

**RESOLUTION APPROVING CHANGE ORDERS ONE AND TWO WITH R.L. HILL MANAGEMENT, INC. FOR THE INTERIOR RENOVATION/ALTERATION PROJECT FOR THE ASHTABULA COUNTY CHILDREN SERVICES BOARD BUILDING, LOCATED AT 3914 C COURT, ASHTABULA TOWNSHIP**

WHEREAS, on August 27, 2024 by Resolution Number 2024-394, a contract was approved with R.L. Hill Management, Inc. for the interior renovation/alteration project at the Ashtabula County Children Services Board building located at 3914 C Court; and

WHEREAS, Tania Burnett, Director of the Ashtabula County Children Services, has now presented Change Orders One and Two for the Board’s consideration, to-wit:

**Contractor:** R.L. Hill Management, Inc., 31835 Aurora Rd., Solon, OH 44139

**Project:** the interior renovation/alteration project at the Children Services building located at 3914 C Court, Ashtabula, OH 44004

Change Order No. 1: Thermostat valve replacement for the entire radiant heat system. Replacement of the existing main building water valve. Window replacement. Installation of a Level 3- Bullet Resistant Transaction Window. Removal of radiant fin tubes in Rooms #204, 205 and 206. Structural modification to the proposed new entrance features to avoid structural conflict. Plumbing test per the Ashtabula Co. Health Inspector. Plumbing repairs per plumbing test results.

Change Order No. 2: Technology (Nework System) additions and modifications. Electrical changes and modifications due to the technology additions and modifications made for this project.

Original Amount:	\$2,227,446.00
Net Change from Previous Orders:	\$ 0.00
Increase from change orders 1-2:	<u>\$ 394,468.56</u>
New Total:	\$2,621,914.56

The contract time will be increased zero (0) calendar days; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that Change Orders No. 1 and 2 are hereby approved in accordance with the copy of the Change Orders now on file in this office.

BE IT FURTHER RESOLVED that the President of the Board, on behalf of the Board of Commissioners of Ashtabula County, is authorized to execute any and all necessary documents.

**ASHTABULA COUNTY COMMISSIONERS  
CERTIFICATION PAGE**

**Resolution No. 2024-508**

**November 05, 2024**

**RESOLUTION APPROVING CHANGE ORDERS ONE AND TWO WITH R.L. HILL MANAGEMENT, INC. FOR THE INTERIOR RENOVATION/ALTERATION PROJECT FOR THE ASHTABULA COUNTY CHILDREN SERVICES BOARD BUILDING, LOCATED AT 3914 C COURT, ASHTABULA TOWNSHIP**

**Upon the motion of Casey R. Kozlowski, seconded by J.P. Ducro IV.**

**VOTE:**


**Kathryn L. Whittington  
J.P. Ducro IV  
Casey R. Kozlowski**

**Aye  
Aye  
Aye**

**CERTIFICATE OF CLERK**

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution acted upon and duly passed by the Board of County Commissioners of Ashtabula County, Ohio, on the date noted above.

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Crystal Sturgill, Clerk of the Board, *Acting*  
Board of County Commissioners  
Ashtabula County, Ohio



# AIA Document G701 - 2017

## Change Order

**PROJECT:** (Name and address)  
Ashtabula County Children Services  
Interior Renovation / Alteration Project  
3914 'C' Court  
Ashtabula, OH 44004

**CONTRACT INFORMATION:**  
Contract For: General Construction  
Date: August 27, 2024

**CHANGE ORDER INFORMATION:**  
Change Order Number: One  
Date: October 31, 2024

**OWNER:** (Name and address)  
Ashtabula Co. Board of County  
Commissioners  
25 W. Jefferson ST.  
Jefferson, OH 44047

**ARCHITECT:** (Name and address)  
Onyx Creative, Inc  
25001 Emery Road  
Cleveland, OH 44128

**CONTRACTOR:** (Name and address)  
R.L. Hill Management, Inc  
31835 Aurora Rd.  
Solon, OH 44139

### THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

The following adjustments/modifications has been to the original submitted design documents for the above referenced project.

1. Thermostatic valve replacement for the entire radiant heat system.
2. Replacement of the existing main building water valve.
3. Window replacement
4. Installation of a Level 3 - Bullet Resistant Transaction Window
5. Removal of radiant fin tubes in Rooms #204, 205, and 206
6. Structural modification to the proposed new entrance features to avoid structural conflict.
7. Plumbing test per the Ashtabula Co. Health Inspector.
8. Plumbing repairs per plumbing test results.

The original Contract Sum was	\$ 2,227,446.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 2,227,446.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 238,299.60
The new Contract Sum including this Change Order will be	\$ 2,465,745.60

The Contract Time will be increased by Zero (0) days.  
The new date of Substantial Completion will be

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

Onyx Creative, Inc.  
ARCHITECT (Firm name)

R.L. Hill Management, Inc.  
CONTRACTOR (Firm name)

Ashtabula Co. Board of Commissioners  
OWNER (Firm name)

SIGNATURE

SIGNATURE

SIGNATURE

Todd C. Nagy, Principal  
PRINTED NAME AND TITLE

Ralphael L. Hill, Resident  
PRINTED NAME AND TITLE

Kathryn Whittington, President  
PRINTED NAME AND TITLE

October 31, 2024  
DATE

11/1/2024  
DATE

11-5-24  
DATE



**CHANGE ORDER REQUEST**

R L HILL MANAGEMENT, INC.  
 31835 Aurora Rd  
 Solon, OH 44139

COR #: 1 REV  
 DATE: 10.29.24  
 CONTRACT DATE: 08.09.24  
 CONTRACT FOR:

