

RESOLUTION ORDERING PUBLICATION AND BIDS FOR THE ADDITIONS AND ALTERATIONS PROJECT AT ASHTABULA COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES

WHEREAS, Patrick Arcaro, Ashtabula County Department of Job and Family Services Director, has submitted a request to this Board for the publication and solicitation of competitive bids, as follows:

Project Description: The project will involve three additions of approximately 2,500 sq. feet each along with interior renovations including ceiling and flooring replacement, painting and toilet room renovations.

Estimate of cost: **\$3,500,000**

Publication: February 21, 2024

Bid Opening: March 15, 2024 at 2:00 p.m.

WHEREAS, Because the above request will be in excess of \$75,000.00, it is necessary to advertise for bids as required by Section 307.86 Ohio Revised Code; now

THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Ashtabula County, Ohio, that the bids be ordered, with the bid opening being held at the office of the Ashtabula County Commissioners, 25 West Jefferson St., Jefferson, OH on the date and time listed above (unless extended by addendum). The Clerk of the Board is hereby ordered to advertise in the newspaper and post notice of said bid on the bulletin board as outlined above.

**ASHTABULA COUNTY COMMISSIONERS
CERTIFICATION PAGE**

Resolution No. 2024-99

February 15, 2024

RESOLUTION ORDERING PUBLICATION AND BIDS FOR THE ADDITIONS AND ALTERATIONS PROJECT AT ASHTABULA COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES

Upon the motion of J.P. Ducro IV, seconded by Casey R. Kozlowski.

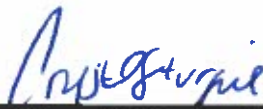
VOTE:

**Kathryn L. Whittington
J.P. Ducro IV
Casey R. Kozlowski**

**Aye
Aye
Aye**

CERTIFICATE OF CLERK

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution acted upon and duly passed by the Board of County Commissioners of Ashtabula County, Ohio, on the date noted above.



Crystal Sturgill, Clerk of the Board *, Acting*
Board of County Commissioners
Ashtabula County, Ohio

LEGAL NOTICE

Sealed bids for the Additions & Alterations project for Ashtabula County Job & Family Services located at 2924 Donahoe Dr., Ashtabula, OH 44004 will be received at the office of the Ashtabula County Commissioners, Attn: Lisa Hawkins, Clerk of the Board, 25 W. Jefferson St, Jefferson, OH 44047 until 2:00 pm on March 15, 2024, and will be opened and read immediately thereafter.

Project Opinion of Probable Cost: \$3,500,000.00

Bid packages including plans and specifications may be obtained in electronic form by going to seblue@seblueprint.com. The bid packages and supplemental information can be picked up at a non-refundable cost of \$250.00 for print format or \$180.00 for electronic format.

All bids must be made on the forms provided with the bid documents and shall be delivered in a sealed envelope, the outside properly marked with project title, date, and time of bid opening. Each bid must be in strict compliance with all conditions of the Instructions to Bidders to be considered for contract award.

Each bid shall contain the full name of each person or company submitting a bid and shall be accompanied by either:

- (1) A bond in accordance with division (B) of ORC 153.54 for the full amount of the bid;
or
- (2) A certified check or cashier check. The amount of the certified check or cashier check shall be equal to ten percent (10%) of the bid, as a security that they will enter a contract should the bid not be accepted.

All questions during bidding must be submitted in writing to Ziska Architecture, 3047 Prospect Avenue, Cleveland, Ohio 44115, via email to Rick@Ziskaarchitecture.com no later than 12:00 pm EST on March 8, 2024. Ashtabula County Job & Family Services staff will not be available to answer questions nor meet with potential bidders outside the Pre-Bid Meeting. Responses will be addressed via email as an addendum no less than 2 days prior to bid deadline.

A MANDATORY pre-bid meeting will be held at the main entrance of Ashtabula County Job & Family Services at 2924 Donahoe Dr., Ashtabula, OH 44004 on February 27, 2024, at 2:00 p.m., EST Time. All bidders are required to attend to be considered for contract award.

Bidders must comply with the prevailing wage rates on public improvements in Ashtabula County, Ohio as determined by the Ohio Bureau of Employment Services, Wage and Hour Division.

This notice is available online on the Ashtabula County website at www.ashtabulacounty.us/bids and accessible by clicking on the appropriate link.

The Board of Commissioners reserve the right to reject any or all bids, waive all informalities or irregularities and to accept the lowest and best bid.

By order of the Board of County Commissioners, Ashtabula County, Ohio

Kathryn Whittington, J. P. Ducro IV, Casey Kozlowski

Lisa Hawkins, Clerk of the Board

Publish: Gazette Newspapers-2/21/24