

**RESOLUTION RECEIVING AND AWARDING PROPOSALS FOR HOME DELIVERED MEALS, PERSONAL CARE, PROTECTIVE SERVICES, TRANSPORTATION SERVICES AND INDEPENDENCE AND WELLNESS, SENIOR SERVICE PROGRAMS, ACDJFS**

WHEREAS, On June 11, 2024, by Resolution No. 2024-293, proposals were ordered for the Ashtabula County Job and Family Services Senior Service Programs for eligible residents of Ashtabula County; and

WHEREAS, proposals were received, as follows:

<b>RFP # 5-25 Home Delivered Meals, Senior Levy Services</b>		
It is the recommendation of Ashtabula County Job & Family Services and the Senior Levy RFP Evaluation Committee to award sub-grant agreements to the following Providers for the specified Senior Levy services:		
<b>Providers &amp; Contract #:</b>	<b>Services:</b>	<b>Agreement Amounts:</b>
Country Neighbor Program, Inc. #5-25-4001-S	Home Delivered Meals	\$259,602.00
Ashtabula County Community Action Agency #5-25-4002-S	Home Delivered Meals	\$333,165.00
<b>Total Senior Levy Funds:</b>	<b>\$592,767.00</b>	

<b>RFP # 6-25 Personal Care, Senior Levy Services</b>		
<b>Providers &amp; Contract #:</b>	<b>Services:</b>	<b>Agreement Amounts:</b>
Ashtabula Regional Home Health Services #25-4015-S	Personal Care	\$153,467.47
Country Neighbor Program, Inc. #25-4016-S	Personal Care	\$40,000.00
Arcadia Home Care & Staffing #25-4020-S	Personal Care	\$35,000.00
<b>Total Senior Levy Funds</b>	<b>\$288,467.47</b>	

<b>RFP # 7-25 Transportation, Senior Levy Services</b>		
<b>Providers &amp; Contract #:</b>	<b>Services:</b>	<b>Agreement Amounts:</b>
Ashtabula County Transportation System #25-4017-S	Transportation	\$71,572.80
Country Neighbor Program, Inc. #25-4018-S	Transportation	\$350,020.00
Ashtabula County Council on Aging	Transportation	\$0.00
GoGeneva	Transportation	\$0.00
<b>Total Senior Levy Funds:</b>	<b>\$421,592.80</b>	

<b>RFP # 8-25 Independence &amp; Wellness, Senior Levy Services</b>		
<b>Providers &amp; Contract #:</b>	<b>Services:</b>	<b>Agreement Amounts:</b>
Ashtabula County Council on Aging #25-4003-S	Chore	\$41,805.00
Conneaut Human Resource Center #25-4004-S	Chore	\$1,672.20
Country Neighbor Program, Inc. #25-4005-S	Chore	\$6,967.50
Conneaut Human Resource Center #25-4006-S	Independence & Wellness	\$43,350.00
Country Neighbor Program, Inc. #25-4007-S	Independence & Wellness	\$62,125.00
Country Neighbor Program, Inc. #25-4007-S	Independence & Wellness-Congregate Meals	\$12,295.00
Geneva Area Seniors Corporation #25-4008-S	Independence & Wellness	\$40,719.25
Ashtabula County Community Action Agency #25-4009-S	Independence & Wellness	\$5,500.00
Ashtabula County Council on Aging #25-4010-S	Independence & Wellness	\$59,582.97

Catholic Charities of Ashtabula County #25-4011-S	SPS/APS Payeeship	\$36,784.00
Catholic Charities of Ashtabula County #25-4011-S	SPS/APS Guardianship	\$20,084.32
Ashtabula County Community Action Agency #25-4012-S	Homemaker	\$40,000.00
Conneaut Human Resource Center #25-4013-S	Homemaker	\$48,875.00
Country Neighbor Program, Inc. #25-4014-S	Homemaker	\$70,000.00
Ashtabula County YMCA #25-4019-S	Independence & Wellness	\$15,859.38
<b>Total Senior Levy Funds:</b>	<b>\$505,619.62</b>	
<b>Total Senior Levy Funds, All Services Combined:</b>	<b>\$1,748,446.89</b>	

WHEREAS, it is now necessary to receive the proposals and award them based upon recommendations of the Ashtabula County Department of Job & Family Services Department Evaluation Committee; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that proposals are received and awarded, as outlined above.

