

**RESOLUTION AUTHORIZING THE FILING OF A GRANT APPLICATION TO THE OHIO DEPARTMENT OF PUBLIC SAFETY FOR THE FFY2026 IMPAIRED DRIVING ENFORCEMENT PROGRAM (IDEP)/SELECTIVE TRAFFIC ENFORCEMENT PROGRAM (STEP) GRANT, SHERIFF'S OFFICE**

WHEREAS, Terry Moio, Sheriff's Department, has prepared a grant application to the Ohio Department of Public Safety for use by the Ashtabula County Sheriff's Office; and

WHEREAS, the program for this grant is designed to create deterrence and change unlawful traffic behaviors where law enforcement efforts are combined with visibility and publicity strategies to educate the public and promote compliance with the law; and

WHEREAS, the administering agency must first incur the cost for approved expenditures and then apply for the reimbursement with appropriate and accurate documentation for each expense, as this federal grant program operates on a reimbursement basis.; and

WHEREAS, the federal grant period has a 12-month cycle from October 1, 2025 thru September 30, 2026 in the amount of \$49,451.76 (IDEP is \$23,975.88 and STEP \$25,475.88); and

WHEREAS, The Commissioners feel submitting this grant application is desirable and necessary; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the grant application be made to the Ohio Department of Public Safety for use by the Ashtabula County Sheriff's Office in accordance with the terms outlined in the grant, with a copy of said application on file in this office.

**ASHTABULA COUNTY COMMISSIONERS  
CERTIFICATION PAGE**

Resolution No. 2025-243

May 21, 2025

**RESOLUTION AUTHORIZING THE FILING OF A GRANT APPLICATION TO THE OHIO DEPARTMENT OF PUBLIC SAFETY FOR THE FFY2025 IMPAIRED DRIVING ENFORCEMENT PROGRAM (IDEP)/SELECTIVE TRAFFIC ENFORCEMENT PROGRAM (STEP) GRANT, SHERIFF'S OFFICE**

Upon the motion of Kathryn L. Whittington, seconded by Casey R. Kozlowski.

**VOTE:**

J.P. Ducro IV

Aye

Casey R. Kozlowski

Aye

Kathryn L. Whittington

Aye

**CERTIFICATE OF CLERK**

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution acted upon and duly passed by the Board of County Commissioners of Ashtabula County, Ohio, on the date noted above.



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Lisa Hawkins, Clerk of the Board  
Board of County Commissioners  
Ashtabula County, Ohio

**IDEP/STEP Proposal 2026**  
**IDEP/STEP-2026-Ashtabula County Sheriff-00097**  
**Ashtabula County Sheriff's Office**

**IDEP Labor**

Number of hours	Average Hourly Rate	Total Labor
350	\$55.00*	\$19,250.00

**STEP Labor**

Number of hours	Average Hourly Rate	Total Labor
350	\$55.00	\$19,250.00*

**IDEP Fringe**

Retirement	Medicare	Total Fringe Rate	Total Fringe Benefit
18.1000%*	1.45%	19.55%	\$3,763.38

**STEP Fringe**

Retirement	Medicare	Total Fringe Rate	Total Fringe Benefit
18.1000%*	1.45%	19.55%	\$3,763.38

**IDEP Transportation**

Applicable?	Total
Yes	\$962.50

**STEP Transportation**

Applicable?	Total
Yes	\$962.50

**STEP Education**

\$1,500

**IDEP/STEP Proposal 2026**  
**IDEP/STEP-2026-Ashtabula County Sheriff'-00097**  
**Ashtabula County Sheriff's Office**

**GRANT INFORMATION**

**Grant Number** IDEP/STEP-2026-Ashtabula County Sheriff'-00097  
**Grant Title** IDEP/STEP Proposal 2026  
**Grant Term** 10/01/2025 - 09/30/2026

**ORGANIZATION CONTACTS**

**Authorized Official**

**Name:** William Niemi **Phone:** (440) 576-3500  
**Title:** SHERIFF **Email:** wrniemi@ashtabulacounty.us

**Project Director**

**Name:** John Helfer **Phone:** (440) 576-3500  
**Title:** Lieutenant **Email:** jehelfer@ashtabulacounty.us

**Fiscal Officer**

**Name:** John Helfer **Phone:** (440) 576-3500  
**Title:** Lieutenant **Email:** jehelfer@ashtabulacounty.us

**GRANT SERVICE AREA INFORMATION**

**Area Type** Rural  
**County or Counties served** Ashtabula  
**Senate Legislative District(s) served** District 32  
**House Legislative District(s) served** District 99  
**US Congressional District(s) served** District 14

