

RESOLUTION APPROVING TANF CCMEP SERVICES CONTRACT AMENDMENT FOR THE COMPREHENSIVE CASE MANAGEMENT & EMPLOYMENT PROGRAM, ACDJFS CONTRACT NO. 21-5001-TANF

WHEREAS, Patrick Arcaro, Director of the Ashtabula County Department of Job & Family Services has presented a Contract Amendment for the approval of the Board, to-wit:

Original Contract Date: October 1, 2020 **Contract No.** 21-5001-TANF

Provider: Ashtabula County Technical & Career Center, 1565 State Route 167, Jefferson, OH 44047.

Service: Amendment to TANF CCMEP contract to increase funds.

Amendment: Article 1- VI Availability of Funds
Increases available funds for 10/01/2020 – 09/30/2021 in the amount of **\$240,000.00**

Total available funds increase from **\$1,140,000.00 to \$1,380,000.00**

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the Contract Amendment is approved in accordance with the copy now on file in this office.

**ASHTABULA COUNTY COMMISSIONERS
CERTIFICATION PAGE**

Resolution No. 2021-313

August 17, 2021

**RESOLUTION APPROVING TANF CCMEP SERVICES CONTRACT AMENDMENT
FOR THE COMPREHENSIVE CASE MANAGEMENT & EMPLOYMENT PROGRAM,
ACDJFS CONTRACT NO. 21-5001-TANF**

Upon the motion of Casey R. Kozlowski, seconded by J.P. Ducro IV.

VOTE:

Kathryn L. Whittington

Absent

J.P. Ducro IV

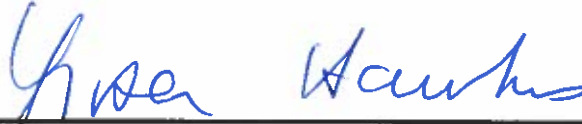
Aye

Casey R. Kozlowski

Aye

CERTIFICATE OF CLERK

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution acted upon and duly passed by the Board of County Commissioners of Ashtabula County, Ohio, on the date noted above.



Lisa Hawkins, Clerk of the Board
Board of County Commissioners
Ashtabula County, Ohio

**TANF Services Subgrant Amendment
Amendment # 2 Subgrant Agreement # 21-5001-TANF**

An amendment to the Subgrant Agreement between the Ashtabula County Job and Family Services (Grantor) and Ashtabula County Technical & Career Center, located at 1565 State Route 167, Jefferson, OH 44047 (Subgrantee) to provide Comprehensive Case Management & Employment Program for individuals determined eligible for these services which was entered into on the 1st day of October 2020.

I. Article I-VI- Availability of Funds

This amendment increases Comprehensive Case Management & Employment Program funds for the period 10/01/20 – 9/30/21 in the amount of \$240,000.00 from \$1,140,000.00 to \$1,380,000.00.

Signatures:



Patrick J. Arcaro, Executive Director
Ashtabula County Job & Family Services

07/29/2021

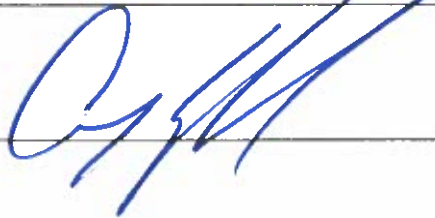
Date



Ashtabula County Technical & Career Center

8/2/21

Date



8-17-21

Date

Ashtabula County Board of Commissioners

Proposed FY21 CCMEP BUDGET

Oct. 1, 2020 - Sept. 30, 2021 REVISED March 2021

One dedicated LSC for WIOA, other LSCs based on attendance

Indirect/Pool Expenses	TTL PGM	TANF
Program Staff	amount	amount
Program Manager SB	\$44,720.00	\$38,012.00
Life Skills Coach AS	\$35,500.00	\$0.00
Life Skills Coach JC	\$38,500.00	\$34,650.00
Life Skills Coach MB	\$33,300.00	\$29,970.00
Life Skills Coach NM	\$38,500.00	\$34,650.00
Life Skills Coach CS	\$35,500.00	\$30,176.00
Life Skills Coach SP	\$35,500.00	\$31,950.00
Program Aides TBD	\$30,000.00	\$26,700.00
CFIS Specialist BB	\$27,581.00	\$23,443.00
Administrative Assist. CF	\$23,338.00	\$19,836.00
Bus Driver	\$16,000.00	\$13,600.00
Academic Instructor/Coach	\$35,360.00	\$30,056.00
Special Instructor(s) SG	\$15,000.00	\$13,950.00
Supervisor JS	\$49,232.00	\$41,847.00
Administrative Staff		
Superintendent JB	\$4,500.00	\$4,050.00
Treasurer LE	\$4,000.00	\$3,600.00
Assist. Treasurer BT	\$2,000.00	\$1,800.00
Fiscal Assistant DC	\$1,500.00	\$1,350.00
TOTAL SALARIES	\$470,031.00	\$379,640.00

PAYROLL-RELATED EXPENSES:		
STRS/SERS	\$65,802.00	\$53,149.00
Medicare	\$6,815.00	\$5,504.00
WC	\$1,035.00	\$837.00
Insurances	\$200,000.00	\$153,964.00
TOTAL BENEFITS	\$273,652.00	\$213,454.00
TOTAL Staff Costs (53%)	\$743,683.00	\$593,094.00

Indirect Purchased Services Expenses		
Rent-OMJ	\$108,400.00	\$88,552.00
Rent/Utilities-other	\$20,000.00	\$18,000.00
Supplies	\$2,061.00	\$1,289.00
Fuel/gasoline	\$5,000.00	\$4,000.00
Staff Mileage, meeting costs, PD etc...	\$6,800.00	\$5,949.00
Admin/A-Tech rent	\$5,386.00	\$4,847.00
Admin/A-Tech van	\$500.00	\$449.00
TOTAL Indirect Purchased Services	\$148,147.00	\$123,086.00
TOTAL INDIRECT/POOL EXPENSES	\$891,830.00	\$716,180.00

Direct Expenses to Participants	TANF	
Work Experience Wages		
Payroll (inc. Peer Nav's)	\$581,000.00	\$480,300.00
Support Services		
Transportation	\$147,750.00	\$113,750.00
Transportation related to occupational skills trng	\$6,000.00	\$5,000.00
Tuition related to occupational skills training	\$6,000.00	\$0.00
Test fees (GED Test, HS tests, other fees)	\$500.00	\$0.00
Tools, clothing, etc...related to training	\$500.00	\$0.00
Training/fees non-skill trng (Driver's Ed, etc)	\$10,720.00	\$8,720.00
Incentives	\$36,200.00	\$30,050.00
Emergency clothing/tools/food	\$8,500.00	\$4,000.00
Emergency Shelter	\$41,000.00	\$17,000.00
Transport-gas cards	\$10,000.00	\$5,000.00
TOTAL Direct Expenses	\$848,170.00	\$663,820.00
TOTAL BUDGET	\$1,740,000.00	\$1,380,000.00

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Anticipated WIOA funds	\$360,000.00
Anticipated TANF funds	\$900,000.00
Additional TANF March 2021	\$240,000.00
Additional TANF July 2021	\$240,000.00
	\$1,740,000.00

FISCAL OFFICER'S CERTIFICATE

5705.41 O.R.C.

The undersigned, County Auditor of Ashtabula County, hereby certifies that the amount required to meet the obligations of the County during the year 2020 under the Agreement has been lawfully appropriated for that purpose, and is in the Treasury of the County or in the process of collection to the credit of: **2006.030.100-601 Contract Services**; not to exceed **\$240,000.00**, and free from any previous encumbrances.

Agreement Title: a TANF Services Sub-Grant Agreement between Ashtabula County Job & Family Services and **Ashtabula County Technical & Career Center**.



David Thomas
Ashtabula County Auditor

Date: 8/3/21