**ASHTABULA COUNTY COMMISSIONERS  
CERTIFICATION PAGE**

**Resolution No. 2024-548**

**December 03, 2024**

**RESOLUTION RECEIVING AND AWARDING PROPOSALS FOR HOME DELIVERED MEALS, PERSONAL CARE, PROTECTIVE SERVICES, TRANSPORTATION SERVICES AND INDEPENDENCE AND WELLNESS, SENIOR SERVICE PROGRAMS, ACDJFS**

**Upon the motion of J.P. Ducro IV, seconded by Casey R. Kozlowski.**

**VOTE:**

**Kathryn L. Whittington  
J.P. Ducro IV  
Casey R. Kozlowski**

**Aye  
Aye  
Aye**

**CERTIFICATE OF CLERK**

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution acted upon and duly passed by the Board of County Commissioners of Ashtabula County, Ohio, on the date noted above.



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Lisa Hawkins, Clerk of the Board  
Board of County Commissioners  
Ashtabula County, Ohio



# Ashtabula County Job & Family Services

Patrick J. Arcaro, Executive Director

ACTS Toll Free Ph: 1-800-445-4140 Fax: 440-994-2041	OhioMeansJobs Ph: 440-994-1234 Fax: 440-992-7826	Social Services / Child Care Ph: 440-998-1110 Fax: 440-994-2059	Financial / Medical Asst. Services Ph: 440-998-1110 Fax: 440-998-1538	Fraud Hot-Line Enforcement Ph: 440-998-1110 Fax: 440-998-1538	Nursing Home Services Ph: 440-994-2050 Fax: 440-994-2059	Child Support Enforcement Ph: 440-994-1212 Fax: 440-998-1538
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December 3, 2024

Ashtabula County Board of Commissioners  
25 W. Jefferson Street  
Jefferson, OH 44044

RE: Recommendation for FY 2025 Senior Levy Services RFP #5-25 Home Delivered Meals

Honorable Commissioners:

Please find enclosed a report summarizing my recommendations for the above stated RFP.

The programs consist of services or activities designed to prepare and deliver one or more meals a day to an individual's residence to prevent institutionalization, malnutrition, and isolation. A meal must meet the standards established by the Older Americans Act and comply with the Dietary Guidelines for Americans published by the Secretaries of the Department of Health and Human Services and the United States Department of Agriculture.

It is my recommendation that the stated entities be awarded sub-grant agreements for the respective programs mentioned herein. As always, my staff and I are available for your questions.

Respectfully,

Patrick J. Arcaro  
Executive Director

Enclosure

Ashtabula County Job & Family Services  
RFP Recommendations

<b>RFP # 5-25 Home Delivered Meals, Senior Levy Services</b>		
<p>It is the recommendation of Ashtabula County Job &amp; Family Services and the Senior Levy RFP Evaluation Committee to award sub-grant agreements to the following Providers for the specified Senior Levy services:</p>		
<b>Providers &amp; Contract #:</b>	<b>Services:</b>	<b>Agreement Amounts:</b>
Country Neighbor Program, Inc. #5-25-4001-S	Home Delivered Meals	\$259,602.00
Ashtabula County Community Action Agency #5-25-4002-S	Home Delivered Meals	\$333,165.00
<b>Total Senior Levy Funds:</b>	<b>\$592,767.00</b>	

Ashtabula County Senior Services Levy  
Ashtabula County Department of Job & Family Services  
RFP Recommendations

RFP #5-25 Senior Service Program/Home Delivered Meals Program

It is the recommendation of the Senior Services Levy Advisory Board to award a subgrant agreement to the following providers for Home Delivered Meals Services:

Provider	2024 Contract Amount	2024 Unit Rate	2025 Contract Amount Requested	2025 Unit Rate	Difference in Contract Amount	2025 Recommendations	
Ashtabula County Community Action Agency	\$333,165.00	\$8.65	\$333,165.00	\$8.65	\$0.00	\$333,165.00/\$8.65	The committee recommends funding ACCOA's requested amount of \$333,165.00 and unit rate of \$8.65. ACCOA is not proposing an increase in their current contract amount nor unit rate. The total units proposed remains at 38,516. ACCOA's contract report indicates they are on track to utilize all their funding in FY 2024.
Country Neighbor Program, Inc.	\$255,195.00	\$8.68	\$259,602.00	\$8.83	\$4,407.00	\$259,602.00/\$8.83	The committee recommends funding the requested increase in contract amount by \$4,407.00 and the requested increase in unit rate of \$0.15. This increase will allow 29,400 units, which is the same units requested in 2023, 2024 and again in 2025. The unit rate represents a 1.7% increase over 2024, which is necessary due to the rising cost of operations, the need to offer more competitive wages in today's job market and a continued decline in voluntary contributions.
<b>Total:</b>	\$588,360.00		\$592,767.00		\$4,407.00	\$592,767.00	The committee recommends increasing Home Delivered Meals funding by \$4,407.00 for FY 2025. The committee agreed cost of food, fuel and labor have increased significantly and were noted in proposals. Note: Committee found it unrealistic that ACCOA did not propose an increase in contract amount or unit rate knowing the current cost of consumables.



