

**RESOLUTION ORDERING PUBLICATION AND REQUESTS FOR PROPOSALS FOR INDEPENDENCE AND WELLNESS; HOME DELIVERED MEALS; PERSONAL CARE AND TRANSPORTATION SENIOR SERVICE PROGRAMS, ASHTABULA COUNTY JOB & FAMILY SERVICES**

WHEREAS, Patrick Arcaro, Director of the Ashtabula County Job and Family Services (ACJFS), has submitted a request to this Board to solicit Requests for the following programs:

**Independence and Wellness, RFP #8-26:**

The purpose of this program is to provide Independence and Wellness programs for the senior population of Ashtabula County. Such programs include Independence and Wellness, Adult Protective Services, Chore, and Homemaker services. Eligible participants must: a) have a verified need for the service, b) be aged 60 or over, and c) reside in Ashtabula County.

Proposal opening time is **August 6, 2025, at 2:00 p.m.**; and

**Home Delivered Meals, RFP #5-26:**

The program consists of services or activities designed to prepare and deliver one or more meals a day to an individual's residence in order to prevent institutionalization, malnutrition, and isolation. This program serves Ashtabula County seniors aged 60 and over, with funding provided through the Ashtabula County Senior Services Levy.

Proposal opening time is **August 6, 2025, at 2:15 p.m.**; and

**Personal Care, RFP #6-26:**

The purpose of the personal care program is to offer in-home services that would be an alternative to institutional care, where appropriate. Personal Care services are provided only in cases where neither the senior, nor anyone in the household, is capable of performing or financially providing for the services, and where no relative, caregiver, community/volunteer agency, or third-party payer is capable or responsible for their provision. Eligible participants must: a) have a verified need for the service b) be aged 60 or over, and c) reside in Ashtabula County.

Proposal opening time is **August 6, 2025, at 2:30 p.m.**; and

**Transportation, RFP #7-26:**

Provides for both Medical and Non-Medical transportation of Ashtabula County residents aged 60 and over. Medical transportation may include trips that are both within and outside of Ashtabula County. Ashtabula County Job & Family Services will determine participant eligibility or may assign the eligibility process to the Applicant. Ashtabula County Job & Family Services may facilitate the coordination of non-emergency transportation services among multiple Applicants and/or funding sources.

Proposal opening time is **August 6, 2025, at 3:00 p.m.**; and

WHEREAS, Because the above requests will be in excess of \$77,250.00, it is necessary to advertise for proposals as required by Section 307.862 Ohio Revised Code; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that proposals will be received as outlined above, in accordance with specifications now on file in this office, and the Clerk of the Board is hereby ordered to advertise in the newspapers and post notice on the bulletin board as required by law.

**ASHTABULA COUNTY COMMISSIONERS  
CERTIFICATION PAGE**

**Resolution No. 2025-271**

**June 10, 2025**

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**Upon the motion of Casey R. Kozlowski, seconded by Kathryn L. Whittington.**

**VOTE:**

**J.P. Ducro IV**

**Aye**

**Casey R. Kozlowski**

**Aye**

**Kathryn L. Whittington**

**Aye**

**CERTIFICATE OF CLERK**

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution acted upon and duly passed by the Board of County Commissioners of Ashtabula County, Ohio, on the date noted above.



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Crystal Sturgill, Clerk of the Board *Acting*  
Board of County Commissioners  
Ashtabula County, Ohio

## LEGAL NOTICE OF SOLICITATION

The Ashtabula County Job & Family Services (ACJFS) and The Ashtabula County Board of County Commissioners or its governing body is accepting proposals for the following Senior Service Program: **Home Delivered Meals**

These programs serve Ashtabula County Seniors aged 60 and over. Funding is provided through the Ashtabula County Senior Services Levy. Applicant proposals must demonstrate ability and experience in providing the service.

Proposal packets will be available **July 11, 2025 and** may be obtained by calling Darcy Mosier at 440-994-1240.

A pre-proposal conference will be held **July 22, 2025, at 9:45 a.m.** at ACJFS: 2924 Donahoe Drive, Ashtabula, Ohio 44004.

Proposal information may also be obtained via the internet site at <http://www.ashtabulacounty.us/bids> under Bid Notices.

Proposals are to be submitted in the required format to the Board of Ashtabula County Commissioners, 25 West Jefferson Street, Jefferson, Ohio 44047-1092, attention Lisa Hawkins. The deadline for submitting proposals is **August 6, 2025 @ 2:15 p.m.**

The Ashtabula County Board of Commissioners (the "Board") reserves the right to waive all informalities and the right to reject any and all proposals. The Board has the sole discretion to determine the proposal (s) that is most advantageous to the County.

By order of the Board of Ashtabula County Commissioners: Casey R. Kozlowski, Kathryn L. Whittington, and J.P. Ducro, IV.

ACJFS RFP #5-26

Lisa Hawkins, Clerk: August 6, 2025

## LEGAL NOTICE OF SOLICITATION

The Ashtabula County Job & Family Services (ACJFS) and The Ashtabula County Board of County Commissioners or its governing body is accepting proposals for the following Senior Service Program: **Personal Care**.

These programs serve Ashtabula County Seniors aged 60 and over. Funding is provided through the Ashtabula County Senior Services Levy. Applicant proposals must demonstrate ability and experience in providing the service.

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Proposals are to be submitted in the required format to the Board of Ashtabula County Commissioners, 25 West Jefferson Street, Jefferson, Ohio 44047-1092, attention Lisa Hawkins. The deadline for submitting proposals is **August 06, 2025 @ 2:30 p.m.**

The Ashtabula County Board of Commissioners (the "Board") reserves the right to waive all informalities and the right to reject all proposals. The Board has the sole discretion to determine the proposal (s) that is most advantageous to the County.

By order of the Board of Ashtabula County Commissioners: Casey R. Kozlowski, Kathryn L. Whittington, and J.P. Ducro, IV.

ACJFS RFP #6-26

Lisa Hawkins, Clerk: August 06, 2025

## LEGAL NOTICE OF SOLICITATION

The Ashtabula County Job & Family Services (ACJFS) and The Ashtabula County Board of County Commissioners or its governing body is accepting proposals for the following Senior Service Program: **Transportation**.

These programs serve Ashtabula County Seniors aged 60 and over. Funding is provided through the Ashtabula County Senior Services Levy. Applicant proposals must demonstrate ability and experience in providing the service.

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By order of the Board of Ashtabula County Commissioners: Casey R. Kozlowski, Kathryn L. Whittington, and J.P. Ducro, IV.

ACJFS RFP #7-26

Lisa Hawkins, Clerk: August 06, 2025

## LEGAL NOTICE OF SOLICITATION

The Ashtabula County Job & Family Services (ACJFS) and The Ashtabula County Board of County Commissioners or its governing body is accepting proposals for the following Senior Service Program: **Independence and Wellness**

These programs serve Ashtabula County Seniors aged 60 and over. Funding is provided through the Ashtabula County Senior Services Levy. Applicant proposals must demonstrate ability and experience in providing the service.

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By order of the Board of Ashtabula County Commissioners: Casey R. Kozlowski, Kathryn L. Whittington, and J.P. Ducro, IV.

ACJFS RFP #8-26

Lisa Hawkins, Clerk: August 06, 2025