**IDEP/STEP Proposal 2026**  
**IDEP/STEP-2026-Ashtabula County Sheriff-00097**  
**Ashtabula County Sheriff's Office**

**FSRS FUNDING INFORMATION**

No	In your business or organization's preceding completed fiscal year, did your business or organization (the legal entity to which the specific CCR records, represented by a UEI number, belongs) receive (1) 80 percent or more of your annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements; AND (2) \$25,000,000 or more in annual gross revenues from U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?
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**TERMS AND CONDITIONS**

<input checked="" type="checkbox"/>	By checking this box, our agency acknowledges that it has reviewed and agrees to abide by the Terms and Conditions.
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**PROBLEM IDENTIFICATION**

<input checked="" type="checkbox"/>	By checking this box, our agency acknowledges that it has accessed and reviewed the OTSO Statistics Portal to help with problem identification. This information must be used in preparing this grant proposal and in the workplan activities to achieve the goals of the proposal.
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**PROPOSAL GUIDELINE PRESENTATION**

<input checked="" type="checkbox"/>	By checking this box, our agency acknowledges that it has accessed and reviewed the Proposal Guideline Presentation prior to applying for this grant.
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**COUNTERMEASURES THAT WORK**

<input checked="" type="checkbox"/>	By checking this box, our agency acknowledges that it has accessed and reviewed the Countermeasures That Work. All activities proposed must address problem ID as shown in the county profile and be data driven and evidence-based. This guide must be used in preparing this grant proposal and in the work plan activities to achieve the goals of the proposal.
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**SUB-RECIPIENT STAFF ACCESS**

<input checked="" type="checkbox"/>	By checking this box, our agency verifies that all sub-recipient agency staff that will need access to this grant (grant, revisions, pre-claim, expenditure reports, annual reports) have been set up with GRANTS Plus accounts and added to the proposal. See Instructions.
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**AUTHORIZATION**

<input checked="" type="checkbox"/>	By checking this box, the agency verifies that the Authorized Official (named on the General Information page) has approved the submission of this proposal.
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**IDEP/STEP Proposal 2026**  
**IDEP/STEP-2026-Ashtabula County Sheriff-00097**  
**Ashtabula County Sheriff's Office**

**GOAL TITLE**

Fatal Crash Goal

**GOAL DESCRIPTION**

Reduce the number of traffic-related fatal crashes by three percent (3%).

**BASELINE**

See IDEP/STEP Statistics link in the instructions for the baseline.

**SCOPE**

Through problem identification of traffic crash data, conduct high visibility enforcement in locations and at times that will have the greatest impact in reducing fatal/serious injury crashes. Raise public awareness through local media and personal contacts. Attend at minimum, quarterly regional meetings to coordinate and review activity including current crash data throughout the region to achieve high visibility enforcement and awareness.

**EVALUATION**

Conduct monthly reviews comparing stats from the previous year.

**GOAL TITLE**

Alcohol Goal

**GOAL DESCRIPTION**

Reduce the number of alcohol-related fatal and serious injury crashes by three percent (3%).

**BASELINE**

See the IDEP/STEP Statistics link the instructions for the baseline.

**SCOPE**

Through problem identification of traffic crash data, conduct high visibility enforcement in locations and at times that will have the greatest impact in reducing alcohol-related fatal/serious injury crashes. Raise public awareness through local media and personal contacts. Attend at minimum, quarterly regional meetings to coordinate and review activity including current crash data throughout the region to achieve high visibility enforcement and awareness.

**EVALUATION**

Conduct monthly reviews comparing stats from the previous year.

**GOAL TITLE**

Seat Belt Goal

**GOAL DESCRIPTION**

Increase seat belt restraint usage to the percent listed in the IDEP/STEP Statistics link in the instructions.

**IDEP/STEP Proposal 2026**  
**IDEP/STEP-2026-Ashtabula County Sheriff-00097**  
**Ashtabula County Sheriff's Office**

**BASELINE**

See the IDEP/STEP Statistics link in the instructions for the current county seat belt restraint usage baseline (provided by the University of Akron).