# Ashtabula County Job & Family Services

Patrick J. Arcaro, Executive Director

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December 3, 2024

Ashtabula County Board of Commissioners  
25 W. Jefferson Street  
Jefferson, OH 44044

RE: Recommendation for FY 2025 Senior Levy Services RFP #6-25 Personal Care

Honorable Commissioners:

Please find enclosed a report summarizing my recommendations for the above stated RFP.

The purpose of the personal care program is to offer in-home services that would be an alternative to institutional care, where appropriate. Personal Care services are provided only in cases where neither the senior, nor anyone in the household, can perform or financially provide for the services, and where no relative, caregiver, community/volunteer agency, or third-party payer is capable or responsible for their provision. Eligible participants must have a verified need for the service, be aged 60 or over, and reside in Ashtabula County.

It is my recommendation that the stated entities be awarded sub-grant agreements for the respective programs mentioned herein. As always, my staff and I are available for your questions.

Respectfully,

Patrick J. Arcaro  
Executive Director

Enclosure

Ashtabula County Job & Family Services  
RFP Recommendations

<b>RFP # 6-25 Personal Care, Senior Levy Services</b>		
<b>Providers &amp; Contract #:</b>	<b>Services:</b>	<b>Agreement Amounts:</b>
Ashtabula Regional Home Health Services #25-4015-S	Personal Care	\$153,467.47
Country Neighbor Program, Inc. #25-4016-S	Personal Care	\$40,000.00
Arcadia Home Care & Staffing #25-4020-S	Personal Care	\$35,000.00
<b>Total Senior Levy Funds</b>		<b>\$228,467.47</b>

Ashtabula County Senior Services Levy  
Ashtabula County Department of Job & Family Services  
RFP Recommendations

RFP #6-25 Senior Service Program/Personal Care Program

It is the recommendation of the Senior Services Levy Advisory Board to award a subgrant agreement to the following providers for Personal Care:

Provider	2024 Contract Amount	2024 Unit Rate	2025 Contract Amount Requested	2025 Unit Rate	Difference in Contract Amount	2025 Recommendation	Comments
Ashtabula Regional Home Health Services	\$153,467.47	\$42.86	\$ 162,425.60	\$45.32	\$8,778.13	\$153,467.47/\$45.32	The committee recommended funding the same amount as FY2024 contract in the amount of \$153,467.47 and the 2025 proposed unit rate of \$45.32. The committee attempted to negotiate a lesser amount on the unit rate but was unsuccessful due to ARHHS already providing units at a loss due to the number of units being provided to SL clients. These units drive the overhead costs. The recommended unit rate and contract amount will allow 3,386 units in FY 2025. The approximate total units projected in FY 2024 are 3,468 with an average waitlist of 13 clients. The committee recognizes ARHHS provides health ins./workers compensation/unemployment and PTO for their staff, unlike other personal care providers contracted with SL. These benefits are key factors in their requested contract amount and unit rate.
Country Neighbor Program, Inc.	\$49,815.00	\$30.75	\$50,006.25	\$31.75	\$10,006.25	\$40,000.00/\$31.75	The committee recommended decreasing the requested funding from \$50,006.25 to \$40,000.00 and increase the unit rate from \$30.75 to \$31.75, as requested. This recommendation is \$10,006.25 less than the requested contract amount and \$1.00 more in unit rate. The committee reviewed CNP history of units provided and unused funds in the past 3 years. In 2022, CNP provided 1,036 units, 2023 1270 units, and for 2024, they are projected to provide approximately 1224 units. CNP is proposing to provide 1575 units in 2025. The committee recommended the amount of

Ashtabula County Senior Services Levy  
 Ashtabula County Department of Job & Family Services  
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						<p>\$40,000.00 which will allow 1259.84 units of personal care services, which aligns with the units provided for the previous three years. CNP's average waitlist is 1-2 individuals per month, however there is a reoccurring unused balance of funding at the end of each FY which indicates there are funds available to eliminate the waitlist or there is no staff to service additional individuals. The committee recommends channeling the difference in the request to other program services, where funding may be better utilized, and if necessary, provider may request additional funding, if needed.</p>
Arcadia	\$0.00	\$0.00	\$105,008.18	\$35.00	\$70,008.18	<p>The committee recommended funding Arcadia Health Care; personal care services for FY 2025. The committee recommended funding \$35,000.00 of the \$105,008.18 requested on a trial bases to help relieve some of the waitlist and staffing challenges the other providers continue to endure. The committee recognized Arcadia's unit rate to be competitive with other providers. This provider is currently established in Ashtabula County. 75% of Arcadia's current staff resides in Ashtabula County.</p> <p>Two personal care evaluation committee members were familiar with Arcadia Health Care &amp; Staffing. One member was hired by the agency to provide personal care service for her loved one. Once the training was complete the SLAB member pursued a Power of Attorney and no longer was able to be "employed" as a care giver for her loved one. The SLAB member was later called by Arcadia, asking if she ever was available to work with the company in the future, to please give them a call. The SLAB member felt confident they were a reputable provider. The other SLAB member had a family member who was hired</p>

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 Ashtabula County Department of Job & Family Services  
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						by Arcadia but chose different employment after hired due to location.	
Total:	\$203,282.47		\$317,440.03		\$88,792.56	\$228,467.47	The committee recommended funding \$228,467.47 in Personal Care services for FY 2025. The recommended amount is \$25,185.00 more than FY2024 funding.



