

RESOLUTION AUTHORIZING THE ASHTABULA COUNTY BOARD OF COMMISSIONERS THROUGH ITS DEPARTMENT OF ENVIRONMENTAL SERVICES TO RE-NOMINATE SIX (6) PROJECTS FOR A WATER SUPPLY REVOLVING LOAN ACCOUNT (WRSLA) AWARD FOR THE WATER DEPARTMENT

WHEREAS, the Board of Commissioners of Ashtabula County through its Department of Environmental Services seek to re-nominate for WRSLA consideration the projects listed in section 1, for the purpose of growth, repair and operations of the water distribution system:

Section 1: Projects for re-nomination

Project	Estimated Design Loan Date	Estimated Construction Loan Date	Estimated Design Loan Amount	Estimated Construction Loan Amount
Austinburg to Harpersfield Interconnect	Jul-25	Feb-26	\$ 200,000.00	\$ 3,952,000.00
Northeast Regional Waterline Extension		Jun-26		\$ 10,432,000.00
Lake Rd Waterline Replacement		Sep-25		\$ 990,000.00
South River Rd Phase II		Aug-25		\$ 2,000,000.00
Harpersfield Water Tower		Jul-25		\$ 3,500,000.00
Jefferson Booster Station Replacement		Jul-25		\$ 1,240,000.00

THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of the County of Ashtabula, Ohio, that the above projects be approved for re-nomination in accordance with a copy now on file in this office.

BE IT FURTHER RESOLVED that President of the Board, JP Ducro IV, on behalf of the Board of Commissioners of Ashtabula County, is authorized to execute any and all necessary documents.

**ASHTABULA COUNTY COMMISSIONERS
CERTIFICATION PAGE**

Resolution No. 2025-150

March 18, 2025

RESOLUTION AUTHORIZING THE ASHTABULA COUNTY BOARD OF COMMISSIONERS THROUGH ITS DEPARTMENT OF ENVIRONMENTAL SERVICES TO RE-NOMINATE SIX (6) PROJECTS FOR A WATER SUPPLY REVOLVING LOAN ACCOUNT (WRSLA) AWARD FOR THE WATER DEPARTMENT

Upon the motion of Kathryn L. Whittington, seconded by Casey R. Kozlowski.

VOTE:

J.P. Ducro IV

Aye

Casey R. Kozlowski

Aye

Kathryn L. Whittington

Aye

CERTIFICATE OF CLERK

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution acted upon and duly passed by the Board of County Commissioners of Ashtabula County, Ohio, on the date noted above.



Crystal Sturgill, Clerk of the Board, *Acting*
Board of County Commissioners
Ashtabula County, Ohio

1.0 Program Funding Selection

Please indicate what type of project funding is needed. *A selection must be made for the nomination form to be reviewed.*

- Wastewater Water Pollution Control Loan Fund (WPCLF)
Drinking Water Water Supply Revolving Loan Account (WSRLA)
HSTS Household Sewage Treatment System (HSTS)
WPCLF Re-Nomination
WSRLA Re-Nomination

2.0 Borrower's Information

Entity (County, City, Village, or District): Ashtabula County Department of Environmental Services
County: Ashtabula PWS ID: OH 400803 Population served by the Project: System Population: 14,200

3.0 Project Name and Description

Project Name: Harpersfield Water Tower

In the box below, please provide a brief description of the project for which you are requesting funding. NOTE: 400 character limit

4.0 Funding Type, Estimated Project Amounts, and Proposed Loan Award Date

Enter an estimated loan award date and amount. Enter the date as the 1st of the month in which the loan will be awarded. The estimated loan date will autofill the Project Schedule on TAB 5. No loans are awarded in November. For HSTS projects, the schedule is predefined; enter May for the Loan Award month along with the upcoming calendar year (i.e., May/2025). Enter the amount of HSTS principal forgiveness requested in the estimated loan amount column.

Table with 3 columns: Funding Type, Estimated Loan Award Date (month/year), and Estimated Loan Amount. Row 1: Construction Loan, Jul-25, \$3,500,000.00

5.0 Contact Information

Using the check boxes below, indicate the best project contact for addressing project related questions.

Borrower's Authorized Representative

Name: J.P. Ducro, IV Title: President, Board of Commissioners
Telephone: 440-576-3750 Mobile:
Email: JPDucro@ashtabulacounty.us

Authorized Representative's Designee and Additional Contact

Name: Douglas G. Starkey Title: Director, Dept. Environmental Services
Telephone: 440-576-3622 Mobile: 440-789-5721
Email: dgstarkey@ashtabulacounty.us

System Operator

Name: Edwin Spoor Title: Project Manager
Telephone: 440-576-3722 Mobile:
Email: elspoor@ashtabulacounty.us

Consulting Engineer

Name: Timothy McLaughlin Title: Project Manager
Firm: CT Consultants, Inc., a Verdantas Company
Telephone: 440-951-9000 Mobile:
Email: tmclaughlin@verdantas.com

WRRSP Program Outreach

If your organization is interested in learning more about the WRRSP discount or sponsoring a project, please provide a contact name and e-mail below. Program staff will reach out to coordinate a meeting.

Contact Name: Email:

6.0 Available Programmatic Discounts

Check all that may be applicable to this project: If you wish to apply for a discount not listed below, please describe the proposed discount in the cover letter for the nomination. Principal Forgiveness eligibility is determined separately from discounts.

Wastewater Discounts:

- Regionalization Discount **0% interest rate funding for regionalization projects**
- Household Sewage Treatment Systems **Local Health Districts may be eligible for up to \$150,000 in principal forgiveness for HSTS repair and replacement**
- Back-up Power **Up to \$50,000 in principal forgiveness for back-up power equipment purchase**
- WRRSP **Water Resource Restoration Sponsor Program (WRRSP) sponsorship discount up to 0.1%**
- Water Reuse Discount **Water Reuse Discount - 0% interest rate**
- Green Project Reserve Discount **0.25% interest rate discount; A minimum 25% of total costs in one or more GPR category 1) Green Infrastructure; 2) Water Efficiency/Reuse; 3) Energy Efficiency; or 4) Environmentally Innovative**

Wastewater Emerging Contaminant Funding:

- Emerging Contaminants (EC) **For projects that address emerging contaminants, please provide estimated EC costs.**
Est EC Cost \$ _____
Est EC Cost _____

Drinking Water Discounts:

- Regionalization Discount **0% interest rate funding for regionalization projects**
- Emerging Contaminants **0% interest rate funding for projects that address (EC) Emerging Contaminants with a priority for PFAS (Per- and Polyfluoroalkyl Substances) projects. Nominations may be submitted throughout the program year for 0% funding.**
Est EC Cost _____
- Harmful Algal Bloom (HAB) Discount **0% interest rate funding for HAB projects. Nominations may be submitted throughout the program year**
- LSL Replacement Discount **0% interest rate funding for LSL (Lead Service Line) replacement projects. Nominations may be submitted throughout the program year.**
Est LSL Cost: _____

Please note: Estimated costs are required for Emerging Contaminant and Lead Service Line projects!

7.0 Source of Pledged Revenues

To obtain a loan from Ohio EPA, the Borrower is required to pledge the user revenues derived from the ownership and operation of their system (i.e. user charge system) as security for the loan. It can also be used as the dedicated source of repayment. The user revenues, after deductions for the operating and maintenance and previous debt obligations, must be able to support the repayment of the loan. However, unless prohibited by law, the Borrower can also choose any of the following as a dedicated source of loan repayment, with the user rates remaining as the security.

Please indicate the intended source of loan repayment below. (More than one source can be used.)

- User Charges
- General Taxes
- Assessments - Provide authorizing legislation
- Other: Indicate source _____
- Other: Indicate source _____

8.0 Other Funding Sources

Indicate any other loans and/or grants the entity may be securing for this project. Please include the estimated award date and amount.

	<u>Est. Award Date</u>	<u>Est. Amount</u>
Army Corp of Engineers (ACOE)	_____	_____
Appalachian Regional Commission (ARC)	Secured	\$250,000.00
Community Development Block Grant (CDBG)	_____	_____
Community Directed Spending (Federal)	Pending	\$1,200,000.00
ODOD Water & Wastewater Infrastructure Grant	_____	_____
Ohio Public Works Commission	_____	_____
Revenue Bonds	_____	_____
USDA-Rural Development Loans	_____	_____
Other (Specify Other Funding Source below)	_____	_____

9.0 WSRLA Project Information

What does the project entail? (Check the applicable boxes)

Type of Work:

- New Repair Rehabilitation Replacement Upgrade
 Other (specify): _____

Component Type:

- Source: Well(s) Intake Structure Treatment: Water Plant Structure / Building

Treatment Process(es) (specify): _____

- Distribution: Waterline Metering Water Storage Pump station
 Other (specify): _____

Project Description:

Briefly describe the work planned for component type checked. **NOTE: 500 character limit**

This project consists of the construction of a 300,000 gallon water tank, which includes the extension of a 12' water main 235 lf. Along the property of 1878 S. Broadway.

What problem(s) does the project address? (Check the applicable boxes, if any)

- | | | |
|-----------------------------------------------------------|-----------------------------------------------------------|--------------------------------------------------------|
| <input type="checkbox"/> Public health issue(s) | <input type="checkbox"/> Waterline breakage | <input checked="" type="checkbox"/> Inadequate storage |
| <input type="checkbox"/> MCL violation(s) | <input type="checkbox"/> Waterline undersized | <input type="checkbox"/> Tie-in of other PWS(s) |
| <input type="checkbox"/> Bacterial contamination | <input type="checkbox"/> Regionalization | <input type="checkbox"/> No Meters |
| <input type="checkbox"/> Chemical contamination | <input type="checkbox"/> Deteriorated intake | <input type="checkbox"/> Deteriorated meters |
| <input type="checkbox"/> Well contamination | <input type="checkbox"/> Insufficient plant capacity | <input type="checkbox"/> Unaccounted for water loss |
| <input type="checkbox"/> Insufficient source quantity | <input type="checkbox"/> Plant deterioration | <input type="checkbox"/> Distribution deterioration |
| <input checked="" type="checkbox"/> Insufficient pressure | <input type="checkbox"/> Disinfection residual violations | |
| <input type="checkbox"/> Other (specify): _____ | | |

Attach project planning information that describes in detail all of the checked boxes for all design and/or construction projects.

10.0 Water Rate Information

Is public drinking water currently provided to residents in the proposed project's service area? _____ Yes.

If Yes, attach a copy of the Water and Wastewater Rate Ordinances or Resolutions and current rate structure (e.g., flat rate, base rate or step rate) as well as the billing period (i.e., monthly or quarterly).

