

RESOLUTION RECEIVING AND AWARDING PROPOSALS FOR HOME DELIVERED MEALS, PERSONAL CARE, PROTECTIVE SERVICES, TRANSPORTATION SERVICES AND INDEPENDENCE AND WELLNESS, SENIOR SERVICE PROGRAMS, ACDJFS

WHEREAS, On June 20, 2023, by Resolution No. 2023-344, proposals were ordered for the Ashtabula County Job and Family Services Senior Service Programs for eligible residents of Ashtabula County; and

WHEREAS, proposals were received, as follows:

RFP # 5-24 Home Delivered Meals, Senior Levy Services		
It is the recommendation of Ashtabula County Job & Family Services and the Senior Levy RFP Evaluation Committee to award sub-grant agreements to the following Providers for the specified Senior Levy services:		
Providers & Contract #:	Services:	Agreement Amounts:
Country Neighbor Program, Inc. #5-24-4001-S	Home Delivered Meals	\$255,195.00
Ashtabula County Community Action Agency #5-24-4002-S	Home Delivered Meals	\$333,165.00
Total Senior Levy Funds:	\$588,360.00	

RFP # 6-24 Personal Care, Senior Levy Services		
Providers & Contract #:	Services:	Agreement Amounts:
Ashtabula Regional Home Health Services #24-4015-S	Personal Care	\$153,467.47
Country Neighbor Program, Inc. #24-4016-S	Personal Care	\$49,815.00
Total Senior Levy Funds	\$203,282.47	

RFP # 7-24 Transportation, Senior Levy Services
--

Providers & Contract #:	Services:	Agreement Amounts:
Ashtabula County Transportation System #24-4017-S	Transportation	\$71,572.80
Country Neighbor Program, Inc. #24-4018-S	Transportation	\$350,020.00
Total Senior Levy Funds:	\$421,592.80	

RFP # 8-24 Independence & Wellness, Senior Levy Services		
Providers & Contract #:	Services:	Agreement Amounts:
Ashtabula County Council on Aging #24-4003-S	Chore	\$34,895.53
Conneaut Human Resource Center #24-4004-S	Chore	\$1,680.00
Country Neighbor Program, Inc. #24-4005-S	Chore	\$7,150.00
Conneaut Human Resource Center #24-4006-S	Independence & Wellness	\$38,700.00
Country Neighbor Program, Inc. #24-4007-S	Independence & Wellness	\$57,125.00
Country Neighbor Program, Inc. #24-4007-S	Independence & Wellness-Congregate Meals	\$13,000.00
Geneva Area Seniors Corporation #24-4008-S	Independence & Wellness	\$40,719.25
Ashtabula County Community Action Agency #24-4009-S	Independence & Wellness	\$5,500.00
Ashtabula County Council on Aging #24-4010-S	Independence & Wellness	\$54,582.97

Catholic Charities of Ashtabula County #24-4011-S	SPS/APS Payeeship	\$31,654.00
Catholic Charities of Ashtabula County #24-4011-S	SPS/APS Guardianship	\$25,214.32
Ashtabula County Community Action Agency #24-4012-S	Homemaker	\$49,000.00
Conneaut Human Resource Center #24-4013-S	Homemaker	\$40,242.00
Country Neighbor Program, Inc. #24-4014-S	Homemaker	\$77,000.00
Ashtabula County YMCA #24-4019-S	Independence & Wellness	\$27,050.89
Total Senior Levy Funds:	\$503,514.56	

WHEREAS, it is now necessary to receive the proposals and award them based upon recommendations of the Ashtabula County Department of Job & Family Services Department Evaluation Committee; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that proposals are received and awarded, as outlined above.

**ASHTABULA COUNTY COMMISSIONERS
CERTIFICATION PAGE**

Resolution No. 2023-541

October 31, 2023

RESOLUTION RECEIVING AND AWARDING PROPOSALS FOR HOME DELIVERED MEALS, PERSONAL CARE, PROTECTIVE SERVICES, TRANSPORTATION SERVICES AND INDEPENDENCE AND WELLNESS, SENIOR SERVICE PROGRAMS, ACDJFS

Upon the motion of J.P. Ducro IV, seconded by Kathryn L. Whittington.