# Ashtabula County Job & Family Services

Patrick J. Arcaro, Executive Director

ACTS Toll Free Ph: 1-800-445-4140 Fax: 440-994-2041	OhioMeansJobs Ph: 440-994-1234 Fax: 440-992-7826	Social Services / Child Care Ph: 440-998-1110 Fax: 440-994-2059	Financial / Medical Asst. Services Ph: 440-998-1110 Fax: 440-998-1538	Fraud Hot-Line Enforcement Ph: 440-998-1110 Fax: 440-998-1538	Nursing Home Services Ph: 440-994-2050 Fax: 440-994-2059	Child Support Enforcement Ph: 440-994-1212 Fax: 440-998-1538
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December 3, 2024

Ashtabula County Board of Commissioners  
25 W. Jefferson Street  
Jefferson, OH 44044

RE: Recommendation for FY 2025 Senior Levy Services RFP #7-25 Transportation

Honorable Commissioners:

Please find enclosed a report summarizing my recommendations for the above stated RFP.

The purpose of the Transportation program is to provide both Medical and Non-Medical transportation to Ashtabula County residents aged 60 and over. Medical transportation may include trips that are both within and outside of Ashtabula County.

It is my recommendation that the stated entities be awarded sub-grant agreements for the respective programs mentioned herein. As always, my staff and I are available for your questions.

Respectfully,

Patrick J. Arcaro  
Executive Director

Enclosure

Ashtabula County Job & family Services  
RFP Recommendations

<b>RFP # 7-25 Transportation, Senior Levy Services</b>		
<b>Providers &amp; Contract #:</b>	<b>Services:</b>	<b>Agreement Amounts:</b>
Ashtabula County Transportation System #25-4017-S	Transportation	\$71,572.80
Country Neighbor Program, Inc. #25-4018-S	Transportation	\$350,020.00
GoGeneva	Transportation	\$0.00
Ashtabula Area Council on Aging	Transportation	\$0.00
<b>Total Senior Levy Funds:</b>		<b>\$421,592.80</b>

Ashtabula County Senior Services Levy  
 Ashtabula County Department of Job & Family Services  
 RFP Recommendations

RFP #7-25 Senior Service Program/ Transportation

It is the recommendation of the Senior Services Levy Advisory Board to award a subgrant agreement to the following providers for Transportation Services:							
Provider	2024 Contract Amount	2024 Unit Rate	2025 Contract Amount Requested	2025 Unit Rate	Difference in Contract Amount	2025 Recommendation	Comments
Country Neighbor Program, Inc.	\$350,020.00	\$2.15	\$414,200.00	\$2.18	\$64,180.00	\$350,020.00/\$2.18	Committee recommended decreasing the requested funding amount from \$414,200.00 to 2024 funding amount of \$350,020.00 and increase the unit rate to the requested amount of \$2.18. The providers' requested amount is an increase of \$64,180.00 from FY 2024. The committee acknowledges the requested amount is justified based on need along with a significant increase in units' transportation provides to senior levy clients. The committee also recommends advising the provider to request additional funds if needed as to not tie up the large amount requested initially and attempt to subcontract with other transportation providers to help disperse transportation request. The current unit rate proposed by other transportation providers are better aligned with CNP's unit rate, unlike previous years which may make the subcontracting option for CNP and other transportation providers, a more viable consideration. Committee recommended amount and unit rate requested.
ACTS	\$71,572.80	\$65.78/hr	\$71,572.80	\$65.78/hr.	\$0.00	\$71,572.80/\$65.78	
GoGeneva	No contract history		\$112,620.00	\$2.25		Do not fund.	The committee recommended not funding GoGeneva Transportation (aka Elite Executive Transportation) services for FY 2025. The committee agreed Go

Ashtabula County Senior Services Levy  
 Ashtabula County Department of Job & Family Services  
**RFP Recommendations**

