

RESOLUTION AUTHORIZING THE ASHTABULA COUNTY COMMISSIONERS TO PREPARE AND SUBMIT AN APPLICATION TO OPWC FOR THE LAKE ROAD WATERLINE REPLACEMENT PROJECT AND TO ENTER INTO A GRANT AND OPWC LOAN AGREEMENT, ACDES

WHEREAS, the Ashtabula County Commissioners and ACDES wish to apply for a \$150,000.00 OPWC loan and \$395,000.00 OPWC grant for the funding of the Lake Rd Waterline Project; and

WHEREAS, the Ashtabula County Department of Environmental Services will commit \$610,000.00 towards the local share of the total project cost of \$1,155,000.00; and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC; and

WHEREAS, It is the desire of the Board to designate an official to sign and submit this application and to execute contracts in connection with said application; now

THEREFORE, BE IT RESOLVED by Ashtabula County Commissioners:

Section 1: Douglas Starkey, Director of the Ashtabula County Department of Environmental Services Department, is hereby authorized to apply to the OPWC for funds as described above.

Section 2: The President of the Ashtabula County Commissioners, is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

**ASHTABULA COUNTY COMMISSIONERS
CERTIFICATION PAGE**

Resolution No. 2025-498

November 13, 2025

RESOLUTION AUTHORIZING THE ASHTABULA COUNTY COMMISSIONERS TO PREPARE AND SUBMIT AN APPLICATION TO OPWC FOR THE LAKE ROAD WATERLINE REPLACEMENT PROJECT AND TO ENTER INTO A GRANT AND OPWC LOAN AGREEMENT, ACDES

Upon the motion of Casey R. Kozlowski, seconded by Kathryn L. Whittington.

VOTE:

J.P. Ducro IV	Aye
Casey R. Kozlowski	Aye
Kathryn L. Whittington	Aye

CERTIFICATE OF CLERK

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution acted upon and duly passed by the Board of County Commissioners of Ashtabula County, Ohio, on the date noted above.



Lisa Hawkins, Clerk of the Board
Board of County Commissioners
Ashtabula County, Ohio



State of Ohio
Public Works Commission
Application for Financial Assistance

IMPORTANT: Please consult "Instructions for Financial Assistance for Capital Infrastructure Projects" for guidance in completion of this form.

Applicant	Applicant: <u>Ashtabula County - Board of Commissioners</u>	Subdivision Code: <u>007-00007</u>
	District Number: <u>7</u> County: <u>Ashtabula</u>	Date: <u>10/28/2025</u>
	Contact: <u>Douglas G. Starkey, Director of Environmental Services Department</u> <small>(The individual who will be available during business hours and who can best answer or coordinate the response to questions)</small>	Phone: <u>(440) 576-3722</u>
	Email: <u>dgstarkey@ashtabulacounty.us</u>	FAX: <u>(440) 576-3781</u>

Project	Project Name: <u>Lake Road Waterline Replacement</u>		Zip Code: <u>44041</u>
	Subdivision Type	Project Type	Funding Request Summary
	(Select one)	(Select single largest component by \$)	(Automatically populates from page 2)
	<input checked="" type="checkbox"/> 1. County <input type="checkbox"/> 2. City <input type="checkbox"/> 3. Township <input type="checkbox"/> 4. Village <input type="checkbox"/> 5. Water (6119 Water District)	<input type="checkbox"/> 1. Road <input type="checkbox"/> 2. Bridge/Culvert <input checked="" type="checkbox"/> 3. Water Supply <input type="checkbox"/> 4. Wastewater <input type="checkbox"/> 5. Solid Waste <input type="checkbox"/> 6. Stormwater	Total Project Cost: <u>1,155,000 .00</u> 1. Grant: <u>395,000 .00</u> 2. Loan: <u>150,000 .00</u> 3. Loan Assistance/ Credit Enhancement: <u>0 .00</u> Funding Requested: <u>545,000 .00</u>

District Recommendation (To be completed by the District Committee)

Funding Type Requested <small>(Select one)</small>	SCIP Loan - Rate: _____ % Term: _____ Yrs Amount: _____ .00	
<input type="checkbox"/> State Capital Improvement Program	RLP Loan - Rate: _____ % Term: _____ Yrs Amount: _____ .00	
<input type="checkbox"/> Local Transportation Improvement Program	Grant: Amount: _____ .00	
<input type="checkbox"/> Revolving Loan Program	LTIP: Amount: _____ .00	
<input type="checkbox"/> Small Government Program	Loan Assistance / Credit Enhancement: Amount: _____ .00	
District SG Priority: _____		

For OPWC Use Only

STATUS	Grant Amount: _____ .00	Loan Type: <input type="checkbox"/> SCIP <input type="checkbox"/> RLP
Project Number: _____	Loan Amount: _____ .00	Date Construction End: _____
_____	Total Funding: _____ .00	Date Maturity: _____
Release Date: _____	Local Participation: _____ %	Rate: _____ %
OPWC Approval: _____	OPWC Participation: _____ %	Term: _____ Yrs

1.0 Project Financial Information (All Costs Rounded to Nearest Dollar)

1.1 Project Estimated Costs

Engineering Services

Preliminary Design:	_____	<u>0</u> .00	
Final Design:	_____	.00	
Construction Administration:	_____	<u>65,000</u> .00	
Total Engineering Services:	a.) _____	<u>65,000</u> .00	<u>7</u> %
Right of Way:	b.) _____	<u>0</u> .00	
Construction:	c.) _____	<u>980,000</u> .00	
Materials Purchased Directly:	d.) _____	<u>0</u> .00	
Permits, Advertising, Legal:	e.) _____	<u>0</u> .00	
Construction Contingencies:	f.) _____	<u>110,000</u> .00	<u>11</u> %
Total Estimated Costs:	g.) _____	<u>1,155,000</u> .00	