If No, explain how residents will be charged or provide documentation:

11.0 General Plan / Detailed Plan Submittal Information

Has the general plan been submitted to DDAGW?	Yes	If Yes, Date:	Feb. 2022
Has DDAGW approved the general plan?	_____	If Yes, Date:	_____
Have detailed plans been submitted to DDAGW?	Yes	If Yes, Date:	Feb. 2023
Has DDAGW approved detailed plans?	Yes	If Yes, Date:	Dec-2023

12.0 Project Schedules for Planning, Design, Construction, and HSTS

PLANNING SCHEDULE

- 1. Submit a complete Loan Application with dedicated source of repayment and draft engineering agreement with scope of planning activities to be funded through this loan (no later than 60 days prior to #3)
2. Sign loan documents and return to DEFA (no later than 15 days prior to #3)
3. We request a Planning Loan by (Indicate the 1st of the Month in which Loan is requested)
4. Loan Awarded at OWDA Board Meeting (Loan awards can be scheduled for January through October and December - no November scheduled awards)

DESIGN SCHEDULE

- 1. Submit approvable Project Planning information, including complete I/I Analysis (generally 120 days prior to #4)

WSRLA design loans for water treatment plant projects must have an approvable General Plan submitted to Division of Drinking and Ground Waters through e-plan portal.

For PY2025 a Division of Surface Water Regionalization Evaluation is required for WPCLF design loans for a New WWTP, Plant Expansion, Major WWTP Improvements or Extension to Unsewered Areas projects.

- 2. Submit a complete Loan Application which should include the borrower's financial information, a certified copy of legislation authorizing the borrower to enter into a Loan Agreement with Ohio EPA and OWDA, a copy of the utility's User Charge System & Use ordinance and the engineering agreements. (90 days prior to #4)
3. Sign loan documents and return to DEFA (no later than 15 days prior to #4)
4. We request a Design Loan by (1st of Month in which Loan is Awarded)
5. Loan Awarded at OWDA Board Meeting (Loan awards can be scheduled for January through October and December - no November scheduled awards)

CONSTRUCTION SCHEDULE

- 1. Submit approvable Project Planning information and Director's General Plan approval (if applicable), Including complete I/I Analysis (generally 200 days prior to #8) 12/13/2024

Note: For WSRLA construction loan for water treatment plant projects must have an approved General Plan and approvable Detailed Plans submitted to Division of Drinking and Ground Waters through e-plan portal.

Note: For PY2025 a Division of Surface Water Regionalization Evaluation is required for WPCLF design and construction loans for a New WWTP, Plant Expansion, Major WWTP Improvements or Extension to Unsewered Areas projects.

- 2. Submit complete Permit-to-Install / Plan Approval application (if applicable), including application, review fee, detail plans, contract documents, and specifications (170 days prior to #8) 1/12/2025

- 2a. If the project requires a General Plan and review of detailed plans by DDAGW Engineering section (typically plant improvement projects), submit detailed plans to DDAGW (210 days prior to #8) 12/3/2024

- 3. Submit a complete Loan Application which should include the borrowers financial information, a certified copy of legislation authorizing the Borrower to enter into a Loan Agreement with Ohio EPA and OWDA, a copy of the utility's User Charge System & Use ordinance and the engineering agreements. (150 days prior to #8) 2/1/2025

- 4. Advertise for construction bids (no later than 60 days prior to #8) 5/2/2025

- 5. Open construction bids (no later than 30 days prior to #8) Be sure to allow for a minimum of 60 days to award contracts 6/1/2025

- 6. Submit bid information to DEFA (no later than 21 days prior to #8) 6/10/2025

- 7. Sign loan documents and return to DEFA (no later than 7 days prior to #8) 6/24/2025

- 8. We request a Construction Loan by (1st of Month in which Loan is Awarded) 7/1/2025

- 9. Loan Awarded at OWDA Board Meeting (Loan awards can be scheduled for January through October and December - no November scheduled awards) 7/31/2025

13.0 Preparer Information

This Nomination was prepared by (Name & Title): Phyllis Dunlap, Grants/Funding Specialist

Signature: Phyllis A. Dunlap
Date: March 17, 2025
Telephone Number: 440-530-2230

14.0 Authorized Representative Approval

To the best of my knowledge and belief, as a representative of the governing entity, all information contained in this nomination for is true and correct.

Entity's Representative: J.P. Ducro, IV
Title: President, Ashtabula County Board of Commissioners

Signature: J.P. Ducro, IV
Date: March 18, 2025
Nomination Form Date

Nomination Checklist - Required Documents

The following checklist indicates the information necessary for Ohio EPA DEFA to review and prioritize projects. Ohio EPA may review all readily available project information in addition to the nomination submittal.

- A copy of legislation authorizing current water and sewer rates/tap-in fees. Please include both water and wastewater information. **Note: To obtain a loan from Ohio EPA, the Borrower is required to pledge user revenues derived from the ownership and operation of their system sufficient for repayment of the loan.**
- Documentation supporting creation of water or sewer utility (for new systems) including proposed rate structure and schedule for collection of fees.
- A map showing the project(s) location. The map should be either a 7.5 minute USGS topographic map, or a property map, that shows the project details.
- Project planning information
[WPCLF Project Planning Guidance](#)
A Regionalization Evaluation is required for design or construction of a new WWTP, plant expansion, major WWTP improvements or extensions to unsewered area project
[WSRLA Project Planning Guidance](#)
- A scope of services and/or an agreement for planning, design or construction engineering services.
- For **Construction loans**, along with project planning information, submit any Basis of Design documents and/or Preliminary Engineering Reports.
- Additional documentation requested or required on specific tabs (e.g., WSRLA, WPCLF). Failure to do so may impact your project's ranking.
- Estimated construction cost for Emerging Contaminant or Lead Service Line work.
- Readiness-to-Proceed documentation

★★ Once all nominations forms are **signed** and **dated**, please submit the completed package along with the abovementioned documents to:

defamail@epa.ohio.gov

1.0 Program Funding Selection

Please indicate what type of project funding is needed. *A selection must be made for the nomination form to be reviewed.*

- Wastewater Water Pollution Control Loan Fund (WPCLF)
Drinking Water Water Supply Revolving Loan Account (WSRLA)
HSTS Household Sewage Treatment System (HSTS)
WPCLF Re-Nomination
WSRLA Re-Nomination

2.0 Borrower's Information

Entity (County, City, Village, or District): Ashtabula County Department of Environmental Services
County: Ashtabula PWS ID: OH 400803 Population served by the Project: System Population: 14,200

3.0 Project Name and Description

Project Name: Jefferson Booster Station Replacement

In the box below, please provide a brief description of the project for which you are requesting funding. NOTE: 400 character limit

The existing booster station is located on SR 307, just east of Hickok Road. The replacement booster station will be located further on SR 307, just east of the SR 307 and SR 45 intersection in Austinburg. It is necessary to relocate the booster station because elevation o the existing parcel is too low to meet EPA requirements.

4.0 Funding Type, Estimated Project Amounts, and Proposed Loan Award Date

Enter an estimated loan award date and amount. Enter the date as the 1st of the month in which the loan will be awarded. The estimated loan date will autofill the Project Schedule on TAB 5. No loans are awarded in November. For HSTS projects, the schedule is predefined; enter May for the Loan Award month along with the upcoming calendar year (i.e., May/2025). Enter the amount of HSTS principal forgiveness requested in the estimated loan amount column.

Table with 3 columns: Funding Type, Estimated Loan Award Date (month/year), and Estimated Loan Amount. Includes rows for Planning Loan, Design Loan, Construction Loan (Jul-25, \$1,240,000.00), and Household Sewage Treatment Systems.

5.0 Contact Information

Using the check boxes below, indicate the best project contact for addressing project related questions.

Borrower's Authorized Representative

Name: J.P. Ducro, IV Title: President, Board of Commissioners
Telephone: 440-576-3750 Mobile:
Email: JPDucro@ashtabulacounty.us

Authorized Representative's Designee and Additional Contact

Name: Douglas G. Starkey Title: Director, Dept. Environmental Services
Telephone: 440-576-3622 Mobile: 440-789-5721
Email: dgstarkey@ashtabulacounty.us

System Operator

Name: Edwin Sppor Title: Project Manager
Telephone: 440-576-3722 Mobile:
Email: elspoor@ashtabulacounty.us

Consulting Engineer

Name: Georgia Conway Title: Project Engineer
Firm: CT Consultants, Inc., a Verdantas Company
Telephone: Mobile:
Email: gconway@verdantas.com

WRRSP Program Outreach

If your organization is interested in learning more about the WRRSP discount or sponsoring a project, please provide a contact name and e-mail below. Program staff will reach out to coordinate a meeting.

Contact Name: Email:

6.0 Available Programmatic Discounts

Check all that may be applicable to this project: If you wish to apply for a discount not listed below, please describe the proposed discount in the cover letter for the nomination. Principal Forgiveness eligibility is determined separately from discounts.

Wastewater Discounts:

- Regionalization Discount **0% interest rate funding for regionalization projects**
- Household Sewage Treatment Systems **Local Health Districts may be eligible for up to \$150,000 in principal forgiveness for HSTS repair and replacement**
- Back-up Power **Up to \$50,000 in principal forgiveness for back-up power equipment purchase**
- WRRSP **Water Resource Restoration Sponsor Program (WRRSP) sponsorship discount up to 0.1%**
- Water Reuse Discount **Water Reuse Discount - 0% interest rate**
- Green Project Reserve Discount **0.25% interest rate discount; A minimum 25% of total costs in one or more GPR category 1) Green Infrastructure; 2) Water Efficiency/Reuse; 3) Energy Efficiency; or 4) Environmentally Innovative**

Wastewater Emerging Contaminant Funding:

- Emerging Contaminants (EC) **For projects that address emerging contaminants, please provide estimated EC costs.**
Est EC Cost \$ _____
Est EC Cost _____

Drinking Water Discounts:

- Regionalization Discount **0% interest rate funding for regionalization projects**
- Emerging Contaminants **0% interest rate funding for projects that address (EC) Emerging Contaminants with a priority for PFAS (Per- and Polyfluoroalkyl Substances) projects. Nominations may be submitted throughout the program year for 0% funding.**
Est EC Cost _____
- Harmful Algal Bloom (HAB) Discount **0% interest rate funding for HAB projects. Nominations may be submitted throughout the program year**
- LSL Replacement Discount **0% interest rate funding for LSL (Lead Service Line) replacement projects. Nominations may be submitted throughout the program year.**
Est LSL Cost: _____

Please note: Estimated costs are required for Emerging Contaminant and Lead Service Line projects!

