

RESOLUTION TRANSFERRING FUNDS FROM CERTIFICATE OF TITLE ADMINISTRATION FUND TO COUNTY GENERAL FUND

WHEREAS, Ohio Revised Code Section 325.33 outlines how fees collected by the clerk of Courts are to be deposited in a fund known as the Certificate of Title Administration Fund; and

WHEREAS, Revenue from such fees has been deposited to the credit of the Certificate of Title Administration Fund for the payment of costs incurred by the processing of titles; and

WHEREAS, The Clerk of Courts and the County Commissioners may agree to transfer excess funds from the Certificate of Title Administration Fund to the County General Fund; and

WHEREAS, The Clerk of Courts has informed the Board of Commissioners that the amount of \$133,500 is available for transfer from the Certificate of Title Fund #2130 to the General Fund; and

WHEREAS, such funds will be used towards the purchase costs of 3 new vehicles for use by the Sheriff's Department in the performance of their duties; and

WHEREAS, this Board is very appreciative of the Clerk of Court's transfer; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the amount of \$133,500 is hereby ordered transferred from the Certificate of Title Administration Fund to the County General Fund as provided by O.R.C. 325.33. Said transfer shall be permanent.

**ASHTABULA COUNTY COMMISSIONERS
CERTIFICATION PAGE**

Resolution No. 2024-152

March 12, 2024

**RESOLUTION TRANSFERRING FUNDS FROM CERTIFICATE OF TITLE
ADMINISTRATION FUND TO COUNTY GENERAL FUND**

Upon the motion of Casey R. Kozlowski, seconded by J.P. Ducro IV.

VOTE:

Kathryn L. Whittington

Aye

J.P. Ducro IV

Aye

Casey R. Kozlowski

Aye

CERTIFICATE OF CLERK

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution acted upon and duly passed by the Board of County Commissioners of Ashtabula County, Ohio, on the date noted above.



Lisa Hawkins, Clerk of the Board
Board of County Commissioners
Ashtabula County, Ohio



**APRIL DANIELS
CLERK OF COURTS
ASHTABULA COUNTY COMMON PLEAS**



Legal
Phone: (440) 576-3637
Fax: (440) 576-2819

25 West Jefferson Street
Jefferson, Ohio 44047
atdaniels@ashtabulacounty.us

Auto Title
Phone: (440) 576-3640
Fax: (440) 576-2359

County Commissioners:
Casey Kozlowski
Kathryn Whittington
J.P. Ducro, IV

March 7, 2024

RE: Fund 2130 Certificate of Title Administration request for TRANSFER of Funds to Sheriff Department

Dear Commissioners:

Due to current budget realities in reference to our Sheriff Department and in the interest of Public Safety, I am respectfully requesting that the Board of County Commissioners transfer a sum of \$133,500.00 from my Title Administration Fund into the General Fund and then appropriate a like amount into the G & A & Road Patrol – Equipment 1001.008.100.

The Clerk of Courts Title Administration Fund is a special revenue fund established and designed to facilitate the operation of Motor Vehicle and Water Craft titling. Our highly efficient and modern Title Department is located at 2 West Walnut Street, Jefferson and is funded by various fees as established by the General Assembly and the Ohio Revised Code. Nearly 40,000 title related documents are annually processed by a staff of (6) six hard working employees.

The Title Fund is made possible by the citizens of Ashtabula County who have titled their Cars, Trucks and Boats and given that the Sheriff Department and the Clerk of Courts Legal Division work closely together on a daily basis, I feel it's appropriate that a portion of the Title Fund balance be allocated to assist our Sheriff with his fiduciary responsibility to serve and protect the citizens of Ashtabula County.

As your duly elected Clerk of Courts, I am very pleased to be able to offer this funding source and urge you to approve this transfer request.

Respectfully submitted,

April T. Mariotti
Clerk of Courts

cc: Janet Discher, County Administrator
Lisa Hawkins, Clerk of the Board