1.2 Project Financial Resources

Local Resources

Local In-Kind or Force Account:	a.) _____	<u>0</u> .00	
Local Revenues:	b.) _____	<u>610,000</u> .00	
Other Public Revenues:	c.) _____	<u>0</u> .00	
ODOT / FHWA PID: _____	d.) _____	<u>0</u> .00	
USDA Rural Development:	e.) _____	<u>0</u> .00	
OEPA / OWDA:	f.) _____	<u>0</u> .00	
CDBG:	g.) _____	<u>0</u> .00	
<input type="checkbox"/> County Entitlement or Community Dev. "Formula"			
<input type="checkbox"/> Department of Development			
Other: _____	h.) _____	<u>0</u> .00	
Subtotal Local Resources:	i.) _____	<u>610,000</u> .00	<u>53</u> %

OPWC Funds (Check all requested and enter Amount)

Grant: <u>72</u> % of OPWC Funds	j.) _____	<u>395,000</u> .00	
Loan: <u>28</u> % of OPWC Funds	k.) _____	<u>150,000</u> .00	
Loan Assistance / Credit Enhancement:	l.) _____	<u>0</u> .00	
Subtotal OPWC Funds:	m.) _____	<u>545,000</u> .00	<u>47</u> %
Total Financial Resources:	n.) _____	<u>1,155,000</u> .00	<u>100</u> %

1.3 Availability of Local Funds

Attach a statement signed by the Chief Financial Officer listed in section 5.2 certifying all local resources required for the project will be available on or before the earliest date listed in the Project Schedule section. The OPWC Agreement will not be released until the local resources are certified. Failure to meet local share may result in termination of the project. Applicant needs to provide written confirmation for funds coming from other funding sources.

2.0 Repair / Replacement or New / Expansion

2.1 Total Portion of Project Repair / Replacement:	<u>1,155,000</u> .00	<u>100</u> %
2.2 Total Portion of Project New / Expansion:	<u>0</u> .00	<u>0</u> %
2.3 Total Project:	<u>1,155,000</u> .00	<u>100</u> %

A Farmland Preservation letter is required for any impact to farmland

3.0 Project Schedule

3.1 Engineering / Design / Right of Way	Begin Date: <u>01/01/2025</u>	End Date: <u>05/30/2025</u>
3.2 Bid Advertisement and Award	Begin Date: <u>08/03/2026</u>	End Date: <u>09/30/2026</u>
3.3 Construction	Begin Date: <u>10/05/2026</u>	End Date: <u>06/30/2027</u>

Construction cannot begin prior to release of executed Project Agreement and issuance of Notice to Proceed. Failure to meet project schedule may result in termination of agreement for approved projects. Modification of dates must be requested in writing by project official of record and approved by the Commission once the Project Agreement has been executed.

4.0 Project Information

If the project is multi-jurisdictional, information must be consolidated in this section.

4.1 Useful Life / Cost Estimate / Age of Infrastructure

Project Useful Life: 30 Years Age: 1960 (Year built or year of last major improvement)

Attach Registered Professional Engineer's statement, with seal or stamp and signature confirming the project's useful life indicated above and detailed cost estimate.

4.2 User Information

Road or Bridge: Current ADT _____ Year _____ Projected ADT _____ Year _____

Water / Wastewater: Based on monthly usage of 4,500 gallons per household; attach current ordinances.

Residential Water Rate Current \$ 53.00 Proposed \$ 53.00

Number of households served: 5,765

Residential Wastewater Rate Current \$ 43.00 Proposed \$ 43.00

Number of households served: 1,255

Stormwater: Number of households served: _____

4.3 Project Description

- A: SPECIFIC LOCATION (Supply a written location description that includes the project termini; a map does not replace this requirement.) 500 character limit.

The project is located in Geneva-on-the-Lake and Geneva Township along Lake Road West beginning at the Geneva State Park Beach and going west to County Line Road.

- B: PROJECT COMPONENTS (Describe the specific work to be completed; the engineer's estimate does not replace this requirement) 1,000 character limit.

Project Scope:

This project includes the replacement of the existing aged-deteriorated 8-inch waterline and replacing the same with new 8-inch waterline. The current waterline was installed prior to the 1960s.

- C: PHYSICAL DIMENSIONS (Describe the physical dimensions of the existing facility and the proposed facility. Include length, width, quantity and sizes, mgd capacity, etc in detail.) 500 character limit.

The new waterline consists of 6,300 lineal feet of 8-inch C909 waterline.

A new 8-inch waterline will provide sufficient capacity to service current businesses, residents and anticipated growth in the area.

5.0 Project Officials

Changes in Project Officials must be submitted in writing from an officer of record.

5.1 Chief Executive Officer (Person authorized in legislation to sign project agreements)

Name: J.P. Ducro
Title: President, Ashtabula County Board of Commissioners
Address: 25 West Jefferson Street

City: Jefferson State: OH Zip: 44047
Phone: (440) 576-3750
FAX: (440) 576-3781
E-Mail: JPDucro@ashtabulacounty.us

5.2 Chief Financial Officer (Can not also serve as CEO)

Name: Scott Yamamoto
Title: Ashtabula County Auditor
Address: 25 West Jackson

City: Jefferson State: OH Zip: 44047
Phone: (440) 576-3783
FAX: (440) 576-3797
E-Mail: auditor@ashtabulacounty.us

5.3 Project Manager

Name: Douglas G. Starkey
Title: Director of Environmental Services
Address: 36 W. Walnut Street

City: Jefferson State: OH Zip: 44047
Phone: (440) 576-3725
FAX: (440) 576-3781
E-Mail: dgstarkey@ashtabulacounty.us