7.0 Source of Pledged Revenues

To obtain a loan from Ohio EPA, the Borrower is required to pledge the user revenues derived from the ownership and operation of their system (i.e. user charge system) as security for the loan. It can also be used as the dedicated source of repayment. The user revenues, after deductions for the operating and maintenance and previous debt obligations, must be able to support the repayment of the loan. However, unless prohibited by law, the Borrower can also choose any of the following as a dedicated source of loan repayment, with the user rates remaining as the security.

Please indicate the intended source of loan repayment below. (More than one source can be used.)

- User Charges
- General Taxes
- Assessments - Provide authorizing legislation
- Other: Indicate source _____
- Other: Indicate source _____

8.0 Other Funding Sources

Indicate any other loans and/or grants the entity may be securing for this project. Please include the estimated award date and amount.

	<u>Est. Award Date</u>	<u>Est. Amount</u>
Army Corp of Engineers (ACOE)	_____	_____
Appalachian Regional Commission (ARC)	6/1/2025	\$300,000.00
Community Development Block Grant (CDBG)	_____	_____
Community Directed Spending (Federal)	_____	_____
ODOD Water & Wastewater Infrastructure Grant	_____	_____
Ohio Public Works Commission	7/1/2024	\$500,000.00
Revenue Bonds	_____	_____
USDA-Rural Development Loans	_____	_____
Other (Specify Other Funding Source below)	_____	_____

9.0 WSRLA Project Information

What does the project entail? (Check the applicable boxes)

Type of Work:

- New Repair Rehabilitation Replacement Upgrade
- Other (specify): _____

Component Type:

- Source:** Well(s) Intake Structure **Treatment:** Water Plant Structure / Building

Treatment Process(es) (specify): _____

- Distribution:** Waterline Metering Water Storage Pump station
- Other (specify): _____

Project Description:

Briefly describe the work planned for component type checked. **NOTE: 500 character limit**

The capacity of the existing booster station is 350 gallons per minute. The proposed booster station will have the same capacity. The number of pumps is not yet known. The project scope also includes replacing the existing water main under one creek crossing, which is necessary because the new booster station location will put higher pressures on the existing water main. The new water main will have 12-inch inside diameter.

What problem(s) does the project address? (Check the applicable boxes, if any)

- | | | |
|-------------------------------------------------------|-----------------------------------------------------------|----------------------------------------------------------------|
| <input type="checkbox"/> Public health issue(s) | <input type="checkbox"/> Waterline breakage | <input type="checkbox"/> Inadequate storage |
| <input type="checkbox"/> MCL violation(s) | <input type="checkbox"/> Waterline undersized | <input type="checkbox"/> Tie-in of other PWS(s) |
| <input type="checkbox"/> Bacterial contamination | <input type="checkbox"/> Regionalization | <input type="checkbox"/> No Meters |
| <input type="checkbox"/> Chemical contamination | <input type="checkbox"/> Deteriorated intake | <input type="checkbox"/> Deteriorated meters |
| <input type="checkbox"/> Well contamination | <input type="checkbox"/> Insufficient plant capacity | <input type="checkbox"/> Unaccounted for water loss |
| <input type="checkbox"/> Insufficient source quantity | <input type="checkbox"/> Plant deterioration | <input checked="" type="checkbox"/> Distribution deterioration |
| <input type="checkbox"/> Insufficient pressure | <input type="checkbox"/> Disinfection residual violations | |
| <input type="checkbox"/> Other (specify): _____ | | |

Attach project planning information that describes in detail all of the checked boxes for all design and/or construction projects.

10.0 Water Rate Information

Is public drinking water currently provided to residents in the proposed project's service area? _____ Yes

If Yes, attach a copy of the Water and Wastewater Rate Ordinances or Resolutions and current rate structure (e.g., flat rate, base rate or step rate) as well as the billing period (i.e., monthly or quarterly).

If No, explain how residents will be charged or provide documentation:

11.0 General Plan / Detailed Plan Submittal Information

- | | |
|-----------------------------------------------------|---------------------|
| Has the general plan been submitted to DDAGW? _____ | If Yes, Date: _____ |
| Has DDAGW approved the general plan? _____ | If Yes, Date: _____ |
| Have detailed plans been submitted to DDAGW? _____ | If Yes, Date: _____ |
| Has DDAGW approved detailed plans? _____ | If Yes, Date: _____ |

12.0 Project Schedules for Planning, Design, Construction, and HSTS

PLANNING SCHEDULE

- 1. Submit a complete Loan Application with dedicated source of repayment and draft engineering agreement with scope of planning activities to be funded through this loan (no later than 60 days prior to #3) _____
- 2. Sign loan documents and return to DEFA (no later than 15 days prior to #3) _____
- 3. We request a Planning Loan by (indicate the 1st of the Month in which Loan is requested) _____
- 4. Loan Awarded at OWDA Board Meeting (Loan awards can be scheduled for January through October and December – no November scheduled awards) _____

DESIGN SCHEDULE

- 1. Submit approvable Project Planning information, including complete I/I Analysis (generally 120 days prior to #4) _____

WSRLA design loans for water treatment plant projects must have an approvable General Plan submitted to Division of Drinking and Ground Waters through e-plan portal.

For PY2025 a Division of Surface Water Regionalization Evaluation is required for WPCLF design loans for a New WWTP, Plant Expansion, Major WWTP Improvements or Extension to Unsewered Areas projects.

- 2. Submit a complete Loan Application which should include the borrower's financial information, a certified copy of legislation authorizing the borrower to enter into a Loan Agreement with Ohio EPA and OWDA, a copy of the utility's User Charge System & Use ordinance and the engineering agreements. (90 days prior to #4) _____
- 3. Sign loan documents and return to DEFA (no later than 15 days prior to #4) _____
- 4. We request a Design Loan by (1st of Month in which Loan is Awarded) _____
- 5. Loan Awarded at OWDA Board Meeting (Loan awards can be scheduled for January through October and December – no November scheduled awards) _____

CONSTRUCTION SCHEDULE

- 1. Submit approvable Project Planning information and Director's General Plan approval (if applicable), including complete I/I Analysis (generally 200 days prior to #8) 12/13/2024

Note: For WSRLA construction loan for water treatment plant projects must have an approved General Plan and approvable Detailed Plans submitted to Division of Drinking and Ground Waters through e-plan portal.

Note: For PY2025 a Division of Surface Water Regionalization Evaluation is required for WPCLF design and construction loans for a New WWTP, Plant Expansion, Major WWTP Improvements or Extension to Unsewered Areas projects.

- 2. Submit complete Permit-to-Install / Plan Approval application (if applicable), including application, review fee, detail plans, contract documents, and specifications (170 days prior to #8) 1/12/2025

- 2a. If the project requires a General Plan and review of detailed plans by DDAGW Engineering section (typically plant improvement projects), submit detailed plans to DDAGW (210 days prior to #8) 12/3/2024

- 3. Submit a complete Loan Application which should include the borrowers financial information, a certified copy of legislation authorizing the Borrower to enter into a Loan Agreement with Ohio EPA and OWDA, a copy of the utility's User Charge System & Use ordinance and the engineering agreements. (150 days prior to #8) 2/1/2025

- 4. Advertise for construction bids (no later than 60 days prior to #8) 5/2/2025

- 5. Open construction bids (no later than 30 days prior to #8) Be sure to allow for a minimum of 60 days to award contracts 6/1/2025

- 6. Submit bid information to DEFA (no later than 21 days prior to #8) 6/10/2025

- 7. Sign loan documents and return to DEFA (no later than 7 days prior to #8) 6/24/2025

- 8. We request a Construction Loan by (1st of Month in which Loan is Awarded) 7/1/2025

- 9. Loan Awarded at OWDA Board Meeting (Loan awards can be scheduled for January through October and December – no November scheduled awards) 7/31/2025

13.0 Preparer Information

This Nomination was prepared by (Name & Title): Phyllis Dunlap, Grants/Funding Specialist

Signature: 

Date: March 17, 2025 Telephone Number: 440-530-2230

14.0 Authorized Representative Approval

To the best of my knowledge and belief, as a representative of the governing entity, all information contained in this nomination for is true and correct.

Entity's Representative: J.P. Ducro, IV

Title: President, Ashtabula County Board of Commissioners

Signature: 

Date: March 18, 2025
Nomination Form Date

Nomination Checklist - Required Documents

The following checklist indicates the information necessary for Ohio EPA DEFA to review and prioritize projects. Ohio EPA may review all readily available project information in addition to the nomination submittal.

- A copy of legislation authorizing current water and sewer rates/tap-in fees. Please include both water and wastewater information. **Note: To obtain a loan from Ohio EPA, the Borrower is required to pledge user revenues derived from the ownership and operation of their system sufficient for repayment of the loan.**
- Documentation supporting creation of water or sewer utility (for new systems) including proposed rate structure and schedule for collection of fees.
- A map showing the project(s) location. The map should be either a 7.5 minute USGS topographic map, or a property map, that shows the project details.
- Project planning information
[WPCLF Project Planning Guidance](#)
A Regionalization Evaluation is required for design or construction of a new WWTP, plant expansion, major WWTP improvements or extensions to unsewered area project
[WSRLA Project Planning Guidance](#)
- A scope of services and/or an agreement for planning, design or construction engineering services.
- For **Construction loans**, along with project planning information, submit any Basis of Design documents and/or Preliminary Engineering Reports.
- Additional documentation requested or required on specific tabs (e.g., WSRLA, WPCLF). Failure to do so may impact your project's ranking.
- Estimated construction cost for Emerging Contaminant or Lead Service Line work.
- Readiness-to-Proceed documentation

★ ★ Once all nominations forms are **signed** and **dated**, please submit the completed package along with the abovementioned documents to:

defamail@epa.ohio.gov

1.0 Program Funding Selection

Please indicate what type of project funding is needed. A selection must be made for the nomination form to be reviewed.

- Wastewater Water Pollution Control Loan Fund (WPCLF)
Drinking Water Water Supply Revolving Loan Account (WSRLA)
HSTS Household Sewage Treatment System (HSTS)
WPCLF Re-Nomination
WSRLA Re-Nomination

2.0 Borrower's Information

Entity (County, City, Village, or District): Ashtabula County Department of Environmental Services
County: Ashtabula PWS ID: OH 400803 Population served by the Project: System Population: 14,200

3.0 Project Name and Description

Project Name: Northeast Regional Waterline Extension

In the box below, please provide a brief description of the project for which you are requesting funding. NOTE: 400 character limit

This project involves construction of a booster station and th extension of water infrastructure 54,000 feet along Jefferson Road, Ninety Road, State Route 46, Griggs Road, March Road and Garrett Road in Plymouth Township and Jefferson Townships, Ashtabula County in order to loop the system and improve water quality.

