

RESOLUTION APPROVING A WORK AUTHORIZATION WITH VERDANTAS, FOR THE JEFFERSON BOOSTER STATION, ACDES

WHEREAS, Ray Nevison, Director of the Department of Environmental Services, has presented the following Work Authorization with Verdantes, Inc., to-wit:

WORK AUTHORIZATION

Project Title: The Jefferson Booster Station

Project Description: Authorized construction services; construction administration, special funding assistance, project meetings, site visits, full time construction observation, pay estimates, change orders, RFI's, shop drawings review, claims, PW assistance, record drawings / as-builts, and special inspections-tank utility relocation or coordination, special meetings, bid advertisement, intake and review, processing construction contracts, wage reviews and interviews.

Project Location: Austinburg Township.

Invoicing Instructions: Not to exceed fees of \$121,800.00, a net decrease, in accordance with the Master Service Agreement for Professional Services.

Terms: Invoices will be rendered for work performed in the preceding month and are due and payable within 30 days after presentation. Cancellation of this contract presupposes payment for work already completed. Balances 30 days past due shall bear finance charges at the legal rates permitted.

Acceptance: Upon the authorized signature of both parties to this contract, they agree to the above prices, specifications and conditions as satisfactory. Payments will be made as outlined above and work can proceed.

NOW, THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the Work Authorization with Verdantas, is hereby approved in accordance with the copy of the Work Authorization now on file in this office.

BE IT FURTHER RESOLVED that the President of the Board, on behalf of the Board of Commissioners of Ashtabula County, is authorized to execute any and all necessary documents.

**ASHTABULA COUNTY COMMISSIONERS
CERTIFICATION PAGE**

Resolution No. 2026-295

June 30, 2026

**RESOLUTION APPROVING A WORK AUTHORIZATION WITH VERDANTAS, FOR
THE JEFFERSON BOOSTER STATION, ACDES**

Upon the motion of Kathryn L. Whittington, seconded by J.P. Ducro IV.

VOTE:

**Casey R. Kozlowski
Kathryn L. Whittington
J.P. Ducro IV**

**Aye
Aye
Aye**

CERTIFICATE OF CLERK

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution acted upon and duly passed by the Board of County Commissioners of Ashtabula County, Ohio, on the date noted above.



Crystal Sturgill, Clerk of the Board
Board of County Commissioners
Ashtabula County, Ohio

**TASK ORDER
FOR
PROFESSIONAL SERVICES**

TASK ORDER NO:	<u>#4-2026</u>
PROJECT NAME:	<u>Jefferson Booster Station- Construction Administration and Observation/Bidding and Contracts</u>
PROJECT NO:	<u>45693</u>
CONTRACT NO:	<u>MSA</u>

Subject to the terms and conditions of the Master Service Agreement, the Consultant agrees to perform the following Scope of Work for the Construction Administration, Bidding and Contracts for the referenced project:

- Construction Administration
- Construction Observation-Full-Time During Waterline and During Critical Portions of the Booster Station
- Prevailing Wage Review and Interviews
- Bidding and Contracts

Project Understanding

The project scope is installation of waterline improvements and a prefabricated booster station in Austinburg Township. Fees for these services will be split between the WPCLF and WRSLA funding sources based on the water vs. sewer percentages established by the successful bid. We have included an option for assistance with processing the funding requests.

SCOPE OF SERVICES

Verdantas will provide the following services in accordance with this proposal:

1. Construction Administration and Observation
2. Assistance with Processing Special Funding
3. Bidding and Contracts

TASK 1 - CONSTRUCTION ADMINISTRATION and OBSERVATION SERVICES

1. Pre-Construction Meeting
2. Project Coordination
3. Monthly Progress Meetings
4. Shop Drawing Review
5. RFI's-Review and Respond
6. Monthly Pay Estimates
7. Change Order and Claim Analysis
8. Site Visits-Anticipate 10 Visits
9. Intake and review of prevailing wage certified payrolls and field interviews
10. Project Close Out, including As-Built Drawings as provided by the Contractor
11. Full-Time Construction Observation During Waterline Installation and During Critical Portions of the Booster Station

12. Processing and Assistance with Special Funding

TASK 2 - Bidding and Contracts

1. Bid Advertisement, Intake, and Review
2. Processing of Construction Contracts

Additional Services

The following services are not included in this scope, but may be provided as additional services as requested by the County:

- Utility Relocation or Coordination
- Special Meetings
- Additional Easements

Fee

Verdantas will complete the work outlined in the MSA as stated below. Invoices will be provided on a monthly basis.

Description	Cost
Task 1	
Construction Administration and Observation, Prevailing Wage and Special Funding Assistance	\$111,800.00
Task 2	
Bidding and Contracts	\$10,000.00
Total	\$121,800.00

BUDGET

Verdantas will perform these services on a time and expense basis per the current Verdantas fee schedule. An estimated cost shall be provided prior to written or verbal authorization to proceed:

Attachments: ☐ Yes ☒ No

VERDANTAS PROJECT CONTACT: Christian DeLuca, Project Manager
CLIENT PROJECT CONTACT: Raymond J. Nevison, Director



This Task Order is hereby accepted and incorporated into the existing Contract:

VERDANTAS LLC		CLIENT	
BY:	<u>Christian DeLuca</u>	BY:	<u></u>
TITLE:	<u>Project Manager</u>	TITLE:	<u>President</u>
DATE:	<u>May 5, 2026</u>	DATE:	<u>6-30-26</u> Click or tap to enter a date.
SIGNATURE:	<u></u>	SIGNATURE:	<u>Casey Kozlowski</u>

Valid for 30-days

(Please return one signed original to your Verdantas project contact and retain one signed original for your records)



FISCAL OFFICER'S CERTIFICATE

5705.41 O.R.C.

The undersigned, County Auditor of Ashtabula County, hereby certifies that the amount required to meet the obligations of the County during the 2026, under the Agreement, has been lawfully appropriated for that purpose, and is in the Treasury of the County or in the process of collection to the credit of the following funds: 6002

In the amount not to exceed \$121,800.00 for Construction Administration project for year 2026 and free from any previous encumbrances.

Agreement Title: Resolution Authorizing the Work Authorization for The Jefferson Booster Station, Ashtabula County Department of Environmental Services.



Scott Yamamoto, Ashtabula County Auditor

Contact: Ray Nevison, ACDES Director

Date: June 22, 2026