

RESOLUTION APPROVING CONTRACT AMENDMENT TO THE PROFESSIONAL SERVICE AGREEMENT BY AND BETWEEN THE ASHTABULA COUNTY BOARD OF COMMISSIONERS, ASHTABULA COUNTY DEPARTMENT OF PLANNING AND ASHTABULA COUNTY AUDITOR

WHEREAS, Jake Brand, Director of the Department of Planning and Development, has presented a contract amendment to the Agreement for G.I.S. Services for the approval of the Board, to-wit:

Original Contract Date: March 7, 2023

Parties: Ashtabula County Auditor, 25 West Jefferson St. Jefferson, Ohio 44047
Ashtabula County Department of Planning, 25 West Jefferson St. Jefferson, Ohio 44047
Ashtabula County Commissioners, 25 West Jefferson St. Jefferson, Ohio 44047

Cost: The actual cost of any ESRI ARC license(s) desired by ACPD will be passed on to ACPD and is subject to change annually from ESRI. A 7% increase for 2024 has been indicated by ESRI over the 2023 cost of \$765.

Term: Extended until December 31, 2026

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the amendment, as noted above, is approved in accordance with the copy now on file in this office.

BE IT FURTHER RESOLVED that the President of the Board, on behalf of the Board of Commissioners of Ashtabula County, is authorized to execute any and all necessary documents.

**ASHTABULA COUNTY COMMISSIONERS
CERTIFICATION PAGE**

Resolution No. 2023-606

December 12, 2023

RESOLUTION APPROVING CONTRACT AMENDMENT TO THE PROFESSIONAL SERVICE AGREEMENT BY AND BETWEEN THE ASHTABULA COUNTY BOARD OF COMMISSIONERS, ASHTABULA COUNTY DEPARTMENT OF PLANNING AND ASHTABULA COUNTY AUDITOR

Upon the motion of Kathryn L. Whittington, seconded by J.P. Ducro IV.

VOTE:

Casey R. Kozlowski	Aye
Kathryn L. Whittington	Aye
J.P. Ducro IV	Aye

CERTIFICATE OF CLERK

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution acted upon and duly passed by the Board of County Commissioners of Ashtabula County, Ohio, on the date noted above.



Lisa Hawkins, Clerk of the Board
Board of County Commissioners
Ashtabula County, Ohio

AMENDMENT

This Amendment to the Agreement for G.I.S. Services ("Agreement") dated March 7, 2023 is entered between the Ashtabula County Auditor's Office ("Auditor") and the Ashtabula County Board of County Commissioners on behalf of the Ashtabula County Department of Planning and Development ("ACPD"). The Auditor and ACPD are sometimes collectively referred to herein as the "Parties" and individually as a "Party."

WHEREAS, the Parties conducted a review of the Agreement pursuant to the terms of the Agreement; and

WHEREAS, the Parties agree an extension of the Agreement would benefit both Parties;

NOW, therefore, the Parties agree to amend the Agreement as follows:

1. The term of the agreement shall be extended until December 31, 2026.
2. The actual cost of any ESRI ARC license(s) desired by ACPD will be passed on to ACPD and is subject to change annually from ESRI. A 7% increase for 2024 has been indicated by ESRI over the 2023 cost of \$765.

All other terms and conditions of the Agreement shall remain in full force and effect.

Agreed upon and accepted by:



David Thomas, Auditor

Date: 12/10/23



Casey Kozlowski

President, Board of County Commissioners

Date: 12-12-23

Approved as to Legal Form Only:

By: 
Colleen M. O'Toole,

Ashtabula County Prosecutor

Dated: 12-8-2023

Matrix Matter Number 2023-CON-0024

Reviewed by Matthew J. Hebebrand on December 7, 2023



Ashtabula County Auditor David Thomas

25 West Jefferson Street
Jefferson, Ohio 44047-1092
Phone: 440-576-3783 ~ Fax: 440-576-3797
auditor@ashtabulacountyauditor.org

Agreement for G.I.S. Services

This agreement is between the Ashtabula County Auditor's Office (Auditor) and the Ashtabula County Department of Planning and Development (hereinafter referred to as ACPD) to provide services related to mapping and G.I.S. - related activities. The scope of work and services to be provided is described as follows:

1. Store all ACPD geographic features and asset metadata (images, inspection history, etc.) on the GIS Server and/or the Auditor's ArcGIS Online organization account.
2. Conduct routine data maintenance and offer technical support to any ACPD employee
3. Provide access to GIS department's enterprise portal and ArcGIS Online services, including Survey123, Workforce, Field Maps, Navigator, etc.
4. Prepare or assist with the development of web maps applications/surveys for both viewing and editing web applications. Additional maps, both physical and web-based, will be created upon request.
5. Make available GNSS collecting equipment, including the Trimble R2 and its component parts and provide training.
6. Regularly revisit goals and objectives to maintain quality through monthly status and planning meetings
7. The Auditor's Office will make every effort to accommodate the wishes of the ACPD.
8. The Auditor's Office shall not be responsible for any errors in any data provided by the ACPD.
9. An ESRI ARC license is included at cost provided by ESRI at \$765.

Should at any time the scope of work or service change, either party may request a meeting to discuss the scope of work and service being provided. Also address any potential cost changes that may need to be addressed.

The term of the agreement shall begin upon execution of this agreement and is in effect until December 31st, 2023. The agreement may be extended following an annual review with both parties agreeing before December 30th, 2023. At any time during the term, either party may request a meeting to discuss a change in scope, services and cost of the agreement.

The cost (not to exceed \$5,000 (inclusive of the ESRI license)) is \$50 per hour and will be invoiced monthly.

SIGNATURES

David J. Thomas
Ashtabula County Auditor

Casey Karlowick
President, Board of Commissioners

Signature Page

Agreement Title: Agreement for G.I.S. Services

Approved as to Legal Form Only:

By: 
Colleen M. O'Toole,
Ashtabula County Prosecutor

Contact: Lisa Hawkins, Clerk

Dated: _____, 2023

2023-CON-0024

Reviewed by: Christine Davis on 3/3/2023