**OWNER:**  
 Ashtabula County Children Services  
 3914 C Court  
 Ashtabula, OH 44004

**PROJECT:**  
 Ashtabula County Children Services Int Renovations  
 3914 C Court  
 Ashtabula, OH 44004

**THE CONTRACT IS CHANGED AS FOLLOWS:**

DESCRIPTION	COST
Add of thermostatic valves	\$ 35,081.00
Broken water valves - (Repair needed to keep building active)	\$ 1,819.00
Missing window - Not identified in drawings but needs to be replaced	\$ 2,975.00
Bullet resistant Trans Action Window - Level 3	\$ 10,720.00
Remove fintube in Rms 204, 205, and 206 per RFI response	\$ 1,934.00
Partial REV 1 Changes - Steel and Concrete (cost for 2 separate subcontractors to complete)	\$ 14,663.00
Plumbing Test per Health Inspector (Revised)	\$ 2,064.00
Plumbing changes per plumbing test results	\$ 157,696.00
<b>Subcontractor Subtotal:</b>	<b>\$ 226,952.00</b>
<b>RLH Fee (5%)</b>	<b>\$ 11,347.60</b>
<b>Total:</b>	<b>\$ 238,299.60</b>
<b>The original Contract Sum was</b>	<b>\$ 2,227,446.00</b>
<b>Net change by previously authorized Change Orders (PENDING)</b>	
<b>The Contract Sum prior to this Chage Order was (PENDING)</b>	<b>\$ 2,227,446.00</b>
<b>The Contract Sum will be increased (decreased) by this Change Order in the amount of</b>	<b>\$ 238,299.60</b>
<b>The New Contract Sum including this Change Order will be</b>	<b>\$ 2,465,745.80</b>

The Contract Time will be increased by: TBD

R L HILL MANAGEMENT, INC.  
**CONSTRUCTION MANAGER (Firm name)**  
 31385 Aurora Rd., Solon, OH 44136  
**ADDRESS**  
 BY (Signature)  
 Raphael Hill, President  
 (Typed Name) DATE

**OWNER (Firm name)**  
**ADDRESS**  
 BY (Signature)  
 (Typed Name) DATE

# IMPERIAL

Item# 01

*A Lion's Share Company*

30685 Solon Industrial Parkway  
Solon, Ohio 44139  
Phone 440 498-1788 Fax 440 498-1388

October 16, 2024

RL Hill Management, Inc.  
31835 Aurora Rd.  
Solon, OH 44139

Attn: Wendy Harris

Re: Ashtabula Co. Children Services- Thermostatic Valve Replacement Revised

Below is a cost breakdown for replacing (64) Dan Foss valves with thermostats

Shop Labor		N/C
Shop Material		N/C
Field Labor	Foreman	\$ 12,032.00
	Journeyman	\$ 12,032.00
Field Material	(64) Valves @ \$53.69/each	\$ 3,436.16
	(64) Thermostatic @ \$64.22/each	\$ 4,110.08
	Hardware & Fasteners	\$ 1,280.00
Pickup & Delivery		\$ 520.00
<i>Subtotal:</i>		\$ 33,410.24
5% O&P		\$ 1,670.51
<b>Total</b>		<b>\$ 35,080.75</b>

Prepared By: Todd Ozanich

**COMMERCE PLUMBING COMPANY**  
**5182 RICHMOND ROAD, BEDFORD HTS. OHIO 44146**  
 216-464-2345 Phone      216-464-4619 Fax  
 Email: [cpc@commerceplumbing.com](mailto:cpc@commerceplumbing.com)

**Equal Opportunity Employer**

**OH LIC 15899**

9/5/24

To: RL Hill Construction

Attn: Gary S.

Re: Ashtabula Children's Services

Upon the start of demolition today we found the existing domestic water valves are old gates valves and they are not working properly. In order to perform the demolition and keep the rest of the building active we are recommending installing (3) new ball valves that will isolate area "A". This will eliminate having to drain the building numerous times during this phase of construction. The following is our cost for this work.

**Material**

1- 2 ½" Ball valve and coupling	
1- 1 ½" Ball valve and coupling	
1- ½" Ball valve and coupling	
Misc.	\$ 610.00
Plumber 5hrs. @ 86.00	430.00
Foreman 5hrs. @ 92.00	460.00
Delivery	<u>75.00</u>
	\$ 1,575.00
10% Overhead	158.00
5% Profit	<u>86.00</u>
<b>Total Cost</b>	<b>\$ 1,819.00</b>

Please advise if you should have any further questions.

Sincerely

Jeff Epstein  
Vice President



Item# 03

**Youngstown Mirror & Glass Co.**

Established 1918

3991 Henricks Road Youngstown, Ohio 44515 • Phone 330-792-2334 • Fax (330) 792-1923 • www.ymgglass.com

To:

Date: 09/09/2024 Quote: 24674-ADD 3  
Estimator: David L. Fitch

Re: ACCS: Add (1) Exterior Window  
Ashtabula Ohio

Attention:

ITEM NO.	QUANTITY	DESCRIPTION	NET AMOUNT
		ADD #3	
		<b><u>451T Thermally-broken Storefront Framing</u></b>	
	1 each	60" x 80" exterior window.	
		<b><u>Finish:</u></b> Dark bronze Anodized	
		<b><u>Glass &amp; Glazing</u></b>	
	2 each	1" Clear insulated units w/lowE, tempered where required by code.	
	1 lot	Glaziers' hourly rate to fabricate and install the above Storefront.	