VOTE:

Casey R. Kozlowski
Kathryn L. Whittington
J.P. Ducro IV

Absent
Aye
Aye

CERTIFICATE OF CLERK

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution acted upon and duly passed by the Board of County Commissioners of Ashtabula County, Ohio, on the date noted above.

Crystal Sturgill
Crystal Sturgill, Clerk of the Board
Board of County Commissioners
Ashtabula County, Ohio

Acting



Ashtabula County Job & Family Services

Patrick J. Arcaro, Executive Director

ACTS Toll Free Ph: 1-800-445-4140 Fax: 440-994-2041	OhioMeansJobs Ph: 440-994-1234 Fax: 440-992-7826	Social Services / Child Care Ph: 440-998-1110 Fax: 440-994-2059	Financial / Medical Asst. Services Ph: 440-998-1110 Fax: 440-998-1538	Fraud Hot-Line Enforcement Ph: 440-998-1110 Fax: 440-998-1538	Nursing Home Services Ph: 440-994-2050 Fax: 440-994-2059	Child Support Enforcement Ph: 440-994-1212 Fax: 440-998-1538
--	--	--	--	--	---	---

September 25, 2023

Ashtabula County Board of Commissioners
25 W. Jefferson Street
Jefferson, OH 44044

RE: Recommendation for FY 2024 Senior Levy Services RFP #6-24 Personal Care

Honorable Commissioners:

Please find enclosed a report summarizing my recommendations for the above stated RFP.

The purpose of the personal care program is to offer in-home services that would be an alternative to institutional care, where appropriate. Personal Care services are provided only in cases where neither the senior, nor anyone in the household, can perform or financially provide for the services, and where no relative, caregiver, community/volunteer agency, or third-party payer is capable or responsible for their provision. Eligible participants must have a verified need for the service, be aged 60 or over, and reside in Ashtabula County.

It is my recommendation that the stated entities be awarded sub-grant agreements for the respective programs mentioned herein. As always, my staff and I are available for your questions.

Respectfully,

Patrick J. Arcaro
Executive Director

Enclosure

**Ashtabula County Job & Family Services
RFP Recommendations**

RFP # 6-24 Personal Care, Senior Levy Services

It is the recommendation of Ashtabula County Job & Family Services and the Senior Levy RFP Evaluation Committee to award sub-grant agreements to the following Providers for the specified Senior Levy services:

Providers & Contract #:	Services:	Agreement Amounts:
Ashtabula Regional Home Health Services #24-4015-S	Personal Care	\$153,467.47
Country Neighbor Program, Inc. #24-4016-S	Personal Care	\$49,815.00
Total Senior Levy Funds	\$203,282.47	

Ashtabula County Senior Services Levy
Ashtabula County Department of Job & Family Services
RFP Recommendations

RFP #6-24 Senior Service Program/Personal Care Program

It is the recommendation of the Senior Services Levy Advisory Board to award a subgrant agreement to the following providers for **Personal Care**:

Provider	2023 Contract Amount	2023 Unit Rate	2024 Contract Amount Requested	2024 Unit Rate	Difference in Contract Amount	2024 Recommendation	Comments
Ashtabula Regional Home Health Services	\$138,158.07	\$38.59	\$153,467.47	\$42.86	\$15,309.40	\$153,467.47/\$42.86	The committee recommended funding the amount requested of \$153,467.47 and unit rate of \$42.86 which will allow 3,580 units. ARHHS provided 2895 units in 2022 and projected to provide 3258 units in 2023. The 3580 requested units will allow an additional seven clients for FY 2024. The committee questioned if the proposal rate could be decreased. ARHHS responded "no". Currently, looking at the actual expenses, ARHHS are providing units at a loss due to increase in mileage reimbursement and significant wage adjustments to retain nursing and aide staff as well as additional increases across the board.
Country Neighbor Program, Inc.	\$36,600.00	\$30.50	\$49,815.00	\$30.75	\$13,215.00	\$49,815.00/\$30.75	The committee recommended funding the providers requested amount of \$49,815.00 and requested increase in unit rate to \$30.75. CNP's proposed increase is \$13,215.00. CNP decreased their funding request for FY 2023 by \$20,143.96, which decreased their service units by 985. This decision was due to CNP acknowledging their inability to get staffing to full capacity causing reoccurring waitlist and unused funds. CNP supports their requested increase due to current stability in staffing, minimal waitlist and proposing to provide 1620 hours of personal care for 30 individuals. This is an increase of 420 hours of service as they are on track to exceed their 1200 contract hours in the current year (2023). CNP is projected to use all their funding this year and has had little to no waitlist list.

