

RESOLUTION AMENDING AND RESTATING THE PROCUREMENT POLICY FOR ASHTABULA COUNTY

WHEREAS, a Procurement Policy for Ashtabula County was adopted on March 8, 2022 by Resolution 2022-151, amended April 11, 2023 and July 11, 2023, as an authoritative source for guidance on the application of consistent and sound business practices by Ashtabula County agencies, boards and commissions to acquire supplies and services; and

WHEREAS, it has been found necessary to update the Procurement Policy for Ashtabula County to add additional language regarding late fees or additional charges under Section 4.8 to read as follows:

No late fees or additional finance charges shall be paid for supplies, services, or utilities unless explicitly authorized in writing by the Board of Commissioners. Departments are expected to make every reasonable effort to negotiate the removal or reduction of any late fees or finance charges before requesting Board authorization to pay them. Departments should document all attempts to remove these fees and only approach the Board as a final step if such efforts are unsuccessful; and

WHEREAS, the amended and restated Procurement Policy is attached and made a part of this Resolution and this Board of Commissioners would approve the changes; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the amended and restated Procurement Policy is hereby adopted.

BE IT FURTHER RESOLVED, that the Clerk of the Board be directed to send the updated Procurement Policy for Ashtabula County to all county elected officials and/or department heads.

BE IT FURTHER RESOLVED, this policy supersedes any previous policy approved by the Board of Commissioners.

**ASHTABULA COUNTY COMMISSIONERS
CERTIFICATION PAGE**

Resolution No. 2024-505

November 05, 2024

**RESOLUTION AMENDING AND RESTATING THE PROCUREMENT POLICY FOR
ASHTABULA COUNTY**

Upon the motion of J.P. Ducro IV, seconded by Casey R. Kozlowski.

VOTE:

Kathryn L. Whittington

Aye

J.P. Ducro IV

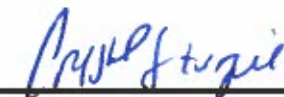
Aye

Casey R. Kozlowski

Aye

CERTIFICATE OF CLERK

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution acted upon and duly passed by the Board of County Commissioners of Ashtabula County, Ohio, on the date noted above.



Crystal Sturgill, Clerk of the Board, *Acting*
Board of County Commissioners
Ashtabula County, Ohio