

**RESOLUTION AUTHORIZING THE FILING OF A GRANT APPLICATION FOR VIOLENCE AGAINST WOMEN (VAWA) FROM THE OFFICE OF CRIMINAL JUSTICE SERVICES, FOR THE ASHTABULA COUNTY VICTIMS OF CRIME ASSISTANCE OFFICE, PROSECUTOR'S OFFICE**

WHEREAS, Colleen O'Toole, Ashtabula County Prosecutor, has prepared a grant application and the grant award is now presented for the acceptance of the Board of the Ashtabula County Commissioners from the Ohio Office of Criminal Justice Services, division of the Ohio Department of Public Safety, for a Violence Against Women Act (VAWA) Grant Program in the amount of \$44,119.47, with a local cash match of \$14,706.49 for a total of \$58,825.96; and

WHEREAS, The Commissioners feel such an application would be desirable and is necessary; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that an application be made to the Ohio Office of Criminal Justice Services for a Violence Against Women Act program for the award period of January 1, 2025 through December 31, 2025 in accordance with a copy of said grant application on file in this office.

**ASHTABULA COUNTY COMMISSIONERS  
CERTIFICATION PAGE**

Resolution No. 2024-466

October 08, 2024

**RESOLUTION AUTHORIZING THE FILING OF A GRANT APPLICATION FOR VIOLENCE AGAINST WOMEN (VAWA) FROM THE OFFICE OF CRIMINAL JUSTICE SERVICES, FOR THE ASHTABULA COUNTY VICTIMS OF CRIME ASSISTANCE OFFICE, PROSECUTOR'S OFFICE**

Upon the motion of J.P. Ducro IV, seconded by Casey R. Kozlowski.

**VOTE:**

Kathryn L. Whittington  
J.P. Ducro IV  
Casey R. Kozlowski

Aye  
Aye  
Aye

**CERTIFICATE OF CLERK**

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution acted upon and duly passed by the Board of County Commissioners of Ashtabula County, Ohio, on the date noted above.



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Lisa Hawkins, Clerk of the Board  
Board of County Commissioners  
Ashtabula County, Ohio

### Budget 2024-WF-VA5-75513 Budget

Ind v dual Appl cat on	Status	Budget Type	Total Budget	Match Cash	Match InK nd
<a href="#">JA-0000000398 (/s/...</a>	Draft	Pr mary	\$58,825.96	\$14,706.49	\$0.00

**DETAILS**

**RELATED**

∨ Budget Informat on

Budget Name  
2024-WF-VA5-75513 Budget

Match InK nd  
\$0.00

Match Cash  
\$14,706.49

OCJS Amount  
\$44,119.47

Just fcat on

Ind v dual Appl cat on  
[JA-0000000398 \(/s/ nd v dualappl cat on/0 Tcs000000529FFAQ/ a0000000398\)](#)

Status   
Draft

Budget Type  
Pr mary

Total Budget  
\$58,825.96

∨ System Informat on

Owner Name  
 [Stephan e Sagraves \(/s/profile/005cs000002GpwfAAC\)](#)

Last Mod fied By  
 [Stephan e Sagraves \(/s/profile/005cs000002GpwfAAC\)](#), 8/5/2024, 11:19 AM

Created By  
 [Stephan e Sagraves \(/s/profile/005cs000002GpwfAAC\)](#), 8/5/2024, 11:09 AM

Chatter sn't enabled or the user doesn't have Chatter access.

Your grant application has been successfully submitted! The Ohio Office of Criminal Justice Services will contact your agency with further information once the application has been reviewed. Please visit our online grants calendar at [www.ocjs.ohio.gov](http://www.ocjs.ohio.gov) for anticipated notification dates.

