

RESOLUTION APPROVING AN ECONOMIC MOBILITY AND RESPONSIBLE PARENTING PROGRAM CONTRACT WITH ASHTABULA COUNTY DEPARTMENT OF JOB & FAMILY SERVICES AGENCY/ ASHTABULA COUNTY CHILD SUPPORT ENFORCEMENT AND ASHTABULA COUNTY TECHNICAL AND CAREER CENTER, CONTRACT NO. 22-6000-EMRP

WHEREAS, Patrick Arcaro, Director of the Ashtabula County Department of Job & Family Services has presented an Economic Mobility and Responsible Parenting Contract for the approval of the Board, to-wit:

Provider: ***Ashtabula County Technical & Career Center***
1565 State Route 167, Jefferson, OH 44047

Ashtabula County Department of Job & Family Services
2924 Donahoe Drive, Ashtabula, OH 44004

Service: The coordination of services between the Ashtabula County Department of Job & Family Services/Ashtabula County Child Support Enforcement Agency and Ashtabula County Technical & Career Center to provide education to teens and young adults about legal, financial, and emotional responsibilities of parenting through peer educators.

Effective Date: **Retroactive to July 1, 2021 thru June 30, 2022**

Cost: **Not to Exceed, \$104,650.00**

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the Economic Mobility and Responsible Parenting Program Contract, as outlined above, is approved in accordance with the copy on file in this office.

**ASHTABULA COUNTY COMMISSIONERS
CERTIFICATION PAGE**

Resolution No. 2021-367

September 28, 2021

RESOLUTION APPROVING AN ECONOMIC MOBILITY AND RESPONSIBLE PARENTING PROGRAM CONTRACT WITH ASHTABULA COUNTY DEPARTMENT OF JOB & FAMILY SERVICES AGENCY/ ASHTABULA COUNTY CHILD SUPPORT ENFORCEMENT AND ASHTABULA COUNTY TECHNICAL AND CAREER CENTER

Upon the motion of J.P. Ducro IV, seconded by Casey R. Kozlowski.

VOTE:

Kathryn L. Whittington
J.P. Ducro IV
Casey R. Kozlowski

Aye
Aye
Aye

CERTIFICATE OF CLERK

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution acted upon and duly passed by the Board of County Commissioners of Ashtabula County, Ohio, on the date noted above.



Lisa Hawkins, Clerk of the Board
Board of County Commissioners
Ashtabula County, Ohio

ASHTABULA COUNTY COMMISSIONERS / AGENDA ITEM REQUEST FORM

This form outlining all item(s) to be placed on the Agenda for official action by the Board of Commissioners, must be submitted to Lisa Hawkins, Clerk of the Board a minimum of 8 days prior to the Agenda date, no later than Monday. At a public work session held on Tuesday at 10:00a.m., the Board will meet with you to discuss the item(s). Following the work session, the item(s) will be placed on the next week's agenda session for action by the Board. Please contact Lisa Hawkins at 576-3754 with questions.

Name of Department, with Title and phone number of person recommending item:

Ashtabula County Job & Family Services
Patrick J. Arcaro, Executive Director
Phone: (440) 994-1200



Patrick J. Arcaro, Executive Director

09/13/2021

Date

Proposed Agenda Date:

September 21, 2021

Brief Description of Item and Recommendation:

Attached is a FY 2021 Mobility Responsible Parent Sub-Grant Agreement #22-6000-EMRP with Ashtabula County Technical & Career Center. This service provides education to teens and young adults about the legal, financial, and emotional responsibilities of parenting through peer to peer educators; to motivate teens and young adults to start a career, and enter a committed relationship; to empower young parents with non-marital births by informing and providing resources and opportunities to them that will assist in achieving economic stability, gain a meaningful work experience and learn how to successfully co-parent. Funded by Mobility Responsible Parent 2 funds.

Name and Address of Provider(s):

Ashtabula County Technical & Career Center
1565 State Route 167
Jefferson, OH 44047

Cost (include where funds are coming from):

\$ 104,650.00= FY 2022 Mobility Responsible Parent 2 Funds for Sub-Grant #22-6000-EMRP

Term (beginning and ending date, if applicable):

FY 2021 ~ July 1, 2021 to June 30, 2022

FISCAL OFFICER'S CERTIFICATE

5705.41 O.R.C.

The undersigned, County Auditor of Ashtabula County, hereby certifies that the amount required to meet the obligations of the County during the year 2021 under the Agreement has been lawfully appropriated for that purpose, and is in the Treasury of the County or in the process of collection to the credit of: **2213.030.100-601 Contract Services**; not to exceed **\$52,325.00**, and free from any previous encumbrances.