Ashtabula County Senior Services Levy
Ashtabula County Department of Job & Family Services
RFP Recommendations

CARESTAR	\$0.00	\$0.00	\$84,444.47	\$35.72		Do not fund.	The committee recommended not funding CARESTAR for personal care services for FY 2024. The committee contacted CARESTAR seeking additional information regarding business location, number of personal care staff currently employed in Ashtabula County and the proposed service units of 1170 to 12 clients. The committee also pointed out Senior Levy would be the primary funding source. The committee noted CARESTAR has no established track record in Ashtabula County nor adjoining counties and no staff has been established. Due to these reasons, the committee agrees to not fund CARESTAR at this time.
Total:	\$174,758.07		\$287,726.94		\$28,524.40	\$203,282.47	The committee recommended funding \$203,282.47 for Personal Care services for FY 2024. The combined funding request is \$28,524.40 more than, funded in FY 2023.



Ashtabula County Job & Family Services

Patrick J. Arcaro, Executive Director

ACTS Toll Free Ph: 1-800-445-4140 Fax: 440-994-2041	OhioMeansJobs Ph: 440-994-1234 Fax: 440-992-7826	Social Services / Child Care Ph: 440-998-1110 Fax: 440-994-2059	Financial / Medical Asst. Services Ph: 440-998-1110 Fax: 440-998-1538	Fraud Hot-Line Enforcement Ph: 440-998-1110 Fax: 440-998-1538	Nursing Home Services Ph: 440-994-2050 Fax: 440-994-2059	Child Support Enforcement Ph: 440-994-1212 Fax: 440-998-1538
--	--	--	--	--	---	---

September 25, 2023

Ashtabula County Board of Commissioners
25 W. Jefferson Street
Jefferson, OH 44044

RE: Recommendation for FY 2024 Senior Levy Services RFP #5-24 Home Delivered Meals

Honorable Commissioners:

Please find enclosed a report summarizing my recommendations for the above stated RFP.

The programs consist of services or activities designed to prepare and deliver one or more meals a day to an individual's residence to prevent institutionalization, malnutrition, and isolation. A meal must meet the standards established by the Older Americans Act and comply with the Dietary Guidelines for Americans published by the Secretaries of the Department of Health and Human Services and the United States Department of Agriculture.

It is my recommendation that the stated entities be awarded sub-grant agreements for the respective programs mentioned herein. As always, my staff and I are available for your questions.

Respectfully,

Patrick J. Arcaro
Executive Director

Enclosure

Ashtabula County Job & Family Services
RFP Recommendations

RFP # 5-24 Home Delivered Meals, Senior Levy Services

It is the recommendation of Ashtabula County Job & Family Services and the Senior Levy RFP Evaluation Committee to award sub-grant agreements to the following Providers for the specified Senior Levy services:

Providers & Contract #:	Services:	Agreement Amounts:
Country Neighbor Program, Inc. #5-24-4001-S	Home Delivered Meals	\$255,195.00
Ashtabula County Community Action Agency #5-24-4002-S	Home Delivered Meals	\$333,165.00
Total Senior Levy Funds:	\$588,360.00	

Ashtabula County Senior Services Levy
Ashtabula County Department of Job & Family Services
RFP Recommendations

RFP #5-24 Senior Service Program/Home Delivered Meals Program

It is the recommendation of the Senior Services Levy Advisory Board to award a subgrant agreement to the following providers for Home Delivered Meals Services:

Provider	2023 Contract Amount	2023 Unit Rate	2024 Contract Amount Requested	2024 Unit Rate	Difference in Contract Amount	2024 Recommendations
Ashtabula County Community Action Agency	\$333,165.00	\$8.35	\$333,165.00	\$8.65	\$0.00	The committee recommends funding ACCAA's requested amount of \$333,165.00 and increasing the unit rate request by \$.30. The budget reflects most of the requested unit increase will be allocated for significant increases in raw food, transportation, and labor costs due to current economic environment. The increase in unit cost will decrease the amount of units from 39,900 to 38,516, which has been the average units provided for the previous two years with no waitlist. There was an unused balance in 2022 and a project unused balance for 2023.
Country Neighbor Program, Inc.	\$245,490.00	\$8.35	\$255,195.00	\$8.68	\$9,705.00	The committee stated a concern to ACCAA over the possibility of relocating from meal preparation site and how/if it would create a lapse in service for SL HDM clients. ACCAA Executive Director assured there were plans in place and service would not be disrupted. The committee recommended to increase requested contract amount by \$9,705.00 and the requested increase in unit rate of \$0.33. This increase will allow 29,400 units; 205 unduplicated individuals. The unit rate represents a 3.95% increase over 2023, which is necessary due to the rising cost of operations and the need to offer more competitive wages in today's job market.
Total:	\$578,655.00		\$588,360.00		\$9,705.00	The committee recommends increasing the overall Home Delivered Meal funding by \$9,705.00 for FY 2024. The committee agreed cost of food, fuel and labor cost have increased significantly and were noted in proposals.



Ashtabula County Job & Family Services

Patrick J. Arcaro, Executive Director

ACTS Toll Free Ph: 1-800-445-4140 Fax: 440-994-2041	OhioMeansJobs Ph: 440-994-1234 Fax: 440-992-7826	Social Services / Child Care Ph: 440-998-1110 Fax: 440-994-2059	Financial / Medical Asst. Services Ph: 440-998-1110 Fax: 440-998-1538	Fraud Hot-Line Enforcement Ph: 440-998-1110 Fax: 440-998-1538	Nursing Home Services Ph: 440-994-2050 Fax: 440-994-2059	Child Support Enforcement Ph: 440-994-1212 Fax: 440-998-1538
--	--	--	--	--	---	---

September 25, 2023

Ashtabula County Board of Commissioners
25 W. Jefferson Street
Jefferson, OH 44044

RE: Recommendation for FY 2023 Senior Levy Services RFP #7-24 Transportation

Honorable Commissioners:

Please find enclosed a report summarizing my recommendations for the above stated RFP.

The purpose of the Transportation program is to provide both Medical and Non-Medical transportation to Ashtabula County residents aged 60 and over. Medical transportation may include trips that are both within and outside of Ashtabula County.

It is my recommendation that the stated entities be awarded sub-grant agreements for the respective programs mentioned herein. As always, my staff and I are available for your questions.

Respectfully,

Patrick J. Arcaro
Executive Director

Enclosure

**Ashtabula County Job & Family Services
RFP Recommendations**

RFP # 7-24 Transportation, Senior Levy Services

It is the recommendation of Ashtabula County Job & Family Services and the Senior Levy RFP Evaluation Committee to award sub-grant agreements to the following Providers for the specified Senior Levy services:

Providers & Contract #:	Services:	Agreement Amounts:
Ashtabula County Transportation System #24-4017-S	Transportation	\$71,572.80
Country Neighbor Program, Inc. #24-4018-S	Transportation	\$350,020.00
Total Senior Levy Funds:	\$421,592.80	

Ashtabula County Senior Services Levy
Ashtabula County Department of Job & Family Services
RFP Recommendations

RFP #7-24 Senior Service Program/ Transportation

It is the recommendation of the Senior Services Levy Advisory Board to award a subgrant agreement to the following providers for **Transportation Services**:

Provider	2023 Contract Amount	2023 Unit Rate	2024 Contract Amount Requested	2024 Unit Rate	Difference in Contract Amount	2024 Recommendation	Comments
Country Neighbor Program, Inc.	\$323,950.00	\$2.09	\$394,215.00	\$2.15	\$70,265.00	\$350,020.00/\$2.15	Committee recommended decreasing the requested funding to from \$394,215.00 to \$350,020.00 and increasing the unit rate to the requested amount of \$2.15. The providers' requested amount is an increase of \$70,265.00 from FY 2023. The committee acknowledges the requested amount may be justified based on need along with a significant increase in units' transportation provides to senior levy clients. The committee agrees to increase the funding from 2023 by \$26,070.00 allowing 162,800 miles of service and advise provider to request additional funds if needed as to not tie up the large amount requested initially of \$70,265.00.
ACTS	\$71,572.80	\$65.78/hr	\$71,572.80	\$65.78/hr.	\$0.00	\$71,572.80/\$65.78	Committee recommended amount and unit rate requested.
ELITE	\$0.00 No contract history		\$325,000.00	\$3.25		Do not fund.	The committee recommended not funding ELITE Transportation services for FY 2024. The committee agreed ELITE was not able to fully demonstrate how services would be provided. The budget indicated one full time and one part time driver. It is questionable if they would be able to adequately provide senior service transportation at this time.

Ashtabula County Senior Services Levy
 Ashtabula County Department of Job & Family Services
RFP Recommendations

Total:	\$395,522.80		\$70,265.00	\$421,592.80	There is an increase in amount funded from FY 2023 to the recommended amount for FY 2024 of \$26,070.00. The SLAB evaluation committee recommends not funding ELITE Transportation for the reasons stated above.
---------------	---------------------	--	--------------------	---------------------	--



Ashtabula County Job & Family Services

Patrick J. Arcaro, Executive Director

ACTS Toll Free Ph: 1-800-445-4140 Fax: 440-994-2041	OhioMeansJobs Ph: 440-994-1234 Fax: 440-992-7826	Social Services / Child Care Ph: 440-998-1110 Fax: 440-994-2059	Financial / Medical Asst. Services Ph: 440-998-1110 Fax: 440-998-1538	Fraud Hot-Line Enforcement Ph: 440-998-1110 Fax: 440-998-1538	Nursing Home Services Ph: 440-994-2050 Fax: 440-994-2059	Child Support Enforcement Ph: 440-994-1212 Fax: 440-998-1538
--	--	--	--	--	---	---

September 25, 2023

Ashtabula County Board of Commissioners
25 W. Jefferson Street
Jefferson, OH 44044

RE: Recommendation for FY 2024 Senior Levy Services RFP #8-24 Independence & Wellness

Honorable Commissioners:

Please find enclosed a report summarizing my recommendations for the above stated RFP.

The purpose of this program is to provide independence and wellness programs for the senior population of Ashtabula County. Such programs include Independence and Wellness, Adult Protective Services, Chore, and Homemaker services. Eligible participants must have a verified need for the service, be age 60 or over, and reside in Ashtabula County.

It is my recommendation that the stated entities be awarded sub-grant agreements for the respective programs mentioned herein. As always, my staff and I are available for your questions.

Respectfully,

Patrick J. Arcaro
Executive Director

Enclosure

RFP # 8-24 Independence & Wellness, Senior Levy Services

Providers & Contract #:	Services:	Agreement Amounts:
Ashtabula County Council on Aging #24-4003-S	Chore	\$34,895.53
Conneaut Human Resource Center #24-4004-S	Chore	\$1,680.00
Country Neighbor Program, Inc. #24-4005-S	Chore	\$7,150.00
Conneaut Human Resource Center #24-4006-S	Independence & Wellness	\$38,700.00
Country Neighbor Program, Inc. #24-4007-S	Independence & Wellness	\$57,125.00
Country Neighbor Program, Inc. #24-4007-S	Independence & Wellness-Congregate Meals	\$13,000.00
Geneva Area Seniors Corporation #24-4008-S	Independence & Wellness	\$40,719.25
Ashtabula County Community Action Agency #24-4009-S	Independence & Wellness	\$5,500.00
Ashtabula County Council on Aging #24-4010-S	Independence & Wellness	\$54,582.97

Catholic Charities of Ashtabula County #24-4011-S	SPS/APS Payeeship	\$31,654.00
Catholic Charities of Ashtabula County #24-4011-S	SPS/APS Guardianship	\$25,214.32
Ashtabula County Community Action Agency	Homemaker	\$49,000.00

#24-4012-S		
Conneaut Human Resource Center #24-4013-S	Homemaker	\$40,242.00
Country Neighbor Program, Inc. #24-4014-S	Homemaker	\$77,000.00
Ashtabula County YMCA #24-4019-S	Independence & Wellness	\$27,050.89
Total Senior Levy Funds:	\$503,514.56	

