

RESOLUTION APPROVING MEMORANDUM OF UNDERSTANDING'S BY AND BETWEEN THE ASHTABULA COUNTY BOARD OF COMMISSIONERS AND THE ASHTABULA COUNTY NURSING AND REHABILITATION CENTER; AND THE ASHTABULA COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES AND THE ASHTABULA COUNTY VETERAN SERVICES COMMISSION IN RELATION TO THE DOCUSIGN MASTER AGREEMENT

WHEREAS, Three Memorandum of Understanding have been presented for the approval of the Board, to-wit:

Scope: Memorandum of Understanding the departments listed below for their Office's use of DocuSign.

Cost: No Cost for the MOU

Term: Effective upon Execution by both parties

Parties: Ashtabula County Board of Commissioners, 25 W. Jefferson St., Jefferson, OH 44047
Ashtabula County Nursing and Rehabilitation Center, 5740 Dibble Rd., Kingsville, OH 44048

Ashtabula County Board of Commissioners, 25 W. Jefferson St., Jefferson, OH 44047
Ashtabula County Department of Job and Family Services, Donahoe Dr., Ashtabula, Oh 44004

Ashtabula County Board of Commissioners, 25 W. Jefferson St., Jefferson, OH 44047
Ashtabula County Veteran Services Commission, Lake Ave., Ashtabula, OH 44004

THEREFORE, BE IT RESOLVED, By the Board of Ashtabula County Commissioners, Ohio that the Memorandum of Understanding's, as noted above, are approved in accordance with the copies now on file in this office.

**ASHTABULA COUNTY COMMISSIONERS
CERTIFICATION PAGE**

Resolution No. 2023-334

June 13, 2023

RESOLUTION APPROVING MEMORANDUM OF UNDERSTANDING'S BY AND BETWEEN THE ASHTABULA COUNTY BOARD OF COMMISSIONERS AND THE ASHTABULA COUNTY NURSING AND REHABILITATION CENTER; AND THE ASHTABULA COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES AND THE ASHTABULA COUNTY VETERAN SERVICES COMMISSION IN RELATION TO THE DOCUSIGN MASTER AGREEMENT

Upon the motion of J.P. Ducro IV, seconded by Kathryn L. Whittington.

VOTE:

Casey R. Kozlowski
Kathryn L. Whittington
J.P. Ducro IV

Aye
Aye
Aye

CERTIFICATE OF CLERK

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution acted upon and duly passed by the Board of County Commissioners of Ashtabula County, Ohio, on the date noted above.



Lisa Hawkins, Clerk of the Board
Board of County Commissioners
Ashtabula County, Ohio

MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE ASHTABULA COUNTY BOARD OF COMMISSIONERS AND ASHTABULA COUNTY JOB AND FAMILY SERVICES IN RELATION TO THE DOCUSIGN MASTER AGREEMENT

The Ashtabula County Board of Commissioners approved an agreement with DocuSign on January 19, 2023 (the "Agreement").

The Board now comes to enter a Memorandum of Understanding with Ashtabula County Job and Family Services for each office's use of DocuSign, as follows:


- 1) Each office will assign one administrator, with an unlimited number of users in their office.
- 2) Each office will pay the cost of its envelopes used at the amount assigned in the Master Agreement.
- 3) Should the document require approval of the Ashtabula County Prosecutor's Office, the document shall be sent to the Ashtabula County Prosecutor's Office. The Prosecutor's Office will process the envelope through DocuSign, but the cost of the envelope will be paid by the office requesting the document be signed.
- 4) Should total envelopes exceed contract limits, each office will pay the cost of their overage, based on the amount billed by DocuSign.
- 5) Annually, each office will be contacted to determine the estimate of envelopes for the following contract time period.
- 6) The Ashtabula County Data Board is the technical contact for the Agreement.
- 7) The Ashtabula County Board of Commissioners is the contractual and billing contact for the Agreement.