4.0 Funding Type, Estimated Project Amounts, and Proposed Loan Award Date

Enter an estimated loan award date and amount. Enter the date as the 1st of the month in which the loan will be awarded. The estimated loan date will autofill the Project Schedule on TAB 5. No loans are awarded in November. For HSTS projects, the schedule is predefined; enter May for the Loan Award month along with the upcoming calendar year (i.e., May/2025). Enter the amount of HSTS principal forgiveness requested in the estimated loan amount column.

Table with 3 columns: Funding Type, Estimated Loan Award Date (month/year), Estimated Loan Amount. Includes rows for Planning Loan, Design Loan, Construction Loan (Jun-26, \$10,432,000.00), and Household Sewage Treatment Systems.

5.0 Contact Information

Using the check boxes below, indicate the best project contact for addressing project related questions.

Borrower's Authorized Representative

Name: J.P. Ducro, IV Title: President, Board of Commissioners
Telephone: 440-576-3750 Mobile:
Email: JPDucro@ashtabulacounty.us

Authorized Representative's Designee and Additional Contact

Name: Douglas G. Starkey Title: Director, Dept. Environmental Services
Telephone: 440-576-3622 Mobile: 440-789-5721
Email: dgstarkey@ashtabulacounty.us

System Operator

Name: Edwin Spoor Title: Project Manager
Telephone: 440-576-3722 Mobile:
Email: elspoor@ashtabulacounty.us

Consulting Engineer

Name: Timothy McLaughlin Title: Project Manager
Firm: CT Consultants, Inc., a Verdantas Company
Telephone: 440-951-9000 Mobile:
Email: tmclaughlin@verdantas.com

WRRSP Program Outreach

If your organization is interested in learning more about the WRRSP discount or sponsoring a project, please provide a contact name and e-mail below. Program staff will reach out to coordinate a meeting.

Contact Name: Email:

9.0 WSRLA Project Information

What does the project entail? (Check the applicable boxes)

Type of Work:

- New Repair Rehabilitation Replacement Upgrade
 Other (specify): _____

Component Type:

Source: Well(s) Intake Structure Treatment: Water Plant Structure / Building

Treatment Process(es) (specify): _____

- Distribution: Waterline Metering Water Storage Pump station
 Other (specify): _____

Project Description:

Briefly describe the work planned for component type checked. **NOTE: 500 character limit**

This project involves construction of a booster station and the extension of water infrastructure 54,000 feet along Jefferson Road, Ninety Road, State Route 46, Griggs Road, March Road and Garrett Road in Plymouth Township and Jefferson Township, Ashtabula County in order to loop the system and improve water quality.

What problem(s) does the project address? (Check the applicable boxes, if any)

- | | | |
|------------------------------------------------------------------|----------------------------------------------------------------------------------------------|------------------------------------------------------------|
| <input type="checkbox"/> Public health issue(s) | <input type="checkbox"/> Waterline breakage | <input type="checkbox"/> Inadequate storage |
| <input type="checkbox"/> MCL violation(s) | <input type="checkbox"/> Waterline undersized | <input checked="" type="checkbox"/> Tie-in of other PWS(s) |
| <input type="checkbox"/> Bacterial contamination | <input checked="" type="checkbox"/> Regionalization | <input type="checkbox"/> No Meters |
| <input type="checkbox"/> Chemical contamination | <input type="checkbox"/> Deteriorated intake | <input type="checkbox"/> Deteriorated meters |
| <input type="checkbox"/> Well contamination | <input type="checkbox"/> Insufficient plant capacity | <input type="checkbox"/> Unaccounted for water loss |
| <input checked="" type="checkbox"/> Insufficient source quantity | <input type="checkbox"/> Plant deterioration | <input type="checkbox"/> Distribution deterioration |
| <input type="checkbox"/> Insufficient pressure | <input type="checkbox"/> Disinfection residual violations | |
| <input checked="" type="checkbox"/> Other (specify): | improve water quality and also to allow abandonment of insufficient private wells, eliminate | |

Attach project planning information that describes in detail all of the checked boxes for all design and/or construction projects.

10.0 Water Rate Information

Is public drinking water currently provided to residents in the proposed project's service area? _____ No.

If Yes, attach a copy of the Water and Wastewater Rate Ordinances or Resolutions and current rate structure (e.g., flat rate, base rate or step rate) as well as the billing period (i.e., monthly or quarterly).

If No, explain how residents will be charged or provide documentation:

All services will be metered. Residents will be billed standard Country rates based on consumption.

11.0 General Plan / Detailed Plan Submittal Information

Has the general plan been submitted to DDAGW? Yes

If Yes, Date: Feb-2022

Has DDAGW approved the general plan? _____

If Yes, Date: _____

Have detailed plans been submitted to DDAGW? _____

If Yes, Date: _____

Has DDAGW approved detailed plans? _____

If Yes, Date: _____

12.0 Project Schedules for Planning, Design, Construction, and HSTS

PLANNING SCHEDULE

- 1. Submit a complete Loan Application with dedicated source of repayment and draft engineering agreement with scope of planning activities to be funded through this loan (no later than 60 days prior to #3)
2. Sign loan documents and return to DEFA (no later than 15 days prior to #3)
3. We request a Planning Loan by (indicate the 1st of the Month in which Loan is requested)
4. Loan Awarded at OWDA Board Meeting (Loan awards can be scheduled for January through October and December - no November scheduled awards)

DESIGN SCHEDULE

- 1. Submit approvable Project Planning information, including complete I/I Analysis (generally 120 days prior to #4)

WSRLA design loans for water treatment plant projects must have an approvable General Plan submitted to Division of Drinking and Ground Waters through e-plan portal.

For PY2025 a Division of Surface Water Regionalization Evaluation is required for WPCLF design loans for a New WWTP, Plant Expansion, Major WWTP Improvements or Extension to Unsewered Areas projects.

- 2. Submit a complete Loan Application which should include the borrower's financial information, a certified copy of legislation authorizing the borrower to enter into a Loan Agreement with Ohio EPA and OWDA, a copy of the utility's User Charge System & Use ordinance and the engineering agreements. (90 days prior to #4)
3. Sign loan documents and return to DEFA (no later than 15 days prior to #4)
4. We request a Design Loan by (1st of Month in which Loan is Awarded)
5. Loan Awarded at OWDA Board Meeting (Loan awards can be scheduled for January through October and December - no November scheduled awards)

CONSTRUCTION SCHEDULE

- 1. Submit approvable Project Planning information and Director's General Plan approval (if applicable), including complete I/I Analysis (generally 200 days prior to #8)

11/13/2025

Note: For WSRLA construction loan for water treatment plant projects must have an approved General Plan and approvable Detailed Plans submitted to Division of Drinking and Ground Waters through e-plan portal.

Note: For PY2025 a Division of Surface Water Regionalization Evaluation is required for WPCLF design and construction loans for a New WWTP, Plant Expansion, Major WWTP Improvements or Extension to Unsewered Areas projects.

- 2. Submit complete Permit-to-Install / Plan Approval application (if applicable), including application, review fee, detail plans, contract documents, and specifications (170 days prior to #8)

12/13/2025

2a. If the project requires a General Plan and review of detailed plans by DDAGW Engineering section (typically plant improvement projects), submit detailed plans to DDAGW (210 days prior to #8)

11/3/2025

- 3. Submit a complete Loan Application which should include the borrowers financial information, a certified copy of legislation authorizing the Borrower to enter into a Loan Agreement with Ohio EPA and OWDA, a copy of the utility's User Charge System & Use ordinance and the engineering agreements. (150 days prior to #8)

1/2/2026

- 4. Advertise for construction bids (no later than 60 days prior to #8)

4/2/2026

- 5. Open construction bids (no later than 30 days prior to #8) Be sure to allow for a minimum of 60 days to award contracts

5/2/2026

- 6. Submit bid information to DEFA (no later than 21 days prior to #8)

5/11/2026

- 7. Sign loan documents and return to DEFA (no later than 7 days prior to #8)

5/25/2026

- 8. We request a Construction Loan by (1st of Month in which Loan is Awarded)

6/1/2026

- 9. Loan Awarded at OWDA Board Meeting (Loan awards can be scheduled for January through October and December - no November scheduled awards)

6/25/2026

13.0 Preparer Information

This Nomination was prepared by (Name & Title): Phyllis Dunlap, Grants/Funding Specialist

Signature:

Date: March 12, 2025

Telephone Number:

440-530-2230

14.0 Authorized Representative Approval

To the best of my knowledge and belief, as a representative of the governing entity, all information contained in this nomination for is true and correct.

Entity's Representative: J.P. Ducro, IV

Title: President, Ashtabula County Board of Commissioners

Signature:

Date: March 15, 2025

Nomination Form Date

Nomination Checklist - Required Documents

The following checklist indicates the information necessary for Ohio EPA DEFA to review and prioritize projects. Ohio EPA may review all readily available project information in addition to the nomination submittal.

- A copy of legislation authorizing current water and sewer rates/tap-in fees. Please include both water and wastewater information. **Note: To obtain a loan from Ohio EPA, the Borrower is required to pledge user revenues derived from the ownership and operation of their system sufficient for repayment of the loan.**
- Documentation supporting creation of water or sewer utility (for new systems) including proposed rate structure and schedule for collection of fees.
- A map showing the project(s) location. The map should be either a 7.5 minute USGS topographic map, or a property map, that shows the project details.
- Project planning information
[WPCLF Project Planning Guidance](#)
A Regionalization Evaluation is required for design or construction of a new WWTP, plant expansion, major WWTP improvements or extensions to unsewered area project
[WSRLA Project Planning Guidance](#)
- A scope of services and/or an agreement for planning, design or construction engineering services.
- For **Construction loans**, along with project planning information, submit any Basis of Design documents and/or Preliminary Engineering Reports.
- Additional documentation requested or required on specific tabs (e.g., WSRLA, WPCLF). Failure to do so may impact your project's ranking.
- Estimated construction cost for Emerging Contaminant or Lead Service Line work.
- Readiness-to-Proceed documentation

★ ★ Once all nominations forms are **signed** and **dated**, please submit the completed package along with the abovementioned documents to:

defamail@epa.ohio.gov

1.0 Program Funding Selection

Please indicate what type of project funding is needed. *A selection must be made for the nomination form to be reviewed.*

- Wastewater** **Water Pollution Control Loan Fund (WPCLF)** **WPCLF Re-Nomination**
- Drinking Water** **Water Supply Revolving Loan Account (WSRLA)** **WSRLA Re-Nomination**
- HSTS** **Household Sewage Treatment System (HSTS)**

2.0 Borrower's Information

Entity (County, City, Village, or District): Ashtabula County Department of Environmental Services

County: Ashtabula PWS ID: OH 400803 Population served by the Project: _____ System Population: 14,200

3.0 Project Name and Description

Project Name: Austinburg to Harpersfield Interconnect

In the box below, please provide a brief description of the project for which you are requesting funding. NOTE: 400 character limit

This project involves extending a waterline infrastructure 10,300 feet along Sate Route 307 from Harpersfield Township/Austinburg Township line east to the intersection of SR 307 and College Street.

