

RESOLUTION APPROVING INDEPENDENT CONTRACTOR AGREEMENT WITH TYLON HILT FOR INSPECTION AND PLAN REVIEW SERVICES, BUILDING DEPARTMENT

WHEREAS, Thomas Congdon, Ashtabula County Chief Building Official, has presented an Independent Contractor Agreement for the approval of the Board, to-wit:

PROVIDER: Tylon Hilt, 6562 Big Creek Pkwy., Parma Heights, OH 44130

SCOPE: Plan Review & Inspection Services for the Ashtabula County Building Department including: Building (Commercial and Residential); Mechanical, Plans Examiner and Electrical Inspection

COST: **Not to Exceed**, \$70,000.00 (\$45/hr. residential inspection & \$75/hr. commercial inspection/address & \$50/hr. plan review)

TERM: Begins upon signing on an as-needed basis

WHEREAS, this Board of Commissioners concurs with the recommendation of the County Building Official and finds this agreement to be reasonable and necessary; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the agreement noted above is approved in accordance with the copy now on file in this office.

BE IT FURTHER RESOLVED that the President of the Board, on behalf of the Board of Commissioners of Ashtabula County, is authorized to execute any and all necessary documents.

**ASHTABULA COUNTY COMMISSIONERS
CERTIFICATION PAGE**

Resolution No. 2025-245

May 21, 2025

**RESOLUTION APPROVING INDEPENDENT CONTRACTOR AGREEMENT WITH
TYLON HILT FOR INSPECTION AND PLAN REVIEW SERVICES, BUILDING
DEPARTMENT**

Upon the motion of Kathryn L. Whittington, seconded by Casey R. Kozlowski.

VOTE:

J.P. Ducro IV

Aye

Casey R. Kozlowski

Aye

Kathryn L. Whittington

Aye

CERTIFICATE OF CLERK

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution acted upon and duly passed by the Board of County Commissioners of Ashtabula County, Ohio, on the date noted above.



Lisa Hawkins, Clerk of the Board
Board of County Commissioners
Ashtabula County, Ohio

ASHTABULA COUNTY BUILDING DEPARTMENT
CONTRACT AGREEMENT

THIS AGREEMENT made this 21st day of May, 2025 through _____ between the ASHTABULA COUNTY BUILDING DEPARTMENT, HEREINAFTER called the COUNTY and Tylon Hilt, of 6562 Big Creek Pkwy., Parma Heights, Ohio 444130, HEREINAFTER called the BUILDING (Residential and Commercial), MECHANICAL, PLANS EXAMINER, AND ELECTRICAL INSPECTOR.

WITNESSETH THAT

WHEREAS, the COUNTY desires to contract the services of the BUILDING (Res. And Comm.), MECHANICAL, PLANS EXAMINER AND ELECTRICAL INSPECTOR to conduct INSPECTIONS AND PLAN REVIEWS on behalf of the COUNTY; and

WHEREAS, Tylon Hilt is willing to perform such contract examinations upon the terms herein below set forth:

Inspections and Plan Reviews shall be performed as requested by the COUNTY Building Department.

All Inspections and plan reviews shall conform to State of Ohio applicable codes.

Perform Inspections as requested per agreed schedule of availability.

The INSPECTOR shall receive a \$45.00 per residential inspection and \$75.00 per commercial inspection/address. Special commercial inspections can be billed at \$75.00 per inspection with approval. Plan Review will be billed as \$50.00 per hour and invoices will be submitted to coincide with the bi-weekly pay period basis.

The INSPECTOR shall be paid on a bi-weekly basis to coincide with cutoff dates of COUNTY payroll schedules.

IN WITNESS THEREOF, the parties have caused the Agreement to be executed on the 21st day of May, 2025

[Signature]
MAYOR ASHTABULA CO. Commissioner DATE 5/21/25

[Signature]
INSPECTOR DATE 5-15-25

TYLON HILT
INSPECTOR PRINT NAME


[Signature]
Prosecutor (as to form) DATE _____

Signature Page

AGREEMENT TITLE: ASHTABULA COUNTY BUILDING DEPARTMENT CONTRACT AGREEMENT

APPROVED as to Legal Form Only.

Approved by: _____



April R. Grabman
Ashtabula County Prosecutor

Dated: 5/5/2025

Reviewed by Earl F. Stoll, Assistant Prosecutor

ES

FISCAL OFFICER'S CERTIFICATE
5705.41 O.R.C.

The undersigned, County Auditor of Ashtabula County, hereby certifies that the amount required to meet the obligations of the County during the 2025, under the Agreement, has been lawfully appropriated for that purpose, and is in the Treasury of the County or in the process of collection to the credit of the following funds: 1001.001.107-601 Contract Services Building Department.

In the amount of \$70,000 for year 2025 and free from any previous encumbrances.

Agreement Title: Plans Examining & Inspection Services



Scott Yamamoto, Ashtabula County Auditor

Contact: Cari Ellsworth, Office Manager

Date: May 14, 2025