Individual Application  
IA-0000000398

Update Project Director Information

Applic...	Grant	Initial Budget	Current Budget	Account
2024-...	<a href="#">Violence Against Women Act (VAWA) Program ...</a>	<a href="#">2024-WF-VA5-755 ...</a>	<a href="#">2024-WF-VA5-755 ...</a>	<a href="#">Ashtabula County VOC ...</a>

[Details \(?Tabset-B2e25=Tab1\)](#) [Budgets \(?Tabset-B2e25=Tab2\)](#) [Related \(?Tabset-B2e25=Related-Tab\)](#) [Application Questionnaire \(?Tabset-B2e25=6b...](#)

#### Program Information

Program VAWA	PAC
Year 2024	Application Status Submitted
Grantee Signed	

#### Program Area

Title of Project STOP VAWA Proposal	Project End Period 12/31/2025
Project Start Period 1/1/2025	

#### Application Information

Focus of Application County	
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#### Project Director Information

Project Director Prefix Ms.	Project Director Suffix
Project Director First Name Stephanie	Project Director Last Name Sagraves
Project Director Middle Name	Project Director Agency Ashtabula County Prosecutor's Office
Project Director Title Victim Advocate	Project Director Phone (440) 576-3523
Project Director Address 25 W. Jefferson St.	Project Director Email <a href="mailto:smsagraves@ashtabulacounty.us">smsagraves@ashtabulacounty.us</a> (mailto:smsagraves@ashtabulacounty.us)
Project Director City Jefferson	Project Director County Ashtabula
Project Director Zip 44047	

#### Implementing Agency Information

Implementing Agency Prefix Ms.	Implementing Agency Suffix
Implementing Agency First Name Colleen	Implementing Agency Last Name O'Toole
Implementing Agency Middle Name	Implementing Agency Title

M

Implementing Agency  
Ashtabula County Prosecutor's Office

Implementing Agency Address  
25 W. Jefferson St

Implementing Agency City  
Jefferson

Implementing Agency Zip  
44047

Ashtabula County Prosecutor

Implementing Agency Phone  
(440) 576-3523

Implementing Agency Email  
[cmotoole@ashtabulacounty.us](mailto:cmotoole@ashtabulacounty.us) (mailto:cmotoole@ashtabulacounty.us)

Implementing Agency County  
Ashtabula

#### Subgrantee

Subgrantee Prefix  
Ms.

Subgrantee First Name  
Colleen

Subgrantee Middle Name  
M

Subgrantee Agency  
Ashtabula County Prosecutor's Office

Subgrantee Address  
25 W. Jefferson St.

Subgrantee City  
Jefferson

Subgrantee Zip  
44047

Subgrantee Suffix

Subgrantee Last Name  
O'Toole

Subgrantee Title  
Ashtabula County Prosecutor

Subgrantee Phone  
(440) 576-3523

Subgrantee Email  
[cmotoole@ashtabulacounty.us](mailto:cmotoole@ashtabulacounty.us) (mailto:cmotoole@ashtabulacounty.us)

Subgrantee County  
Ashtabula

Tax I.D.  
000000000

#### Primary Place of Performance

Primary Performance City  
Jefferson

Primary Performance Zip  
44047-1027

Primary Performance State  
Ohio

#### Vendor ID, Location and Address code to be completed by OCJS

Non-State Agency OAKS Vendor ID

OAKS Address Code

State Agency OAKS Vendor ID

Vendor Location

#### Problem Statement/Target Population

##### Problem Statement

Upon receiving approval of our grant current award in June 2024, we set out to hire an advocate for the VRA position. After a lengthy search process, we were only able to hire an advocate for the VAWA position as of July 2024. Therefore, for this application fiscal year 2025, we are predominately using the same statistics we used for our application for the fiscal grant year 2024. This application seeks to ensure continually funding for this position.

A thorough description of the domestic violence and other populations protected under VAWA in Ashtabula County starts with some environmental and economic context. Ashtabula County is rural and poor, as well as sits in the Appalachian region. The largest geographic county in Ohio, Ashtabula has 702.4 square miles of land area. Due to the limited, if not even existent, public transportation, presents a challenge for people to get the services they need. The median household income is \$51,737, well under the state's median income of \$65,720, which consists of 18% of the overall population. There are an estimated 22% of children living in poverty. Ashtabula, like many other poor counties, was hit hard by the opioid crisis and COVID, and counts poverty as the second biggest problem in the county, after drug and alcohol abuse. On top of the poverty, the sheer region of the county breeds generational poverty and abuse, as well as an abundance of sex crimes specific to rural areas. Given that poverty is a primary driver of domestic violence, the lack of funds entraps victims in the abusive relationship.

