

**RESOLUTION ORDERING PUBLICATION AND PROPOSALS FOR TEMPORARY ASSISTANCE FOR NEEDY FAMILIES (TANF) FUNDING FOR THE SUMMER YOUTH EMPLOYMENT PROGRAM FOR 2025, ASHTABULA COUNTY JOB AND FAMILY SERVICES (ACJFS)**

WHEREAS, Patrick Arcaro, Director of Ashtabula County Job and Family Services, has submitted a request to the Board to issue a Request for Proposal for the TANF Summer Youth Employment Program for 2025; and

WHEREAS, because the above request is estimated to be in excess of \$75,000.00, it is necessary to advertise for proposals as required by Ohio Revised Code, Section 307.862; and

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that proposals will be received on or before the 11<sup>th</sup> day of April, 2025 at 2:00 p.m. in the offices of the Ashtabula County Commissioners and the Clerk of the Board is hereby ordered to advertise in a newspaper of general circulation, via the internet at the Ashtabula County website, <http://www.ashtabulacounty.us> and to post notice of said proposal on the bulletin board as required by law.

**ASHTABULA COUNTY COMMISSIONERS  
CERTIFICATION PAGE**

**Resolution No. 2025-144**

**March 18, 2025**

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**Upon the motion of Casey R. Kozlowski, seconded by Kathryn L. Whittington.**

**VOTE:**

**J.P. Ducro IV**

**Aye**

**Casey R. Kozlowski**

**Aye**

**Kathryn L. Whittington**

**Aye**

**CERTIFICATE OF CLERK**

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution acted upon and duly passed by the Board of County Commissioners of Ashtabula County, Ohio, on the date noted above.



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Crystal Sturgill, Clerk of the Board, *Acting*  
Board of County Commissioners  
Ashtabula County, Ohio

## LEGAL NOTICE OF SOLICITATION

The Ashtabula County Job & Family Services (ACJFS) announces the availability of Temporary Assistance for Needy Families (TANF) funding to support a TANF Summer Youth Employment Program for 2025.

ACJFS will determine eligibility and refer participants to the Provider(s) awarded a contract through this process. The Provider(s) is responsible for developing safe and supervised job sites appropriate for the referred youth. The Provider(s) is responsible for all activities related to the youth's employment including but not limited to: enrollment with the employer; transportation to and from worksite; time, attendance and record keeping; payroll and related functions.

This program will commence no sooner than May 1, 2025, and operate through September 30, 2025.

Proposal packets will be available March 24, 2025, and may be obtained by calling Renee Dragon at 440-994-1266.

A pre-proposal conference will be held April 4, 2025, at 10:00 a.m. at ACJFS: 2247 Lake Avenue – OhioMeansJobs office, Ashtabula, Ohio 44004.

Proposal information may also be obtained via the internet site at [www.ashtabulacounty.us/bids](http://www.ashtabulacounty.us/bids) under Bid Opportunities.

Proposals are to be submitted in the required format to the Board of Ashtabula County Commissioners, 25 West Jefferson Street, Jefferson, Ohio 44047-1092, attention Lisa Hawkins. The deadline for submitting proposals is April 11, 2025, at 2:00 p.m.

The Ashtabula County Board of Commissioners (the "Board") reserves the right to waive any and all informalities and the right to reject any and all proposals. The Board has the sole discretion to determine the proposal (s) that is most advantageous to the County.

By order of the Ashtabula County Board of Commissioners: J. P. Ducro, IV, Casey R. Kozlowski, and Kathryn L. Whittington.

ACJFS RFP #1-25

Lisa Hawkins, Clerk: March 24, 2025