

**RESOLUTION APPROVING TANF CCMEP SERVICES CONTRACT AMENDMENT WITH THE ASHTABULA COUNTY TECHNICAL & CAREER CENTER FOR THE COMPREHENSIVE CASE MANAGEMENT & EMPLOYMENT PROGRAM, ACDJFS CONTRACT NO. 25-5001-TANF**

WHEREAS, Patrick Arcaro, Director of the Ashtabula County Department of Job & Family Services has presented a Contract Amendment for the approval of the Board, to-wit:

**Original Contract Date:** October 1, 2024                      **Contract No.** 25-5001-TANF

**Provider:** Ashtabula County Technical & Career Center, 1565 State Route 167, Jefferson, OH 44047.

**Service:** Amendment to TANF CCMEP contract, increase funds.

**Amendment:** Article 1- VI Availability of Funds  
Increases available funds for 10/01/2024 – 09/30/2025 in the amount of **\$350,000.00**

Total available funds TO increase from **\$900,000.00 to \$1,250,000.00**

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the Contract Amendment is approved in accordance with the copy now on file in this office.

**ASHTABULA COUNTY COMMISSIONERS  
CERTIFICATION PAGE**

Resolution No. 2025-132

March 11, 2025

**RESOLUTION APPROVING TANF CCMEP SERVICES CONTRACT AMENDMENT  
WITH THE ASHTABULA COUNTY TECHNICAL & CAREER CENTER FOR THE  
COMPREHENSIVE CASE MANAGEMENT & EMPLOYMENT PROGRAM, ACDJFS  
CONTRACT NO. 25-5001-TANF**

Upon the motion of Casey R. Kozlowski, seconded by Kathryn L. Whittington.

**VOTE:**

J.P. Ducro IV	Aye
Casey R. Kozlowski	Aye
Kathryn L. Whittington	Aye

**CERTIFICATE OF CLERK**

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution acted upon and duly passed by the Board of County Commissioners of Ashtabula County, Ohio, on the date noted above.



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Lisa Hawkins, Clerk of the Board  
Board of County Commissioners  
Ashtabula County, Ohio

## ASHTABULA COUNTY COMMISSIONERS / AGENDA ITEM REQUEST FORM

This form outlining all item(s) to be placed on the Agenda for official action by the Board of Commissioners, must be submitted to Lisa Hawkins, Clerk of the Board a minimum of 8 days prior to the Agenda date, no later than Monday. At a public work session held on Tuesday at 10:00a.m., the Board will meet with you to discuss the item(s). Following the work session, the item(s) will be placed on the next week's agenda session for action by the Board. Please contact Lisa Hawkins at 576-3754 with questions.

**Name of Department, with Title and phone number of person recommending item:**

Ashtabula County Job & Family Services  
Patrick J. Arcaro, Executive Director  
Phone: (440) 994-1200

Initial  


3/5/2025

Patrick J. Arcaro, Executive Director

Date

**Presented by:**

Alissa Drees, Finance Administrator, ACJFS; phone 994-1295.

**Proposed Agenda Date:**

March 11, 2025

**Brief Description of Item and Recommendation:**

Attached is a FY 2025 TANF CCMEP Sub-Grant Agreement #25-5001-TANF, Amendment #1; amendment for Ashtabula County Technical & Career Center funded by Temporary Assistance for Needy Families, which provides Comprehensive Case Management & Employment Program to TANF eligible clients. The amendment adds TANF funds in the amount of \$350,000.00.

**Name and Address of Provider(s):**

Ashtabula County Technical & Career Center  
1565 State Route 167  
Jefferson, OH 44047

**Cost (include where funds are coming from):**

\$ 900,000 = FY 2025 TANF CCMEP Fund for Sub-Grant #25-5001-TANF  
+ \$350,000 = FY 2025 TANF CCMEP Fund for Sub-Grant #25-5001-TANF (Amendment #1)  
\$1,250,000 = Total TANF CCMEP Funds for FY 2025

**Term (beginning and ending date, if applicable):**

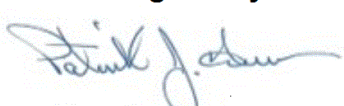



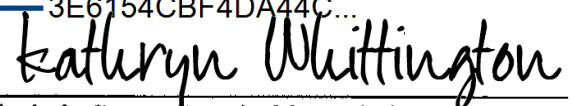
FY 2025 ~ October 1, 2024 to September 30, 2025

**TANF Services Subgrant Amendment  
Amendment # 1 Subgrant Agreement # 25-5001-TANF**

An amendment to the Subgrant Agreement between the Ashtabula County Job and Family Services (Grantor) and Ashtabula County Technical & Career Center, located at 1565 State Route 167, Jefferson, OH 44047 (Subgrantee) to provide Comprehensive Case Management & Employment Program for individuals determined eligible for these services which was entered into on the 1<sup>st</sup> day of October 2024.

**I. Article I-VI- Availability of Funds**

This amendment increases Comprehensive Case Management & Employment Program funds for the period 10/01/24 – 9/30/25 in the amount of \$350,000.00 from \$900,000.00 to \$1,250,000.00.

<p><b>DocuSigned by:</b></p>  <hr/> <p>Patrick J. Johnson, Director Ashtabula County Job &amp; Family Services</p>	<p><b>Signatures:</b></p>   <p>3/5/2025</p> <hr/> <p>Date</p>
<p><b>Signed by:</b></p>  <hr/> <p>R. Scott Wludzyga Ashtabula County Technical &amp; Career Center</p>	<p>3/5/2025</p> <hr/> <p>Date</p>
<p><b>Signed by:</b></p>  <hr/> <p>P. D. Wero</p>	
<p><b>DocuSigned by:</b></p>  <hr/> <p>Casey Kozlowski</p>	<p>3/11/2025</p> <hr/> <p>Date</p>
<p><b>Signed by:</b></p>  <hr/> <p>Kathryn Whittington</p>	

Sub-Grant Agreement #25-5001-TANF, Amendment #1

**FISCAL OFFICER'S CERTIFICATE**

5705.41 O.R.C.

The undersigned, County Auditor of Ashtabula County, hereby certifies that the amount required to meet the obligations of the County during the year 2025 under the Agreement has been lawfully appropriated for that purpose, and is in the Treasury of the County or in the process of collection to the credit of: **2006.030.100-601 Contract Services**; not to exceed **\$350,000.00**, and free from any previous encumbrances.

Agreement Title: a TANF Services Sub-Grant Agreement between Ashtabula County Job & Family Services and **Ashtabula County Technical & Career Center**.

Signed by:

*Scott Yamamoto*

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Scott Yamamoto

Ashtabula County Auditor

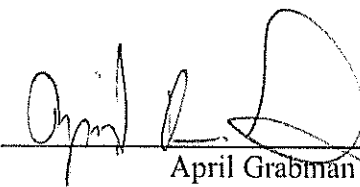
Date: 3/5/2025

Sub-Grant Agreement #25-5001-TANF, Amendment #1

**Signature Page**

Re: An agreement between Ashtabula County Job & Family Services and Ashtabula County Technical & Career Center Comprehensive Case Management & Employment Program.

Approved as to Legal Form Only:

By:   
\_\_\_\_\_  
April Grabman  
Ashtabula County Prosecutor

Date: 3/3/25