6.0 Attachments / Completeness review

Confirm in the boxes below that each item listed is attached (Check each box)

- A certified copy of the legislation by the governing body of the applicant authorizing a designated official to sign and submit this application and execute contracts. This individual should sign under 7.0, Applicant Certification, below.
- A certification signed by the applicant's chief financial officer stating the amount of all local share funds required for the project will be available on or before the dates listed in the Project Schedule section. If the application involves a request for loan (RLP or SCIP), a certification signed by the CFO which identifies a specific revenue source for repaying the loan also must be attached. Both certifications can be accomplished in the same letter.
- A registered professional engineer's detailed cost estimate and useful life statement, as required in 164-1-13, 164-1-14, and 164-1-16 of the Ohio Administrative Code. Estimates shall contain an engineer's seal or stamp and signature.
- A cooperative agreement (if the project involves more than one subdivision or district) which identifies the fiscal and administrative responsibilities of each participant.
- Farmland Preservation Review - The Governor's Executive Order 98-IV, "Ohio Farmland Protection Policy" requires the Commission to establish guidelines on how it will take protection of productive agricultural and grazing land into account in its funding decision making process. Please include a Farm Land Preservation statement for projects that have an impact on farmland.
- Capital Improvements Report. CIR Required by O.R.C. Chapter 164.06 on standard form.
- Supporting Documentation: Materials such as additional project description, photographs, economic impact (temporary and/or full time jobs likely to be created as a result of the project), accident reports, impact on school zones, and other information to assist your district committee in ranking your project. Be sure to include supplements which may be required by your local District Public Works Integrating Committee.

7.0 Applicant Certification

The undersigned certifies: (1) he/she is legally authorized to request and accept financial assistance from the Ohio Public Works Commission as identified in the attached legislation; (2) to the best of his/her knowledge and belief, all representations that are part of this application are true and correct; (3) all official documents and commitments of the applicant that are part of this application have been duly authorized by the governing body of the applicant; and, (4) should the requested financial assistance be provided, that in the execution of this project, the applicant will comply with all assurances required by Ohio Law, including those involving Buy Ohio and prevailing wages.

Applicant certifies that physical construction on the project as defined in the application has NOT begun, and will not begin until a Project Agreement for this project has been executed with the Ohio Public Works Commission. Action to the contrary will result in termination of the agreement and withdrawal of Ohio Public Works Commission funding from the project.

J.P. Ducro, President

Certifying Representative (Printed form, Type or Print Name and Title)

Original Signature / Date Signed

RESOLUTION AUTHORIZING ASHTABULA COUNTY DEPARTMENT OF ENVIRONMENTAL SERVICES TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION (OPWC) PROJECT GRANT/LOAN AGREEMENT, STATE CAPITAL IMPROVEMENTS PROGRAM, LAKE ROAD WATERLINE REPLACEMENT PROJECT

WHEREAS, Doug Starkey, Ashtabula County Department of Environmental Services Director, has presented a project grant with the Ohio Public Works Commission, to-wit:

Provider: Ohio Public Works Commission, 65 E. State St., Ste. 312, Columbus, OH 43215

Description: The project is located in Geneva-on-the-Lake and Geneva Township along Lake Rd West beginning at the Geneva State Park Beach and going west to County Line Rd. The project includes a replacement of the existing aged-deteriorated 8" water line and replacing the same with new 8" water line. Approximately 6,300 lineal feet of 8" C909.

Project Schedule: Construction is scheduled to begin 10/5/2026 with completion by 6/30/2027

Total Costs: Total estimated project cost is \$1,155,000.00, with \$395,000.00 in grant funds, \$150,000.00 in OPWC loan and the remainder being paid from water 6002 funds.

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the project agreement is approved in accordance with the copy now on file in this office.

BE IT FURTHER RESOLVED, That the President of the Board, JP Ducro, is designated as the official signatory of the Board on any future applications and related contracts.

**ASHTABULA COUNTY COMMISSIONERS
CERTIFICATION PAGE**

Resolution No. 2025-446

October 16, 2025

RESOLUTION AUTHORIZING ASHTABULA COUNTY DEPARTMENT OF ENVIRONMENTAL SERVICES TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION (OPWC) PROJECT GRANT/LOAN AGREEMENT, STATE CAPITAL IMPROVEMENTS PROGRAM, LAKE RD WATERLINE REPLACEMENT PROJECT

Upon the motion of Kathryn L. Whittington, seconded by Casey R. Kozlowski.

VOTE:

J.P. Ducro IV	Aye
Casey R. Kozlowski	Aye
Kathryn L. Whittington	Aye

CERTIFICATE OF CLERK

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution acted upon and duly passed by the Board of County Commissioners of Ashtabula County, Ohio, on the date noted above.



Lisa Hawkins, Clerk of the Board
Board of County Commissioners
Ashtabula County, Ohio

