

RESOLUTION AUTHORIZING THE ISSUANCE OF COUNTY CREDIT CARDS TO THE ASHTABULA COUNTY MENTAL HEALTH & RECOVERY SERVICES BOARD, AS OUTLINED IN THE ASHTABULA COUNTY CREDIT CARD USAGE POLICY, SECTION 8.10 OF THE ASHTABULA COUNTY PERSONNEL MANUAL

WHEREAS, in accordance with Ohio Revised Code Section 301.27, on August 2, 2016 by Resolution 2016-204 the Ashtabula County Board of Commissioners established a Credit Card Usage policy and amended such policy by Resolution Number 2017-246 on August 30, 2017; and

WHEREAS, the policy states no county credit card may be issued to any appointing authority without a resolution from the Board of Commissioners authorizing its issuance, upon the Board's receipt of a written request from the entity and the persons authorized to use such credit card; and

WHEREAS, The following office has requested to be issued county credit cards:

Ashtabula County Mental Health & Recovery Services Board - Credit Limit \$20,000.00

Authorized Users: Kaitlin Hart, Lisa Battaglioli, Melissa Fields, Christy Fisher, Bridget Sherman and Mary Wells

WHEREAS, this Board of Commissioners would agree to authorize the credit card usage to the Ashtabula County Mental Health & Recovery Services Board; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the Ashtabula County Mental Health & Recovery Services Board is hereby authorized to be issued county credit cards for use by the persons listed above in compliance with the Ashtabula County Credit Card Usage Policy.

**ASHTABULA COUNTY COMMISSIONERS
CERTIFICATION PAGE**

Resolution No. 2024-368

July 30, 2024

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Upon the motion of J.P. Ducro IV, seconded by Casey R. Kozlowski.

VOTE:

**Kathryn L. Whittington
J.P. Ducro IV
Casey R. Kozlowski**

**Aye
Aye
Aye**

CERTIFICATE OF CLERK

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution acted upon and duly passed by the Board of County Commissioners of Ashtabula County, Ohio, on the date noted above.

Crystal Sturgill, Clerk of the Board
Board of County Commissioners
Ashtabula County, Ohio

Acting



ASHTABULA COUNTY

Mental Health & Recovery Services Board

Kaitie Hart
Executive Director

4817 State Road, Suite 203, Ashtabula, Ohio 44004
Phone (440) 992-3121
Fax (440) 992-2761
E-mail: kpark@ashtabulamhrs.org

July 2, 2024

Dear Ashtabula County Commissioners,

The Ashtabula County Mental Health and Recovery Services Board is interested in taking part in the Ashtabula County Credit Card Program. Should we be approved, we would request a credit limit of \$20,000/year.

Our Credit Card Program Coordinator will be Lisa Battaglioli, Director of Finance. I, Kaitie Hart, will be the backup coordinator.

Employees eligible to use the Credit Card:

Kaitlin Hart- Executive Director
Lisa Battaglioli- Director of Finance
Melissa Fields- Director of Quality and Clinical Operations
Christy Fisher- Director of Prevention & Community Engagement
Bridget Sherman- Director of Youth and Recovery Services
Mary Wells- Administrative Assistant

Please let us know if you need additional information.
Thank you for your consideration,

Kaitie Hart
Executive Director