

**ASHTABULA COUNTY COMMISSIONERS
CERTIFICATION PAGE**

Resolution No. 2025-565

December 23, 2025

**RESOLUTION APPROVING TANF CCMEP SERVICES CONTRACT AMENDMENT
FOR THE COMPREHENSIVE CASE MANAGEMENT & EMPLOYMENT PROGRAM,
ACDJFS CONTRACT NO. 25-5001-TANF**

Upon the motion of Casey R. Kozlowski, seconded by Kathryn L. Whittington.

VOTE:

J.P. Ducro IV	Aye
Casey R. Kozlowski	Aye
Kathryn L. Whittington	Aye

CERTIFICATE OF CLERK

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution acted upon and duly passed by the Board of County Commissioners of Ashtabula County, Ohio, on the date noted above.

Lisa Hawkins

Lisa Hawkins, Clerk of the Board
Board of County Commissioners
Ashtabula County, Ohio

ASHTABULA COUNTY COMMISSIONERS / AGENDA ITEM REQUEST FORM

This form outlining all item(s) to be placed on the Agenda for official action by the Board of Commissioners, must be submitted to Lisa Hawkins, Clerk of the Board a minimum of 8 days prior to the Agenda date, no later than Monday. At a public work session held on Tuesday at 10:00a.m., the Board will meet with you to discuss the item(s). Following the work session, the item(s) will be placed on the next week's agenda session for action by the Board. Please contact Lisa Hawkins at 576-3754 with questions.

Name of Department, with Title and phone number of person recommending item:

Ashtabula County Job & Family Services
Patrick J. Arcaro, Executive Director
Phone: (440) 994-1200

Initial


Patrick J. Arcaro, Executive Director

12/17/2025

Date

Presented by:

Julie Carlo, Social Services Supervisor, ACJFS; phone 994-2065.

Proposed Agenda Date:

December 23, 2025

Brief Description of Item and Recommendation:

Attached is a FY 2025 TANF CCMEP Sub-Grant Agreement #25-5001-TANF, Amendment #3; amendment for Ashtabula County Technical & Career Center funded by Temporary Assistance for Needy Families, which provides Comprehensive Case Management & Employment Program to TANF eligible clients. The amendment adds TANF funds in the amount of \$348,841.50 and extends the contract term from 10/1/24-12/31/25 to 3/31/2026.

Name and Address of Provider(s):

Ashtabula County Technical & Career Center
1565 State Route 167
Jefferson, OH 44047

Cost (include where funds are coming from):

\$1,475,000 = FY 2025 TANF CCMEP Fund for Sub-Grant #25-5001-TANF
+ \$348,841.50 = FY 2025 TANF CCMEP Fund for Sub-Grant #25-5001-TANF (Amendment #3)
\$1,823,841.50 = Total TANF CCMEP Funds for FY 2025

Term (beginning and ending date, if applicable):

FY 2025 ~ October 1, 2024, to March 31, 2026

**TANF Services Subgrant Amendment
Amendment # 3 Subgrant Agreement # 25-5001-TANF**

An amendment to the Subgrant Agreement between the Ashtabula County Job and Family Services (Grantor) and Ashtabula County Technical & Career Center, located at 1565 State Route 167, Jefferson, OH 44047 (Subgrantee) to provide Comprehensive Case Management & Employment Program for individuals determined eligible for these services which was entered into on the 1st day of October 2024.

I. Article I-VI- Availability of Funds

This amendment increases Comprehensive Case Management & Employment Program funds for the period 1/1/2026 – 3/31/2026 in the amount of \$348,841.50 from \$1,475,000.00 to \$1,823,841.50.

II. Article I-VI- Extension of Program Term.

This amendment extends the Comprehensive Case Management & Employment Program term from 10/1/24-12/31/25-to 3/31/2026

Signatures:

DocuSigned by:



Patrick J. Arcaro, Executive Director
Ashtabula County Job and Family Services

12/17/2025

Date

Signed by:




Ashtabula County Technical & Career Center

12/17/2025

Date

Signed by:



DocuSigned by:
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12/23/2025

Date

Signed by:
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Ashtabula County Board of Commissioners

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FISCAL OFFICER'S CERTIFICATE

5705.41 O.R.C.

The undersigned, County Auditor of Ashtabula County, hereby certifies that the amount required to meet the obligations of the County during the year 2025 under the Agreement has been lawfully appropriated for that purpose, and is in the Treasury of the County or in the process of collection to the credit of: **2006.030.100-601 Contract Services**; not to exceed **\$348,841.50**, and free from any previous encumbrances.

Agreement Title: a TANF Services Sub-Grant Agreement between Ashtabula County Job & Family Services and **Ashtabula County Technical & Career Center**.

Signed by:

Scott Yamamoto

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Ashtabula County Auditor

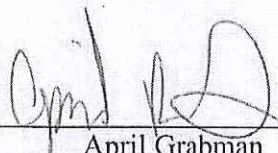
Date: 12/17/2025

Sub-Grant Agreement #25-5001-TANF, Amendment #3

Signature Page

Re: An agreement between Ashtabula County Job & Family Services and Ashtabula County Technical & Career Center Comprehensive Case Management & Employment Program.

Approved as to Legal Form Only:

By: 
April Grabman
Ashtabula County Prosecutor

Date: 12/11/25