

**RESOLUTION APPROVING ENGAGEMENT AGREEMENT WITH SEAN P. DUNN & ASSOCIATES LLC AND ASHTABULA COUNTY, OHIO**

WHEREAS, an agreement has been presented for the approval of the Board, to-wit:

**Provider:** Sean P. Dunn & Associates, LLC

**Service:** Will provide general government support services, grant funding, and state operating and capital budget funding and will provide comprehensive government affairs consulting and lobbying services for the County of Ashtabula.

**Cost:** Not to Exceed, \$64,000.00 (\$4,000 per month)

**Term:** Begins retroactive to March 16, 2023, terminates June 30, 2024, either party may terminate with 30 days written notice

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the agreement is approved in accordance with the copy now on file in this office.

**ASHTABULA COUNTY COMMISSIONERS  
CERTIFICATION PAGE**

**Resolution No. 2023-192**

**March 28, 2023**

**RESOLUTION APPROVING ENGAGEMENT AGREEMENT WITH SEAN P. DUNN & ASSOCIATES LLC AND ASHTABULA COUNTY, OHIO**

**Upon the motion of J.P. Ducro IV, seconded by Kathryn L. Whittington.**

**VOTE:**

**Casey R. Kozlowski  
Kathryn L. Whittington  
J.P. Ducro IV**

**Aye  
Aye  
Aye**

**CERTIFICATE OF CLERK**

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution acted upon and duly passed by the Board of County Commissioners of Ashtabula County, Ohio, on the date noted above.



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Lisa Hawkins, Clerk of the Board  
Board of County Commissioners  
Ashtabula County, Ohio

**Agreement for Engagement of Sean P. Dunn & Associates LLC (“SPD”)**  
**by Ashtabula County, Ohio (“Client”)**

**Scope of Assignment**

- SPD will provide Client with comprehensive government affairs consulting and lobbying services in the State of Ohio.
- Provide general government support services which include: grant funding support, and state operating and capital budget funding support, and will provide comprehensive government affairs consulting and lobbying services for the County of Ashtabula.
- Sean Dunn and Allison Lawlor will be the primary contacts for this engagement. Lisa Dodge, Dave Salisbury, and Jimmy Wolf will also be involved in this engagement as necessary.

**Compensation/Term**

- SPD’s compensation for professional services will be \$4000 per month, for the period from March 28, 2023 through June 30, 2024. This agreement may be terminated earlier by either party upon 30 days prior written notice.
- SPD will be reimbursed for any extraordinary out-of-pocket expenses with prior approval. (None are anticipated.)

**Conflicts of Interest**

- Client acknowledges that SPD represents other clients before the Ohio General Assembly and the Ohio administrative branch of state government. SPD does not have any currently known conflicts of interest with respect to this engagement.
- SPD will inform Client should a potential conflict of interest between this engagement and any other client engagement become known.
- SPD will not accept any other client engagement likely to result in a conflict of interest with this engagement.

**Lobbying Registration Requirements**

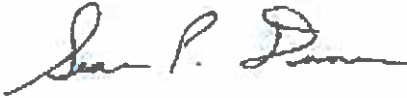
- SPD will register as required under Ohio’s lobbyist registration laws. Lisa Dodge, Sean Dunn, Dave Salisbury, Allison Lawlor, and Jimmy Wolf will register as legislative agents and as executive agency lobbyists for Client.
- SPD will maintain all lobbying records and filings required of legislative agents and executive agency lobbyists under Ohio’s lobbyist registration laws, and will otherwise comply with such laws.

- Client agrees to maintain all lobbying records and filings required of employers of legislative agents and executive agency lobbyists under Ohio's lobbyist registration laws, and to otherwise comply with such laws.

**Confidential Information**

- During the consulting and lobbying relationship, SPD may have access to certain of Client's confidential information and materials. SPD agrees to take reasonable precautions to prevent disclosure of said information or materials to third parties without the consent of Client. This obligation of confidentiality shall continue beyond the term of this engagement until such information or material becomes generally available to the public.

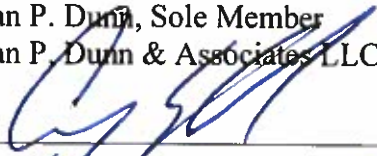
Agreed to:



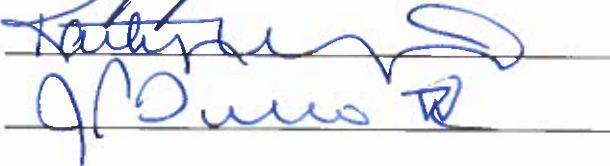
March 28, 2023

\_\_\_\_\_  
Date: \_\_\_\_\_

Sean P. Dunn, Sole Member  
Sean P. Dunn & Associates LLC



\_\_\_\_\_  
Date: 3-28-23



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