**SCOPE**

High visibility enforcement will address non-compliance of seat belt use. Raise public awareness through local media and personal contacts. Attend at minimum, quarterly regional meetings to coordinate and review activity including current crash data throughout the region to achieve high visibility enforcement and awareness.

**EVALUATION**

Comparison of highest observational survey to the baseline usage provided.

- ✓ By checking this box, our agency certifies that it has reviewed the IDEP/STEP Statistics link in the instructions and agrees with the baseline and goals established.

FFY2026 IDEP/STEP Proposal Information

Agency	County	Population	Jurisdiction Size	Max IDEP Hours	Max STEP Hours	Fatal Crash Baseline	Goal (3% Reduction)	Alcohol Baseline	Goal (3% Reduction)	Seat Belt Baseline	Seat Belt Goal
Adams County Sheriff's Office	Adams	27,477	Small	350	350	4	3.88	4	3.88	81.1	85.1
Allen County Sheriff's Office	Allen	102,206	Medium	550	550	9	8.73	11	10.67	87.2	91.2
Lima Police Department	Allen	35,579	Small	350	350	2	1.94	2	1.94	87.2	91.2
Ashland County Sheriff's Office	Ashland	52,447	Small	350	350	7	6.79	9	8.73	91.2	94.2
Ashtabula County Sheriff's Office	Ashtabula	97,574	Small	350	350	20	19.4	12	11.64	67.3	77.3
Athens County Sheriff's Office	Athens	62,431	Small	350	350	3	2.91	5	4.85	77.4	82.4
Auglaize County Sheriff's Office	Auglaize	46,422	Small	350	350	6	5.82	5	4.85	88.2	78.2
Belmont County Sheriff's Office	Belmont	66,497	Small	350	350	4	3.88	3	2.91	83.1	87.1
Brown County Sheriff's Office	Brown	43,676	Small	350	350	3	2.91	4	3.88	90.0	93.0
Butler County Sheriff's Office	Butler	390,357	Large	650	650	32	31.04	26	25.22	95.6	98.6
Fairfield Police Department	Butler	44,907	Small	350	350	3	2.91	2	1.94	95.6	98.6
Hamilton Police Department	Butler	63,399	Small	350	350	2	1.94	2	1.94	95.6	98.6
Middletown Police Department	Butler	50,987	Small	350	350	6	5.82	4	3.88	95.6	98.6
West Chester Township Police Department	Butler	64,830	Small	350	350	2	1.94	1	0.97	95.6	98.6
Carroll County Sheriff's Office	Carroll	26,721	Small	350	350	3	2.91	2	1.94	87.6	91.6
Champaign County Sheriff's Office	Champaign	38,714	Small	350	350	6	5.82	5	4.85	62.0	72.0
Clark County Sheriff's Office	Clark	136,001	Medium	550	550	17	16.49	18	17.46	94.6	97.6
Springfield Police Department	Clark	58,662	Small	350	350	4	3.88	6	5.82	94.6	97.6
Clermont County Sheriff's Office	Clermont	208,601	Medium	550	550	15	14.55	14	13.58	91.1	94.1
Goshen Township Police Department	Clermont	16,057	Small	350	350	3	2.91	4	3.88	91.1	94.1
Union Township Police Department	Clermont	49,639	Small	350	350	1	0.97	2	1.94	91.1	94.1
Clinton County Sheriff's Office	Clinton	42,018	Small	350	350	4	3.88	5	4.85	91.4	94.4
Columbiana County Sheriff's Office	Columbiana	101,877	Medium	550	550	9	8.73	8	7.76	91.4	94.4
Coshocton County Sheriff's Office	Coshocton	36,612	Small	350	350	6	5.82	5	4.85	87.9	91.9
Crawford County Sheriff's Office	Crawford	42,025	Small	350	350	2	1.94	4	3.88	88.5	92.5
Cleveland Heights Police Department	Cuyahoga	45,312	Small	350	350	1	0.97	0	0	64.4	74.4
Cleveland Police Department	Cuyahoga	372,624	Large	650	650	67	64.99	64	62.08	64.4	74.4
Cuyahoga County Sheriff's Office	Cuyahoga	1,264,817	Large	650	650	111	107.67	108	104.76	64.4	74.4
Euclid Police Department	Cuyahoga	49,692	Small	350	350	6	5.82	7	6.79	64.4	74.4
Garfield Heights Police Department	Cuyahoga	29,781	Small	350	350	2	1.94	0	0	64.4	74.4
Independence Police Department	Cuyahoga	7,584	Small	350	350	2	1.94	0	0	64.4	74.4
Parma Police Department	Cuyahoga	81,146	Small	350	350	3	2.91	1	0.97	64.4	74.4
Strongsville Police Department	Cuyahoga	46,491	Small	350	350	2	1.94	2	1.94	64.4	74.4

