RESOLUTION APPROVING AMENDMENT TO THE AGREEMENT BETWEEN THE ASHTABULA COUNTY COMMISSIONERS AND DLZ ARCHITECTURE, INC. FOR ARCHITECTURE AND ENGINEERING SERVICES FOR THE ASHTABULA COUNTY PUBLIC SAFETY CENTER (JAIL)

WHEREAS, an amendment to the agreement has been presented for the approval of the Board, to-wit:

Original Contract Date: Approved on September 16, 2025 by Resolution No. 2025-393

Parties: Ashtabula County Commissioners, 25 W. Jefferson St., Jefferson, OH 44047
DLZ Architecture, Inc., 6121 Huntley Rd., Columbus, OH 43229

Service: DLZ shall, in a professional manner perform the services including: Schematic Design, Design Development, Construction Document, Bidding/Procurement and Construction Administration/Project Close-Out for the Ashtabula County Sheriff's Office and Jail Expansion and Partial Renovation project located at 25 West Jefferson Street, in the Village of Jefferson, Ohio.

Amendment: Additional lump sum fee request for updating and completing the Construction Documents phase, as defined in the executed Agreement.

Original Amount:	$2,950,000
Construction Documents:	$ 300,000
New total	$3,250,000

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the amendment between DLZ Architecture, Inc. and the Ashtabula County Commissioners is approved in accordance with the copy now on file in this office.

BE IT FURTHER RESOLVED, except as modified, the Agreement shall remain in full force and effect in accordance with its terms.

ASHTABULA COUNTY COMMISSIONERS

CERTIFICATION PAGE

Resolution No. 2026-419 **September 29, 2026**

RESOLUTION APPROVING AMENDMENT TO THE AGREEMENT BETWEEN THE ASHTABULA COUNTY COMMISSIONERS AND DLZ ARCHITECTURE, INC. FOR ARCHITECTURE AND ENGINEERING SERVICES FOR THE ASHTABULA COUNTY PUBLIC SAFETY CENTER (JAIL)

Upon the motion of J.P. Ducro IV, seconded by Kathryn L. Whittington.

VOTE:

Casey R. Kozlowski	**Aye**
Kathryn L. Whittington	**Aye**
J.P. Ducro IV	**Aye**

CERTIFICATE OF CLERK

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution acted upon and duly passed by the Board of County Commissioners of Ashtabula County, Ohio, on the date noted above.

Crystal Sturgill

Crystal Sturgill, Clerk of the Board
Board of County Commissioners
Ashtabula County, Ohio

DLZ

Connect. Build. Thrive.

September 24, 2026

Ashtabula County Board of Commissioners
25 West Jefferson Street
Jefferson, Ohio 44047

via email: jldischer@ashtabulacounty.gov

RE: Ashtabula County OH Jail Expansion and Partial Renovation
Owner/Architect Agreement: Amendment #1 for Additional Basic Services
DLZ Architecture, Inc. #2521.4028.00

Dear Commissioners :

DLZ Architecture, Inc. (DLZ) submits Amendment #1 as a proposal for additional Basic Services for the Ashtabula County OH Jail Expansion and Partial Renovation project in Jefferson, Ohio. This additional lump sum fee request supplements the executed Agreement dated September 1, 2025, and reflects the current revised and approved Design Development scope of work. All Terms and Conditions remain as set forth in the executed Agreement.

This proposed additional Basic Services lump sum request is based on the revised and approved Design Development package, which has approximately 52,200 square feet in the expansion, 216 rated beds, a partial renovation of the existing facility, and substantial site work with a total project cost of approximately $63,500,000.

The following is the original Basic Services and Additional Services fee as defined in the executed Agreement:

PHASE/SCOPE - BASIC SERVICES	**ORIGINAL FEE**	**FEE PAID TO DATE**
Schematic Design	$575,000	$575,000
Design Development	$725,000	$725,000
Construction Documents	$900,000	$441,000
Bidding/Procurement/Guaranteed Maximum Price	$120,000	$0
Construction Administration	$630,000	$0
TOTAL ORIGINAL BASIC SERVICES LUMP SUM FEE	**$2,950,000**	**$1,741,000**

PHASE/SCOPE - ADDITIONAL SERVICES	**ORIGINAL FEE**	**FEE PAID TO DATE**
Geotechnical Exploration	$24,500	$24,500
Site Survey	$36,600	$36,600
TOTAL ORIGIANL ADDITIONAL SERVICES LUMP SUM FEE	**$61,100**	**$61,100**

The total Basic Services and Additional Services paid to date lump sum fee is $1,802,100. Miscellaneous reimbursements are in addition to the lump sum fees noted.

This Basic Services additional lump sum fee request is for updating and completing the Construction Documents phase, as defined in the executed Agreement.

DLZ proposes the following revised professional Basic Services lump sum fee to complete the project as noted below for the Ashtabula County OH Jail Expansion and Partial Renovation project:

PHASE/SCOPE - BASIC SERVICES	REVISED FEE	FEE PAID TO DATE
Schematic Design (no change)	$575,000	$575,000
Design Development (no change)	$725,000	$725,000
Construction Documents	$1,200,000	$441,000
Bidding/Procurement/Guaranteed Maximum Price (no change)	$120,000	$0
Construction Administration (no change)	$630,000	$0
TOTAL REVISED BASIC SERVICES REVISED LUMP SUM FEE	**$3,250,000**	**$1,741,000**

The difference between the original Basic Services lump sum fee and the revised Basic Services lump sum fee is an additional $300,000. Miscellaneous reimbursements will be in addition to the revised lump sum fee noted. DLZ reserves the right to request additional lump sum fees if the noted project cost of approximately $63,500,000 increases.

SUMMARY

If you have any questions or comments, please contact Eric Ratts by email at eratts@dlz.com. DLZ sincerely appreciates the opportunity to collaborate with you on the Ashtabula County OH Jail Expansion and Partial Renovation **project.**

Respectfully submitted,
DLZ ARCHITECTURE, INC.

Eric B. Ratts, AIA
Vice President I Project Manager

APPROVED BY ASHTABULA COUNTY OH BOARD OF COMMISSIONERS
Please forward an executed copy to Eric Ratts at eratts@dlz.com

J.P. Ducro IV — Date: 9-29-26

Casey R. Kozlowski — Date: 9-29-26

Kathryn L. Whittington — Date: 9-29-26

Signature Page

Agreement Title: Amendment to contract with DLZ Engineering.

Approved as to Legal Form Only:

By:_____
April R. Grabman,
Ashtabula County Prosecutor

Dated: 9/23, 2026