**CHIEF FINANCIAL OFFICER'S CERTIFICATION OF LOCAL FUNDS /
LOAN REPAYMENT LETTER**

October 28, 2025

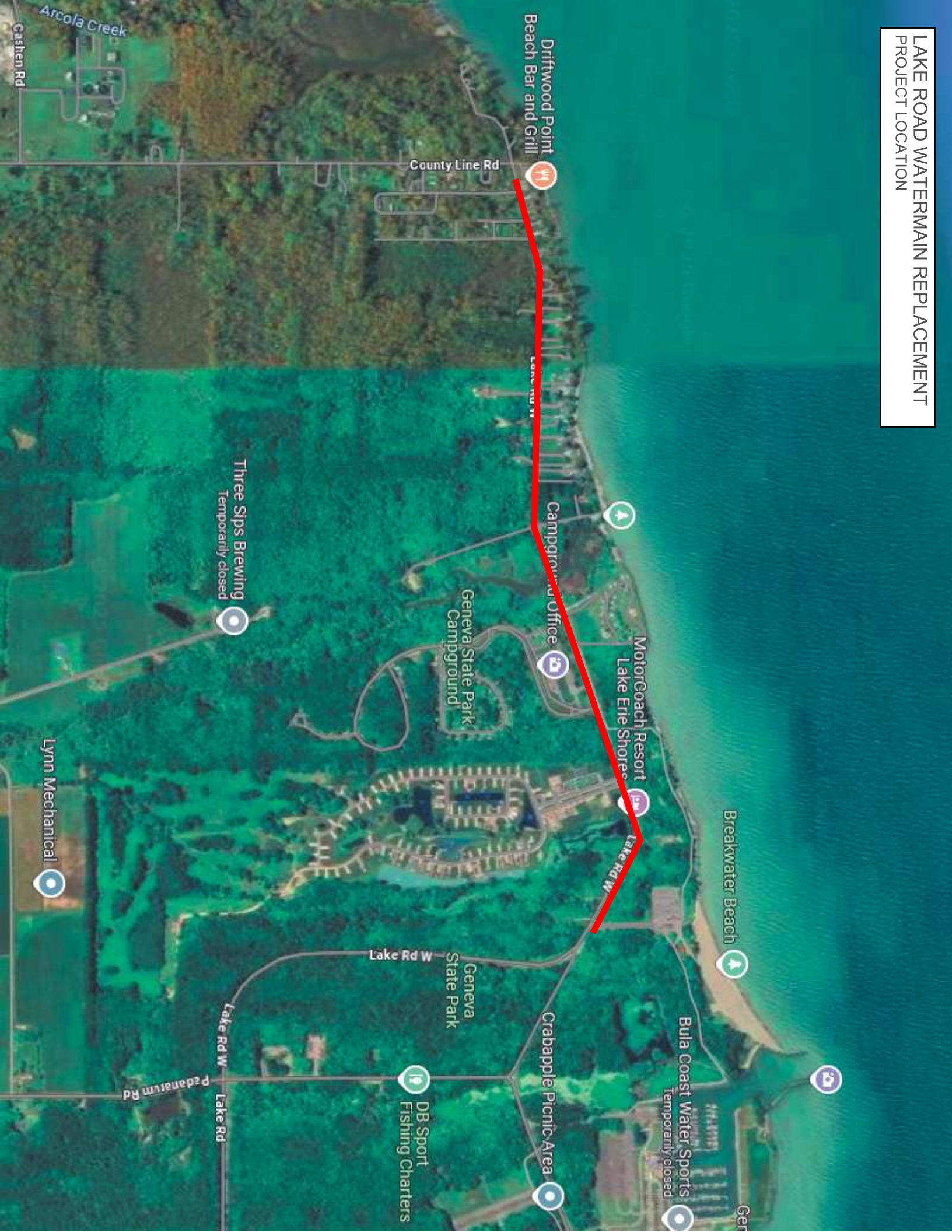
I, Scott Yamamoto, Auditor, of the County of Ashtabula, hereby certify that Ashtabula County has the amount of \$610,000 in Water Fund 6002 and that this amount is available will be used to pay the local share for the Lake Road Waterline Replacement project when it is required.

I, Scott Yamamoto, Auditor of the County of Ashtabula, hereby certify that Ashtabula County will collect the amount of \$150,000 in the Water Fund 6002 and that this amount will be used to repay the Ohio Public Works Commission SCIP or RLP loan requested for the Lake Road Waterline Replacement project over a 20-year term.



Scott Yamamoto, Ashtabula County Auditor

LAKE ROAD WATERMAIN REPLACEMENT
PROJECT LOCATION



Driftwood Point
Beach Bar and Grill

County Line Rd

Three Sips Brewing
Temporarily closed

Geneva State Park
Campground

Campground Office

MotorCoach Resort
Lake Erie Shores

Lynn Mechanical

Geneva
State Park

Crabapple Picnic Area

DB Sport
Fishing Charters

Bula Coast Water Sports
Temporarily closed

Breakwater Beach

Lake Rd W
Lake Rd
Pedanatum Rd

Arcola Creek
Cashen Rd

RESOLUTION ESTABLISHING THE RATES TO BE CHARGED FOR WATER AND SEWER SERVICES FROM THE ASHTABULA COUNTY DEPARTMENT OF ENVIRONMENTAL SERVICES

WHEREAS, this Board, by and through the Department of Environmental Services ("ACDES") owns water distribution facilities in Geneva-on-the-Lake Village and certain unincorporated areas within Ashtabula County; collectively known as the Ashtabula County Water System, and distributes wholesale bulk water to the municipalities of the Village of Rock Creek and the City of Geneva; and

WHEREAS, this Board, by and through the ACDES, also owns wastewater collection systems and treatment centers in certain unincorporated areas within Ashtabula County, collectively known as the Ashtabula County General Sewer District; and

WHEREAS, Doug Starkey, Director of the ACDES, has approached the Board for a graduation in related facilities charges to accommodate increases in cost to operate the said facilities; and

WHEREAS, this Board last revised system wide, water distribution charges and sewer related charges under Resolution No. 2017-68SEWA and seeks to supersede and replace the same under this Resolution; and

WHEREAS, the following rates, charges, definitions and conditions are hereby established upon the first billing cycle of May 1, 2023:

1. **Definitions.**

- 1.01 **ACDES.** The Ashtabula County Department of Environmental Services, which coordinates the Ashtabula County Water System and the Ashtabula County General Sewer District under the tenets of the Ashtabula County Sanitary Engineering Code, and whose office is located at 36 West Walnut Street, P.O. Box 520, Jefferson, OH 44047.
- 1.02 **Accountholder.** The individual(s) or party(ies) for which the respective service account is/are held responsible.
- 1.03 **Customer Meter Charge.** Fixed cost payable by each account independent and regardless of quantity of water consumed.
- 1.04 **Volumetric Charge.** Cost payable for water received based on live meter readings or reasonable estimates when deemed necessary by the Director of Environmental Services.
- 1.05 **Fire Connection.** An unmetered service line to a fire suppression system which is utilized exclusively for fire suppression purposes.
- 1.06 **Automatic Sprinklers.** An unmetered firefighting system of pipes and heads within a structure designed exclusively to spray water upon activation in the event of a fire.
- 1.07 **Private Fire Protection.** A non-metered, private fire hydrant or other fire protection appurtenance located outside the public right-of-way or any permanent utility easement (on private property to which the active account applies) which is used exclusively by the accountholder for fire suppression or flushing purposes as required by governing building, fire, or insurance codes.

2. **Rates and Charges, Ashtabula County Water System.** An approved water meter shall measure all water received by the accountholder with no "flat-rate" service. Where and when metering becomes impractical as determined by the ACDES Director on a short-term basis, the volume of water delivered may be estimated.

2.01 **Water Service Rates.**

Customer Meter Charge. Accountholders connected to the Ashtabula County Water System and capable of receiving potable water from the system are subject to a monthly customer charge dependent upon the size of meter as described in the schedule below.

A. Customer Meter Charge

Meter Size	Monthly Customer Meter Charge
5/8" x 3/4" (typical residential)	\$12.00
1"	\$23.10
1-1/2"	\$42.90
2"	\$65.45
3"	\$119.90
4"	\$196.35
6"	\$220.00

2.02 **Volumetric Rate.** Each accountholder receiving water from the Ashtabula County Water System is subject to the following rate schedule as compounded in a monthly billing schedule:

B. Volumetric Rate

Monthly Consumption (100 cubic feet = 1 HCF)	2023 (1st Billing Cycle)	2024 (1st Billing Cycle)	2025 (1st Billing Cycle)	2026 (1st Billing Cycle)	2027 (1st Billing Cycle)
Block 1: 0-5 HCF	\$10.18	\$11.20	\$11.76	\$12.35	\$12.97
Block 2: 6-85 HCF	\$11.07	\$12.18	\$12.79	\$13.43	\$14.11
Block 3: all units above 85 HCF	\$6.92	\$7.61	\$7.99	\$8.39	\$8.81

2.03 **Multi-Unit Accounts.** Accounts coded "MU" (one meter with more than one occupancy unit) shall be billed pursuant to the schedule of Block 2 in Section 2.02(B).

2.04 **Bulk Water Station-** Customers may receive a pre-paid account card or use credit cards to withdraw bulk water from a bulk water fill site. The bulk rate for a filling station is subject to the volumetric rate pursuant to Section B Block 1 and converted to cost per one thousand gallons (1000 gal.).

A. Block 1 Rate / 748 (gals per HCH) = (round to (4) decimal points example 0.0136) x 1000 = Rate per 1000 gals

2023 Rate	2024 Rate	2025 Rate	2026 Rate	2027 Rate
\$13.60	\$15.00	\$15.80	\$16.60	\$17.40

2.05 **Fire Protection Charge.**

A. **Non-Metered Private Hydrant Charge.** Accountholders required by governing code requirements (i.e. insurance, fire, building) to maintain a non-metered, private fire hydrant on the premises shall pay a monthly charge of \$45.00 each, for system maintenance of fire protection flows to private fire suppression systems.

B. **Automatic Sprinkler Connection Charge ("Fire Accounts").** Pursuant to the schedule below.

Size of Connection	Floor Space	Monthly Charge
2"	5,000 Sq. Ft. or less	\$34.00
4"	5,001 Sq. Ft. – 10,000 Sq. Ft.	\$49.50
6"	10,001 Sq. Ft – 20,000 Sq. Ft.	\$75.50
Add'l Floor Space	Each 1,000 Sq. Ft.	\$2.25

- 2.06 **Fire Flow Testing.** The cost of individual fire flow testing for private sprinkler systems shall be set at \$125.00 per test. Exemptions from this fee are exclusive to local fire departments.
 - 2.07 **Backflow Prevention Program Annual Processing Fee.** Pursuant to Ohio EPA regulations, annual testing of all backflow prevention devices shall be monitored by the local governing agency. The cost to operate this program is \$20.00 per device and shall be paid at the time the annual approved test report is submitted to ACDES. \$50.00 fee will be added to accounts for each month past the annual renewal date with termination of service after three (3) months.
 - 2.08 **Late Payment Fee.** Payment in-full of billing shall be due to ACDES 20 days subsequent to rendering, and the due-date will be shown on the bill. Delinquencies by accountholders above and beyond the aforementioned period will be charged a late payment surcharge of ten percent (10%) of the current charge.
 - 2.09 **Delinquency Reconnection Fee.** Charges for service dispatch for shut-off and restoration of water service for the purposes of disconnection for any reason (i.e. billing delinquency, returned checks, violation of the County Water Code, etc.) during normal business hours shall be \$50.00. Service restoration after normal business hours, inclusive of holidays and weekends shall be \$100.00 plus the \$50.00 reconnection fee. All delinquent and current water and sewer balances and corresponding reconnection fees shall have been paid in-full by the respective accountholder to the offices of ACDES to be considered eligible for restoration of water service.
 - 2.10 **Returned Checks.** Checks, e-Checks, and automated clearinghouse (ACH) funds returned to ACDES for any reason will result in the prompt termination of water service to the corresponding accountholder. Costs associated with returned checks are established and governed by the office of the Ashtabula County Treasurer. Payment in-full shall be made to the office of ACDES for the balance plus reconnection fee by cash, money order or certified bank check. Personal checks will not be accepted. Failure to take remedial actions on returned checks will result in pursuit of legal action by the office of the Ashtabula County Prosecutor.
 - 2.11 **Tampering Fines.** Any individual found to have inflicted damage upon County-issued meters, curb boxes, vaults, hydrants, etc. and/or the unlawful theft of water shall be liable for progressive tampering fines set forth in the "Schedule of Miscellaneous Service Fees" within Section 3 of this Resolution. Each offense shall concurrently be referred to the office of the Ashtabula County Prosecutor for consideration of legal action pursuit. Upon the third offense, water service shall promptly be terminated by action of ACDES personnel.
 - 2.12 **Plan Review Fee.** Included in System Capacity Fee-County may charge \$100.00 per hour on large projects requiring extensive plan reviews.
3. **Schedule of Miscellaneous Fees and Charges.**