Currently, the Ashtabula County Prosecutor's Office (ACPO) coordinates with the Ashtabula County Victims of Crime Office (VOCA) Advocates, whom aid all types of victims where it is needed to serve a greater number of the population. The Advocates are extremely knowledgeable of the criminal justice system and have access to various types of resources a victim needs to overcome their situation. In addition, they work with victims throughout the duration of the case in order to help them find their strength and courage to heal from their ordeal, and hopefully, become more resilient.

Despite VOCA's potential to serve all victims of crime, there has been a substantial increase in the number of cases involving crimes as identified by VAWA. More specifically, the ACPO is not only seeing repeat offenders with the same victim, but also the victim now becoming the offender. According to the U.S. Department of Justice, 19% of victims experienced repeat violent victimizations during the year. The more experiences a victim has of violent crimes, the less time there is in between the crimes. The ACPO would like to continue utilizing the VAWA and Resiliency Advocate (VRA) to help these victims with legal needs and to develop resiliency through peer group and other types of support. We want to expand and develop our services to increase community outreach specific to victims of these crimes and develop more ways to track and assess. Even though the VOCA team has grown, it hasn't grown fast enough to service the number of victims, namely the domestic violence victims. Having a designated person reporting directly to the ACPO and equipping that person with the tools needed to address, track, and develop a resiliency program would target the problem in this rural county. As VOCA has increased outreach and as there has been an increase in the number of victims coming forward, there is a need to work with the victims for long-term solutions, as well as develop ways to

better measure it in the county.

The number of victims in general and the number of victims of VAWA-related crime victims being served has increased in the following amounts from January 2022 to January of 2023:

The total number of individuals receiving services has increased by 118%.

The number of new individuals serviced by VOCA has increased by 20%.

The number of females serviced by VOCA has increased by 45%.

The number of domestic violence and/or family violence victims has increased by 317%.

The number of stalking and harassment victims being serviced has increased by 71%.

This statistical increase has occurred due to the following:

**Addition of Juvenile Court statistics** - VOCA recently expanded into the juvenile court system, which has led to an increase mainly in victims of domestic violence, assaults and dating violence.

**Tracking and reporting functions of Matrix** - The ACPO and VOCA pivoted to using Matrix as it was already funded. In the past year, there has been a great effort to learn about and utilize more Matrix functions to track these victims.

**Increased outreach** - There has been an increase in outreach from VOCA to inform the community of the rights of crime victims and the extensive services available to the victims offered through VOCA. Examples of outreach are the events that took place during the 2023 and 2024 National Crime Victim Rights Week. Furthermore, VOCA has attended many local events, festivals, and fairs over the past 3 years. Given that this is the largest geographical county in the state, there are more events that should be covered and targeted and this proposed position could assist with that.

Due mainly to the three reasons above, the number of victims being serviced has increased. The ACPO believes there are even more out there. Because the biggest increase has been in VAWA-related crime victims, a position focused primarily on these victims, while at the same time creating a program centered around resilience, is the best way to help this population.

## ✓ Project Description

### Project Description

The ACPO wants to provide the specialized services necessary to protect, serve, and build resiliency in victims of crimes involving domestic violence, dating violence, sexual assault, and stalking. The VRA position will manage these cases. This position will conduct similar services as VOCA, which include, but are not limited to:

- Assistance with victim compensation application
- Information about the criminal justice system and their rights as a victim
- Referral to other victim service programs
- Victim advocacy/accompaniment to emergency medical care and forensic exams
- Individual advocacy (e.g. applying for public benefits)
- Intervention with employer, creditor, landlord, or academic institution
- Child or dependent care assistance (includes coordination of services)
- Interpreter Services
- Crisis intervention (in-person, includes safety planning, etc.)
- Hotline/crisis line counseling
- On-scene crisis community response
- Individual counseling
- Relocation assistance (includes assistance with obtaining housing)
- Notification of criminal justice events
- Victim impact statement assistance
- Assistance with restitution
- Civil legal assistance in obtaining protection or restraining order
- Civil legal assistance with family law issues (e.g., custody, etc)
- Prosecution and law enforcement interview advocacy/accompaniment
- Criminal advocacy/accompaniment

This newly-created position for VRA will be designated only to domestic violence, dating violence, stalking and other VAWA crimes, and will do the following:

- Upon opening case plan for victim, facilitate completion of Adverse Childhood Experience (ACE) questionnaire
- Develop tracking for ACE questionnaire metrics
- Assist in Prosecution of Child Abuse cases by providing information, emotional support, education and peer support
- Coordinate with victims to establish monthly peer-led meetings
- Assist in facilitation of peer-led meetings
- Incorporate resiliency elements into victim case plans, trainings, counseling, and meetings - focusing on four main topics:
  - o Increasing awareness of red flag situation
  - o Helping to find solutions/responses to get out of red flag situations
  - o Helping to create strong supportive relationships in order to sustain situation
  - o Establishing independence for self-reliance
- Build out tracking and statistical analysis for crimes perpetrated against women by utilizing Matrix, create intimate partner violence (IPV) and dating violence categories within tracking
- Participate in regular VOCA meetings and trainings
- Collaborate with VOCA Advocates internally and within the County
- Continue the collaboration with Cleveland Rape Crisis Center
- Attend VAWA trainings
- Continue to conduct outreach all across the county, creating specific outreach for domestic violence, dating violence and IPV
- Ensure complete, secure and confidential documentation for victims

## ✓ Sustainability/Accomplishments/Obstacles

Sustainability/Accomplishments/Obstacles

Due to an increasing need for a specialist trained to handle crimes under VAWA, the ACPO is expanding and developing services to increase community outreach specific to victims of VAWA crimes. To ensure the long-term sustainability of the project, ACPO will apply for other funding opportunities, as well as rely on itself and Ashtabula County for support. As our VOCA team continues to grow and the ACPO services more victims, the county will match funding for this position by 25%.

As this is a new project with the ACPO, there are currently no accomplishments for this project. However, the VOCA Office has been a part of the ACPO for 30 years. During that time, it has overcome many obstacles that threatened its sustainability. Over the past few years, the main obstacle has been the reduced funding from the VOCA grant. The ACPO and Ashtabula County has graciously been there to help financially aid the Ashtabula County Victims of Crime Office when necessary.

The Ashtabula County Victims of Crime Office works with the below organizations:

Ashtabula County Sheriff's Office

William Niemi

[wrniemi@ashtabulacounty.us](mailto:wrniemi@ashtabulacounty.us) (<mailto:wrniemi@ashtabulacounty.us>)

Homesafe, Inc.

Julie Sundquist

[executivedirector@homesafeincac.org](mailto:executivedirector@homesafeincac.org) (<mailto:executivedirector@homesafeincac.org>)

Ashtabula County Children Services

Tania Burnett

[tania.burnett@jfs.ohio.gov](mailto:tania.burnett@jfs.ohio.gov) (<mailto:tania.burnett@jfs.ohio.gov>)

Ashtabula Area Child Advocacy Services

Kerri Mongenel

[kmongenel@shinc.org](mailto:kmongenel@shinc.org) (<mailto:kmongenel@shinc.org>)

Cleveland Rape Crisis Center

Lauren Spector

[laurens@clevelandrcc.org](mailto:laurens@clevelandrcc.org) (<mailto:laurens@clevelandrcc.org>)

Ashtabula County Catholic Charities

Paul Bolino

[paul.bolino@cccOhio.com](mailto:paul.bolino@cccOhio.com) (<mailto:paul.bolino@cccOhio.com>)

Legal Aid Society

Andrea Gonzalez-Burton

[agonzalezburton@lasclv.org](mailto:agonzalezburton@lasclv.org) (<mailto:agonzalezburton@lasclv.org>)

Ashtabula County Juvenile Court

Eastern County Court

Western County Court

Ashtabula County Municipal Court

Conneaut Municipal Court

Ashtabula Court of Common Pleas

The ACPO will have access to these resources, as well. Homesafe, Inc., has helped many of our victims of intimate partner violence with emergency housing and basic necessities. Ashtabula County Children Services work with us to put children in a safe home. Ashtabula County Catholic Charities aid with rent, utilities, food, prescriptions, baby products, and basic needs. Child Advocacy Center helps children dealing with abuse or neglect. Legal Aid Society may provide free legal help for those that qualify, such as representation for protection orders, divorce, or child support and custody.