For the sum of  
(Two thousand, nine hundred seventy-five dollars) ----- **\$2,975.00**

**We do not include:**

1. Demolition, Break metal.
2. Red painted or exotic colors, (only standard colors are included).
3. Wood blocking or preparation of opening.
4. Repair or replacement of damaged or broken glass (by others) during the construction period.
5. Protection or cleaning of glass and aluminum framing.
6. Bonding, permits or related fees.
7. Irregular work shift.
8. Phasing of mobilization.

**Thank you!**

All agreements are contingent upon strikes, accidents, delays and clerical errors, unavoidable and beyond our control.  
This bid does not include washing or polishing of windows, nor are we responsible for breakage other than caused by our own workmen.  
PLEASE EXAMINE THIS ESTIMATE CAREFULLY AS WE AGREE TO FURNISH ONLY THE ARTICLES DESCRIBED HEREIN.  
NOTE, THE PRICES CONTAINED IN THIS ESTIMATE ARE VALID FOR 15 DAYS.

ACCEPTED BY \_\_\_\_\_ DATE \_\_\_\_\_ BY \_\_\_\_\_



Item# 04

**Youngstown Mirror & Glass Co.**

*Established 1918*

3991 Henricks Road Youngstown, Ohio 44515 • Phone 330-792-2334 • Fax (330) 792-1928 • www.yingglass.com

To:

Date: 08/22/2024 Quote: 24674-ADD 2  
Estimator: David L. Fitch

Re: ACCS: Add (2) Alum Sliding Window  
Ashtabula Ohio

Attention:

Revised Date: 10/01/24

ITEM NO.	QUANTITY	DESCRIPTION	NET AMOUNT
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**ADD #2 - Revised w/ Insulgard Window**

		<b><u>Transaction Window</u></b>	
1 each		29" x 40" SafeChange AVT Transaction Window (LEVEL 3 Bullet Resistant Glazing -1-1/4" Thick)	
INCL.		18" deep plastic laminated countertop with 1 recessed stainless steel deal tray.	
		For the sum of (Eight thousand, five hundred sixty-five dollars) -----	\$8,565.00
<b>ADD</b>		<b><u>Alternate ADD for PE package passer</u></b>	
1 each		14" x 14" x 14" (LEVEL 3 Bullet Resistant Glazing -1-1/4" Thick)	
INCL.		Black plastic laminated base, pulls, hinges, closers & mechanical interlock. <b>NOTE:</b> (Must be ordered with above window or additional costs will be added) Please ADD the sum of: (One thousand seven hundred seventy-five dollars) -----	\$1,775.00
<b>ADD</b>		<b><u>Additional Mobilition needed to Install transaction window.</u></b> <b>(Per GC install at a later date is possible)</b> Please ADD the sum of: (Three hundred eighty dollars) -----	\$380.00

**We do not include:**

1. Demolition, Break metal.
2. Red painted or exotic colors, (only standard colors are included).
3. Wood blocking or preparation of opening.
4. Repair or replacement of damaged or broken glass (by others) during the construction period.
5. Protection or cleaning of glass and aluminum framing.
6. Bonding, permits or related fees.
7. Irregular work shift.
8. Phasing of mobilization.
9. Custom sizes or other standard sizes not listed above.

**TOTAL:**  
**\$10,720.00**

**Thank you!**

All agreements are contingent upon strikes, accidents, delays and clerical errors, unavoidable and beyond our control.  
This bid does not include washing or polishing of windows, nor are we responsible for breakage other than caused by our own workmen.  
PLEASE EXAMINE THIS ESTIMATE CAREFULLY AS WE AGREE TO FURNISH ONLY THE ARTICLES DESCRIBED HEREIN.  
NOTE, THE PRICES CONTAINED IN THIS ESTIMATE ARE VALID FOR 15 DAYS.

ACCEPTED BY \_\_\_\_\_ DATE \_\_\_\_\_ BY \_\_\_\_\_

# IMPERIAL

Item# 05

*A Lion's Share Company*

30685 Solon Industrial Parkway  
Solon, Ohio 44139  
Phone 440 498-1788 Fax 440 498-1388

September 11, 2024

RL Hill Management, Inc.  
31835 Aurora Rd.  
Solon, OH 44139

Attn: Gary Strieter / Erica Guthrie

Re: Ashtabula Co. Children Services- RFI 6

Below is a cost breakdown to remove the existing fine tube in rooms 204, 205, and 206 as per the RFI response.

Shop Labor		N/C
Shop Material		N/C
Field Labor	Foreman	\$ 752.00
	Journeyman	\$ 752.00
Field Material	Copper Piping & Fittings	\$ 30.00
	Hardware	\$ 10.00
Pickup & Delivery		<u>\$ 130.00</u>
<i>Subtotal:</i>		\$ 1,674.00
10% Overhead		<u>\$ 167.40</u>
<i>Subtotal:</i>		\$ 1,841.40
5% Profit		<u>\$ 92.07</u>
<b>Total</b>		<b>\$ 1,933.47</b>

Prepared By: Todd Ozanich



\*Concrete pricing  
for entryways

Item# 06

October 1, 2024

Raphael Hill  
R. L. Hill Management  
31875 Aurora Rd.  
Solon, Ohio 44139

Sent Via Email

Re: Ashtabula County Children Services  
COR #1 – Added Foundations

Mr. Hill,

The cost associated to incorporate revisions adding the new foundations at the building for the new canopy results in an add to our scope. The cost associated is **\$9,274.00.**

There will be a schedule impact of 3 days for this work.

