

RESOLUTION APPROVING TEMPORARY SERVICE CONTRACT WITH ORWELL VILLAGE FOR WASTEWATER SERVICES, ACDES

WHEREAS, Doug Starkey, Director of the Ashtabula County Department of Environmental Services, has presented a Contract for the approval of the Board, to-wit:

PARTIES: Ashtabula County Department of Environmental Services, 36 W. Walnut St., Jefferson, OH 44047
Village of Orwell, 179 W. Main St., Orwell, Oh 44076

SCOPE: to provide services to the Village of Orwell to address the OEPA Class II Operator of Record License needs and to prepare and submit OEPA reporting documents. ACDES will act as Orwell Village's Wastewater Treatment Plant Operator of Record and provide part-time supervision and training to other county staff at the wastewater treatment plant.

COST: None to the County, Orwell Village will pay the following:
Baseline services in the amount of \$1,000;
Call outs (after hours) at \$85 an hour,
Emergency/non-emergency call outs (normal business hours) actual cost plus 3%
Contractor call outs (if needed) Time and materials plus 3%

Payment invoices will be submitted monthly to the Village, with Village paying County within 30 days of receipt

TERM: minimum of 20 hours per week on a temporary basis

WHEREAS, this Board of Commissioners concurs with the recommendation of the Director and finds this contract to be reasonable and necessary; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the Contract noted above is approved in accordance with the copy now on file in this office.

BE IT FURTHER RESOLVED that the President of the Board, on behalf of the Board of Commissioners of Ashtabula County, is authorized to execute any and all necessary documents.

**ASHTABULA COUNTY COMMISSIONERS
CERTIFICATION PAGE**

Resolution No. 2021-20SEWA

June 08, 2021

**RESOLUTION APPROVING TEMPORARY SERVICE CONTRACT WITH ORWELL
VILLAGE FOR WASTEWATER SERVICES, ACDES**

Upon the motion of Casey R. Kozlowski, seconded by Kathryn L. Whittington.

VOTE:

Kathryn L. Whittington
J.P. Ducro IV
Casey R. Kozlowski

Aye
Absent
Aye

CERTIFICATE OF CLERK

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution acted upon and duly passed by the Board of County Commissioners of Ashtabula County, Ohio, on the date noted above.



Lisa Hawkins, Clerk of the Board
Board of County Commissioners
Ashtabula County, Ohio

Temporary Services Contract with Orwell Village

Scope of Services:

The Ashtabula County Board of Commissioners (County) agree to provide services to the Village of Orwell (Village) to address the OEPA Class II Operator of Record License needs and to prepare and submit OEPA reporting documents. These Services will be provided through the Ashtabula County Department of Environmental Services (ACDES).

A qualified person from ACDES will act as the village's Wastewater Treatment Plant Operator of record (ORC). In general, the ORC will provide part-time supervision and training of other county staff at the wastewater treatment plant. The ORC will also fulfill the OEPA daily/monthly reporting requirements on behalf of the Village. The Village agrees to delegate signatory authority to the County for the Village's NPDES permit #3PB00041.

The County will provide a minimum of 20 hours per week of service at the wastewater treatment plant. Additional services will be in accordance with the fee schedule provided herewith.

The County will provide to the Village a listing of staff personnel names and phone numbers to address emergency call outs. In case of an extreme emergency/major repair to the wastewater system, the County shall have the authority to secure services from outside contractors. When possible, the County will notify the responsible person at the Village prior to commencement of work.

Village staff will be responsible for collection system, lift stations, force mains and gravity sewer mains. County will assist if requested. Village will handle all after hour calls and issues. County will assist if requested.


Compensation

For the performance of the services set forth in the Scope of Services, the Village shall pay the County an amount determined in accordance with the fee schedule set forth below. The fees for these services related to the day-to-day operations of the wastewater treatment plant are based on a minimum of 20 hours per week in accordance with OEPA permit requirements, exclusive of emergency call outs. If the Village requires additional services during normal work hours or on an emergency basis, the following rates would apply;

Baseline services of 20 hours per week:	\$1,000.00 per week
Call outs (after hours)	\$ 85.00 per hour

Emergency/non-emergency call outs (normal business hours) Actual cost plus 3%
Contractor call outs (if needed) Time and Materials plus 3%
Payment invoices will be submitted to the Village on a monthly basis. The Village will pay
County invoices for services under this temporary contract within 30 days of receipt of invoices.

Ashtabula Board of Commissioners


Kathryn Wittington, President

6-8-21
Date


Tami Pentek, Orwell Village Manager

5-25-21
Date