

**RESOLUTION APPROVING A WORK AUTHORIZATION WITH CT CONSULTANTS, INC. FOR COFFEE CREEK WWTP IMPROVEMENTS PROJECT IN AUSTINBURG TOWNSHIP, ACDES**

WHEREAS, Doug Starkey, Director of the Department of Environmental Services, has presented the following Work Authorization with CT Consultants, Inc., to-wit:

**WORK AUTHORIZATION**

- Project Title:** Coffee Creek WWTP Improvements Project
- Project Description:** Provide Construction Administration, Project Meetings, Shop Drawings, RFI's, Pay Estimates, Claims Analysis, Change Order Preparation, Site Visits, Prevailing Wages, Special Inspection and Testing, Punch List and Final Inspection
- Project Location:** Coffee Creek WWTP located at 2949 Industrial Park Dr. in Austinburg Township
- Invoicing Instructions:** Hourly not to exceed fee of \$450,000 in accordance with Agreement for Professional Services dated September 14, 1999 and wage rates per the attached 2023 rate table.
- Terms:** Invoices will be rendered for work performed in the preceding month and are due and payable within 30 days after presentation. Cancellation of this contract presupposes payment for work already completed. Balances 30 days past due shall bear finance charges at the legal rates permitted.
- Acceptance:** Upon the authorized signature of both parties to this contract, they agree to the above prices, specifications and conditions as satisfactory. Payments will be made as outlined above and work can proceed.

NOW, THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the Work Authorization with CT Consultants, Inc. is hereby approved in accordance with the copy of the Work Authorization now on file in this office, and upon acceptance, that authorization for this project to go to bid is granted.

BE IT FURTHER RESOLVED that the President of the Board, on behalf of the Board of Commissioners of Ashtabula County, is authorized to execute any and all necessary documents.

**ASHTABULA COUNTY COMMISSIONERS  
CERTIFICATION PAGE**

Resolution No. 2023-372

July 11, 2023

**RESOLUTION APPROVING A WORK AUTHORIZATION WITH CT CONSULTANTS, INC. FOR COFFEE CREEK WWTP IMPROVEMENTS PROJECT IN AUSTINBURG TOWNSHIP, ACDES**

Upon the motion of Kathryn L. Whittington, seconded by J.P. Ducro IV.

**VOTE:**

Casey R. Kozlowski	Aye
Kathryn L. Whittington	Aye
J.P. Ducro IV	Aye

**CERTIFICATE OF CLERK**

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution acted upon and duly passed by the Board of County Commissioners of Ashtabula County, Ohio, on the date noted above.



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Lisa Hawkins, Clerk of the Board  
Board of County Commissioners  
Ashtabula County, Ohio



# Work Authorization

Since 1922

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<b>Name</b> Ashtabula County Department of Environmental Services 25. W. Jefferson Street Jefferson, Ohio 44047	<b>Date:</b> July 5, 2023 <b>Attn:</b> Mr. Doug Starkey <b>Telephone:</b> (440) 576-3725 <b>E-mail</b> dgstarkey@ashtabulacounty.us	<b>W.A.No.</b>  <b>Fax:</b> (440) 576-3781
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**Project Title** – Coffee Creek WWTP Improvements.

**Project Description** – Provide Construction Administration, Project Meetings, Shop Drawings, RFI's, Pay Estimates, Claims Analysis, Change Order Preparation, Site Visits, Prevailing Wages, Special Inspection and Testing, Punch List, and Final Inspection.

**Invoicing Instructions** – Hourly not-to-exceed fee of \$450,000.00 in accordance with Agreement for Professional Services dated September 14, 1999 and wage rates per the attached 2023 rate table.

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**NO WORK SHALL PROCEED UNTIL SIGNED WORK AUTHORIZATION IS RETURNED BY THE OWNER.**

**TERMS:**

Invoices will be rendered for work performed in the preceding month and are due and payable within thirty (30) days after presentation. Cancellation of this contract presupposes payment for work already completed. Balances thirty (30) days past due shall bear finance charges at the legal rates permitted.

**ACCEPTANCE**

Upon the authorized signature of both parties to this contract, they agree to the above prices, specifications and conditions as satisfactory. Payments will be made as outlined above and work can proceed.

**ASHTABULA COUNTY**

**CT CONSULTANTS, INC.**

By

Date Accepted 7-11-23

Date 6/5/2023

**Please sign and return one copy to our office.**

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