

**RESOLUTION APPROVING A CONTRACT WITH THE ASHTABULA COUNTY DATA BOARD FOR G.I.S SERVICES, ACDES**

WHEREAS, Doug Starkey, Director of the Ashtabula County Department of Environmental Services, has recommended an agreement for G.I S. Services with the Ashtabula County Data Board for the approval of the Board, to wit:

**Scope:** the agreement provides ACDES with services related to mapping and G.I.S activities. Storage of all ACDES geographic features and asset metadata (images). Provide ESRI licensing and renewals, conduct routine data maintenance and support. Provide access to GIS enterprise portal and ArcGIS online services including Survey123, Workforce, Field aps and Navigator, etc. Prepare web maps applications and surveys. And provide access to the Trimble R2 GNSS collecting equipment

**Term:** The term shall begin upon execution of this agreement and is in effect until December 31, 2027

**Cost:** \$5,000 invoiced annually

WHEREAS, this Board of Commissioners concurs with the recommendation of the Director and finds this contract to be reasonable and necessary; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the Contract noted above is approved in accordance with the copy now on file in this office.

BE IT FURTHER RESOLVED that the Vice-President of the Board, on behalf of the Board of Commissioners of Ashtabula County, is authorized to execute any and all necessary documents.

**ASHTABULA COUNTY COMMISSIONERS  
CERTIFICATION PAGE**

**Resolution No. 2025-462**

**October 28, 2025**

**RESOLUTION APPROVING A CONTRACT WITH ASHTABULA COUNTY DATA  
BOARD FOR G.I.S SERVICES, ACDES**

**Upon the motion of Kathryn L. Whittington, seconded by Casey R. Kozlowski.**

**VOTE:**

**J.P. Ducro IV**

**Absent**

**Casey R. Kozlowski**

**Aye**

**Kathryn L. Whittington**

**Aye**

**CERTIFICATE OF CLERK**

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution acted upon and duly passed by the Board of County Commissioners of Ashtabula County, Ohio, on the date noted above.



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Lisa Hawkins, Clerk of the Board  
Board of County Commissioners  
Ashtabula County, Ohio



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## Ashtabula County Data Board

25 W. Jefferson St.  
Jefferson, OH 44047  
Phone: (440) 576-3793

### Agreement for G.I.S. Services

This agreement is between the Ashtabula County Data Board (The Board) and the Ashtabula County Department of Environmental Services (hereinafter referred to as ACDES) to provide services related to mapping and G.I.S.- related activities by and through the Ashtabula County Auditor's Office (the Auditor). The scope of work and services to be provided is described as follows:


1. Store all ACDES geographic features and asset metadata (images) on the GIS Server and/or the Auditor's ArcGIS Online organization account.
2. Provide ESRI licensing and all renewals.
3. Conduct routine data maintenance and offer technical support to any ACDES employee.
4. Provide access to GIS department's enterprise portal and ArcGIS Online services, including Survey123, Workforce, Field Maps, Navigator, etc.
5. Prepare or assist with the development of web maps applications/surveys for both viewing and editing web applications. Additional maps, both physical and web-based, will be created upon request.
6. Provide access to the Trimble R2 GNSS collecting equipment. ACDES is responsible for any damage occurring to the equipment while in their possession.
7. The Board will make every effort to accommodate the wishes of the ACDES.
8. The Board shall not be responsible for any errors in any data provided by the ACDES.

Should at any time the scope of work or service change, either party may request a meeting to discuss the scope of work and service being provided. Also address any potential cost changes that may need to be addressed.

The term of the agreement shall begin upon execution of this agreement and is in effect until December 31st, 2027. The agreement may be extended following an annual review with both parties agreeing before December 30th, 2027. At any time during the term, either party may request a meeting to discuss a change in scope, services and cost of the agreement.

The cost is \$5,000 (five thousand dollars) invoiced annually.

#### SIGNATURES

  
Rockford Benson  
Ashtabula County Data Board

Date 11/3/2025

  
JP Ducro  
President of the County Commissioners

Date 10-28-25

  
Doug Starkey  
Ashtabula County Environmental Services

Date 10-28-25