4.0 Funding Type, Estimated Project Amounts, and Proposed Loan Award Date

Enter an estimated loan award date and amount. Enter the date as the 1st of the month in which the loan will be awarded. The estimated loan date will autofill the Project Schedule on TAB 5. **No loans are awarded in November.** For HSTS projects, the schedule is predefined; enter May for the Loan Award month along with the upcoming calendar year (i.e., May/2025). Enter the amount of HSTS principal forgiveness requested in the estimated loan amount column.

	<u>Estimated Loan Award Date</u> <u>(month/year)</u>	<u>Estimated Loan Amount</u>
<input type="checkbox"/> Planning Loan	_____	_____
<input checked="" type="checkbox"/> Design Loan	Jul-25	\$200,000.00
<input checked="" type="checkbox"/> Construction Loan	Feb-26	\$3,952,000.00
<input type="checkbox"/> Household Sewage Treatment Systems	_____	_____

5.0 Contact Information

Using the check boxes below, indicate the best project contact for addressing project related questions.

Borrower's Authorized Representative

Name J.P. Ducro Title President, Board of Commissioners

Telephone 440-576-3750 Mobile _____

Email JPDucro@ashtabulacounty.us

Authorized Representative's Designee and Additional Contact

Name Douglas G. Starkey Title Director, Dept. Environmental Services

Telephone 440-576-3622 Mobile 440-789-5721

Email dgstarkey@ashtabulacounty.us

System Operator

Name Edwin Sppor Title Project Manager

Telephone 440-576-3722 Mobile _____

Email elspoor@ashtabulacounty.us

Consulting Engineer

Name Georgia Conway Title Project Manager

Firm CT Consultants, Inc., a Verdantas Company

Telephone 440-951-9000 Mobile _____

Email gconway@verdantas.com

WRRSP Program Outreach

If your organization is interested in learning more about the WRRSP discount or sponsoring a project, please provide a contact name and e-mail below. Program staff will reach out to coordinate a meeting.

Contact Name: _____ Email: _____

6.0 Available Programmatic Discounts

Check all that may be applicable to this project: If you wish to apply for a discount not listed below, please describe the proposed discount in the cover letter for the nomination. Principal Forgiveness eligibility is determined separately from discounts.

Wastewater Discounts:

- Regionalization Discount **0% interest rate funding for regionalization projects**
- Household Sewage Treatment Systems **Local Health Districts may be eligible for up to \$150,000 in principal forgiveness for HSTS repair and replacement**
- Back-up Power **Up to \$50,000 in principal forgiveness for back-up power equipment purchase**
- WRRSP **Water Resource Restoration Sponsor Program (WRRSP) sponsorship discount up to 0.1%**
- Water Reuse Discount **Water Reuse Discount - 0% interest rate**
- Green Project Reserve Discount **0.25% interest rate discount; A minimum 25% of total costs in one or more GPR category 1) Green Infrastructure; 2) Water Efficiency/Reuse; 3) Energy Efficiency; or 4) Environmentally Innovative**

Wastewater Emerging Contaminant Funding:

- Emerging Contaminants (EC) **For projects that address emerging contaminants, please provide estimated EC costs.**
Est EC Cost \$ _____
Est EC Cost _____

Drinking Water Discounts:

- Regionalization Discount **0% interest rate funding for regionalization projects**
- Emerging Contaminants **0% interest rate funding for projects that address (EC) Emerging Contaminants with a priority for PFAS (Per- and Polyfluoroalkyl Substances) projects. Nominations may be submitted throughout the program year for 0% funding.**
Est EC Cost _____
- Harmful Algal Bloom (HAB) Discount **0% interest rate funding for HAB projects. Nominations may be submitted throughout the program year**
- LSL Replacement Discount **0% interest rate funding for LSL (Lead Service Line) replacement projects. Nominations may be submitted throughout the program year.**
Est LSL Cost: _____

Please note: Estimated costs are required for Emerging Contaminant and Lead Service Line projects!

7.0 Source of Pledged Revenues

To obtain a loan from Ohio EPA, the Borrower is required to pledge the user revenues derived from the ownership and operation of their system (i.e. user charge system) as security for the loan. It can also be used as the dedicated source of repayment. The user revenues, after deductions for the operating and maintenance and previous debt obligations, must be able to support the repayment of the loan. However, unless prohibited by law, the Borrower can also choose any of the following as a dedicated source of loan repayment, with the user rates remaining as the security.

Please indicate the intended source of loan repayment below. (More than one source can be used.)

- User Charges
- General Taxes
- Assessments - Provide authorizing legislation
- Other: Indicate source _____
- Other: Indicate source _____

8.0 Other Funding Sources

Indicate any other loans and/or grants the entity may be securing for this project. Please include the estimated award date and amount.

	<u>Est. Award Date</u>	<u>Est. Amount</u>
Army Corp of Engineers (ACOE)	_____	_____
Appalachian Regional Commission (ARC)	_____	_____
Community Development Block Grant (CDBG)	_____	_____
Community Directed Spending (Federal)	_____	_____
ODOD Water & Wastewater Infrastructure Grant	_____	_____
Ohio Public Works Commission	_____	_____
Revenue Bonds	_____	_____
USDA-Rural Development Loans	_____	_____
Other (Specify Other Funding Source below)	_____	_____

9.0 WSRLA Project Information

What does the project entail? (Check the applicable boxes)

Type of Work:

- New Repair Rehabilitation Replacement Upgrade
- Other (specify): _____

Component Type:

- Source:** Well(s) Intake Structure **Treatment:** Water Plant Structure / Building

Treatment Process(es) (specify): _____

- Distribution:** Waterline Metering Water Storage Pump station
- Other (specify): _____

Project Description:

Briefly describe the work planned for component type checked. **NOTE: 500 character limit**

This project involves extending a waterline infrastructure 10,300 feet along State Route 307 from Harpersfield Township/Austinburg Township line east to the intersection of SR 307 and College Street. The project will eliminate a dead-end in the distribution system, thus improving both water quality and system resiliency. The watermain will also tie into the following roads off of SR 307: Ravinewood, Silver Fox Drive and Pelton Road. These waterlines will be designed to maximize looping allowing for better water quality.

What problem(s) does the project address? (Check the applicable boxes, if any)

- | | | |
|-------------------------------------------------------|-----------------------------------------------------------|-----------------------------------------------------|
| <input type="checkbox"/> Public health issue(s) | <input type="checkbox"/> Waterline breakage | <input type="checkbox"/> Inadequate storage |
| <input type="checkbox"/> MCL violation(s) | <input type="checkbox"/> Waterline undersized | <input type="checkbox"/> Tie-in of other PWS(s) |
| <input type="checkbox"/> Bacterial contamination | <input type="checkbox"/> Regionalization | <input type="checkbox"/> No Meters |
| <input type="checkbox"/> Chemical contamination | <input type="checkbox"/> Deteriorated intake | <input type="checkbox"/> Deteriorated meters |
| <input type="checkbox"/> Well contamination | <input type="checkbox"/> Insufficient plant capacity | <input type="checkbox"/> Unaccounted for water loss |
| <input type="checkbox"/> Insufficient source quantity | <input type="checkbox"/> Plant deterioration | <input type="checkbox"/> Distribution deterioration |
| <input type="checkbox"/> Insufficient pressure | <input type="checkbox"/> Disinfection residual violations | |
| <input type="checkbox"/> Other (specify): _____ | | |

Attach project planning information that describes in detail all of the checked boxes for all design and/or construction projects.

10.0 Water Rate Information

Is public drinking water currently provided to residents in the proposed project's service area? _____ No.

If Yes, attach a copy of the Water and Wastewater Rate Ordinances or Resolutions and current rate structure (e.g., flat rate, base rate or step rate) as well as the billing period (i.e., monthly or quarterly).

If No, explain how residents will be charged or provide documentation:

All services will be metered. Residents / businesses will be billed standard county rates based on consumption.

11.0 General Plan / Detailed Plan Submittal Information

- | | | | |
|-----------------------------------------------|-----------|---------------------|----------|
| Has the general plan been submitted to DDAGW? | Yes _____ | If Yes, Date: _____ | May-2024 |
| Has DDAGW approved the general plan? | _____ | If Yes, Date: _____ | |
| Have detailed plans been submitted to DDAGW? | _____ | If Yes, Date: _____ | |
| Has DDAGW approved detailed plans? | _____ | If Yes, Date: _____ | |

12.0 Project Schedules for Planning, Design, Construction, and HSTS

PLANNING SCHEDULE

- 1. Submit a complete Loan Application with dedicated source of repayment and draft engineering agreement with scope of planning activities to be funded through this loan (no later than 60 days prior to #3)
2. Sign loan documents and return to DEFA (no later than 15 days prior to #3)
3. We request a Planning Loan by (indicate the 1st of the Month in which Loan is requested)
4. Loan Awarded at OWDA Board Meeting (Loan awards can be scheduled for January through October and December - no November scheduled awards)

DESIGN SCHEDULE

- 1. Submit approvable Project Planning information, including complete I/I Analysis (generally 120 days prior to #4)

3/3/2025

WSRLA design loans for water treatment plant projects must have an approvable General Plan submitted to Division of Drinking and Ground Waters through e-plan portal.

For PY2025 a Division of Surface Water Regionalization Evaluation is required for WPCLF design loans for a New WWTP, Plant Expansion, Major WWTP Improvements or Extension to Unsewered Areas projects.

- 2. Submit a complete Loan Application which should include the borrower's financial information, a certified copy of legislation authorizing the borrower to enter into a Loan Agreement with Ohio EPA and OWDA, a copy of the utility's User Charge System & Use ordinance and the engineering agreements. (90 days prior to #4)
3. Sign loan documents and return to DEFA (no later than 15 days prior to #4)
4. We request a Design Loan by (1st of Month in which Loan is Awarded)
5. Loan Awarded at OWDA Board Meeting (Loan awards can be scheduled for January through October and December - no November scheduled awards)

4/2/2025

6/16/2025

7/1/2025

7/31/2025

CONSTRUCTION SCHEDULE

- 1. Submit approvable Project Planning information and Director's General Plan approval (if applicable), including complete I/I Analysis (generally 200 days prior to #8)

7/16/2025

Note: For WSRLA construction loan for water treatment plant projects must have an approved General Plan and approvable Detailed Plans submitted to Division of Drinking and Ground Waters through e-plan portal.

