	\$13,400.00	\$13,400.00	\$13,400.00	\$13,400.00	\$13,900.00
3"	\$21,400.00	\$21,400.00	\$21,400.00	\$21,400.00	\$21,900.00
4"	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,500.00
6"	\$66,700.00	\$66,700.00	\$66,700.00	\$66,700.00	\$67,200.00
8"	\$133,500.00	\$133,500.00	\$133,500.00	\$133,500.00	\$134,000.00
Pre-Tapped	\$700.00	\$700.00	\$750.00	\$750.00	\$750.00

Note: Expansion from existing master meters will be subject to review for System Impact Fees based on waterline size and other contributing factors for additional facilities.

9. Rates and Charges, Ashtabula County General Sewer District.

A. Base Rate for County Sewer-Volumetric Rate

<u>2023 Rate</u>	<u>2024 Rate</u>	<u>2025 Rate</u>	<u>2026 Rate</u>	<u>2027 Rate</u>
\$12.07/HCF	\$13.28/HCF	\$13.95/HCF	\$14.65/HCF	\$15.39/HCF

B. Ashcraft WWTP Service Area-(ACNH, Board of DD, County APL, Ash Craft (Active Day) Volumetric Rate

a. Base Rate x Units (HCF) Used = Monthly Charge

C. Ashcraft WWTP Service Area-South Ridge Village (38 Units) – Monthly Charge

a. Base Rate x 5 Units (HCF) x 38 Apartments = Monthly Charge

<u>2023 Rate</u>	<u>2024 Rate</u>	<u>2025 Rate</u>	<u>2026 Rate</u>	<u>2027 Rate</u>
\$2,293.30	\$2,523.20	\$2,650.50	\$2,783.50	\$2,924.10

D. County Sewer Service Area (Saybrook, Plymouth, Ashtabula Township) – Volumetric Rates

a. Base Rate / 2.5 + Ashtabula City Rate and Fees = Monthly Charge

<i>County fees only</i>				
<u>2023 Rate</u>	<u>2024 Rate</u>	<u>2025 Rate</u>	<u>2026 Rate</u>	<u>2027 Rate</u>
\$4.83/HCF+Ash	\$5.32/HCF+Ash	\$5.58/HCF+Ash	\$5.86/HCF+Ash	\$6.16/HCF+Ash

E. County Sewer Service Area (Saybrook, Plymouth, Ashtabula Township) – well-non-volumetric- Flat Monthly Rate

a. Base Rate / 2.5 x 6 Units + Ashtabula City Rates and Fees = Monthly Charge

<i>Our fees only</i>				
<u>2023 Rate</u>	<u>2024 Rate</u>	<u>2025 Rate</u>	<u>2026 Rate</u>	<u>2027 Rate</u>
\$28.97+Ash	\$31.88+Ash	\$33.48+Ash	\$35.16+Ash	\$36.94+Ash

F. Coffee Creek WWTP Service Area – Volumetric Rates

a. Base Rate x Units (HCF) Used = Monthly Charge

G. Coffee Creek WWTP Service Area –well-non-volumetric Flat Monthly Rate

a. Base Rate x 5 Units = Monthly Charge

<u>2023 Rate</u>	<u>2024 Rate</u>	<u>2025 Rate</u>	<u>2026 Rate</u>	<u>2027 Rate</u>
\$60.35	\$66.40	\$69.75	\$73.25	\$76.95

H. Driftwood Subdivision Service Area – Monthly Rates and Charges

a. Driftwood #0-(1) account - Based on water usage – Base rate x Units (HCF) Used

b. Driftwood #1-(9) accounts

i. 7 accounts-residential-Base rate x 6 Units = Monthly Charge

ii. 1 account-(1) double cottage-Base Rate x 11 Units = Monthly Charge

iii. 1 account-(6) cottages-Base Rate x 39 Units = Monthly Charge

<u>2023 Rate</u>	<u>2024 Rate</u>	<u>2025 Rate</u>	<u>2026 Rate</u>	<u>2027 Rate</u>
\$72.42-i	\$79.68	\$83.70	\$87.90	\$92.34
\$132.77-ii	\$146.08	\$153.45	\$161.15	\$169.29
\$470.36-iii	\$517.92	\$544.05	\$571.35	\$600.21

- c. Driftwood #3-(1) account-Base Rate x 30 Units = Monthly Charge
 - i. 4 cottages and 1 apartment

<u>2023 Rate</u>	<u>2024 Rate</u>	<u>2025 Rate</u>	<u>2026 Rate</u>	<u>2027 Rate</u>
\$362.10	\$398.40	\$418.50	\$439.50	\$461.70

- d. Driftwood #4-(1) account-Base Rate x 181 Units = Monthly Charge
 - i. 33 pads and 1 cottage

<u>2023 Rate</u>	<u>2024 Rate</u>	<u>2025 Rate</u>	<u>2026 Rate</u>	<u>2027 Rate</u>
\$2,184.67	\$2,403.68	\$2,524.95	\$2,651.65	\$2,785.59

- e. Driftwood #5-(1) account-Base Rate x 30 Units = Monthly Charge
 - i. 4-2-bedroom units and 2-1-bedroom units

<u>2023 Rate</u>	<u>2024 Rate</u>	<u>2025 Rate</u>	<u>2026 Rate</u>	<u>2027 Rate</u>
\$362.10	\$398.40	\$418.50	\$439.50	\$461.70