						<p>Geneva's unit rate request was competitive along with funding request but did not include in their proposal examples of senior transportation, they currently or previously have provided nor wheelchair lift accommodations on their vehicles or certified to use one. GoGeneva stated in RFP they currently contract with several schools, public and private, local businesses, and rehabilitation facilities in Ashtabula County, however, does not give specific examples for committee to reference. The committee recommended CNP subcontract with GoGeneva in hopes of lifting some of the senior transportation needs, while helping GoGeneva establish a history of senior transportation services.</p>
Ashtabula County Council on Aging	No contract history	\$23,453.87	\$2.35	Do not fund.	<p>Committee recommended not funding ACCOA request for transportation funding in the amount of \$23,453.87 for the FY2025. The committee noted in 2023, ACCOA provided 8480 one-way trips for 118 unduplicated individuals to assist in the prevention of isolation and promote independence i.e., congregate settings, to stores and entertainment venues, to civic and social activities, non-emergence appointments and general errands within Ashtabula city limits. The committee also noted the RFP referenced geographical service area as focusing mainly on Ashtabula, Saybrook, and Plymouth seniors, offering services both inside and outside of Ashtabula County and to and from ACCOA. The committee sees there limited-service area might be restricting their ability to provide adequate senior transportation for SL, based on need. However, if ACCOA only provides transportation in the Ashtabula city limits, CNP may be able to utilize ACCOA's services by subcontracting with them to meet the needs in ACCOA's noted service area. By doing so, this will enable CNP to provide more units to individuals whose needs take them outside of Ashtabula City and outside of Ashtabula County.</p>	

Ashtabula County Senior Services Levy  
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Total:	\$421,592.80		\$621,846.67		\$200,253.87	\$421,592.80	<p>There is no increase in amount funded from FY 2024 to the recommended amount for FY 2025. The SLAB evaluation committee recommends not funding GoGeneva Transportation and ACCOA for the reasons stated above.</p>
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# Ashtabula County Job & Family Services

Patrick J. Arcaro, Executive Director

ACTS Toll Free Ph: 1-800-445-4140 Fax: 440-994-2041	OhioMeansJobs Ph: 440-994-1234 Fax: 440-992-7826	Social Services / Child Care Ph: 440-998-1110 Fax: 440-994-2059	Financial / Medical Asst. Services Ph: 440-998-1110 Fax: 440-998-1538	Fraud Hot-Line Enforcement Ph: 440-998-1110 Fax: 440-998-1538	Nursing Home Services Ph: 440-994-2050 Fax: 440-994-2059	Child Support Enforcement Ph: 440-994-1212 Fax: 440-998-1538
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December 3, 2024

Ashtabula County Board of Commissioners  
25 W. Jefferson Street  
Jefferson, OH 44044

RE: Recommendation for FY 2025 Senior Levy Services RFP #8-25 Independence & Wellness

Honorable Commissioners:

Please find enclosed a report summarizing my recommendations for the above stated RFP.

These recommendations pertain to the recent RFP sought for Senior Levy Services. The purpose of this program is to provide independence and wellness programs for the senior population of Ashtabula County. Such programs include Independence and Wellness, Adult Protective Services, Chore, and Homemaker services. Eligible participants must have a verified need for the service, be age 60 or over, and reside in Ashtabula County.

It is my recommendation that the below stated entities be awarded sub-grant agreements for the respective programs mentioned herein. As always, my staff and I are available for your questions.

Respectfully,

A handwritten signature in blue ink, appearing to read 'P. Arcaro', is written over a blue circular stamp.

Patrick J. Arcaro  
Executive Director

Enclosure

Ashtabula County Job & Family Services  
RFP Recommendations

<b>RFP # 8-25 Independence &amp; Wellness, Senior Levy Services</b>		
<b>Providers &amp; Contract #:</b>	<b>Services:</b>	<b>Agreement Amounts:</b>
Ashtabula County Council on Aging #25-4003-S	Chore	\$41,805.00
Conneaut Human Resource Center #25-4004-S	Chore	\$1,672.20
Country Neighbor Program, Inc. #25-4005-S	Chore	\$6,967.50
Conneaut Human Resource Center #25-4006-S	Independence & Wellness	\$43,350.00
Country Neighbor Program, Inc. #25-4007-S	Independence & Wellness	\$62,125.00
Country Neighbor Program, Inc. #25-4007-S	Independence & Wellness-Congregate Meals	\$12,295.00
Geneva Area Seniors Corporation #25-4008-S	Independence & Wellness	\$40,719.25
Ashtabula County Community Action Agency #25-4009-S	Independence & Wellness	\$5,500.00
Ashtabula County Council on Aging #25-4010-S	Independence & Wellness	\$59,582.97
Catholic Charities of Ashtabula County #25-4011-S	SPS/APS Payeeship	\$36,784.00
Catholic Charities of Ashtabula County #25-4011-S	SPS/APS Guardianship	\$20,084.32