Please call to review with any questions.

Sincerely,

*Don Christley*

Don Christley  
Estimator/ Project Manager

*An Equal Opportunity Employer*

Platform Cement, Inc. ♦ 7503 Tyler Blvd. ♦ Mentor, Ohio 44060 ♦ Tel: 440.602.9750 ♦ Fax:  
440.602.9750



\*Concrete pricing  
for entryways

Item# 06 Cont.

**Additional Work Summary Sheet**

Job Name Ashtabula County Children Services Date 10/1/2024  
 Description COR#2- Added Foundations

Date	Description	Quantity		Labor		Material		Subcontractor	
		No. Of Units	Unit	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total
	<b>Labor</b>								
	Carpenter Foreman	16.0	hr	95.29	1,524.64				
	Labor Journeyman	16.0	hr	79.50	1,272.00				
	Iron Worker Journeyman	8.0	hr	100.37	802.96				
	Operator	8.0	hr	95.67	765.36				
	<b>Materials</b>								
	Concrete w/ light loads	6.0	cy			361.50	2,169.00		
	Rebar	0.0	ins			2,500.00	50.00		
	Forming	60.0	sf			3.00	180.00		
	<b>Equipment</b>								
	Mini-Excavator	8.0	hr			85.00	680.00		
	Dump Truck	8.0	hr			120.00	960.00		
	Dump Fees	4.0	cy			13.50	54.00		
	<b>Sub Total</b>				4,364.96		4,093.00		
	<b>Overhead</b>	10%			incl		409.30		
	<b>Profit</b>	5%			incl		225.12		
					4,364.96		4,727.42		

Subtotal	9,092.38
Bonds & Insurance	181.85
<b>Total</b>	<b>9,274.00</b>

An Equal Opportunity Employer

**Change Order Breakdown: Ashtabula Children Services**

**Labor**

How many associates: \_\_\_\_\_

Position:	Shop Labor	How many hours:
	_____	
	Field Labor Foreman	
	_____	
	Field Labor Journeyman	
	_____	
	_____	

**Material:** (Attach backup)

- Item: New tube Steel Columns, base plate, anchors, adhesive wall anchors
- Item: New Ridge Beam Support tube
- Item: New lintel angles
- Item: Paint

**Misc. Items:** (Attach backup)

- Equipment: \_\_\_\_\_
- Equipment: \_\_\_\_\_
- Other (detailed): Detailer additional work
- Other (detailed): \_\_\_\_\_
- Other (detailed): \_\_\_\_\_

**\*Columbia Steel  
Structural Steel Pricing  
for entryways**

**Total Labor: \$ 2,722.00**

<u>19</u>	Rate per hour:	<u>62.50</u>	Subtotal:	<u>1187.5</u>
<u>10</u>		<u>79.68</u>		<u>796.8</u>
<u>10</u>		<u>73.77</u>		<u>737.7</u>
<u>    </u>		<u>    </u>		<u>0</u>

**Total Material Cost: \$ 1,927.35**

Cost:	\$	<u>1,350.75</u>
Cost:	\$	<u>114.30</u>
Cost:	\$	<u>432.30</u>
Cost:	\$	<u>30.00</u>

**Total Misc. Cost: \$ 250.00**

Cost:	<u>    </u>
Cost:	<u>    </u>
Cost:	\$ <u>250.00</u>
Cost:	<u>    </u>
Cost:	<u>    </u>

<b>Subtotal:</b>	\$	<u>4,899.35</u>
<b>Overhead &amp; Profit (10%)</b>	\$	<u>489.94</u>
<b>Profit (5%)</b>	\$	<u>244.97</u>
<b>Total CO Request:</b>	\$	<u>5,389.29</u>

**COMMERCE PLUMBING COMPANY**  
**5182 RICHMOND ROAD, BEDFORD HTS. OHIO 44146**  
216-464-2345 Phone      216-464-4619 Fax  
Email: [cpc@commerceplumbing.com](mailto:cpc@commerceplumbing.com)

**Equal Opportunity Employer**

**OH LIC 15899**

10/28/24

To: RL Hill

Re: Ashtabula Children's Services

The following is our **Revised** cost to re-camera the sanitary sewer for the County's plumbing inspector to determine the condition of the existing sanitary sewer piping. After his review of the existing sewer condition it was determined that an air test was not necessary due to the poor condition of the existing piping and the piping would need to be re-lined or replaced.

Foreman 8hrs @ 92.00	\$ 736.00
Sewer Camera	<u>1,230.00</u>
	\$1,966.00
5% O/P	<u>98.00</u>
Total Cost	<b>\$2,064.00</b>

Please advise if you should have any further questions.

Sincerely

Jeff Epstein  
Vice President

**COMMERCE PLUMBING COMPANY**  
**5182 RICHMOND ROAD, BEDFORD HTS., OHIO 44146**  
 216-464-4343 Phone      216-464-4519 Fax  
 Email: [cpc@commerceplumbing.com](mailto:cpc@commerceplumbing.com)  
 Equal Opportunity Employer  
 OH LIC 15899

October 21, 2024

Wendy @ RL Hill

Re: Ashtabula Children's Services

The following is our cost for the sanitary sewer renovations as per Ashtabula County's requirements and our drawing we submitted last week.