Ashtabula County Senior Services Levy
Ashtabula County Department of Job & Family Services
RFP Recommendations

RFP #8-24 Senior Service Program/ Independence & Wellness

It is the recommendation of the Senior Services Levy Advisory Board to award a subgrant agreement to the following providers for **Independence and Wellness Services**:

Provider	2023 Contract Amount	2023 Unit Rate	2024 Contract Amount Requested	2024 Unit Rate	Difference in Contract Amount	2024 Recommendation	Comments
Ashtabula County Community Action Agency	\$5,500.00	\$9.29	\$5,500.00	\$9.29	\$0.00	\$5,500.00/ \$9.29	The committee recommends funding the requested contract amount of \$5,500.00 and unit rate \$9.29. ACCAA is an Enhanced Information and Referral for Seniors and consistently uses most if not all their allocated funding. No request for increase in funding or unit rate.
Ashtabula County YMCA	\$36,614.91	\$4.83	\$53,499.49	\$5.68	\$9,564.02	\$27,050.89/\$5.68	The YMCA proposed a contract amount of \$53,499.49 with unit rate of \$5.68. This is an increase of \$16,884.58 and increase of \$0.85 in unit rate. In 2022 and again 2023 the evaluation committee requested further data showing all the YMCA revenue sources for the outreach program. The YMCA's documents used for monitoring includes other funding sources than just SL i.e. Silver Sneakers, Renew Active, Silver & Fit and a daily rate for "others". The YMCA is unable to specify the exact percentage breakdown among funding sources which leads the committee to believe SL funds are paying for all clients attending. The committee asked the Program Director, Health & Wellness Director, and Finance Director to meet and explain the committee's request. The Health & Wellness Director attended the meeting on 8/24/23. After careful consideration, due to the lack of insufficient documentation and the inability to provide requested information, the committee recommends not funding the YMCA outreach program for FY 2024. This was explained to the YMCA last RFP (2023) cycle that if the information was not able to be provided it may jeopardize future (2024) SL funding. 10/18/23 YMCA staff, Commissioner Whittington, Director Arcaro, and JFS staff met to discuss YMCA's 2024 RFP. Outcome of meeting was, YMCA will be able to provide documentation that was needed to clarify revenue services streams, budget allocations and accurate monitoring and documentation for senior levy clients.

Ashtabula County Senior Services Levy
Ashtabula County Department of Job & Family Services
RFP Recommendations

Ashtabula County Council On Aging	\$53,833.60	\$22.65	\$60,278.57	\$24.11	\$6,444.97	\$60,278.57/\$24.11	<p>ACCOA proposed a contract amount of \$60,278.57; an increase of \$6,444.97 and requested a unit rate of \$24.11 which is an increase of \$1.46. The committee recommends funding ACCOA their requested amount of \$60,278.57 and unit rate of \$24.11. This will provide 2,500 units of service and programming for older adults. FY 2022, ACCOA provided 4,737 units of service to 505 unduplicated clients. SL funds only provided 2,486 units of service to 475 unduplicated clients due to SL funding being exhausted by July. It is projected ACCOA will exhaust their SL funding again (2023). SL funding is not the only funding source for ACCOA i.e., awarded funds for Fitness program, Telephone Reassurance program and ACCOA levy. ACCOA's requested increase is due to increased cost in postage, goods, utilities, services and retaining quality employees.</p>
Conneaut Human Resource Center	\$34,900.00	\$20.00	\$38,700.00	\$22.50	\$3,800.00	\$38,700.00/\$22.50	<p>The committee recommends funding the contract amount and proposed unit rate. There is an increase of \$3,800.00 for contract amount and a \$2.50 increase in unit rate. These increases will decrease the number of units, from 1745 to 1720, serving 160 clients. CHRC used all their SL funding in 2022 and is projected to use all their funding in 2023. CHRC also acts as a Congregate Meals site for seniors. CHRC does have other funding sources for the Seniors Together Program, however the annual amounts have declined since 2020. CHRC increase is reflected in salaries and consumable supplies, adding it will provide the ability to improve core services, maintain existing programs, and ensure program information is disseminated through multi medias.</p>
Country Neighbor Program, Inc.- Independence and Wellness	\$53,833.60	\$24.03	\$57,125.00	\$25.50	\$3,291.40	\$57,125.00 / \$25.50	<p>The committee recommends funding the requested contract amount of \$57,125.00 and proposed unit rate of \$25.50. There is an increase of \$3,291.40 in contract amount and an increase of \$1.47 in unit rate. This will provide 2240 units of service, serving both Andover and Orwell centers. CNP had an unused amount of SL funds for FY 2022 but is projected to use all their funding in 2023. The increase requested is mostly for salaries and consumable supplies due to the rising cost of operations and be able to provide more competitive wages to attract and retain qualified employees.</p>

