

**RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN THE ASHTABULA COUNTY BOARD OF COMMISSIONERS AND THE ASHTABULA COUNTY TECHNICAL AND CAREER CAMPUS**

WHEREAS, the Ashtabula County Technical Career Campus (A-Tech) desires to work with the Ashtabula County dog wardens (the “Wardens”) for the purpose of providing a dynamic, hands-on experience in the classroom for its small animal care students; and

WHEREAS, the Wardens, employees of the Board, are willing and able to provide some animals, primarily dogs, to the A-Tech on a temporary basis for educational purposes; now

THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Ashtabula County do hereby approve the Memorandum of Understanding and the Parties agree to the following:

1. The Wardens shall, from time to time and in concert with the A-Tech according to its need, reserve animals deemed fit for the purpose of aiding the A-Tech in its small animal care courses. These animals selected shall be from among those that are property of the Board and shall be selected at the sole discretion of the Wardens.

2. The A-Tech shall abide by all instructions as to the proper handling of animals provided by the Wardens. While the animals are present at the A-Tech’s facility, the animals shall be used to demonstrate and/or teach students through experiential learning. This may include simulated veterinarian wellness visits and/or pet grooming training. This may not include any administration of vaccinations or invasive medical procedures.

3. The A-Tech shall require that all students having contact with the animals sign an acknowledgement of potential risks inherent to physical interactions with animals.

4. The effective date of this MOU shall be April 1, 2026, and it shall be effective through July 1, 2026. From that date, this MOU shall renew automatically for up to three subsequent one-year periods unless otherwise terminated by agreement of the Parties.

5. This MOU shall only be amended by mutual agreement of the Parties in writing. This MOU, and any amendments thereto, is the full and comprehensive understanding of the Parties’ obligations. This MOU, and any amendments thereto, may be executed in duplicate.

6. Either Party may terminate this MOU for any reason by providing seven (7) days’ notice to the other.

**ASHTABULA COUNTY COMMISSIONERS  
CERTIFICATION PAGE**

Resolution No. 2026-149

March 17, 2026

**RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN  
THE ASHTABULA COUNTY BOARD OF COMMISSIONERS AND THE ASHTABULA  
COUNTY TECHNICAL AND CAREER CAMPUS**

Upon the motion of J.P. Ducro IV, seconded by Kathryn L. Whittington.

**VOTE:**

Casey R. Kozlowski  
Kathryn L. Whittington  
J.P. Ducro IV

Aye  
Aye  
Aye

**CERTIFICATE OF CLERK**

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution acted upon and duly passed by the Board of County Commissioners of Ashtabula County, Ohio, on the date noted above.



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Lisa Hawkins, Clerk of the Board  
Board of County Commissioners  
Ashtabula County, Ohio

## **MEMORANDUM OF UNDERSTANDING**

This Memorandum of Understanding ("MOU") is entered by and among the ASHTABULA COUNTY BOARD OF COUNTY COMMISSIONERS (the "Board") and the ASHTABULA COUNTY TECHNICAL AND CAREER CAMPUS (the "A-Tech") (collectively, the "Parties" or each separately as a "Party").

WHEREAS, the A-Tech desires to work with the Ashtabula County dog wardens (the "Wardens") for the purpose of providing a dynamic, hands-on experience in the classroom for its small animal care students; and

WHEREAS, the Wardens, employees of the Board, are willing and able to provide some animals, primarily dogs, to the A-Tech on a temporary basis for educational purposes.

NOW, THEREFORE, the Parties agree to the following:

1. The Wardens shall, from time to time and in concert with the A-Tech according to its need, reserve animals deemed fit for the purpose of aiding the A-Tech in its small animal care courses. These animals selected shall be from among those that are property of the Board and shall be selected at the sole discretion of the Wardens.

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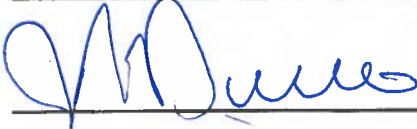
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4. This MOU shall only be amended by mutual agreement of the Parties in writing. This MOU, and any amendments thereto, is the full and comprehensive understanding of the Parties' obligations. This MOU, and any amendments thereto, may be executed in duplicate.

5. Either Party may terminate this MOU for any reason by providing seven (7) days' notice to the other.

IN WITNESS WHEREOF, the Parties approve and agree to this MOU.

**ASHTABULA COUNTY BOARD OF COUNTY COMMISSIONERS**

 DATE: 3-17-26

J.P. DUCRO, IV, Commissioner


 DATE: 3-17-26

KATHRYN WHITTINGTON, Commissioner

 DATE: 3-17-26

CASEY KOZLOWSKI, Commissioner

**ASHTABULA COUNTY TECHNICAL AND CAREER CAMPUS**

 DATE: 3-16-26

APPROVED AS TO LEGAL FORM

\_\_\_\_\_ DATE: \_\_\_\_\_  
APRIL GRABMAN, Ashtabula County Prosecutor