

RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION FOR PY2023 COMMUNITY HOUSING IMPACT AND PRESERVATION (CHIP) GRANT PROGRAM TO THE OHIO DEPARTMENT OF DEVELOPMENT OFFICE OF COMMUNITY DEVELOPMENT

WHEREAS, The Board of Commissioners County Commissioners of Ashtabula County, Ohio has conducted required public hearings to develop a grant application to the Ohio Department of Development, Office of Community Development for PY2023 Community Housing Impact and Preservation Grant Program and said public hearings were announced in the Star Beacon seven days prior to the public hearings; and

WHEREAS, The Community Housing Impact and Preservation Grant Program Application will contain the following activities, budget, and outcomes:

- Rehabilitation Assistance - Owner Rehabilitation- \$775,000.00 (HOME & CDBG) – 11 Outcomes;
- Repair Assistance – Owner Home Repair- \$405,000.00 (CDBG & OHTF) – 20 Outcomes;
- Tenant Based Rental Assistance - \$12,000.00 (HOME) – 12 Outcomes;
- Fair Housing- \$12,000.00 (CDBG); and
- General Administration - \$146,000.00 (CDBG & HOME).

WHEREAS, there weren't any adverse comments to the proposed application; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, that the proposed PY 2023 application for Community Housing Impact and Preservation Grant Program (CHIP) Funds be submitted by the Department of Planning and Development to the Office of Community Development, in the Ohio Department of Development, 77 South High Street/24th Floor, Columbus, Ohio 43216-1001 on or before the application deadline of June 21, 2023.

**ASHTABULA COUNTY COMMISSIONERS
CERTIFICATION PAGE**

Resolution No. 2023-342

June 13, 2023

**RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION FOR PY2023
COMMUNITY HOUSING IMPACT AND PRESERVATION (CHIP) GRANT PROGRAM
TO THE OHIO DEPARTMENT OF DEVELOPMENT OFFICE OF COMMUNITY
DEVELOPMENT**

Upon the motion of J.P. Ducro IV, seconded by Kathryn L. Whittington.

VOTE:

**Casey R. Kozlowski
Kathryn L. Whittington
J.P. Ducro IV**

**Aye
Aye
Aye**

CERTIFICATE OF CLERK

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution acted upon and duly passed by the Board of County Commissioners of Ashtabula County, Ohio, on the date noted above.



Lisa Hawkins, Clerk of the Board
Board of County Commissioners
Ashtabula County, Ohio

Community Housing Impact and Preservation (CHIP) Program

ENVIRONMENTAL REVIEW DOCUMENTATION AND CERTIFICATION FORM FOR GENERAL ADMINISTRATION, FAIR HOUSING AND PLANNING

Instructions:

The Environmental Review Documentation and Certification Form for General Administration, Fair Housing, and Planning activities (only) is the:

- Environmental Review
- Environmental Review Certification
- Notice of Project Specific Release of Funds Respecting Environmental Grant Conditions

Applicants executing an **Environmental Review Documentation and Certification Form for General Administration, Fair Housing and Planning** are certifying that the environmental review evaluation and the exemption determination are accurate for general administration, fair housing and planning activities funded with administrative dollars. This will satisfy the grantee's environmental review documentation process for these select activities. Applicants must submit an original, executed **Environmental Review Documentation and Certification Form for General Administration, Fair Housing, and Planning** with the application and keep one original, executed form on file. Once the grant agreement is fully executed, grant recipients will be able to access grant funds for these three activities. Please refer to OCD Policy 06-01 for further information and guidance.

General Administration, Fair Housing and Planning Defined

General administration and fair housing activities are defined as "Exempt" per 24 Code of Federal Regulations (CFR) 58.34(a)(3). Environmental and other studies, resource identification and plans and strategies development are defined as "Exempt" per 24 CFR 58.34(a)(1).

By executing this form, the certifying officer is certifying the project description listed below is accurate; an environmental evaluation for general administration, fair housing, and planning activities was completed; and a determination of exemption was found for general administration, fair housing and planning activities.

Project Description

Planning activities include environmental and other studies, resource identification and the plans and strategies development. Program administration activities for this project include all or some of the following: staff and related costs required for overall program management, coordination, monitoring, reporting and evaluation; citizen participation costs; fair housing activities; indirect costs charged using an accepted cost allocation plan; developing submissions or applications for federal programs; and staff and overhead costs for project delivery and certain costs to administer the (check all applicable):

- Community Development Block Grant (CDBG)
- HOME Investment Partnerships (HOME); or
- Emergency Shelter (ESG) Programs.

**ENVIRONMENTAL REVIEW DOCUMENTATION AND CERTIFICATION FORM
GENERAL ADMINISTRATION, FAIR HOUSING AND PLANNING**

Certification

An environmental evaluation has been conducted for general administration, fair housing and planning activities. Pursuant to the review, it is the finding of the responsible entity that the activities listed in the project description above are exempt. Therefore, per 24 CFR 58.34, the responsible entity does not have to undertake any environmental review, consultation, or other action under NEPA and the other provisions of law or authorities cited in 24 CFR 58.5 and 58.6 for these projects.

I certify the accuracy of these statements:

Grant Recipient: Ashtabula County Board of Commissioners _____

Grant Number or Project Type and Name: PY 23 Community Housing Impact and Preservation Program

Name and Title of Certifying Officer: Casey Kozlowksi, President, Ashtabula County Commissioners

Mailing Address: 25 W. Jefferson Street Jefferson OH 44047 _____

Signature of Certifying Officer: _____


Date of Signature: June 13, 2023 _____

Program Administrator Name: Jake Brand, Director _____

Email Address of Program Administrator: jabrand@ashtabulacounty.us _____

Administrator's Phone Number: 440-576-1530 _____