Material

- 360' - 4" / 3" Fittings
- 10 - FCO
- 5 - 3" FD w/ Trap Seal
- Miscellaneous

Material Cost	\$ 5,265.00
Superintendent: 36 hours @ 95.00	3,420.00
Plumber: 128 hours @ 86.00	11,008.00
Foreman: 152 hours @ 92.00	13,984.00
Project Manager: 16 hours @ 110.00	1,760.00
X-Ray (3) Traps	<u>3,000.00</u>
	\$ 38,437.00
5% Overhead/Profit	<u>1,922.00</u>
Subtotal 1	\$ 40,359.00
Epoxy Pipe	\$ 45,800.00
Saw Cut	<u>65,950.00</u>
	\$ 111,750.00
5% Overhead/Profit	<u>5,587.00</u>
Subtotal 2	\$ 117,337.00

Subtotal 1	\$ 40,359.00
Subtotal 2	<u>117,337.00</u>
<b>TOTAL COST</b>	<b>\$ 157,696.00</b>

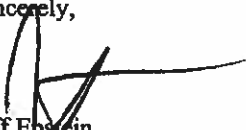
Work Not Included

- Floor patching other than concrete floor
- Painting
- Drywall, plaster, block patching
- Permit fees (we are assuming that there will be not additional permit cost from Ashtabula County for this work)

**Note:** We will need this review and approved by the project engineer before we can proceed.

Please advise if you should have any further questions.

Sincerely,



Jeff Epstein  
Vice President

**FISCAL OFFICER'S CERTIFICATE**

5705.41 O.R.C.

The undersigned, County Auditor of Ashtabula County, hereby certifies that the amount required to meet the obligations of the County during the year 2024 under the Agreement has been lawfully appropriated for that purpose, and is in the Treasury of the County or in the process of collection to the credit of:

4078.206.100 – Capital Projects \$238,299.60

**Agreement Title: Interior Renovation/Alteration Agreement for Property Located at 3914 C Court, Ashtabula, Ohio 44004 – Change Order 1**

**Between: R.L. Hill Management, Inc. and Ashtabula County Commissioners**



**David Thomas**  
Ashtabula County Auditor

Date: 11/1/24



# AIA Document G701® – 2017

## Change Order

**PROJECT:** (Name and address)  
Ashabula County Children Services  
Interior Renovation / Alteration Project  
3914 'C' Court  
Ashabula, OH 44004

**CONTRACT INFORMATION:**  
Contract For: General Construction  
Date: August 27, 2024

**CHANGE ORDER INFORMATION:**  
Change Order Number: Two  
Date: October 31, 2024

**OWNER:** (Name and address)  
Ashabula Co. Board of County  
Commissioners  
25 W. Jefferson ST.  
Jefferson, OH 44047

**ARCHITECT:** (Name and address)  
Onyx Creative, Inc  
25001 Emery Road  
Cleveland, OH 44128

**CONTRACTOR:** (Name and address)  
R.L. Hill Management, Inc.  
31835 Aurora Rd.  
Solon, OH 44139

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

The following adjustments/modifications has been to the original submitted design documents for the above referenced project.

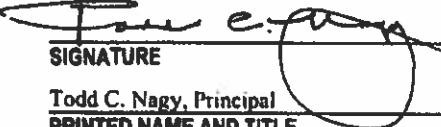
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2. Electrical changes and modifications due to the technology additions and modifications made for this project.

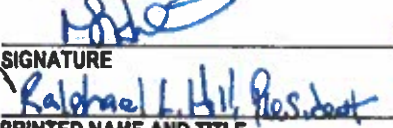
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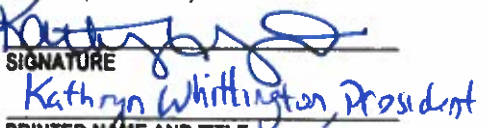
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**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

Onyx Creative, Inc.  
**ARCHITECT** (Firm name)  
  
 SIGNATURE  
 Todd C. Nagy, Principal  
 PRINTED NAME AND TITLE  
 October 31, 2024  
 DATE

R.L. Hill Management, Inc.  
**CONTRACTOR** (Firm name)  
  
 SIGNATURE  
 Ralshael L. Hill, President  
 PRINTED NAME AND TITLE  
 11/1/2024  
 DATE

Ashtabula Co. Board of Commissioners  
**OWNER** (Firm name)  
  
 SIGNATURE  
 Kathryn Whittington, President  
 PRINTED NAME AND TITLE  
 11-5-24  
 DATE



**CHANGE ORDER REQUEST**

R L HILL MANAGEMENT, INC  
 31835 Aurora Rd  
 Solon, OH 44139

COR #: **2 REV**  
 DATE: **10.30.24**  
 CONTRACT DATE: 08.09.24  
 CONTRACT FOR:

**OWNER:**  
 Ashtabula County Children Services  
 3914 C Court  
 Ashtabula, OH 44004

**PROJECT:**  
 Ashtabula County Children Services Int Renovations  
 3914 C Court  
 Ashtabula, OH 44004

**THE CONTRACT IS CHANGED AS FOLLOWS:**

DESCRIPTION	COST
Technology additions and modifications	\$ 62,623.97
REV 2 Electrical changes and modifications	\$ 86,108.37
Subcontractor Subtotal:	\$ 148,732.34
RLH Fee (5%)	\$ 7,436.62
<b>Total:</b>	<b>\$ 156,168.96</b>
The original Contract Sum was	\$ 2,227,446.00
Net change by previously authorized Change Orders (PENDING)	\$ 238,299.60
The Contract Sum prior to this Change Order was (PENDING)	\$ 2,465,745.60
The Contract Sum will be increased (decreased) by this Change Order in the amount of	\$ 156,168.96
<b>The New Contract Sum including this Change Order will be</b>	<b>\$ 2,621,914.56</b>

The Contract Time will be increased by: TBD

R L HILL MANAGEMENT, INC.  
**CONSTRUCTION MANAGER** (Firm name)  
 31385 Aurora Rd., Solon, OH 44136  
**ADDRESS**  
 BY (Signature)   
 Raphael Hill, President  
 (Typed Name) 11/1/24 **DATE**

**OWNER** (Firm name)  
**ADDRESS**  
 BY (Signature)  
 (Typed Name) **DATE**



Mr. Bruno Tilenni  
Ashtabula County Children's Services  
Technology Additions  
ZSQ# 74065

October 22<sup>nd</sup>, 2024

Dear Mr. Tilenni,

Zenith Systems, LLC is pleased to provide the following quote for the above referenced project.

**Scope of Work Additions:**

- Remove existing network cabling in Pod A, Pod B and C. Analog lines to be kept hot until new cabling is ready for IP phones.
- Rework (37) existing analog lines out of old wiremold and into the newly installed wiremold.
- Return visits needed for removal of the existing analog cabling when ready.
- Install (1) Armored 12 strand single mode fiber each between the MDF/IDF, between the MDF/Demarc, and between the IDF/Demarc.
- Install (6) Cat6 backbone cables each between the MDF/IDF, between the MDF/Demarc, and between the IDF/Demarc.
- Install (32) locations consisting of 2 Cat6 cables each.
- Install (15) wireless locations consisting of 1 Cat6 cable each.
- Install (15) owner provided wireless access points.
- Install (9) IP camera locations consisting of 1 Cat6 cable each.
- Install (3) wall phone locations consisting of 1 Cat6 cable each.
- Install (2) Intercom locations consisting of 1 Cat6 cable each.
- Install (4) car reader locations consisting of 1 Cat6 cable each.
- Provide and install all jacks, patch panels, faceplates for all cabling in base bid including the additional drops.
- Provide and install 12in ladder rack for each of the floor set racks.
- Provide and install (1) 4 post rack and (1) 2 post rack for the MDF.
- Provide and install (2) 2 post racks for the IDF.
- Provide and install (1) wall mount rack in the Demarc room location.
- Provide and install (3) vertical 6in wire managers for the MDF racks and (3) for the IDF racks.
- Provide and install all fiber enclosures, LC adapter panels, patch panels and wire managers as shown in the provided rack elevations.
- Bond and ground Technology racks.
- Install cable supports as needed.
- Provide and install (2) 4in sleeves for the IDF and (1) 4in sleeve for the Demarc.
- Terminate, test and label all cabling in base bid including the additional drops.

**Clarifications:**

- Work to take place during normal business hours.
- This additional work adds roughly 9 additional weeks to the Technology project installation. If a schedule extension is not possible a C/O will be needed to cover the overtime differential as needed to stay on schedule.
- Lan Mark 6 Berk Tek cable to be installed. (No Spec available).
- Horizontal PDN I UPS and network card shown in rack elevations to be owner provided

- Network patch cables and patching by others.
- Network equipment not included.
- Furnishing IP camera devices and installation by others.
- Car Reader devices and installations by others.
- Single gang wiremold rough-ins by EC.
- Furnishing, cutting and patching access hatches/panels is not included.
- If additional cabling, terminations, testing or material/equipment is needed, a new SOW will be created to reflect the changes.

Technology Scope Additions Price = \$62,623.97

If you should have any questions regarding this matter, please feel free to contact me at the following. Phone: (216) 509-2875

Email: [mdejesus@zenithsystems.com](mailto:mdejesus@zenithsystems.com)

Sincerely,

*Marco DeJesus*

Project Manager  
Technology Group

# CHANGE NOTICE

**CCN #** 1  
**Date:** 10/24/2024  
**Project Name:** ASHTABULA COUNTY CHILDRE  
**Project Number:** ASHTABULA COUNTY CHILDRE  
**Page Number:** 1

Client Address:

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## Work Description

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REVISION 2

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## Itemized Breakdown

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Description	Qty	Net Price U	Total Mat.	Labor U	Total Hrs
3/4" EMT CONDUIT	620	86.31 C	535.12	7.50 C	46.50
1 1/4" EMT CONDUIT	-250	237.15 C	-592.88	9.30 C	-23.25
1 1/2" EMT CONDUIT	250	271.33 C	678.33	10.50 C	26.25
3/4" EMT STL SS CONN	66	36.00 C	23.76	15.00 C	9.90
1 1/4" EMT STL SS CONN	-4	118.00 C	-4.72	24.00 C	-0.96
1 1/2" EMT STL SS CONN	4	171.00 C	6.84	30.00 C	1.20
3/4" EMT STL SS CPLG	58	44.00 C	25.52	7.00 C	4.06
1 1/4" EMT STL SS CPLG	-25	137.00 C	-34.25	9.00 C	-2.25
1 1/2" EMT STL SS CPLG	25	200.00 C	50.00	10.00 C	2.50
1 1/4" EMT 90 DEG ELBOW	-6	1,043.00 C	-62.58	48.00 C	-2.88
1 1/2" EMT 90 DEG ELBOW	6	1,222.00 C	73.32	60.00 C	3.60
1 1/4" EMT STRUT CLAMP	-25	185.00 C	-46.25	6.00 C	-1.50
1 1/2" EMT STRUT CLAMP	25	209.30 C	52.33	6.00 C	1.50
3/4" SPRING STL CONDUIT CLAMP W/ BOL	94	98.46 C	92.55	37.50 C	35.25
3/4" ALUMINUM FLEX	180	89.85 C	161.73	6.75 C	12.15
3/4" STRAIGHT FLEX CONN	36	165.75 C	59.67	21.00 C	7.56
#12 THHN CU	120	177.80 M	21.34	9.00 M	1.08
#8 THHN CU	600	478.70 M	287.22	15.00 M	9.00
#6 THHN CU	400	773.00 M	309.20	18.00 M	7.20
#1 THHN CU	450	1,983.40 M	892.53	30.00 M	13.50
#1/0 THHN CU	750	2,447.00 M	1,835.25	33.00 M	24.75
#8 THHN RED	-320	478.60 M	-153.15	15.00 M	-4.80
#6 THHN RED	-80	737.20 M	-58.98	18.00 M	-1.44
#3 THHN RED	-1,200	1,429.70 M	-1,715.64	24.00 M	-28.80
#12/2C MC CABLE AL ARMOR	25	703.60 M	17.59	52.50 M	1.31
MC CABLE CONNECTOR #14-10	4	1.40 E	5.60	0.27 E	1.08
MC CABLE SUPPORT	6	175.00 C	10.50	7.50 C	0.45
DEV BOX 3 1/2" DEEP 1/2" KO	18	1,525.63 C	274.61	35.00 C	6.30
4x2 1/8" SQ BOX COMB KO	27	567.02 C	153.10	40.00 C	10.80
4" SQ BLANK COVER	3	76.44 C	2.29	10.00 C	0.30
4" SQ 2xDUPLEX RECPT COVER	2	289.77 C	5.80	10.00 C	0.20

ORIGINAL

**CHANGE NOTICE**

Client Address:

CCN # 1  
 Date: 10/24/2024  
 Project Name: ASHTABULA COUNTY CHILDRE  
 Project Number: ASHTABULA COUNTY CHILDRE  
 Page Number: 2

Description	Qty	Net Price U	Total Mat.	Labor U	Total Hrs
273L BELL BOX W/ 3 3/4" HUBS	5	6.20 E	31.00	0.50 E	2.50
702 BUSHING	50	48.00 C	24.00	3.75 C	1.88
V700 ONE-PIECE RACEWAY	850	151.20 C	1,285.20	10.50 C	89.25
V704 STRAP 1 OR 2 HOLE	100	62.00 C	62.00	7.50 C	7.50
V706 CONNECTION COVER	100	66.00 C	66.00	7.50 C	7.50
V711 90 DEG FLAT ELBOW	100	233.00 C	233.00	15.00 C	15.00
V712 45 DEG FLAT ELBOW	20	919.00 C	183.80	15.00 C	3.00
V717 90 DEG INSIDE ELBOW	20	319.00 C	63.80	15.00 C	3.00
V718 90 DEG OUTSIDE ELBOW	20	289.00 C	57.80	15.00 C	3.00
2001 COUPLING	360	86.00 C	309.60	7.50 C	27.00
2017TC INT CORNER CPLG	20	265.00 C	53.00	7.50 C	1.50
V2000BC RACEWAY BASE & CVR	2,040	312.00 C	6,364.80	8.40 C	171.36
V2003 SUPPORT CLIP	360	179.00 C	644.40	5.60 C	20.16
V2006 3/4" COVER CLIP	360	142.00 C	511.20	14.00 C	50.40
V2010A1 4 1/8"L ENTR END FTG	35	709.00 C	248.15	22.40 C	7.84
V2010B 3/4" BLANK END FTG	20	106.00 C	21.20	5.60 C	1.12
V2011 90 DEG FLAT ELBOW	40	659.00 C	263.60	22.50 C	9.00
V2015 6" T FITTING	20	1,705.00 C	341.00	37.50 C	7.50
V2018C EXT ELBOW COVER	20	512.00 C	102.40	16.80 C	3.36
V2048 1 3/4" DEEP DEVICE BOX	50	1,161.00 C	580.50	42.00 C	21.00
20A 125V DUPLEX REC (SG)	4	280.00 C	11.20	45.00 C	1.80
90A 3P BREAKER BOLT-ON	-1	770.84 E	-770.84	1.77 E	-1.77
125A 3P BREAKER NEMA 1	1	1,765.04 E	1,765.04	6.70 E	6.70
150A 3P BREAKER NEMA 1	2	1,765.04 E	3,530.08	7.50 E	15.00
1" DIAM CORE 4" THICK WALL	5	25.00 E	125.00	0.75 E	3.75
FIRESTOP CONDUIT KIT (4" & 5")	5	35.00 E	175.00	0.75 E	3.75
5701 COUPLING	100	86.00 C	86.00	3.75 C	3.75
V57442 1 GANG BOX	100	1,161.00 C	1,161.00	37.50 C	37.50
V5786 OFFSET CONNECTOR	100	709.00 C	709.00	45.00 C	45.00
607 WM CUTTER	1	50.00 E	50.00	0.00 E	0.00
620 WM CUTTER	1	50.00 E	50.00	0.00 E	0.00
DELETED 3/4" EMT	-1,060	103.59 C	-1,098.05	5.00 C	-53.00
DELETED 3/4" STL SS CONN	-106	36.00 C	-38.16	10.00 C	-10.60
DELETED 3/4" EMT STL SS CPLG	-53	44.00 C	-23.32	0.00 C	-0.00
DELETED 3/4" EMT SUPPORT MATERIALS	-106	150.00 C	-159.00	0.00 E	-0.00
DELETED 4x2 1/8" SQ BOX COMB KO	-53	567.02 C	-300.52	23.00 C	-12.19
DELETED 4" SQ 1G PLSTR RING 1/2" RISE	-53	109.67 C	-58.13	2.50 C	-1.33
DELETED 125A 3P BREAKER NEMA 1	-1	1,765.04 E	-1,765.04	6.70 E	-6.70
EXISTING WIREMOLD REMOVAL	37	0.00 E	0.00	1.00 E	37.00
<b>Totals</b>	<b>5,372</b>		<b>17,801.46</b>		<b>682.09</b>