## ✓ First Project Objective

### First Project Objective

The VRA will be assigned to service victims of crimes against women that come through the court system or from referral. The objective is to first identify, then aid victims traditionally handled by VOCA and offer them additional services specifically tailored towards resiliency. This position will service the victims of VAWA crimes stemming from our partner courts. The goal will be to services 130 victims of VAWA crimes in whatever capacity they would need.

### First Project Performance Indicator

Performance would be measured by the number of victims serviced for the year by this new position.

### First Project Baseline Number

From Q1 of 2023 to Q2 of 2024, VOCA served 1,113 victims, 297 of which were victims of DV. The baseline number of victims to be serviced by the VRA for 2025 would be 200, which was the increase from 2022 to 2024.

In addition, the VRA would work with the stalking/harassment victims, which equal 133 people in the last two quarters.

It is the goal of this new position to assist at least 130 victims approximately, the victims of DV, stalking and harassment.

### How Will Performance Data Be Collected?

The data will be tracked, collected and reported on using the Matrix Prosecutor system, which the ACPO used to track victims since 2022. As the metrics continue to be built out in more detail, this will be the main tracking and reporting system used for these victims.

## ✓ Second Project Objective

### Second Project Objective

The VRA will establish specific outreach to victims by coordinating with victims and working towards facilitating monthly peer-led meetings for 2025. Specific resilience curriculum will be tailored around these topics:

- o Increasing awareness of red flag situation
- o Helping to find solutions/responses to get out of red flag situations

- o Helping to create strong supportive relationships in order to sustain situation
- o Establishing independence for self-reliance

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#### Second Project Performance Indicator

Performance will be indicated by the facilitation monthly peer led meetings on four topics of resiliency listed above.

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#### Second Project Baseline Number

The meetings will be tracked internally in the ACPO and the attendance will be tracked by sign-in sheets and held in confidentiality.

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#### How Will Performance Data Be Collected?

The performance will be measured by the number of meetings held and the number of victims who attend those meetings.

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### ✓ Timeline/Activities

#### Timeline

We are maintaining the same general time as we have recently hired an advocate in July 2024.

Creating and building out this VRA position will follow the below timeline in three trimesters of four months:

#### January 1 to April 30-

- Train staff for this position
- Develop further the four resiliency topics to be covered
- Identify victims through Marcy's Law, the Ashtabula Count Prosecutor's Office, and screening mechanisms
- Begin to administer the ACE questionnaire to any new victims
- Develop private and public partnerships for assessment treatment and programming within Ashtabula county and the region.
- Maintain necessary privacy and confidentiality protocols
- Begin to service victims of VAWA crimes, the goal is to service 30 victims

#### May 1 to August 31-

- Continue tasks from the first trimester
- Continue serving victims of VAWA crimes, the goal is to service 50 victims
- Develop and build out resiliency over four topics
- Coordinate with victims to create peer-led meetings
- Facilitate monthly meetings
- Build out more metrics surrounding domestic violence, dating violence, stalking, harassment by tracking data from police reports and other sources, continue to build on Matrix capabilities

#### September 1 to December 31-

- Continue tasks from the first and second trimester
  - Continue serving victims of VAWA crimes, the goal is to service 50 victims
  - Continue to build out new metrics regarding domestic violence, dating violence, stalking, harassment, creating comprehensive reports specific to VAWA
  - Review strengths and weaknesses of position, resiliency efforts and new metrics
  - Make recommendations and implement the collaborative solutions to any existing issues
- 

### ✓ Organization/Capacity

#### Organization Capacity

The Ashtabula County Prosecutors Office's mission is to provide crime victims with the information and emotional support necessary to make their way through the process of seeking justice. We have accomplished this by offering 24-hour advocacy, criminal justice advocacy, and community education and outreach. We have shown our support for victims in the county through recognition of the wonderful job completed by the Ashtabula County Victims of Crime Office. We have participated in candle light vigils, charity collections, walks, luncheons, open house, Victims of Crime week, and offering in-house trainings for the prosecutors. We have attended that Ashtabula County Fair in recent years and will appear this year. Most recently, the ACPO worked with Case Western Reserve University collaborative practice group putting on the exhibit "What She Was Wearing" at the Ashtabula County Library. Also in 2023, after receiving a National Victims of Crime Rights week grant, the ACPO and VOCA expanded outreach onto college campuses, libraries and media spots.

