

**RESOLUTION ORDERING PUBLICATION AND BIDS FOR THE INTERIOR RENOVATION/ALTERATION PROJECT FOR THE ASHTABULA COUNTY CHILDREN SERVICES BOARD BUILDING, LOCATED AT 3914 C COURT, ASHTABULA TOWNSHIP**

WHEREAS, Tania Burnett, Director of the Ashtabula County Children Services Board, has submitted a request to this Board for the publication and solicitation of competitive bids, as follows:

**Project Description:** The project consists of the interior renovation and alteration of an existing office building located at 3914 C Court, Ashtabula, Ohio.

**Estimate of cost:** **\$2,801,326.00**

**Publication:** May 22, 2024

**Bid Opening:** June 21, 2024 at 2:00 p.m.

WHEREAS, Because the above request will be in excess of \$75,000.00, it is necessary to advertise for bids as required by Section 307.86 Ohio Revised Code; now

THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Ashtabula County, Ohio, that the bids be ordered, with the bid opening being held at the office of the Ashtabula County Commissioners, 25 West Jefferson St., Jefferson, OH on the date and time listed above (unless extended by addendum). The Clerk of the Board is hereby ordered to advertise in the newspaper and post notice of said bid on the bulletin board as outlined above.

**ASHTABULA COUNTY COMMISSIONERS  
CERTIFICATION PAGE**

**Resolution No. 2024-247**

**May 14, 2024**

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**Upon the motion of Casey R. Kozlowski, seconded by J.P. Ducro IV.**

**VOTE:**

**Kathryn L. Whittington  
J.P. Ducro IV  
Casey R. Kozlowski**

**Aye  
Aye  
Aye**

**CERTIFICATE OF CLERK**

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution acted upon and duly passed by the Board of County Commissioners of Ashtabula County, Ohio, on the date noted above.



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Lisa Hawkins, Clerk of the Board  
Board of County Commissioners  
Ashtabula County, Ohio

## NOTICE TO BIDDERS

### 000100 – NOTICE TO BIDDERS

Sealed bids for the Interior Renovation / Alteration project for the Ashtabula County Children Services located at 3914 'C' Court, Ashtabula, OH 44004 will be received at the office of the Ashtabula County Commissioners, Attn: Lisa Hawkins, Clerk of the Board, 25 Jefferson St, Jefferson, OH 44047 until **2:00 pm on June 21, 2024**, and will be opened and read immediately after.

Project Opinion of Probable Cost: \$2,801,326.00

Bid packages including plans and specifications may be obtained by contacting Anthony Alexander, Reprographics Manager, Blue Streak Service at 216-223-3203, [aalexander@bluestreakservices.com](mailto:aalexander@bluestreakservices.com). Upon securing the non-refundable payment of \$100.00, a link will be provided to download this project in electronic format. Hard copies of the plans and specifications are available for a fee upon request.

All bids must be made on the forms provided with the bid documents and shall be delivered in a sealed envelope, the outside properly marked with project title, date, and time of bid opening. Each bid must be in strict compliance with all the Instructions to Bidders to be considered for contract award.

Each bid shall contain the full name of each person or company submitting a bid and shall be accompanied by either:

- 1) A bond in accordance with division (B) of ORC 153.54 for the full amount of bid; or
- 2) A certified check or cashier check. The amount of the certified check or cashier check shall be equal to ten percent (10%) of the bid, as a security that they will enter into a contract should the bid be accepted.

All questions during bidding must be submitted in writing to Onyx Creative, Inc. 25001 Emery Rd., Cleveland, OH 44128, via email to [tnagy@onyxcreative.com](mailto:tnagy@onyxcreative.com) no later than **12:00 pm EST on June 17, 2024**. Ashtabula County Children Services staff will not be available to answer questions nor meet with potential bidders outside the Pre-Bid Meeting. Responses will be addressed via email as an addendum no less than 2 days prior to bid deadline.

A MANDATORY pre-bid meeting will be held at the main entrance of the Ashtabula County Children Services located at 3914 'C' Court, Ashtabula, OH 44004 on **June 5, 2024, at 2:00 p.m., EST**. All bidders are required to attend, to be considered for the contract award.

Bidders must comply with prevailing wage rates on public improvements in Ashtabula County, Ohio as determined by the Ohio Bureau of Employment Services, Wage and Hour Division.

This notice is available online on the Ashtabula County website at [www.ashtabulacounty.us/bids](http://www.ashtabulacounty.us/bids) and accessed by clicking the appropriate link.

The Board of Commissioners reserves the right to reject any or all bids, waive all informalities or irregularities and to accept the lowest and best bid.

By order of the Board of County Commissioners, Ashtabula County, Ohio

Kathryn Whittington, J.P. Ducro IV, Casy Kozlowski

Lisa Hawkins, Clerk of Board

Publish: May 22, 2024