- f. Driftwood #6-(1) account-Base Rate x 11 Units = Flat Monthly Charge
 - i. Sewer only-non-volumetric

<u>2023 Rate</u>	<u>2024 Rate</u>	<u>2025 Rate</u>	<u>2026 Rate</u>	<u>2027 Rate</u>
\$132.77	\$146.08	\$153.45	\$161.15	\$169.29

- g. Driftwood #7-(26) accounts-Base Rate x 6 Units = Monthly Charge
 - i. Per-single cottage

<u>2023 Rate</u>	<u>2024 Rate</u>	<u>2025 Rate</u>	<u>2026 Rate</u>	<u>2027 Rate</u>
\$72.42	\$79.68	\$83.70	\$87.90	\$92.34

Note: flat monthly charges are superseded by the volumetric rate when water use exceeds minimum.

- i. Holiday Camplands WWTP Service Area – Non-Volumetric Monthly Charge (4,258 Service Connections)
 - a. Holiday Camplands (3480 lots)-Base Rate x 8 Units x # of lots (3480) / 12 = Monthly Charge
 - b. Lake Village Campgrounds (778 lots)- Base Rate x 8 Units x # of lots (778) / 12 = Monthly Charge

	<u>2023 Rate</u>	<u>2024 Rate</u>	<u>2025 Rate</u>	<u>2026 Rate</u>	<u>2027 Rate</u>
Holiday Camplands	\$28,002.40	\$30,809.60	\$32,364.00	\$33,988.00	\$35,704.80

Lake Village Campground	\$6,260.31	\$6,887.90	\$7,235.40	\$7,598.47	\$7,982.28
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J. Meadowood WWTP Service Area – Non-Volumetric-Monthly Rates/Charges

a. Meadowood WWTP Service Area-Basic Rate x 5 Units = Monthly Charge

<u>2023 Rate</u>	<u>2024 Rate</u>	<u>2025 Rate</u>	<u>2026 Rate</u>	<u>2027 Rate</u>
\$72.42	\$79.68	\$83.70	\$87.90	\$92.34

- 10. System Improvement Fee Sewer accounts will have a monthly \$3.00 System Improvement Fee. System Improvements can range from sewer line replacement, sewer line upgrades, pump upgrades, sewer reservoirs along with other improvements.
- 11. System Emergency Escrow Fund Accounts will have a monthly \$1.50 System Emergency Escrow Fee that will go to a dedicated Emergency Fund. Emergency Funds are needed to address non-budgeted events that impact the system.
- 12. Plan Review Fee. Included in System Capacity Fee-County may charge \$100.00 per hour on large projects requiring extensive plan reviews.
- 13. Sewer System Capacity Fees These fees include up to five (5) hours of inspection and issuance fee.

Sewer System Minimum Capacity Fee					
	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Residential (areas ACDES treats sewer)	\$2,500.00	\$2,500.00	\$2,500.00	\$2,800.00	\$2,800.00
Residential (areas Others treat sewer) plus Other areas cost	\$1,500.00	\$1,500.00	\$1,500.00	\$1,800.00	\$1,800.00
Coffee Creek WWTP Service Area Specific System Improvement Fee	X 2	X 2	X 2	X 2	X 2

Sewer System Minimum Capacity Fee					
	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
Commercial (areas ACDES treats sewer)	\$6,000.00	\$6,000.00	\$6,000.00	\$6,500.00	\$6,500.00
Commercial (areas Others treat sewer) plus Other areas cost	\$3,000.00	\$3,000.00	\$3,000.00	\$3,500.00	\$3,500.00
Coffee Creek WWTP Service Area Specific System Improvement Fee	X 2	X 2	X 2	X 2	X 2

- 14. The Ohio EPA “Green Book” formula shall be used to calculate commercial capacity fees and addition cost will be added to the minimum based on the calculation. Specific Capacity Fees will be added to the new calculation based on the area of service rates.

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of Ashtabula County, Ohio, that the above rates and charges are hereby established in accordance with the above schedule effective on the first billing cycle of May 1, 2023 and expiring on December 31, 2027 unless otherwise modified by superseding Resolution; and

BE IT FURTHER RESOLVED, the Director of the Department of Environmental Services shall arrange for the billing of the above rates and charges. Any rates/charges not paid within twenty (20) days of the date of such bill shall have added thereto a penalty equal to ten percent (10%) of the balance of such unpaid rates/charges.

BE IT FURTHER RESOLVED, that all previous Resolutions creating, establishing or fixing rates and charges for the above facilities be hereby revised and made effective.

**ASHTABULA COUNTY COMMISSIONERS
CERTIFICATION PAGE**

Resolution No. 2023-170

March 14, 2023

RESOLUTION ESTABLISHING THE RATES TO BE CHARGED FOR WATER AND SEWER SERVICES FROM THE ASHTABULA COUNTY DEPARTMENT OF ENVIRONMENTAL SERVICES


Upon the motion of Kathryn L. Whittington, seconded by J.P. Ducro IV.

VOTE:

Casey R. Kozlowski	Aye
Kathryn L. Whittington	Aye
J.P. Ducro IV	Aye

CERTIFICATE OF CLERK

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution acted upon and duly passed by the Board of County Commissioners of Ashtabula County, Ohio, on the date noted above.


Crystal Sturgill, Clerk of the Board *Acting*
Board of County Commissioners
Ashtabula County, Ohio