

**RESOLUTION APPROVING A WORK AUTHORIZATION WITH CT CONSULTANTS, INC. FOR THE SOUTH RIVER ROAD WATERMAIN EXTENSION PROJECT PHASE 2, ACDES**

WHEREAS, Doug Starkey, Director of the Department of Environmental Services, has presented the following Work Authorization with CT Consultants, Inc., to-wit:

**WORK AUTHORIZATION**

- Project Title:** South River Rd Watermain Extension Project Phase 2.
- Project Description:** Authorized construction services; construction administration, special funding assistance, project meetings, site visits, full time construction observation, pay estimates, change orders, RFI's, shop drawings review, claims, PW assistance, record drawings / as-builts, and inspection services.
- Project Location:** Harpersfield Township.
- Invoicing Instructions:** Not to exceed fee of \$185,000.00 in accordance with Agreement for Professional Services dated September 14, 1999
- Terms:** Invoices will be rendered for work performed in the preceding month and are due and payable within 30 days after presentation. Cancellation of this contract presupposes payment for work already completed. Balances 30 days past due shall bear finance charges at the legal rates permitted.
- Acceptance:** Upon the authorized signature of both parties to this contract, they agree to the above prices, specifications and conditions as satisfactory. Payments will be made as outlined above and work can proceed.

NOW, THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the Work Authorization with CT Consultants, Inc. is hereby approved in accordance with the copy of the Work Authorization now on file in this office.

BE IT FURTHER RESOLVED that the President of the Board, on behalf of the Board of Commissioners of Ashtabula County, is authorized to execute any and all necessary documents.

**ASHTABULA COUNTY COMMISSIONERS  
CERTIFICATION PAGE**

**Resolution No. 2025-351**

**August 12, 2025**

**RESOLUTION APPROVING A WORK AUTHORIZATION WITH CT CONSULTANTS, INC. FOR THE SOUTH RIVER ROAD WATERMAIN EXTENSION PROJECT PHASE 2, ACDES**

**Upon the motion of Casey R. Kozlowski, seconded by J.P. Ducro IV.**

**VOTE:**

**J.P. Ducro IV**

**Aye**

**Casey R. Kozlowski**

**Aye**


**Kathryn L. Whittington**

**Absent**

**CERTIFICATE OF CLERK**

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution acted upon and duly passed by the Board of County Commissioners of Ashtabula County, Ohio, on the date noted above.

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Crystal Sturgill, Clerk of the Board *1Acrnj*  
Board of County Commissioners  
Ashtabula County, Ohio

# Work Authorization

**Name:** Ashtabula County Department of Environmental Services  
 25. W. Jefferson St  
 Jefferson, OH 44047
     
 **Date:** 8/6/2025
     
 **WA No.:** 1  
**Attn:** Mr. Doug Starkey  
**Phone:** (440) 576-3725
     
**E-mail:** dgstarkey@ashtabula county.us

**Project Title:** South River Road Watermain Extension-Phase 2

**Project Description:** *Construction Services-* Construction Administration, Special Funding Assistance, Project Meetings, Site Visits, Full-Time Construction Observation, Pay Estimates, Change Orders, RFI's, Shop Drawing Review, Claims, PW Assistance, Record Drawings/As-Builts

**Invoicing Instructions:** Hourly, not to exceed \$185,000.00 in accordance with our Professional Services Agreement dated September 14, 1999

**NO WORK SHALL PROCEED UNTIL SIGNED WORK AUTHORIZATION IS RETURNED BY THE OWNER.**


**TERMS:** Invoices will be rendered for work performed in the preceding month and are due and payable within thirty (30) days after presentation. Cancellation of this contract presupposes payment for work already completed. Balances thirty (30) days past due shall bear finance charges at the legal rates permitted.

**ACCEPTANCE:** Upon the authorized signature of both parties to this contract, they agree to the above prices, specifications and conditions as satisfactory. Payments will be made as outlined above and work can proceed.

**Owner** Ashtabula County

CT CONSULTANTS, INC.

**By**   
Authorized Signature

  
Authorized Signature  
 Christian DeLuca, Construction Project Manager

**Date Accepted** 8-12-25

**Date** 8/6/2025

Please sign and return one copy to our office.

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**FISCAL OFFICER'S CERTIFICATE**

5705.41 O.R.C.

The undersigned, County Auditor of Ashtabula County, hereby certifies that the amount required to meet the obligations of the County during the 2025, under the Agreement, has been lawfully appropriated for that purpose, and is in the Treasury of the County or in the process of collection to the credit of the following funds: 6002

In the amount not to exceed \$185,000.00 for year 2025 and free from any previous encumbrances.

Agreement Title: Resolution Authorizing The Ashtabula County Department of Environmental Services for South River Rd Watermain Extension Project.



**Scott Yamamoto, Ashtabula County Auditor**

Contact: Doug Starkey, ACDES Director

Date: August 7, 2025