Ashtabula County Job & Family Services  
RFP Recommendations

Ashtabula County Community Action Agency #25-4012-S	Homemaker	\$40,000.00
Conneaut Human Resource Center #24-4013-S	Homemaker	\$48,875.00
Country Neighbor Program, Inc. #25-4014-S	Homemaker	\$70,000.00
Ashtabula County YMCA #25-4019	Independence & Wellness	\$15,859.38
<b>Total Senior Levy Funds:</b>		<b>\$505,619.62</b>

Ashtabula County Senior Services Levy  
Ashtabula County Department of Job & Family Services  
RFP Recommendations

RFP #8-25 Independence & Wellness/Chore Services

It is the recommendation of the Senior Services Levy Advisory Board to award a subgrant agreement to the following providers for Chore Services:

Provider	2024 Contract Amount	2024 Unit Rate	2025 Contract Amount Requested	2025 Unit Rate	Difference in Contract Amount	2025 Recommendation	Comments
Ashtabula County Council on Aging	\$34,895.53	\$24.07	\$48,768.69	\$27.87	\$13,873.16	\$41,805.00/\$27.87	The committee recommended to fund \$41,805.00 of the requested amount of \$48,768.69 and the requested unit rate of \$27.87. The recommended contract and unit rate amounts will provide 1,500 total units for FY 2025. This is 100 units more than the number of units that were provided in 2023. The committee noted ACCOA historically has had no unused funds for the past four years for chore services. ACCOA provides a wide range of handyman services. ACCOA will use all their funds for the FY 2024 mostly due to an increase in lawncare needs.
Conneaut Human Resource Center	\$1,680.00	\$24.00	\$8,700.00	\$29.00	\$7,020.00	\$1,672.20/\$27.87	The committee recommended funding CHRC; Chore services in the amount of \$1,672.20 and unit rate of \$27.87. CHRC proposed an increase of \$7,020.00 in contract amount and an increase of \$5.00 in unit rate. Units provided remains at an average of 6 per month or 66 units per year in both 2023 and thus far for 2024. CHRC proposed to provide 300 units of chore services in 2025 but did not provide any data that supported the need for such a large increase in requested units. The committee proposed to fund CHRC \$1,672.20 which is keeping the units aligned with previous years used. The committee also agreed to increase the unit rate from \$24.00 to \$27.87 to be able to provide better handy man services with a higher qualified service provider as requested. This also keeps CHRC unit rate in alignment with other Chore providers.

Ashtabula County Senior Services Levy  
 Ashtabula County Department of Job & Family Services  
 RFP Recommendations

Provider	2024 Contract Amount	2024 Unit Rate	2025 Contract Amount Requested	2025 Unit Rate	Difference in Contract Amount	2025 Recommendation	Comments
County Neighbor Program, Inc.	\$7,150.00	\$27.50	\$7,000.00	\$35.00	\$-150.00	\$6,967.50/\$27.87	The committee recommended to decrease requested funding in the amount of \$32.50 which will allocate 250 units of chore services. The 250 units available are 50 units more than CNP requested yet that number of units is the average units provided annually, since 2022. CNP requested an increase in unit rate of \$7.50 to allow an increase in staff salaries and benefits and provide an increase in operational costs such as fuel. The committee recommended increasing the unit rate by \$1.37 to keep all unit rates aligned for all chore service providers.
Total:	\$43,725.53		\$64,468.69		\$ 6,719.17 (+)	\$50,444.70	The proposed increase for Chore Services is \$6,719.17 from FY 2024 and is a decrease of \$14,023.99 from requested funds.

Ashtabula County Senior Services Levy  
Ashtabula County Department of Job & Family Services  
RFP Recommendations

RFP #8-25 Independence & Wellness/Homemaker Services

It is the recommendation of the Senior Services Levy Advisory Board to award a subgrant agreement to the following providers for **Homemaker Services**:

Provider	2024 Contract Amount	2024 Unit Rate	2025 Contract Amount Requested	2025 Unit Rate	Difference in Contract Amount	2025 Recommendation	Comments
Conneaut Human Resource Center	\$40,242.00	\$25.15	\$62,000.00	\$31.00	\$21,758.00	\$48,875.00/\$28.75	The committee recommended funding CHRC in the amount of \$48,875.00 and unit rate of \$28.75. The decrease in funding is \$13,125.00 less than the requested amount and recommended unit rate is \$2.25 less than the requested amount of \$31.00. The committee did recommend increasing the contract amount from FY 2024 in the amount of \$8,633.00 and increasing the unit rate from FY 2024 in the amount of \$3.60. Currently, CHRC is projected to use 100% of their funds. The proposed units for 2025 are 2000. CHRC provided 1,731 units of service in 2023 and is projected to provide approximately 1,548 units in 2024. Although CHRC has not had a waitlist for the FY 2023 and 2024 and has not experienced staffing issues there was no data that supported the need for an additional 400 units of service nor the \$5.85 increase in unit rate. The increase in contract amount and unit rate will allocate CHRC 1,700 units of service which is within range of what they have been providing in the last two years.
Country Neighbor Program, Inc.	\$77,000.00	\$28.00	\$79,062.25	\$28.75	\$2,062.00	\$70,000.00/\$28.75	The committee recommended funding CNP in the amount of \$70,000.00 and the requested unit rate of \$28.75. The decrease in funding is \$7,000.00 less than the 2024 contracted amount and \$9,062.25 less than the 2025 requested amount. The committee recommended increasing the unit rate to the amount requested, \$28.75, which is a \$0.75 increase. CNP is proposing to provide 2,750 units of service to 75 individuals in 2025. The funding request will allocate 2434 units of service to 47 individuals. At this point, CNP,