	Description of Service	Fee Schedule
3.01	Delinquency Reconnection Fee during normal business hours	\$50.00
3.02	Services request beyond normal business hours	\$100.00
3.03	Meter Sets, non-related to system capacity fee	Material Cost + 10% (note: cost includes meter and radio read)
3.04	Service and notification at customer locations trip charge	\$25.00
3.05	Meter Testing Fees (normal business hours only)	Charged cost plus 10% if meter is found to be accurate
3.06	Inspection Services Fee (Water and Sewer)	\$50.00 per business hour; \$75.00 per hour beyond business hours (System Capacity Fee covers first five (5) hours of new service installation)
3.07	New Residential Service Connection, up to 1-inch	See System Capacity Fee
3.08	New Residential Service Connection, greater than 1-inch	See System Capacity Fee
3.09	New, Non-Residential Service Connection (from Water Main to Curb Stop)	See System Capacity Fee
3.10	Fire Protection Capital Improvement Development Fee (New Construction; One-Time Charge)	\$0.25 per Square Foot of building floor space (County Auditor's Records); \$1,500.00 minimum
3.11	Local Service Fees/Developer's Reimbursement Charge	Varies by Agreement
3.12	Interior Meter Setting/Remote Set during Normal Business Hours	Material cost plus 10% (note: cost includes meter and radio read)
3.13	Exterior Meter Setting, Vaulted	Material Costs plus 10% (note: cost includes meter and radio read)
3.14	New Service Establishment/Turn-On	Courtesy Service; No Charge
3.15	Onsite Consultation with Accountholder (Normal Business Hours)	Courtesy Service; No Charge
3.16	Inspection of Waterline/ Sewer line Service Non-related to System Impact Fee	Subject to \$50.00 per hour during normal business hours and \$100.00 after hours
3.17	Pavement Restoration	Actual Cost plus 10%
3.18	Fire Flow Testing (local Fire Departments exempt)	\$125.00 per test
3.19	Annual Backflow Prevention Program processing fee	see 2.07
3.20	Hydrant Rental Fee (Metered with BFD)	discontinued
3.21	Tampering Fine, First Offense	\$250.00
3.22	Tampering Fine, Second Offense	\$500.00
3.23	Tampering Fine, Third/Final Offense	\$1,000.00; Service Termination
3.24	Insufficient Funds/Returned Checks	Fee Established by County
3.25	Water and Sewer Installer's License Application/Renewal *Required for all Water and Sewer Projects*	\$100.00 (New or received after Deadline) \$50 (Annual Renewal)
3.26	Plan Review (Water and Sewer), required for all non-Residential)	\$100.00 per hour-see 2.12 or 12
3.27	Seasonal Service Suspension or Restoration (Normal Business Hours) see Section 4	Courtesy Service; No Charge
3.28	Seasonal Service Suspension or Restoration (After-Hours, Weekends & Holidays)	\$100.00 per service call

3.29	Electronic Notification	no fee
3.30	Grease Trap Inspection Fee	\$20.00

4. Seasonal Service Suspension & Restoration. Accountholders which desire to suspend water service for "end-of-season" non-use shall request a "Seasonal Service Suspension" with the ACDES at least one (1) week in advance of anticipated suspension, and a "Seasonal Service Restoration" at least one (1) week in advance of anticipated service restoration. Meters shall not be removed, tampered with or altered in any form during this time of seasonal suspension status. The meter charge discount that was defined in Resolution 2017-68 SEWA has been discontinued. The "Customer Meter Charge" as defined in 2.01(A) shall be paid based on the listed monthly value, along with System Improvement Fee (see 6) and System Emergency Escrow Fee (see 7), for the duration of suspension with all delinquency penalties applicable.
5. Penalty Rate on Delinquent Accounts Payable. Penalty on past-due or delinquent invoices on accounts payable to ACDES shall be ten percent (10%) of the principal balance and compounded monthly, unless otherwise contractually agreed upon (i.e. financing the cost of inherent services with ACDES).
6. System Improvement Fee Water accounts will have a monthly \$5.00 System Improvement Fee. System Improvements can range from waterline replacement, waterline interconnects, pump upgrades, water reservoirs and towers along with other improvements.
7. System Emergency Escrow Fund Accounts will have a monthly \$1.50 System Emergency Escrow Fee that will go to a dedicated Emergency Fund. Emergency Funds are needed to address non-budgeted events that impact the system.
8. Water System Capacity Fees These fees include meter cost, installation of meter, up to five (5) hours of inspection, restoration of the property and issuance fee.

