

RESOLUTION APPROVING AMENDMENT TO CONTRACT WITH K2M DESIGN, INC. FOR ASHTABULA COUNTY COMMUNITY CORRECTIONS FACILITY

WHEREAS, Janet Discher, County Administrator, has presented a contract amendment for the approval of the Board, to-wit:

Provider: K2M Design, Inc., 3121 Bridge Avenue, Cleveland, OH 44113

Scope: Architecture agreement for programming through design services, as outlined in Exhibit A and the AIA Document B 133-2014 agreement. Future services such as design development through construction administration shall be approved in writing by the Owner prior to proceeding with said design phase.

Amendment: Environmental and geotechnical analysis of 3 (three) potential site locations

Cost: Not to Exceed, \$41,900

Term: begins upon signing; estimated completion within 60 days

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the contract amendment outlined above is hereby approved in accordance with the copy on file in this office.

**ASHTABULA COUNTY COMMISSIONERS
CERTIFICATION PAGE**

Resolution No. 2021-80

February 18, 2021

**RESOLUTION APPROVING AMENDMENT TO CONTRACT WITH K2M DESIGN,
INC. FOR ASHTABULA COUNTY COMMUNITY CORRECTIONS FACILITY**

Upon the motion of Casey R. Kozlowski, seconded by J.P. Ducro IV.

VOTE:

**Kathryn L. Whittington
J.P. Ducro IV
Casey R. Kozlowski**

**Aye
Aye
Aye**

CERTIFICATE OF CLERK

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution acted upon and duly passed by the Board of County Commissioners of Ashtabula County, Ohio, on the date noted above.



Lisa Hawkins, Clerk of the Board
Board of County Commissioners
Ashtabula County, Ohio

January 31, 2021

Ashtabula County Board of Commissioners
25 W. Jefferson Street
2nd Floor Old Courthouse
Jefferson, Ohio 44047
Attn: Janet Discher, County Administrator

**Re: Ashtabula County Jail and Sheriff's Office – Contract Amendment Number 01
Project No. 19022**

Dear Commissioners,

This letter is Amendment Number 01 to the Agreement ("Agreement") between K2M Design, Inc. ("Architect") and Ashtabula County Board of Commissioners ("Client") for the performance of services in connection with Ashtabula County Jail and Sheriff's Office ("Project"). The purpose of this letter is to complete the analysis of three potential sites within the County where a new facility can be built. This Amendment is effective as of the date of this letter. All other terms and conditions of the Agreement not previously amended or specifically modified by this Amendment remain in effect.

Architect and Client modify the Agreement as follows:

Architect will analyze three sites to optimally determine site access, vehicular circulation, secure circulation, public and staff parking, site security, outdoor recreation, and building placement. General utilities will be located along with their run lengths. We will also consider the future expansion of the facility for the courts. We will conduct a Phase 1 environmental on each site followed by geotechnical engineering. Geotechnical includes drilling 1-2 borings at each of the three sites up to 150-total feet to determine the general condition of the soil.

We will conduct (3) review meetings with the Client to discuss the master plans, to review the site conditions, and then to host a presentation of the three ideas whether in a public or private setting. Two of the meetings will be by video and the final one in person. Rough order of magnitude cost estimating will be performed on each specific to land clearing, utilities, special foundation conditions, environmental conditions, and land cost. These factors are unique to each site and will show on a cost per site which one is least expensive, in the middle, and most expensive.

We will use the site selection analysis prepared in the SD report to overlay the master plans only unless the Client provides site surveys for each property.

The work will be presented in report format to the Client.

Services include:

- *Master Planning*
- *Rough order of magnitude estimating*
- *Environmental analysis*
- *Geotechnical analysis*

The following fees apply for each individual item described above:

- Master Planning Report \$24,600
- Geotechnical Analysis \$11,000
- Phase 1 Environmental per Site: \$ 6,300
- Total \$41,900

Schedule: Services will be completed within two months of execution.

If the terms of this Amendment meet with your approval, please indicate by signing and returning one copy of this letter to us. If you have any questions, please do not hesitate to call. Thank you.

Very Truly Yours



Scott C. Maloney, AIA, NCARB, LEED AP
President

Authorization:

Client Name

By: Kathryn Whittington,
Ashtabala County Commissioner

Title: President



Signature (signer represents that she or he is legally
authorized to sign on behalf of client)

2/18/21