Note: For PY2025 a Division of Surface Water Regionalization Evaluation is required for WPCLF design and construction loans for a New WWTP, Plant Expansion, Major WWTP Improvements or Extension to Unsewered Areas projects.

- 2. Submit complete Permit-to-Install / Plan Approval application (if applicable), including application, review fee, detail plans, contract documents, and specifications (170 days prior to #8)

8/15/2025

2a. If the project requires a General Plan and review of detailed plans by DDAGW Engineering section (typically plant improvement projects), submit detailed plans to DDAGW (210 days prior to #8)

7/6/2025

- 3. Submit a complete Loan Application which should include the borrowers financial information, a certified copy of legislation authorizing the Borrower to enter into a Loan Agreement with Ohio EPA and OWDA, a copy of the utility's User Charge System & Use ordinance and the engineering agreements. (150 days prior to #8)

9/4/2025

- 4. Advertise for construction bids (no later than 60 days prior to #8)

12/3/2025

- 5. Open construction bids (no later than 30 days prior to #8) Be sure to allow for a minimum of 60 days to award contracts

1/2/2026

- 6. Submit bid information to DEFA (no later than 21 days prior to #8)

1/11/2026

- 7. Sign loan documents and return to DEFA (no later than 7 days prior to #8)

1/25/2026

- 8. We request a Construction Loan by (1st of Month in which Loan is Awarded)

2/1/2026

- 9. Loan Awarded at OWDA Board Meeting (Loan awards can be scheduled for January through October and December - no November scheduled awards)

2/26/2026

13.0 Preparer Information

This Nomination was prepared by (Name & Title):

Phyllis Dunlap, Grants/Funding Specialist

Signature:

Phyllis A. Dunlap

Date: March 17, 2025

Telephone Number:

440-530-2230

14.0 Authorized Representative Approval

To the best of my knowledge and belief, as a representative of the governing entity, all information contained in this nomination for is true and correct.

Entity's Representative:

J.P. Ducro, IV

Title:

President, Ashtabula County Commissioners

Signature:

J.P. Ducro IV

Date: March 18, 2025

Nomination Form Date

Nomination Checklist - Required Documents

The following checklist indicates the information necessary for Ohio EPA DEFA to review and prioritize projects. Ohio EPA may review all readily available project information in addition to the nomination submittal.

- A copy of legislation authorizing current water and sewer rates/tap-in fees. Please include both water and wastewater information. **Note: To obtain a loan from Ohio EPA, the Borrower is required to pledge user revenues derived from the ownership and operation of their system sufficient for repayment of the loan.**
- Documentation supporting creation of water or sewer utility (for new systems) including proposed rate structure and schedule for collection of fees.
- A map showing the project(s) location. The map should be either a 7.5 minute USGS topographic map, or a property map, that shows the project details.
- Project planning information
[WPCLF Project Planning Guidance](#)
A Regionalization Evaluation is required for design or construction of a new WWTP, plant expansion, major WWTP improvements or extensions to unsewered area project
[WSRLA Project Planning Guidance](#)
- A scope of services and/or an agreement for planning, design or construction engineering services.
- For **Construction loans**, along with project planning information, submit any Basis of Design documents and/or Preliminary Engineering Reports.
- Additional documentation requested or required on specific tabs (e.g., WSRLA, WPCLF). Failure to do so may impact your project's ranking.
- Estimated construction cost for Emerging Contaminant or Lead Service Line work.
- Readiness-to-Proceed documentation

★ ★ Once all nominations forms are **signed** and **dated**, please submit the completed package along with the abovementioned documents to:

defamail@epa.ohio.gov

1.0 Program Funding Selection

Please indicate what type of project funding is needed. *A selection must be made for the nomination form to be reviewed.*

- Wastewater** **Water Pollution Control Loan Fund (WPCLF)** **WPCLF Re-Nomination**
- Drinking Water** **Water Supply Revolving Loan Account (WSRLA)** **WSRLA Re-Nomination**
- HSTS** **Household Sewage Treatment System (HSTS)**

2.0 Borrower's Information

Entity (County, City, Village, or District): Ashtabula County Department of Environmental Services

County : Ashtabula PWS ID: OH 400803 Population served by the Project: _____ System Population: 14,200

3.0 Project Name and Description

Project Name: Lake Road Waterline Replacement

In the box below, please provide a brief description of the project for which you are requesting funding. NOTE: 400 character limit

This project involves replacing an existing waterline from North County Line Road to the Sate Park Beach entrance.

4.0 Funding Type, Estimated Project Amounts, and Proposed Loan Award Date

Enter an estimated loan award date and amount. Enter the date as the 1st of the month in which the loan will be awarded. The estimated loan date will autofill the Project Schedule on TAB 5. **No loans are awarded in November.** For HSTS projects, the schedule is predefined; enter May for the Loan Award month along with the upcoming calendar year (i.e., May/2025). Enter the amount of HSTS principal forgiveness requested in the estimated loan amount column.

	<u>Estimated Loan Award Date</u> <u>(month/year)</u>	<u>Estimated Loan Amount</u>
<input type="checkbox"/> Planning Loan	_____	_____
<input type="checkbox"/> Design Loan	_____	_____
<input checked="" type="checkbox"/> Construction Loan	Sep-25	\$990,000.00
<input type="checkbox"/> Household Sewage Treatment Systems	_____	_____

5.0 Contact Information

Using the check boxes below, indicate the best project contact for addressing project related questions.

Borrower's Authorized Representative

Name J.P. Ducro, IV Title President, Board of Commissioners

Telephone 440-576-3750 Mobile _____

Email JPDucro@ashtabulacounty.us

Authorized Representative's Designee and Additional Contact

Name Douglas G. Starkey Title Director, Dept. Environmental Services

Telephone 440-576-3622 Mobile 440-789-5721

Email dgstarkey@ashtabulacounty.us

System Operator

Name Edwin Spoor Title Project Manager

Telephone 440-576-3722 Mobile _____

Email elspoor@ashtabulacounty.us

Consulting Engineer

Name Georgia Conway Title Project Manager

Firm CT Consultants, Inc., a Verdantas Company

Telephone 440-951-9000 Mobile _____

Email gconway@verdantas.com

WRRSP Program Outreach

If your organization is interested in learning more about the WRRSP discount or sponsoring a project, please provide a contact name and e-mail below. Program staff will reach out to coordinate a meeting.

Contact Name: _____ Email: _____

6.0 Available Programmatic Discounts

Check all that may be applicable to this project: If you wish to apply for a discount not listed below, please describe the proposed discount in the cover letter for the nomination. Principal Forgiveness eligibility is determined separately from discounts.

Wastewater Discounts:

- Regionalization Discount **0% interest rate funding for regionalization projects**
- Household Sewage Treatment Systems **Local Health Districts may be eligible for up to \$150,000 in principal forgiveness for HSTS repair and replacement**
- Back-up Power **Up to \$50,000 in principal forgiveness for back-up power equipment purchase**
- WRRSP **Water Resource Restoration Sponsor Program (WRRSP) sponsorship discount up to 0.1%**
- Water Reuse Discount **Water Reuse Discount - 0% interest rate**
- Green Project Reserve Discount **0.25% interest rate discount; A minimum 25% of total costs in one or more GPR category 1) Green Infrastructure; 2) Water Efficiency/Reuse; 3) Energy Efficiency; or 4) Environmentally Innovative**

Wastewater Emerging Contaminant Funding:

- Emerging Contaminants (EC) **For projects that address emerging contaminants, please provide estimated EC costs.**
Est EC Cost \$ _____
Est EC Cost _____

Drinking Water Discounts:

- Regionalization Discount **0% interest rate funding for regionalization projects**
- Emerging Contaminants **0% interest rate funding for projects that address (EC) Emerging Contaminants with a priority for PFAS (Per- and Polyfluoroalkyl Substances) projects. Nominations may be submitted throughout the program year for 0% funding.**
Est EC Cost _____
- Harmful Algal Bloom (HAB) Discount **0% interest rate funding for HAB projects. Nominations may be submitted throughout the program year**
- LSL Replacement Discount **0% interest rate funding for LSL (Lead Service Line) replacement projects. Nominations may be submitted throughout the program year.**
Est LSL Cost: _____

Please note: Estimated costs are required for Emerging Contaminant and Lead Service Line projects!

7.0 Source of Pledged Revenues

To obtain a loan from Ohio EPA, the Borrower is required to pledge the user revenues derived from the ownership and operation of their system (i.e. user charge system) as security for the loan. It can also be used as the dedicated source of repayment. The user revenues, after deductions for the operating and maintenance and previous debt obligations, must be able to support the repayment of the loan. However, unless prohibited by law, the Borrower can also choose any of the following as a dedicated source of loan repayment, with the user rates remaining as the security.

Please indicate the intended source of loan repayment below. (More than one source can be used.)

- User Charges
- General Taxes
- Assessments - Provide authorizing legislation
- Other: Indicate source _____
- Other: Indicate source _____

8.0 Other Funding Sources

Indicate any other loans and/or grants the entity may be securing for this project. Please include the estimated award date and amount.

	<u>Est. Award Date</u>	<u>Est. Amount</u>
Army Corp of Engineers (ACOE)	_____	_____
Appalachian Regional Commission (ARC)	_____	_____
Community Development Block Grant (CDBG)	_____	_____
Community Directed Spending (Federal)	_____	_____
ODOD Water & Wastewater Infrastructure Grant	_____	_____
Ohio Public Works Commission	_____	_____
Revenue Bonds	_____	_____
USDA-Rural Development Loans	_____	_____
Other (Specify Other Funding Source below)	_____	_____

9.0 WSRLA Project Information

What does the project entail? (Check the applicable boxes)

Type of Work:

- Input fields for Type of Work: New, Repair, Rehabilitation, Replacement, Upgrade, and Other (specify).

Component Type:

- Input fields for Component Type: Source (Well(s), Intake Structure), Treatment (Water Plant, Structure / Building), and Distribution (Waterline, Metering, Water Storage, Pump station).

Treatment Process(es) (specify):

- Input fields for Distribution: Other (specify).

Project Description:

Briefly describe the work planned for component type checked. NOTE: 500 character limit

Text box containing the project description: This project involves replacing an existing waterline from North County Line Road to the State Park Beach entrance,

What problem(s) does the project address? (Check the applicable boxes, if any)

- Grid of checkboxes for project problems: Public health issue(s), MCL violation(s), Bacterial contamination, Chemical contamination, Well contamination, Insufficient source quantity, Insufficient pressure, Other (specify), Waterline breakage, Waterline undersized, Regionalization, Deteriorated intake, Insufficient plant capacity, Plant deterioration, Disinfection residual violations, Inadequate storage, Tie-in of other PWS(s), No Meters, Deteriorated meters, Unaccounted for water loss, Distribution deterioration.