IT WITNESS WHEREOF, this Memorandum of Understanding is effective upon execution by both parties:

Ashtabula County Board of Commissioners:



Casey Kozlowski, President



Kathryn Whittington, Vice-President



J. P. Ducro IV, Commissioner

Date: 6-13-23

Ashtabula County Job and Family Services



Patrick J. Arcaro, Executive Director

Date: 6/12/23

Approved as to legal form:



Collen M. O'Toole, Ashtabula County Prosecutor

Date: 2/21/2023

**MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE ASHTABULA COUNTY BOARD OF COMMISSIONERS
AND THE ASHTABULA COUNTY VETERANS SERVICE COMMISSION IN RELATION TO THE DOCUSIGN MASTER
AGREEMENT**

The Ashtabula County Board of Commissioners approved an agreement with DocuSign on January 19, 2023 (the "Agreement").

The Board now comes to enter a Memorandum of Understanding with the Ashtabula County Veterans Service Commission ("VSC") for each office's use of DocuSign, as follows:

- 1) Each office will assign one administrator, with an unlimited number of users in their office.
- 2) Each office will pay the cost of its envelopes used at the amount assigned in the Master Agreement.
- 3) Should the document require approval of the Ashtabula County Prosecutor's Office, the document shall be sent to the Ashtabula County Prosecutor's Office. The Prosecutor's Office will process the envelope through DocuSign, but the cost of the envelope will be paid by the office requesting the document be signed.
- 4) Should total envelopes exceed contract limits, each office will pay the cost of their overage, based on the amount billed by DocuSign.
- 5) Annually, each office will be contacted to determine the estimate of envelopes for the following contract time period.
- 6) The Ashtabula County Data Board is the technical contact for the Agreement.
- 7) The Ashtabula County Board of Commissioners is the contractual and billing contact for the Agreement.

IT WITNESS WHEREOF, this Memorandum of Understanding is effective upon execution by both parties:


Ashtabula County Board of Commissioners:



Casey Kozlowski, President



Kathryn Whittington, Vice-President



J. P. Ducro IV, Commissioner

Date: 6-13-23

Ashtabula County Veterans Service Commission



Benjamin M. Schwartz Sr., Director

Date: 5/25/2023

Approved as to legal form:



Collen M. O'Toole, Ashtabula County Prosecutor

Date: 5/23/2023

MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE ASHTABULA COUNTY BOARD OF COMMISSIONERS AND THE ASHTABULA COUNTY NURSING AND REHABILITATION CENTER IN RELATION TO THE DOCUSIGN MASTER AGREEMENT

The Ashtabula County Board of Commissioners approved an agreement with DocuSign on January 19, 2023 (the "Agreement").

The Board now comes to enter a Memorandum of Understanding with the Ashtabula County Nursing and Rehabilitation Center for each office's use of DocuSign, as follows:

- 1) Each office will assign one administrator, with an unlimited number of users in their office.
- 2) Each office will pay the cost of its envelopes used at the amount assigned in the Master Agreement.
- 3) Should the document require approval of the Ashtabula County Prosecutor's Office, the document shall be sent to the Ashtabula County Prosecutor's Office. The Prosecutor's Office will process the envelope through DocuSign, but the cost of the envelope will be paid by the office requesting the document be signed.
- 4) Should total envelopes exceed contract limits, each office will pay the cost of their overage, based on the amount billed by DocuSign.
- 5) Annually, each office will be contacted to determine the estimate of envelopes for the following contract time period.
- 6) The Ashtabula County Data Board is the technical contact for the Agreement.
- 7) The Ashtabula County Board of Commissioners is the contractual and billing contact for the Agreement.

IT WITNESS WHEREOF, this Memorandum of Understanding is effective upon execution by both parties:

Ashtabula County Board of Commissioners:



Casey Kozlowski, President



Kathryn Whittington, Vice-President



J. P. Ducro IV, Commissioner

Date: 6-13-23

Ashtabula County Nursing and Rehabilitation Center



George Dubic, LNHA, Administrator

Date: 06/07/2023

Approved as to legal form:



Collen M. O'Toole, Ashtabula County Prosecutor

Date: 6.8.2023