Ashtabula County Senior Services Levy
Ashtabula County Department of Job & Family Services
RFP Recommendations

Country Neighbor Program, Inc.- Congregate Meals	\$21,800.00	\$8.00	\$16,640.00	\$8.32	\$5,160.00	\$13,000.00/\$8.32	The committee recommends decreasing the funding amount from the proposed amount of \$16,640.00 to \$13,000.00 and recommended increasing the unit rate from \$8.00 to \$8.32. The committee noted the pattern of unused funds since 2020 for the congregare meals program. There were \$8,880.15 unused funds in FY 2022 and a projected unused balance of \$9,000.00 for FY 2023. There has been a decrease of 24% in units provided over the past year. Currently, CNP averages 111 units per month. The recommended funding amount and unit rate will allow 130 units per month. The onsite meals are funded by the United Way of Ashtabula County. The increase in unit rate is due to increased fuel, utilities, wages, and supply cost.
Geneva Area Seniors Corporation	\$53,892.40	\$20.00	\$72,380.00	\$23.00	\$29,950.00	\$40,719.25/\$23.00	The committee recommended funding \$40,719.25 of the \$72,380.00 requested. The difference of \$29,950.00 was directly allocated towards transportation services i.e., Jeff Lewis Bus Driver, Crawford Insurance Van and Bus, and salary for PAS/Transportation. GASC was reminded on 12/22 that their Independence & Wellness Subgrant Agreement clearly stated, page three, line #15 "Restriction of client Transportation: This Subgrant Agreement does not provide for the transportation of Senior Levy Clients." The committee did recommend increasing their unit rate to \$23.00; a \$3.00 increase for overall cost increase of consumable supplies.
Total:	\$260,374.51		\$304,123.06		\$43,748.55	\$215,322.82	Independence & Wellness services had a combined unused balance of \$12,049.37 in the FY 2022. The committee recommended decreasing the combined requested amount from providers of \$304,123.06 to \$215,322.82. This is a difference of \$88,800.24. The recommended funding amount for 2024 is also decreased from what was contract for Independence & Wellness in 2023 by \$43,748.55.

Ashtabula County Senior Services Levy
 Ashtabula County Department of Job & Family Services
RFP Recommendations

RFP #8-24 Senior Service Program/ Companionship

It is the recommendation of the Senior Services Levy Advisory Board to award a subgrant agreement to the following providers for **Companionship Services**.

Provider	2023 Contract Amount	2023 Unit Rate	2024 Contract Amount Requested	2024 Unit Rate	Difference in Contract Amount	2024 Recommendation	Comments
Country Neighbor Program, Inc.	\$3,132.00	\$21.75	\$4,500.00	\$15.00	\$1,368.00	\$0.00/\$0.00	The committee recommended not funding CNP companionship program in 2024. Companionship services was a new program for FY 2022. The committee reviewed the unused funds for 2022 and first half of 2023. Companionship did not use any funding in 2022 due to lack of volunteers. The committee agreed to fund FY 2023 allowing one more year to see if provider could generate interested volunteers and clients while SLAB continued to monitor for outcome. Currently companionship has used 21% of their contract in 7 months, serving 4 seniors, and utilizing 2 volunteers. CNP invoiced for the first time on 5/23. Provider was aware in 2022 that this was a pilot program. The committee agrees in theory it is a needed service, however the lack of volunteers prevents this programs success.
Total:	\$3,132.00		\$4,500.00		\$1,368.00	\$0.00 Do not fund.	The committee recommended not funding this program for 2024.