Attach project planning information that describes in detail all of the checked boxes for all design and/or construction projects.

10.0 Water Rate Information

Is public drinking water currently provided to residents in the proposed project's service area? Yes.

If Yes, attach a copy of the Water and Wastewater Rate Ordinances or Resolutions and current rate structure (e.g., flat rate, base rate or step rate) as well as the billing period (i.e., monthly or quarterly).

If No, explain how residents will be charged or provide documentation:

Empty text box for providing documentation if water is not provided.

11.0 General Plan / Detailed Plan Submittal Information

- Input fields for submittal information: Has the general plan been submitted to DDAGW? If Yes, Date: Has DDAGW approved the general plan? If Yes, Date: Have detailed plans been submitted to DDAGW? If Yes, Date: Has DDAGW approved detailed plans? If Yes, Date:

12.0 Project Schedules for Planning, Design, Construction, and HSTS

PLANNING SCHEDULE

- 1. Submit a complete Loan Application with dedicated source of repayment and draft engineering agreement with scope of planning activities to be funded through this loan (no later than 60 days prior to #3) _____
- 2. Sign loan documents and return to DEFA (no later than 15 days prior to #3) _____
- 3. We request a Planning Loan by (indicate the 1st of the Month in which Loan is requested) _____
- 4. Loan Awarded at OWDA Board Meeting (Loan awards can be scheduled for January through October and December – no November scheduled awards) _____

DESIGN SCHEDULE

- 1. Submit approvable Project Planning information, including complete I/I Analysis (generally 120 days prior to #4) _____

WSRLA design loans for water treatment plant projects must have an approvable General Plan submitted to Division of Drinking and Ground Waters through e-plan portal.

For PY2025 a Division of Surface Water Regionalization Evaluation is required for WPCLF design loans for a New WWTP, Plant Expansion, Major WWTP Improvements or Extension to Unsewered Areas projects.

- 2. Submit a complete Loan Application which should include the borrower's financial information, a certified copy of legislation authorizing the borrower to enter into a Loan Agreement with Ohio EPA and OWDA, a copy of the utility's User Charge System & Use ordinance and the engineering agreements. (90 days prior to #4) _____
- 3. Sign loan documents and return to DEFA (no later than 15 days prior to #4) _____
- 4. We request a Design Loan by (1st of Month in which Loan is Awarded) _____
- 5. Loan Awarded at OWDA Board Meeting (Loan awards can be scheduled for January through October and December – no November scheduled awards) _____

CONSTRUCTION SCHEDULE

- 1. Submit approvable Project Planning information and Director's General Plan approval (if applicable), including complete I/I Analysis (generally 200 days prior to #8) 2/13/2025

Note: For WSRLA construction loan for water treatment plant projects must have an approved General Plan and approvable Detailed Plans submitted to Division of Drinking and Ground Waters through e-plan portal.

Note: For PY2025 a Division of Surface Water Regionalization Evaluation is required for WPCLF design and construction loans for a New WWTP, Plant Expansion, Major WWTP Improvements or Extension to Unsewered Areas projects.

- 2. Submit complete Permit-to-Install / Plan Approval application (if applicable), including application, review fee, detail plans, contract documents, and specifications (170 days prior to #8) 3/15/2025

- 2a. If the project requires a General Plan and review of detailed plans by DDAGW Engineering section (typically plant improvement projects), submit detailed plans to DDAGW (210 days prior to #8) 2/3/2025

- 3. Submit a complete Loan Application which should include the borrowers financial information, a certified copy of legislation authorizing the Borrower to enter into a Loan Agreement with Ohio EPA and OWDA, a copy of the utility's User Charge System & Use ordinance and the engineering agreements. (150 days prior to #8) 4/4/2025

- 4. Advertise for construction bids (no later than 60 days prior to #8) 7/3/2025

- 5. Open construction bids (no later than 30 days prior to #8) Be sure to allow for a minimum of 60 days to award contracts 8/2/2025

- 6. Submit bid information to DEFA (no later than 21 days prior to #8) 8/11/2025

- 7. Sign loan documents and return to DEFA (no later than 7 days prior to #8) 8/25/2025

- 8. We request a Construction Loan by (1st of Month in which Loan is Awarded) 9/1/2025

- 9. Loan Awarded at OWDA Board Meeting (Loan awards can be scheduled for January through October and December – no November scheduled awards) 9/25/2025

13.0 Preparer Information

This Nomination was prepared by (Name & Title): Phyllis Dunlap, Grants/Funding Specialist

Signature: 

Date: March 17, 2025 Telephone Number: 440-530-2230

14.0 Authorized Representative Approval

To the best of my knowledge and belief, as a representative of the governing entity, all information contained in this nomination for is true and correct.

Entity's Representative: J.P. Ducro, IV

Title: President, Ashtabula County Board of Commissioners

Signature: 

Date: March 16, 2025
Nomination Form Date

Nomination Checklist - Required Documents

The following checklist indicates the information necessary for Ohio EPA DEFA to review and prioritize projects. Ohio EPA may review all readily available project information in addition to the nomination submittal.

- A copy of legislation authorizing current water and sewer rates/tap-in fees. Please include both water and wastewater information. **Note: To obtain a loan from Ohio EPA, the Borrower is required to pledge user revenues derived from the ownership and operation of their system sufficient for repayment of the loan.**
- Documentation supporting creation of water or sewer utility (for new systems) including proposed rate structure and schedule for collection of fees.
- A map showing the project(s) location. The map should be either a 7.5 minute USGS topographic map, or a property map, that shows the project details.
- Project planning information
[WPCLF Project Planning Guidance](#)
A Regionalization Evaluation is required for design or construction of a new WWTP, plant expansion, major WWTP improvements or extensions to unsewered area project
[WSRLA Project Planning Guidance](#)
- A scope of services and/or an agreement for planning, design or construction engineering services.
- For **Construction loans**, along with project planning information, submit any Basis of Design documents and/or Preliminary Engineering Reports.
- Additional documentation requested or required on specific tabs (e.g., WSRLA, WPCLF). Failure to do so may impact your project's ranking.
- Estimated construction cost for Emerging Contaminant or Lead Service Line work.
- Readiness-to-Proceed documentation

★ ★ Once all nominations forms are **signed** and **dated**, please submit the completed package along with the abovementioned documents to:

defamail@epa.ohio.gov

1.0 Program Funding Selection

Please indicate what type of project funding is needed. *A selection must be made for the nomination form to be reviewed.*

- Wastewater** **Water Pollution Control Loan Fund (WPCLF)** **WPCLF Re-Nomination**
- Drinking Water** **Water Supply Revolving Loan Account (WSRLA)** **WSRLA Re-Nomination**
- HSTS** **Household Sewage Treatment System (HSTS)**

2.0 Borrower's Information

Entity (County, City, Village, or District): Ashtabula County Department of Environmental Services

County: Ashtabula PWS ID: OH 400803 Population served by the Project: _____ System Population: 14,200

3.0 Project Name and Description

Project Name: South River Road Waterline Extension Phase 2

In the box below, please provide a brief description of the project for which you are requesting funding. NOTE: 400 character limit

The project involves extending water main on S. River Road from Stoltz Road to Virant Winery, Debonne Vineyard and will include approximately 5,500 lineal feet of water main on Brandt Road and 1,550 lineal feet on Atkins Road. The new water main will serve areas currently served by underperforming wells.

4.0 Funding Type, Estimated Project Amounts, and Proposed Loan Award Date

Enter an estimated loan award date and amount. Enter the date as the 1st of the month in which the loan will be awarded. The estimated loan date will autofill the Project Schedule on TAB 5. ***No loans are awarded in November.*** For HSTS projects, the schedule is predefined; enter May for the Loan Award month along with the upcoming calendar year (i.e., May/2025). Enter the amount of HSTS principal forgiveness requested in the estimated loan amount column.

	<u>Estimated Loan Award Date</u> <u>(month/year)</u>	<u>Estimated Loan Amount</u>
<input type="checkbox"/> Planning Loan	_____	_____
<input type="checkbox"/> Design Loan	_____	_____
<input checked="" type="checkbox"/> Construction Loan	Aug-25	\$2,000,000.00
<input type="checkbox"/> Household Sewage Treatment Systems	_____	_____

5.0 Contact Information

Using the check boxes below, indicate the best project contact for addressing project related questions.

Borrower's Authorized Representative

Name J.P. Ducro, IV Title President, Board of Commissioners

Telephone 440-576-3750 Mobile _____

Email JPDucro@ashtabulacounty.us

Authorized Representative's Designee and Additional Contact

Name Douglas G. Starkey Title Director, Dept. Environmental Services

Telephone 440-576-3622 Mobile 440-789-5721

Email dgstarkey@ashtabulacounty.us

System Operator

Name Edwin Sppor Title Project Manager

Telephone 440-576-3722 Mobile _____

Email elspor@ashtabulacounty.us

Consulting Engineer

Name Georgia Conway Title Project Manager

Firm CT Consultants, Inc., a Verdantas Company

Telephone 440-951-9000 Mobile _____

Email gconway@verdantas.com

WRRSP Program Outreach

If your organization is interested in learning more about the WRRSP discount or sponsoring a project, please provide a contact name and e-mail below. Program staff will reach out to coordinate a meeting.

Contact Name: _____ Email: _____

6.0 Available Programmatic Discounts

Check all that may be applicable to this project: If you wish to apply for a discount not listed below, please describe the proposed discount in the cover letter for the nomination. Principal Forgiveness eligibility is determined separately from discounts.

Wastewater Discounts:

- Regionalization Discount **0% interest rate funding for regionalization projects**
- Household Sewage Treatment Systems **Local Health Districts may be eligible for up to \$150,000 in principal forgiveness for HSTS repair and replacement**
- Back-up Power **Up to \$50,000 in principal forgiveness for back-up power equipment purchase**
- WRRSP **Water Resource Restoration Sponsor Program (WRRSP) sponsorship discount up to 0.1%**
- Water Reuse Discount **Water Reuse Discount - 0% interest rate**
- Green Project Reserve Discount **0.25% interest rate discount; A minimum 25% of total costs in one or more GPR category 1) Green Infrastructure; 2) Water Efficiency/Reuse; 3) Energy Efficiency; or 4) Environmentally Innovative**

Wastewater Emerging Contaminant Funding:

- Emerging Contaminants (EC) **For projects that address emerging contaminants, please provide estimated EC costs.**
Est EC Cost \$ _____
Est EC Cost _____

Drinking Water Discounts:

- Regionalization Discount **0% interest rate funding for regionalization projects**
- Emerging Contaminants **0% interest rate funding for projects that address (EC) Emerging Contaminants with a priority for PFAS (Per- and Polyfluoroalkyl Substances) projects. Nominations may be submitted throughout the program year for 0% funding.**
Est EC Cost _____
- Harmful Algal Bloom (HAB) Discount **0% interest rate funding for HAB projects. Nominations may be submitted throughout the program year**
- LSL Replacement Discount **0% interest rate funding for LSL (Lead Service Line) replacement projects. Nominations may be submitted throughout the program year.**
Est LSL Cost: _____

Please note: Estimated costs are required for Emerging Contaminant and Lead Service Line projects!