Agreement Title: a **CSEA Sub-Grant Agreement** between **Ashtabula County Job & Family Services** and **Ashtabula County Technical & Career Center**.

David Thomas
Ashtabula County Auditor

Date: _____

**CSEA Economic Mobility and Responsible Parenting Program
Subgrant Agreement #22-6000-EMRP**

This Subgrant Agreement is entered into on the 1st day of July, 2021 between the Ashtabula County Job & Family Services/Child Support Enforcement Agency and the Ashtabula County Board of County Commissioners or its governing body (hereinafter referred to as the "Grantor") and the Ashtabula County Technical & Career Center, located at 1565 State Route 167, Jefferson, Ohio 44047 (hereinafter referred to as the "Subgrantee") to provide the Economic Mobility and Responsible Parenting Program to individuals in Ashtabula County.

Therefore, in consideration of the mutual covenants contained in this Sub-Grant Agreement, the parties agree as follows:

RECITALS:

This Sub-Grant Agreement is made pursuant to a grant award to the Grantor by the Ohio Department of Job & Family Services (ODJFS) and is not for research and development purposes. The grant award is under the authority of CFDA #93.564, Federal Award Project Title: Charting a Course for Economic Mobility and Responsible Parenting-Cohort 2.

DEFINITIONS:

As used in this document, the words and phrases set forth below shall have the following meanings:

- A. "Grantor" means Ashtabula County Job & Family Services/Child Support Enforcement Agency.
- B. "Subgrantee" means Ashtabula County Technical & Career Center.
- C. "Financial assistance" means all cash, reimbursements, other payments, or allocations of funds provided by Grantor to Subgrantee. All requirements in this Agreement related to financial assistance also apply to any monies, including private monies and public money, as defined in section 117.01 of the Revised Code, used by the Subgrantee to match federal, state or county funds; and
- D. "Federal, state and local laws" include all federal statutes and regulations, appropriations by the Ohio General Assembly, the Revised Code, un-codified law included in an Act, Ohio Administrative Code (OAC) rules, any federal Office of Management and Budget (OMB) Uniform Guidance regarding a federal statute or regulation has made applicable to state and local governments, as well as any resolutions or policies adopted by the Ashtabula County Board of County Commissioners. Federal, state and local laws also include any Governor's Executive Orders to the extent that they apply to counties and any ODJFS Procedure Manuals. The term "federal, state and local laws" includes all federal, state and local laws as listed in this paragraph and existing on the effective date of this Agreement as well as those federal, state and local laws that are enacted, adopted, issued, effective, amended, repealed, or rescinded on or after the effective date of this Agreement.

ARTICLE I ~ PURPOSE OF THE SUB-GRANT/SUB-GRANT DUTIES:

The purpose of the Sub-Grant and this Sub-Grant Agreement is to establish the terms, conditions, and requirements governing the administration and use of the financial assistance received by or used by Subgrantee pursuant to this Sub-Grant Agreement.

ARTICLE II ~ RESPONSIBILITIES OF GRANTOR:

Grantor agrees to:

- A. Provide funding to Subgrantee in accordance with this Sub-Grant Agreement and Federal, state and local laws.
- B. Monitor Subgrantee to ensure the Sub-Grant is used in accordance with all applicable conditions, requirements, and restrictions.
- C. Provide information on current and any subsequent changes to the terms and conditions of the grant awards addressed by the funding in this agreement.
- D. Provide technical assistance and training as requested to assist Subgrantee in fulfilling its obligations under this agreement.
- E. Take action to recover funds that are not used in accordance with the conditions, requirements, or restrictions applicable to funds awarded.
- F. Perform those responsibilities as defined in Exhibit I, attached hereto.

ARTICLE III ~ RESPONSIBILITIES OF SUBGRANTEE:

Subgrantee agrees to:

- A. Ensure that the funds included in this Sub-Grant Agreement are used, and the family services duties for which the grants are awarded are performed, in accordance with conditions, requirements and restrictions applicable to the duties established by the Departments and state and federal laws, as well as the federal terms and conditions of the grant award.
- B. Financial reporting requirements as are necessary for the county to meet its operational needs and obligations to ODJFS and the federal government.
- C. Promptly reimburse Grantor for any funds Grantor pays to any entity because of an adverse audit finding, adverse quality control finding, final disallowance of federal financial participation, or other sanction or penalty for which Grantor is responsible.
- D. Take prompt corrective action, including paying amounts resulting from an adverse finding, sanction, or penalty, if Grantor, ODJFS, the Ohio Auditor of State, any federal agency, or other entity authorized by federal, state or local law to determine compliance with the conditions, requirements, and restrictions applicable to the federal program from which this Subgrant is awarded determines compliance has not been achieved.
- E. Make records available to Grantor, ODJFS, the Auditor of the State, federal agencies, and other authorized governmental agencies for review, audit and investigation.
- F. Perform those responsibilities as defined in Exhibit I, attached hereto.
- G. Comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794), the Ge Discrimination Act of 1975 (42 U.S.C. § 6101 et seq.); Title II of the Americans with Disabilities Act of 1990 (42 U.S.C. § 12131 et seq.); all provisions required by the implementing