**Summary**

General Materials		17,801.46
<b>Total Material</b>		<b>17,801.46</b>
JOURNEYMAN	(341.05 Hrs @ \$80.74)	27,536.38
GENERAL FOREMAN	(341.05 Hrs @ \$99.49)	33,931.06
PROJECT MANAGER	(8.00 Hrs @ \$99.49)	795.92
CLEANUP 4%	(27.28 Hrs @ \$71.23)	1,943.15
<b>Subtotal</b>		<b>82,007.97</b>
OVERHEAD	(@ 5.000 %)	4,100.40

**ORIGINAL**

**CHANGE NOTICE**

Client Address:

CCN # 1  
Date: 10/24/2024  
Project Name: ASHTABULA COUNTY CHILDRE  
Project Number: ASHTABULA COUNTY CHILDRE  
Page Number: 3

**Summary (Cont'd)**

Final Amount

**\$86,108.37**

**CONTRACTOR CERTIFICATION**

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

I hereby certify that this quotation is complete and accurate based on the information provided

**CLIENT ACCEPTANCE**

CCN # 1  
Final Amount: \$86,108.37

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Change Order #: \_\_\_\_\_

I hereby accept this quotation and authorize the contractor to complete the above described work

**Work Description**

**ORIGINAL**

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**From:** Bruno Tilenni <BTilenni@zenithsystems.com>  
**Sent:** Monday, October 28, 2024 12:33 PM  
**To:** Barbara.Legeza@jfs.ohio.gov; Wendy Harris  
**Cc:** Erica Guthrie; Dean Feliciano; Matt.Teppo@jfs.ohio.gov; Nagy, Todd; Felberg, Ashley  
**Subject:** RE: Ashtabula County Children's

Barb,

**The rough breakdown is:**

**RTU- 95 hours**

**Additional drops-320**

**Quoted conduit drops to wiremold-39**

**Added data drops in flex-50**

**Added 120v circuits-106**

**Card readers-20**

**Camera relocations-17**

Thank you,

*Bruno Tilenni*



**Bruno Tilenni**  
**Vice President, Construction**  
**[Zenith Systems](#)**  
**C-216-870-9707**  
**[BTilenni@zenithsystems.com](mailto:BTilenni@zenithsystems.com)**

**FISCAL OFFICER'S CERTIFICATE**

5705.41 O.R.C.

The undersigned, County Auditor of Ashtabula County, hereby certifies that the amount required to meet the obligations of the County during the year 2024 under the Agreement has been lawfully appropriated for that purpose, and is in the Treasury of the County or in the process of collection to the credit of:

4078.206.100 – Capital Projects \$156,168.96

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**Agreement Title: Interior Renovation/Alteration Agreement for Property Located at 3914 C Court, Ashtabula, Ohio 44004 – Change Order 2**

**Between: R.L. Hill Management, Inc. and Ashtabula County Commissioners**



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**David Thomas**  
Ashtabula County Auditor

Date: 1/1/24

**FISCAL OFFICER'S CERTIFICATE**

5705.41 O.R.C.

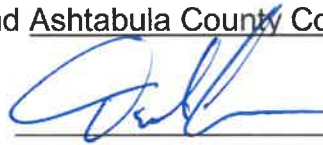
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**Between:** R.L. Hill Management, Inc. and Ashtabula County Commissioners



---

**David Thomas**  
Ashtabula County Auditor

Date: \_\_\_\_\_

1/1/24

**FISCAL OFFICER'S CERTIFICATE**

5705.41 O.R.C.

The undersigned, County Auditor of Ashtabula County, hereby certifies that the amount required to meet the obligations of the County during the year 2024 under the Agreement has been lawfully appropriated for that purpose, and is in the Treasury of the County or in the process of collection to the credit of:

4078.206.100 – Capital Projects \$238,299.60

---

**Agreement Title: Interior Renovation/Alteration Agreement for Property Located at 3914 C Court, Ashtabula, Ohio 44004 – Change Order 1**

**Between: R.L. Hill Management, Inc. and Ashtabula County Commissioners**



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**David Thomas**  
Ashtabula County Auditor

Date: \_\_\_\_\_

11/1/24