Water System Capacity Fee	2023	2024	2025	2026	2027
Meter Size					
5/8"	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,500.00
3/4"	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,500.00
1"	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,500.00
1 1/2"	\$6,700.00	\$6,700.00	\$6,700.00	\$6,700.00	\$7,200.00
2"	\$13,400.00	\$13,400.00	\$13,400.00	\$13,400.00	\$13,900.00
3"	\$21,400.00	\$21,400.00	\$21,400.00	\$21,400.00	\$21,900.00
4"	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,500.00
6"	\$66,700.00	\$66,700.00	\$66,700.00	\$66,700.00	\$67,200.00
8"	\$133,500.00	\$133,500.00	\$133,500.00	\$133,500.00	\$134,000.00
Pre-Tapped	\$700.00	\$700.00	\$750.00	\$750.00	\$750.00

Note: Expansion from existing master meters will be subject to review for System Impact Fees based on waterline size and other contributing factors for additional facilities.

9. Rates and Charges, Ashtabula County General Sewer District.

A. Base Rate for County Sewer-Volumetric Rate

2023 Rate	2024 Rate	2025 Rate	2026 Rate	2027 Rate
\$12.07/HCF	\$13.28/HCF	\$13.95/HCF	\$14.65/HCF	\$15.39/HCF

B. Ashcraft WWTP Service Area-(ACNH, Board of DD, County APL, Ash Craft (Active Day) Volumetric Rate

a. Base Rate x Units (HCF) Used = Monthly Charge

C. Ashcraft WWTP Service Area-South Ridge Village (38 Units) – Monthly Charge

a. Base Rate x 5 Units (HCF) x 38 Apartments = Monthly Charge

2023 Rate	2024 Rate	2025 Rate	2026 Rate	2027 Rate
\$2,293.30	\$2,523.20	\$2,650.50	\$2,783.50	\$2,924.10

D. County Sewer Service Area (Saybrook, Plymouth, Ashtabula Township) – Volumetric Rates

a. Base Rate / 2.5 + Ashtabula City Rate and Fees = Monthly Charge

<i>County fees only</i>				
2023 Rate	2024 Rate	2025 Rate	2026 Rate	2027 Rate
\$4.83/HCF+Ash	\$5.32/HCF+Ash	\$5.58/HCF+Ash	\$5.86/HCF+Ash	\$6.16/HCF+Ash

E. County Sewer Service Area (Saybrook, Plymouth, Ashtabula Township) – well-non-volumetric- Flat Monthly Rate

a. Base Rate / 2.5 x 6 Units + Ashtabula City Rates and Fees = Monthly Charge

<i>Our fees only</i>				
2023 Rate	2024 Rate	2025 Rate	2026 Rate	2027 Rate
\$28.97+Ash	\$31.88+Ash	\$33.48+Ash	\$35.16+Ash	\$36.94+Ash

F. Coffee Creek WWTP Service Area – Volumetric Rates

a. Base Rate x Units (HCF) Used = Monthly Charge

G. Coffee Creek WWTP Service Area –well-non-volumetric Flat Monthly Rate

a. Base Rate x 5 Units = Monthly Charge

2023 Rate	2024 Rate	2025 Rate	2026 Rate	2027 Rate
\$60.35	\$66.40	\$69.75	\$73.25	\$76.95

H. Driftwood Subdivision Service Area – Monthly Rates and Charges

a. Driftwood #0-(1) account - Based on water usage – Base rate x Units (HCF) Used

b. Driftwood #1-(9) accounts

i. 7 accounts-residential-Base rate x 6 Units = Monthly Charge

ii. 1 account-(1) double cottage-Base Rate x 11 Units = Monthly Charge

iii. 1 account-(6) cottages-Base Rate x 39 Units = Monthly Charge

2023 Rate	2024 Rate	2025 Rate	2026 Rate	2027 Rate
\$72.42-i	\$79.68	\$83.70	\$87.90	\$92.34
\$132.77-ii	\$146.08	\$153.45	\$161.15	\$169.29
\$470.36-iii	\$517.92	\$544.05	\$571.35	\$600.21

- c. Driftwood #3-(1) account-Base Rate x 30 Units = Monthly Charge
 - i. 4 cottages and 1 apartment

2023 Rate	2024 Rate	2025 Rate	2026 Rate	2027 Rate
\$362.10	\$398.40	\$418.50	\$439.50	\$461.70

- d. Driftwood #4-(1) account-Base Rate x 181 Units = Monthly Charge
 - i. 33 pads and 1 cottage

2023 Rate	2024 Rate	2025 Rate	2026 Rate	2027 Rate
\$2,184.67	\$2,403.68	\$2,524.95	\$2,651.65	\$2,785.59

- e. Driftwood #5-(1) account-Base Rate x 30 Units = Monthly Charge
 - i. 4-2-bedroom units and 2-1-bedroom units

2023 Rate	2024 Rate	2025 Rate	2026 Rate	2027 Rate
\$362.10	\$398.40	\$418.50	\$439.50	\$461.70

- f. Driftwood #6-(1) account-Base Rate x 11 Units = Flat Monthly Charge
 - i. Sewer only-non-volumetric

2023 Rate	2024 Rate	2025 Rate	2026 Rate	2027 Rate
\$132.77	\$146.08	\$153.45	\$161.15	\$169.29

- g. Driftwood #7-(26) accounts-Base Rate x 6 Units = Monthly Charge
 - i. Per-single cottage

2023 Rate	2024 Rate	2025 Rate	2026 Rate	2027 Rate
\$72.42	\$79.68	\$83.70	\$87.90	\$92.34

Note: flat monthly charges are superseded by the volumetric rate when water use exceeds minimum.

