

**RESOLUTION APPROVING A WORK AUTHORIZATION WITH CT CONSULTANTS, INC. FOR LENOX NEW LYME WATERLINE EXTENSION**

WHEREAS, Doug Starkey, Director of the Department of Environmental Services, has presented the following Work Authorization with CT Consultants, Inc., to-wit:

**WORK AUTHORIZATION**

- Project Title:** Lenox New Lyme Waterline Extension
- Project Description:** This project provides bidding services, construction Administration, project meetings, shop drawings, RFI's, pay estimates, claims analysis, change order preparation, site visits, prevailing wages, special inspection and testing, punch list and final inspection.
- Project Location:** State Route 46 in Jefferson Village to DFC Mobile Home park in Lenox Township.
- Invoicing Instructions:** Hourly not to exceed fee of \$126,000.00 in accordance with Agreement for Professional Services dated September 14, 1999 and wage rates per the attached 2024 rate table.
- Terms:** Invoices will be rendered for work performed in the preceding month and are due and payable within 30 days after presentation. Cancellation of this contract presupposes payment for work already completed. Balances 30 days past due shall bear finance charges at the legal rates permitted.
- Acceptance:** Upon the authorized signature of both parties to this contract, they agree to the above prices, specifications and conditions as satisfactory. Payments will be made as outlined above and work can proceed.

NOW, THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the Work Authorization with CT Consultants, Inc. is hereby approved in accordance with the copy of the Work Authorization now on file in this office.

BE IT FURTHER RESOLVED that the President of the Board, on behalf of the Board of Commissioners of Ashtabula County, is authorized to execute any and all necessary documents.

**ASHTABULA COUNTY COMMISSIONERS  
CERTIFICATION PAGE**

**Resolution No. 2024-265**

**May 23, 2024**

**RESOLUTION APPROVING A WORK AUTHORIZATION WITH CT CONSULTANTS,  
INC. FOR LENOX NEW LYME WATERLINE EXTENSION**

**Upon the motion of Casey R. Kozlowski, seconded by J.P. Ducro IV.**

**VOTE:**

**Kathryn L. Whittington**

**Absent**

**J.P. Ducro IV**

**Aye**

**Casey R. Kozlowski**

**Aye**

**CERTIFICATE OF CLERK**

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution acted upon and duly passed by the Board of County Commissioners of Ashtabula County, Ohio, on the date noted above.



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Lisa Hawkins, Clerk of the Board  
Board of County Commissioners  
Ashtabula County, Ohio

**FISCAL OFFICER'S CERTIFICATE**  
5705.41 O.R.C.

The undersigned, County Auditor of Ashtabula County, hereby certifies that the amount required to meet the obligations of the County during the year 2024 under the Agreement has been lawfully appropriated for that purpose, and is in the Treasury of the County or in the process of collection and free from any previous encumbrances to the credit of:

6002; not to exceed \$0.00.

**Agreement Title: RESOLUTION APPROVING A WORK AUTHORIZATION WITH CT CONSULTANTS, INC. FOR LENOX NEW LYME WATERLINE EXTENSION**



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**David Thomas, Ashtabula County  
Auditor**

Date: May 14, 2024



# Work Authorization

Since 1922

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<b>Name</b> Ashtabula County Department of Environmental Services 25. W. Jefferson Street Jefferson, Ohio 44047	<b>Date:</b> March 12, 2024 <b>Attn:</b> Mr. Doug Starkey <b>Telephone:</b> (440) 576-3725 <b>E-mail</b> dgstarkey@ashtabulacounty.us	<b>W.A.No.</b>  <b>Fax:</b> (440) 576-3781
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**Project Title** – Lenox New Lyme Waterline Extension

**Project Description** – Provide Bidding Services, Construction Administration, Project Meetings, Shop Drawings, RFI's, Pay Estimates, Claims Analysis, Change Order Preparation, Site Visits, Prevailing Wages, Special Inspection and Testing, Punch List, and Final Inspection.

**Invoicing Instructions** – Hourly not-to-exceed fee of \$126,000 in accordance with Agreement for Professional Services dated September 14, 1999 and wage rates per the attached 2024 rate table.

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**NO WORK SHALL PROCEED UNTIL SIGNED WORK AUTHORIZATION IS RETURNED BY THE OWNER.**

**TERMS:**

Invoices will be rendered for work performed in the preceding month and are due and payable within thirty (30) days after presentation. Cancellation of this contract presupposes payment for work already completed. Balances thirty (30) days past due shall bear finance charges at the legal rates permitted.

**ACCEPTANCE**

Upon the authorized signature of both parties to this contract, they agree to the above prices, specifications and conditions as satisfactory. Payments will be made as outlined above and work can proceed.

**ASHTABULA COUNTY**

**CT CONSULTANTS, INC.**

By   
JP Ducroix Vice-President



Date Accepted 5/23/24

Date 3/12/2024

**Please sign and return one copy to our office.**

R:\CO\_ASHTABULA\Ashtabula Co. San Engr\Envdiv\Work Authorizations\2024\WA Lenox New Lyme Waterline Extension Design Bidding And CA Services.Docx

8150 Sterling Court | Mentor, Ohio 44060  
phone: 440.951.9000 | fax: 440.951.7486 | www.ctconsultants.com

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**David Thomas, Ashtabula County  
Auditor**

Date: May 14, 2024