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Ashtabula County Community Action Agency	\$49,000.00	\$27.07	\$49,000.00	\$27.07	\$0.00	\$40,000.00/\$27.07	<p>Homemaker averages 35 unduplicated clients a month with an average waitlist of 35 clients. CNP had \$38,572.00 of unused funds in 2023 and will have approximately \$12,000 of unused funds for 2024. The unused funding is directly related to CNP's inability to secure and retain staff. The committee agrees decreasing the contract amount to \$70,000.00 is still providing enough funding for FY 2025 and is comparable to the amount of funding and units that have been used in previous years.</p> <p>The committee recommended funding ACCCA the amount of \$40,000.00 and the unit rate of \$27.07. The decrease in funding is \$9,000.00 less than the 2024 contracted amount. There were no requested increases in 2022, 2023, 2024 and again in 2025. ACCCA had an unused balance of \$9,733.00 in 2023 and is predicted to have approximately \$16,000.00 in unused funds for 2024. ACCCA provided 1610 units in 2022 and provided 1460 units in 2023. If ACCCA remains on trend they will have provided approximately 1200 units of services in 2024. ACCCA will have 1477 units available in 2025 with the recommended contract amount and unit rate. ACCCA's service units are steadily decreasing while waitlist averaged 20 clients per month for the first half of 2024 with ample funds available to provide services. Clearly there is a need for homemaker services, funding has been available, however staffing stability remains problematic for ACCCA to utilize funding.</p>
Total:	\$166,242.00		\$190,062.25		(-) \$7,367.00	\$158,875.00	<p>There was a total of \$48,305.85 of unused funds in FY 2023. The proposed decrease in funding for Homemaker services from FY 2024 to the recommended amount of funding for FY 2025 is -\$7,367.00.</p>

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RFP #8-25 Senior Service Program/APS

It is the recommendation of the Senior Services Levy Advisory Board to award a subgrant agreement to the following providers for Guardianship/Payeeship Services:

Provider	2024 Contract Amount	2024 Unit Rate	2025 Contract Amount Requested	2025 Unit Rate	Difference in Contract Amount	2025 Recommendation	Comments
Catholic Charities of Ashtabula County Guardianship	\$25,214.32	\$78.00	\$20,084.32	\$78.00	\$0.00	\$20,084.32	The committee recommended to fund the requested amount and unit rate proposed by provider. CCOAC requested to decrease guardianship funding by \$5,130.00 and increase payeeship by the same amount, \$5,130.00. There is no increase in total funding.
Catholic Charities of Ashtabula County Payeeship	\$31,654.00	\$66.88	\$36,784.00	\$66.88	\$0.00	\$36,784.00	The committee recommended to fund the requested amount and unit rate proposed by provider. See above for explanation of contract amount allocation change between services.
<b>Total:</b>	\$56,868.32		\$56,868.32		\$0.00	\$56,868.32	CCOAC did not request any additional funding or unit rate increases. They are projected to use their allocated funding for FY 2024.

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RFP #8-25 Senior Service Program/ Independence & Wellness

It is the recommendation of the Senior Services Levy Advisory Board to award a subgrant agreement to the following providers for Independence and Wellness Services:

Provider	2024 Contract Amount	2024 Unit Rate	2025 Contract Amount Requested	2025 Unit Rate	Difference in Contract Amount	2025 Recommendation	Comments
Ashtabula County Community Action Agency	\$5,500.00	\$9.29	\$5,500.00	\$9.29	\$0.00	\$5,500.00/\$9.29	The committee recommends funding the requested contract amount of \$5,500.00 and unit rate \$9.29. ACCAA is an Enhanced Information and Referral for Seniors and consistently uses most if not all their allocated funding. No request for increase in funding or unit rate for the past two RFP cycles.
Ashtabula County YMCA	\$27,050.89	\$5.68	\$19,706.80	\$7.60	(\$-7,344.09)	\$15,859.38/\$7.60	The YMCA proposed a contract amount of \$19,706.80 with unit rate of \$7.60. This is a decrease in funding of \$7,344.09 and increase of \$1.92 in unit rate. For the last three proposal cycles the YMCA was asked to produce documentation showing other program resources for the outreach program that is partially funded by Senior Levy. The YMCA's documents used for monitoring includes other funding sources, i.e. Silver Sneakers, Renew Active, Silver & Fit and a daily rate for "others". For FY 2025, the YMCA did not include other program resources in their budget. The best the evaluation committee can tell through documentation is SL attendees are approximately 1/3 of the attendees in the classes. This also explains the 1/3 cost proposed in the budget for advertising. When further information was requested about the advertising it was shared "We have already run three billboards in the county, and they all included the senior levy logo, the silver sneakers logo, and the YMCA logo." Star Beacon - \$3655 6 full page ads Gazette - \$5693 3 runs for each site color full page (Orwell, Conneaut, and Andover) Billboards - \$3000 for 3 billboards (Andover, Orwell, Conneaut) 2x for 2025. The total cost of advertising proposed in the budget is based on a percentage of 1/3 from SL. The committee recommended to subtract the advertising from the requested amount and fund the YMCA in the amount of \$15,859.38 at 832 classes per year, costing \$19.00 a class to run regardless the

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Ashtabula County Council On Aging	\$54,582.97	\$24.11	\$64,025.00	\$25.99	\$9,442.03	\$59,582.97/\$25.99	<p>number of attendees. Documentation supports approximately 1/3 of the class is typically made up of SL attendees. The cost of a class divided by 1/3 is \$6.33 a unit. The committee believed the proposed unit rate is still too high, however recommend to pay the requested amount.</p>
Comneaut Human Resource Center	\$38,700.00	\$22.50	\$43,350.00	\$25.50	\$4,650.00	\$43,350.00/\$25.50	<p>The committee recommends funding the proposed contract amount and proposed unit rate. There is an increase of \$4,600.00 for contract amount and a \$3.00 increase in unit rate. These increases will slightly decrease the number of units, from 1,720 to 1,700. CHRC used all their SL funding in 2022, 2023 and most likely will in 2024. CHRC also acts as a Congregate Meals site for seniors. CHRC does have other funding sources for the Seniors Together Program, however the annual amounts have declined since 2020. CHRC increase is reflected in salaries and consumable supplies, adding it will provide the ability to improve core services, maintain existing programs, and ensure program information is disseminated through multi medias.</p>
Country Neighbor Program, Inc.- Independence and Wellness	\$57,125.00	\$25.50	\$64,260.00	\$25.50	\$7,135.00	\$62,125.00/\$25.50	<p>The committee recommends funding the contract amount of \$62,125.00 and the proposed unit rate of \$25.50. There is an increase of \$5,000.00 in contract amount. The increase is for consumable supplies due to the rising cost of operations. The committee recognized the consistent use of units for FY 2023 and 2024 and the usage of all their funding for Independence &amp; Wellness services.</p>

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Country Neighbor Program, Inc.- Congregate Meals	\$13,000.00	\$8.32	\$12,295.00	\$8.75	(\$-705.00)	\$12,295.00/\$8.75	CNP Congregate Meals had \$11,957.00 in unused funds for FY 2023 and a projected balance of unused funds of \$2,000.00 for FY 2024. CNP has proposed to decrease their funding by \$750.00 and increase their unit rate by \$0.43. The committee agrees with the proposed contract amount and unit rate.
Geneva Area Seniors Corporation	\$40,719.25	\$23.00	\$69,238.00	\$23.00	\$28,518.75	\$40,719.25/\$23.00	The committee recommended decreasing the requested funding amount by \$28,518.75, to \$40,719.25 which is the same amount funded in FY 2024 and recommended the proposed unit rate of \$23.00. When reviewing the proposed budget, the committee pointed out GASC continued to mention transportation in their RFP, along with allocating funds for transportation and payroll related expenses, in their budget.
Alert Medical Alarms	No contract history		\$5,343,194.95	\$31.80		Do not fund.	The committee does not recommend funding Alert Medical Alarms due to the proposal appears to be a device and service agreement with a monthly rental for the device. The committee agrees it would not be the best use of levy funds.
Total:	\$236,678.11		\$278,374.80		-\$38,943.20	\$239,431.60	Independence & Wellness services had a combined unused balance of \$16,493.30 in FY 2023. The project amount of unused funds based on the first half of FY 2024 will be minimal. The committee recommended funding \$239,431.60 for Independence & Wellness programming. This is a decrease in the requested funding amount of \$38,943.20 and an increase of funding in the amount of \$2,753.49 from FY 2024.