

RESOLUTION APPROVING MEMORANDUM OF UNDERSTANDING'S (MOU'S) BETWEEN THE ASHTABULA COUNTY COMMISSIONERS, THE ASHTABULA COUNTY NURSING AND REHABILITATION CENTER AND THE ASHTABULA COUNTY TRANSPORTATION SYSTEM FOR TRANSPORTATION SERVICES

WHEREAS, Patrick Arcaro, Director of the Ashtabula County Department of Job and Family Services, has presented a Memorandum of Understanding for the approval of the Board, to-wit:

Parties: Ashtabula County Commissioners, 25 W. Jefferson St., Jefferson, OH 44047
Ashtabula County Nursing & Rehabilitation Center, 5740 Dibble Rd., Kingsville, OH 44048
Ashtabula County Transportation System, 2924 Donahoe Dr. Ashtabula, OH 44004

Purpose: ACTS will provide Demand Response medical and non-medical transportation services for residents of the Ashtabula County Nursing & Rehabilitation Center between the hours of 8:00 a.m. and 3:00 p.m.

Cost/Term: **Not to Exceed**, \$5,102.00 retroactive to August 26, 2024 through December 31, 2024

Not to Exceed, \$15,000.00 retroactive to January 1, 2025 through December 31, 2025

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the Memorandum of Understandings noted above are approved in accordance with the copies now on file in this office.

**ASHTABULA COUNTY COMMISSIONERS
CERTIFICATION PAGE**

Resolution No. 2025-104

February 20, 2025

**RESOLUTION APPROVING MEMORANDUM OF UNDERSTANDING'S (MOU'S)
BETWEEN THE ASHTABULA COUNTY COMMISSIONERS, THE ASHTABULA
COUNTY NURSING AND REHABILITATION CENTER AND THE ASHTABULA
COUNTY TRANSPORTATION SYSTEM FOR TRANSPORTATION SERVICES**

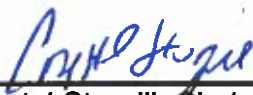
Upon the motion of Casey R. Kozlowski, seconded by Kathryn L. Whittington.

VOTE:

J.P. Ducro IV	Aye
Casey R. Kozlowski	Aye
Kathryn L. Whittington	Aye

CERTIFICATE OF CLERK

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution acted upon and duly passed by the Board of County Commissioners of Ashtabula County, Ohio, on the date noted above.


Crystal Sturgill, Clerk of the Board *Acting*
Board of County Commissioners
Ashtabula County, Ohio

**Memorandum of Understanding
By and Between
The Board of Ashtabula County Commissioners
The Ashtabula County Nursing & Rehabilitation Center
And
Ashtabula County Transportation System**

This Memorandum of Understanding (MOU) is made and entered into by and between the **Ashtabula County Nursing & Rehabilitation Center and the Ashtabula County Board of County Commissioners or its governing body** (hereinafter referred to as "Grantor") and **Ashtabula County Transportation System** (hereinafter referred to as the "Subgrantee").

Article I: Purpose of Agreement

The purpose of this MOU is for the Ashtabula County Transportation System to provide non-emergency medical transportation for residents of the Ashtabula County Nursing & Rehabilitation Center. The Ashtabula County Transportation System will also provide general passenger (GP) transportation for residents at no charge.

This service will be Demand Response only between the hours of 8:00 am and 3:00 pm Monday through Friday.

Article II: Term

The term of this agreement shall begin August 26, 2024, and continue through December 31, 2024, with the option to renew yearly.

Article III: Description

1. Provide non-emergency medical transportation for residents of the Ashtabula County Nursing & Rehabilitation Center between the hours of 8:00 am and 3:00 pm, Monday through Friday.
2. Keep records necessary to document service provided and submit a monthly invoice to the Ashtabula County Nursing & Rehabilitation Center relating to such service.
3. Administer public transportation according to State and Federal regulations.
4. Apply the policies and procedures of the Ashtabula County Transportation System as determined by the Ashtabula County Commissioners. (See Exhibit 1)

Article IV: Funds

The purchased services are specifically funded through Ohio Medicaid. The Ashtabula County Nursing & Rehabilitation Center shall:

1. Pay for all services provided in accordance with this agreement and are contingent upon availability of (and will not exceed the total of) local, state and federal matching funds. The total amount of payment due to ACTS each month will be determined by the average trips per hour multiplied by the hourly rate of \$65.25.
2. Make available Ohio Medicaid funds payable in monthly installments.
3. Consider payments for all services provided in accordance with the provisions of this agreement as contingent upon availability of Ohio Medicaid Funds.