- I. Holiday Camplands WWTP Service Area – Non-Volumetric Monthly Charge (4,258 Service Connections)
 - a. Holiday Camplands (3480 lots)-Base Rate x 8 Units x # of lots (3480) / 12 = Monthly Charge
 - b. Lake Village Campgrounds (778 lots)- Base Rate x 8 Units x # of lots (778) / 12 = Monthly Charge

	2023 Rate	2024 Rate	2025 Rate	2026 Rate	2027 Rate
Holiday Camplands	\$28,002.40	\$30,809.60	\$32,364.00	\$33,988.00	\$35,704.80

Lake Village Campground	\$6,260.31	\$6,887.90	\$7,235.40	\$7,598.47	\$7,982.28
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J. Meadowood WWTP Service Area – Non-Volumetric-Monthly Rates/Charges

a. Meadowood WWTP Service Area-Basic Rate x 5 Units = Monthly Charge

2023 Rate	2024 Rate	2025 Rate	2026 Rate	2027 Rate
\$72.42	\$79.68	\$83.70	\$87.90	\$92.34

10. System Improvement Fee Sewer accounts will have a monthly \$3.00 System Improvement Fee. System Improvements can range from sewer line replacement, sewer line upgrades, pump upgrades, sewer reservoirs along with other improvements.
11. System Emergency Escrow Fund Accounts will have a monthly \$1.50 System Emergency Escrow Fee that will go to a dedicated Emergency Fund. Emergency Funds are needed to address non-budgeted events that impact the system.
12. Plan Review Fee. Included in System Capacity Fee-County may charge \$100.00 per hour on large projects requiring extensive plan reviews.
13. Sewer System Capacity Fees These fees include up to five (5) hours of inspection and issuance fee.

Sewer System Minimum Capacity Fee	2023	2024	2025	2026	2027
	Residential (areas ACDES treats sewer)	\$2,500.00	\$2,500.00	\$2,500.00	\$2,800.00
Residential (areas Others treat sewer) plus Other areas cost	\$1,500.00	\$1,500.00	\$1,500.00	\$1,800.00	\$1,800.00
Coffee Creek WWTP Service Area Specific System Improvement Fee	X 2	X 2	X 2	X 2	X 2

Sewer System Minimum Capacity Fee	2023	2024	2025	2026	2027
	Commercial (areas ACDES treats sewer)	\$6,000.00	\$6,000.00	\$6,000.00	\$6,500.00
Commercial (areas Others treat sewer) plus Other areas cost	\$3,000.00	\$3,000.00	\$3,000.00	\$3,500.00	\$3,500.00
Coffee Creek WWTP Service Area Specific System Improvement Fee	X 2	X 2	X 2	X 2	X 2

14. The Ohio EPA "Green Book" formula shall be used to calculate commercial capacity fees and addition cost will be added to the minimum based on the calculation. Specific Capacity Fees will be added to the new calculation based on the area of service rates.

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of Ashtabula County, Ohio, that the above rates and charges are hereby established in accordance with the above schedule effective on the first billing cycle of May 1, 2023 and expiring on December 31, 2027 unless otherwise modified by superseding Resolution; and

BE IT FURTHER RESOLVED, the Director of the Department of Environmental Services shall arrange for the billing of the above rates and charges. Any rates/charges not paid within twenty (20) days of the date of such bill shall have added thereto a penalty equal to ten percent (10%) of the balance of such unpaid rates/charges.

BE IT FURTHER RESOLVED, that all previous Resolutions creating, establishing or fixing rates and charges for the above facilities be hereby revised and made effective.

**ASHTABULA COUNTY COMMISSIONERS
CERTIFICATION PAGE**

Resolution No. 2023-170

March 14, 2023

**RESOLUTION ESTABLISHING THE RATES TO BE CHARGED FOR WATER AND
SEWER SERVICES FROM THE ASHTABULA COUNTY DEPARTMENT OF
ENVIRONMENTAL SERVICES**

Upon the motion of Kathryn L. Whittington, seconded by J.P. Ducro IV.


VOTE:

**Casey R. Kozlowski
Kathryn L. Whittington
J.P. Ducro IV**

**Aye
Aye
Aye**

CERTIFICATE OF CLERK

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution acted upon and duly passed by the Board of County Commissioners of Ashtabula County, Ohio, on the date noted above.



Crystal Sturgill, Clerk of the Board *Acting*
Board of County Commissioners
Ashtabula County, Ohio

**CHIEF FINANCIAL OFFICER'S CERTIFICATION OF LOCAL FUNDS /
LOAN REPAYMENT LETTER**

November 5, 2025

I, Scott Yamamoto, Auditor, of the County of Ashtabula, hereby certify that Ashtabula County has the amount of \$610,000 in Water Fund 6002 and that this amount is available and will be used to pay the local share for the Lake Road Waterline Replacement project when it is required.

I, Scott Yamamoto, Auditor of the County of Ashtabula, hereby certify that Ashtabula County will collect the amount of \$150,000 in the Water Fund 6002 and that this amount will be used to repay the Ohio Public Works Commission SCIP or RLP loan requested for the Lake Road Waterline Replacement project over a 20-year term.



Scott Yamamoto, Ashtabula County Auditor

FISCAL OFFICER'S CERTIFICATE

5705.41 O.R.C.

The undersigned, County Auditor of Ashtabula County, hereby certifies that the amount required to meet the obligations of the County during the 2025, under the Agreement, has been lawfully appropriated for that purpose, and is in the Treasury of the County or in the process of collection to the credit of the following funds: 6002.001-155-901 and 6001.001-155-603

In the amount of \$760,000.00 for year 2026 and free from any previous encumbrances.

Agreement Title: Agreement for The Lake Rd Waterline Project



Scott Yamamoto, Ashtabula County Auditor

Contact: Doug Starkey, ACDES Director

Date: November 6, 2025