The key staff that will currently be involved in this project are as follows:

Colleen O'Toole, Ashtabula County Prosecutor and Grant Director

Stephanie Sagraves, MA, RA, CA, full-time advocate

Christine Davis, Assistant Prosecutor, MSW

The above-named staff members' resumes are attached. Furthermore, attached is the position description for VAWA and Resiliency Advocate. The ACPO will advertise this position in the following ways:

- both on a national and statewide level
- with local and regional churches
- on job boards and at community outreach centers
- the Ashtabula County Prosecutors local website
- Statewide prosecutors' listserv
- National Organization for Victim Assistance
- Ohio Alliance to End Sexual Violence

Colleen O'Toole at the Ashtabula County Prosecutors Office has managed the American Rescue Plan Act of 2021 for the Ashtabula County Prosecutors Office.

Please see that attached Equal Employment Opportunity and Affirmative Action policies for Ashtabula County. Additionally, the ACPO will offer Anti-Oppression Training through Ohio Alliance to End Sexual Violence. It was chosen for the following reasons:

- Training is online and free
  - It can be completed over a 30-day period
  - Participants will get a certificate after completion
-

∨ Collaboration Board

Collaboration Board

Building and establishing our Collaborative Board is an ongoing process.

An elected chairperson will manage the Collaboration Board. However, for the first two years of the program, the Ashtabula County Prosecutor Colleen O'Toole will oversee the board. The board members will consist of the following people:

- Ashtabula County Children services Prosecutor Maggie Stanford
- Ashtabula County Sheriff William Niemi
- Ashtabula County Victims of Crime Victim Advocate Alisha Nichols
- Ashtabula County Victims of Crime Victim Advocate Stephanie Sagraves

Attached are their required commitment letters on their agency's letterhead. Additional members of the mental health board, signature health and the Juvenile Court have given verbal consent, but their letters are still pending. Each agency will support the overall goal of the proposed project. The Collaboration Board is a multidisciplinary team trained in the sequential intercept methodology, which will serve to identify and support referrals and identification for services at each stage of the initial contact with law enforcement or the CSB process. This will begin with either a child victim of familial violence entering the juvenile justice system and an adult victim and parent entering the adult system as a victim of domestic violence. These two groups will be identified and separated; one will specialize in families with children, while the other will work with adult victims that do not have involved children. Each agency will work collaboratively to identify the particular victims involved and direct them to our VAWA and Resiliency Advocate. This advocate will assist the victims by identifying the appropriate assessment processes and referrals for services and providing evidence-based protocols used in the agency. The Collaboration Board will meet quarterly. They will be notified of the meetings via email. The records and minutes will be distributed at the meetings and via email. The sessions will require the board members to evaluate the goals vs. actual statistics and objectively and subjectively review the plan established in the first quarter. The board will provide tweaks and modifications to improve best practices.

∨ Executive Summary

Purpose Statement

The Executive Summary serves as a concise and accurate description of the proposed project. Information in the Summary is forwarded to the Governor's Office and other local, state and federal agencies for public information requests. Summary information must be submitted in the space provided. The purpose statement is a clear concise statement that explains the purpose of the project. It describes what the applicant is going to do; the population that is going to be served; how it will be accomplished; and why it is important.

Project Description

This position will fulfill the victim advocate requirements. It will, also, provide education to help the victim and family leave the cycle of violence of which they are experiencing. The VRA will help victims identify and build resilience in themselves, so they may heal and gain their independence.

∨ Closeout Information

Closeout Date

Denial Notes

∨ System Information

Created By

 Stephanie Sagraves (/s/profile/005cs000002GpwfAAC), 8/5/2024, 10:41 AM

Created Date

8/5/2024, 10:41 AM

Last Modified By

 Stephanie Sagraves (/s/profile/005cs000002GpwfAAC), 8/5/2024, 11:58 AM

Last Modified Date

8/5/2024, 11:58 AM

Application Quick Links.

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[PROJECT OBJECTIVES](#)

[TIMELINE/ACTIVITIES](#)

ORGANIZATION CAPACITY

COLLABORATION BOARD

EXECUTIVE SUMMARY