Article V: Modifications

This MOU may be changed at any time, by mutual agreement of the parties, such amendments to be incorporated in writing as appendices to this agreement. This MOU may be terminated 60 days after the written request of either party.

Article VI: Signatures

This Memorandum of Understanding will become effective as of August 26, 2024. By signing this MOU, the signer hereby acknowledges and agrees to the terms herein.

Signatures:



Ashtabula County Nursing Home

9-1-24
Date



Ashtabula County Transportation System

08-26-2024
Date



Ashtabula County Board of Commissioners

2-20-25
Date



Ashtabula County Board of Commissioners

2-20-25
Date



Ashtabula County Board of Commissioners

2-20-25
Date

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By and Between
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The Ashtabula County Nursing & Rehabilitation Center
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This service will be Demand Response only between the hours of 8:00 am and 3:00 pm Monday through Friday.

Article II: Term

The term of this agreement shall begin January 1, 2025, and continue through December 31, 2025 with the option to renew yearly.

Article III: Description

1. Provide non-emergency medical transportation for residents of the Ashtabula County Nursing & Rehabilitation Center between the hours of 8:00 am and 3:00 pm, Monday through Friday.
2. Keep records necessary to document service provided and submit a monthly invoice to the Ashtabula County Nursing & Rehabilitation Center relating to such service.
3. Administer public transportation according to State and Federal regulations.
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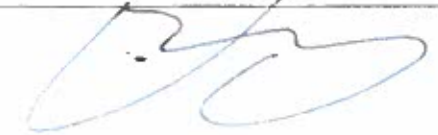
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Signatures:

Ashtabula County Nursing Home



Ashtabula County Transportation System



Ashtabula County Board of Commissioners



Ashtabula County Board of Commissioners



Ashtabula County Board of Commissioners



Date

1/10/25

Date

01.10.2025

Date

2-20-25

Date

2-20-25

Date

2-20-25

EXHIBIT 1

Rules and Procedures for Scheduling Transportation with ACTS

All Non-Emergency Medical Transportation (NEMT) for any resident of the Ashtabula County Nursing & Rehabilitation Center who has **Medicaid** will be arranged by calling Ashtabula County Job & Family Services Transportation Department at 440-994-2032 or 440-994-1220. All requests require 2 business days' notice. The cut off time each day is 3:00 pm. After 3:00 pm it is considered the next business day. The JFS staff will verify the resident is eligible for transportation before scheduling any rides.

Any medical transportation request for a resident that does NOT have Medicaid, and all general passenger requests will be arranged by calling ACTS directly at 440-992-4411. All requests require at least 48 hours' notice, and ACTS can take reservations up to 2 weeks in advance. The ACTS vehicles fill up very fast especially during the 9:00 am hour and the 2:00 pm to 4:00 pm hours. There are certain times and places ACTS is just not able to accommodate with their available drivers and vehicles.

Please note: Due to the bigger/stretchers type wheelchairs being used at ACNRC, ACTS only has one vehicle that can provide these types of trips. This vehicle may not always be available.

FISCAL OFFICER'S CERTIFICATE

5705.41 O.R.C.

The undersigned, County Auditor of Ashtabula County, hereby certifies that the amount required to meet the obligations of the County during the 2024, under the Agreement, has been lawfully appropriated for that purpose, and is in the Treasury of the County or in the process of collection to the credit of the following funds: 2033.025.100-601 Contract Services – Ashtabula County Nursing and Rehabilitation Center

In the amount of \$15,000.00 for year 2025 and free from any previous encumbrances.

Agreement Title: agreement for MOU with ACTS for use of transportation services at Ashtabula County Nursing and Rehabilitation Center.



Scott Yamamoto, Ashtabula County Auditor

Contact: George Dubic, Administrator

Date: February 17, 2025