7.0 Source of Pledged Revenues

To obtain a loan from Ohio EPA, the Borrower is required to pledge the user revenues derived from the ownership and operation of their system (i.e. user charge system) as security for the loan. It can also be used as the dedicated source of repayment. The user revenues, after deductions for the operating and maintenance and previous debt obligations, must be able to support the repayment of the loan. However, unless prohibited by law, the Borrower can also choose any of the following as a dedicated source of loan repayment, with the user rates remaining as the security.

Please indicate the intended source of loan repayment below. (More than one source can be used.)

- User Charges
- General Taxes
- Assessments - Provide authorizing legislation
- Other: Indicate source _____
- Other: Indicate source _____

8.0 Other Funding Sources

Indicate any other loans and/or grants the entity may be securing for this project. Please include the estimated award date and amount.

	<u>Est. Award Date</u>	<u>Est. Amount</u>
Army Corp of Engineers (ACOE)	_____	_____
Appalachian Regional Commission (ARC)	_____	_____
Community Development Block Grant (CDBG)	_____	_____
Community Directed Spending (Federal)	8/1/2025	\$1,200,000.00
ODOD Water & Wastewater Infrastructure Grant	_____	_____
Ohio Public Works Commission	_____	_____
Revenue Bonds	_____	_____
USDA-Rural Development Loans	_____	_____
Other (Specify Other Funding Source below)	_____	_____

9.0 WSRLA Project Information

What does the project entail? (Check the applicable boxes)

Type of Work:

- New
- Repair
- Rehabilitation
- Replacement
- Upgrade
- Other (specify): _____

Component Type:

- Source:** Well(s) Intake Structure **Treatment:** Water Plant Structure / Building

Treatment Process(es) (specify): _____

- Distribution:** Waterline Metering Water Storage Pump station
- Other (specify): _____

Project Description:

Briefly describe the work planned for component type checked. **NOTE: 500 character limit**

The project involves extending the water main on South River Road from Stoltz Road to Virant Winery, Debonne vineyard and will include approximately 5,500 lineal feet of water main on Brandt Road and 1,550 lineal feet on Atkins Road. The new water main will serve areas currently served by underperforming wells.

What problem(s) does the project address? (Check the applicable boxes, if any)

- | | | |
|------------------------------------------------------------------|-----------------------------------------------------------|-----------------------------------------------------|
| <input type="checkbox"/> Public health issue(s) | <input type="checkbox"/> Waterline breakage | <input type="checkbox"/> Inadequate storage |
| <input type="checkbox"/> MCL violation(s) | <input type="checkbox"/> Waterline undersized | <input type="checkbox"/> Tie-in of other PWS(s) |
| <input type="checkbox"/> Bacterial contamination | <input checked="" type="checkbox"/> Regionalization | <input type="checkbox"/> No Meters |
| <input type="checkbox"/> Chemical contamination | <input type="checkbox"/> Deteriorated intake | <input type="checkbox"/> Deteriorated meters |
| <input type="checkbox"/> Well contamination | <input type="checkbox"/> Insufficient plant capacity | <input type="checkbox"/> Unaccounted for water loss |
| <input checked="" type="checkbox"/> Insufficient source quantity | <input type="checkbox"/> Plant deterioration | <input type="checkbox"/> Distribution deterioration |
| <input type="checkbox"/> Insufficient pressure | <input type="checkbox"/> Disinfection residual violations | |
| <input checked="" type="checkbox"/> Other (specify): _____ | Extending water to an underserved area. | |

Attach project planning information that describes in detail all of the checked boxes for all design and/or construction projects.

10.0 Water Rate Information

Is public drinking water currently provided to residents in the proposed project's service area? _____ No

If Yes, attach a copy of the Water and Wastewater Rate Ordinances or Resolutions and current rate structure (e.g., flat rate, base rate or step rate) as well as the billing period (i.e., monthly or quarterly).

If No, explain how residents will be charged or provide documentation:

All services will be metered. Residents / businesses will be billed standard county rates based on consumption.

11.0 General Plan / Detailed Plan Submittal Information

- | | | |
|-----------------------------------------------|-----------|---------------------|
| Has the general plan been submitted to DDAGW? | Yes _____ | If Yes, Date: _____ |
| Has DDAGW approved the general plan? | Yes _____ | If Yes, Date: _____ |
| Have detailed plans been submitted to DDAGW? | Yes _____ | If Yes, Date: _____ |
| Has DDAGW approved detailed plans? | _____ | If Yes, Date: _____ |

12.0 Project Schedules for Planning, Design, Construction, and HSTS

PLANNING SCHEDULE

- 1. Submit a complete Loan Application with dedicated source of repayment and draft engineering agreement with scope of planning activities to be funded through this loan (no later than 60 days prior to #3)
- 2. Sign loan documents and return to DEFA (no later than 15 days prior to #3)
- 3. We request a Planning Loan by (indicate the 1st of the Month in which Loan is requested)
- 4. Loan Awarded at OWDA Board Meeting (Loan awards can be scheduled for January through October and December – no November scheduled awards)

DESIGN SCHEDULE

- 1. Submit approvable Project Planning information, including complete I/I Analysis (generally 120 days prior to #4)

WSRLA design loans for water treatment plant projects must have an approvable General Plan submitted to Division of Drinking and Ground Waters through e-plan portal.

For PY2025 a Division of Surface Water Regionalization Evaluation is required for WPCLF design loans for a New WWTP, Plant Expansion, Major WWTP Improvements or Extension to Unsewered Areas projects.

- 2. Submit a complete Loan Application which should include the borrower's financial information, a certified copy of legislation authorizing the borrower to enter into a Loan Agreement with Ohio EPA and OWDA, a copy of the utility's User Charge System & Use ordinance and the engineering agreements. (90 days prior to #4)
- 3. Sign loan documents and return to DEFA (no later than 15 days prior to #4)
- 4. We request a Design Loan by (1st of Month in which Loan is Awarded)
- 5. Loan Awarded at OWDA Board Meeting (Loan awards can be scheduled for January through October and December – no November scheduled awards)

CONSTRUCTION SCHEDULE

- 1. Submit approvable Project Planning information and Director's General Plan approval (if applicable), including complete I/I Analysis (generally 200 days prior to #8)

1/13/2025

Note: For WSRLA construction loan for water treatment plant projects must have an approved General Plan and approvable Detailed Plans submitted to Division of Drinking and Ground Waters through e-plan portal.

Note: For PY2025 a Division of Surface Water Regionalization Evaluation is required for WPCLF design and construction loans for a New WWTP, Plant Expansion, Major WWTP Improvements or Extension to Unsewered Areas projects.

- 2. Submit complete Permit-to-Install / Plan Approval application (if applicable), including application, review fee, detail plans, contract documents, and specifications (170 days prior to #8)

2/12/2025

2a. If the project requires a General Plan and review of detailed plans by DDAGW Engineering section (typically plant improvement projects), submit detailed plans to DDAGW (210 days prior to #8)

1/3/2025

- 3. Submit a complete Loan Application which should include the borrowers financial information, a certified copy of legislation authorizing the Borrower to enter into a Loan Agreement with Ohio EPA and OWDA, a copy of the utility's User Charge System & Use ordinance and the engineering agreements. (150 days prior to #8)

3/4/2025

- 4. Advertise for construction bids (no later than 60 days prior to #8)

6/2/2025

- 5. Open construction bids (no later than 30 days prior to #8) Be sure to allow for a minimum of 60 days to award contracts

7/2/2025

- 6. Submit bid information to DEFA (no later than 21 days prior to #8)

7/11/2025

- 7. Sign loan documents and return to DEFA (no later than 7 days prior to #8)

7/25/2025

- 8. We request a Construction Loan by (1st of Month in which Loan is Awarded)

8/1/2025

- 9. Loan Awarded at OWDA Board Meeting (Loan awards can be scheduled for January through October and December – no November scheduled awards)

8/28/2025

13.0 Preparer Information

This Nomination was prepared by (Name & Title):

Phyllis Dunlap, Grants/Funding Specialist

Signature:

Phyllis A. Dunlap

Date: March 17, 2025

Telephone Number:

440-530-2230

14.0 Authorized Representative Approval

To the best of my knowledge and belief, as a representative of the governing entity, all information contained in this nomination for is true and correct.

Entity's Representative:

J.P. Ducro, IV

Title:

President, Ashtabula County Board of Commissioners

Signature:

J.P. Ducro

Date: March 18, 2025

Nomination Form Date

Nomination Checklist - Required Documents

The following checklist indicates the information necessary for Ohio EPA DEFA to review and prioritize projects. Ohio EPA may review all readily available project information in addition to the nomination submittal.

- A copy of legislation authorizing current water and sewer rates/tap-in fees. Please include both water and wastewater information. **Note: To obtain a loan from Ohio EPA, the Borrower is required to pledge user revenues derived from the ownership and operation of their system sufficient for repayment of the loan.**
- Documentation supporting creation of water or sewer utility (for new systems) including proposed rate structure and schedule for collection of fees.
- A map showing the project(s) location. The map should be either a 7.5 minute USGS topographic map, or a property map, that shows the project details.
- Project planning information
[WPCLF Project Planning Guidance](#)
A Regionalization Evaluation is required for design or construction of a new WWTP, plant expansion, major WWTP improvements or extensions to unsewered area project
[WSRLA Project Planning Guidance](#)
- A scope of services and/or an agreement for planning, design or construction engineering services.
- For **Construction loans**, along with project planning information, submit any Basis of Design documents and/or Preliminary Engineering Reports.
- Additional documentation requested or required on specific tabs (e.g., WSRLA, WPCLF). Failure to do so may impact your project's ranking.
- Estimated construction cost for Emerging Contaminant or Lead Service Line work.
- Readiness-to-Proceed documentation

★ ★ Once all nominations forms are **signed** and **dated**, please submit the completed package along with the abovementioned documents to:

defamail@epa.ohio.gov