**IDEP/STEP Proposal 2026**  
**IDEP/STEP-2026-Ashtabula County Sheriff-00097**  
**Ashtabula County Sheriff's Office**

Jurisdiction Population Size: Small

**REQUIRED BLITZES**

	Impaired Driving Enforcement (IDEP)	Selective Traffic Enforcement (STEP)	Total Blitz Hours
<b>OCTOBER</b>			
Homecoming (October 1 - 31, 2025)	16	8	24
<i>Homecoming hours are for high school/college homecoming activities only.</i>			
Halloween (October 17 - 31, 2025)	8	N/A	8
<b>NOVEMBER</b>			
Thanksgiving (November 26 - 30, 2025)	8	14	22
<b>DECEMBER</b>			
Winter Holiday DSOGPO (December 12 - 31, 2025)	16	N/A	16
<b>JANUARY</b>			
Winter Holiday DSOGPO (January 1, 2026)	8	N/A	8
<b>FEBRUARY</b>			
Super Bowl (February 8 - 9, 2026)	13	N/A	13
<b>MARCH</b>			
St. Patrick's Day (March 13 - 17, 2026)	8	N/A	8
<b>APRIL</b>			
Distracted Driving Month (April 1 - 30, 2026)	N/A	16	16
Prom (April 1 - 30, 2026)	8	11	19
<b>MAY</b>			
Prom (May 1 - 31, 2026)	12	14	26
<i>April and May Prom blitz hours are to be used for high school prom events only.</i>			
May CIOT (May 18 - 31, 2026)	N/A	63	63
<b>JULY</b>			
4th of July (July 2 - 5, 2026)	8	N/A	8
Speed Enforcement Week (July 20 - 24, 2026)	N/A	16	16
<b>AUGUST</b>			
August DSOGPO (August 14 - 31, 2026)	38	N/A	38
<b>SEPTEMBER</b>			
Homecoming (September 1 - 30, 2026)	16	16	32
<i>Homecoming hours are for high school/college homecoming activities only.</i>			
Required Blitz - September DSOGPO (September 1 -7, 2026)	33	N/A	33
<b>Total Required Blitz Hours:</b>	<b>192</b>	<b>158</b>	<b>350</b>

**IDEP/STEP Proposal 2026**  
**IDEP/STEP-2026-Ashtabula County Sheriff-00097**  
**Ashtabula County Sheriff's Office**

**NON-BLITZ HOURS**

	Impaired Driving Enforcement (IDEP)	Selective Traffic Enforcement (STEP)	Total Non-Blitz Hours
Non-Blitz Hours (October 1, 2025 - September 30, 2026)	158	192	350

**SUMMARY**

	Impaired Driving Enforcement (IDEP)	Selective Traffic Enforcement (STEP)	Total Hours
Total FFY 2026 Hours:	350	350	700
Total Labor Day DSOGPO Hours:	71	N/A	71
Total Memorial Day CIOT Hours:	N/A	63	63

**REGIONAL MEETINGS**

By checking this box, our agency agrees to attend all scheduled regional meetings to coordinate and review activity including current crash data throughout the region to achieve high visibility enforcement and awareness.

**IDEP/STEP Proposal 2026**  
**IDEP/STEP-2026-Ashtabula County Sheriff-00097**  
**Ashtabula County Sheriff's Office**

Budget Category	Amount
IDEP Direct Labor	\$19,250.00
STEP Direct Labor	\$19,250.00
IDEP Fringe Benefit	\$3,763.38
STEP Fringe Benefits	\$3,763.38
IDEP Transportation Costs	\$962.50
STEP Transportation Costs	\$962.50
STEP Education	\$1,500.00
<b>Totals:</b>	<b>\$49,451.76</b>

<b>IDEP Total:</b>	<b>\$23,975.88</b>
<b>STEP Total:</b>	<b>\$25,475.88</b>