regulations of the Department of Agriculture and Department of Health and Human Services; Department of Justice Enforcement Guidelines, 28 CFR 50.3 and 42; and Department of Agriculture, Food and Nutrition Services (FNS) directives and guidelines to the effect that, no person shall on the grounds of race, color, national origin, sex, age, disability or political beliefs or association, be excluded from participation in, be denied benefits of, or otherwise be subject to discrimination under and program or activity for which the program applicant receives Federal financial assistance from FNS.

- H. Required to have the most recent version of the AD-475A and/or AD-475B “And Justice for ALL” poster posted.

ARTICLE IV ~ EFFECTIVE DATE OF THE SUB-GRANT:

- A. This Sub-Grant Agreement will be in effect from July 1, 2021 through June 30, 2022 unless this Sub-Grant Agreement is suspended or terminated pursuant to ARTICLE VIII prior to the above termination date.
- B. In addition to Section A above, it is expressly understood by both Grantor and Subgrantee that this Sub-Grant Agreement will not be valid and enforceable until the Ashtabula County Auditor certifies pursuant to Section 5705.41 (D), Revised Code, that the amount required to meet the Grantor’s obligation or, in the case of a continuing Sub-Grant Agreement to be performed in whole or in part in an ensuing fiscal year, the amount required to meet the obligation in the fiscal year in which the Sub-Grant Agreement is made, has been lawfully appropriated for such purpose and is in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances.

ARTICLE V ~ AMOUNT OF GRANT/PAYMENTS:

- A. This Sub-Grant Agreement is in the total amount of: \$ 104,650.00.
- B. Monthly invoices must be received by Grantor no later than 15 days following the month of service provided. Grantor will review such invoices for completeness and any information necessary before making payment within forty-five (45) days after receipt of an accurate invoice. Actual expenses will be reported monthly. Agreements written with a unit rate payment structure will be reconciled periodically to ensure that payments do not exceed actual expenses for the agreement period.

Grantor will make payment on all invoices submitted in accordance with the terms of this Sub-Grant Agreement. The final invoice, clearly marked “Final,” must be submitted within 60 days of the expiration date of this Sub-Grant Agreement. The final invoice shall include certification to the effect that “Payment of this invoice constitutes complete satisfaction of all of Grantor’s obligations under the referenced Sub-Grant Agreement. Subgrantee releases and discharges Grantor from all further claims and obligations under this Sub-Grant Agreement upon payment of this final invoice.”

Invoice Format: Subgrantee’s invoice will consist of:

(1) A one-page summary invoice signed by an authorized representative and will include:

- Sub-Grant Agreement number
- Service month and year
- Subgrantee’s name, address, telephone number and billing contact person’s name
- Total amount invoiced for the month

(2) A spreadsheet (Excel or other approved format agreed to by both Grantor and Subgrantee) inclusive of all allowable expenses incurred during the service month for provision of the program. Expenses reported will conform to those included in the Subgrantee budget attached hereto as Exhibit II.

(3) A spreadsheet (Excel or other approved format agreed to by both Grantor and Subgrantee) inclusive of all participants for the service month to include:

- Participant last name
- Participant first name
- Participant last four digits of social security number
- Participant work site
- Participant number of hours/day attended

C. Subgrantee understands that availability of funds is contingent on appropriations made by the Ohio General Assembly, ODJFS, funding sources external to the State of Ohio, such as federal funds, and appropriations by the Ashtabula Board of County Commissioners. If, at any time, the Grantor Director determines that federal, state or local funds are insufficient to sustain existing or anticipated spending levels, the Grantor Director may reduce, suspend, or terminate any cash, reimbursements, other payments, or allocations of funds provided by Grantor to Subgrantee, or other form of financial assistance as the Grantor Director determines appropriate. If the Ohio General Assembly, ODJFS, funding sources external to the State of Ohio, such as federal funds, or the Ashtabula Board of County Commissioners fails at any time to continue funding Grantor for the payments due under this Sub-Grant Agreement, this Sub-Grant Agreement will be terminated as of the date funding expires without further obligation of Grantor or Ashtabula County.

D. As a subrecipient of federal funds, Subgrantee hereby specifically acknowledges its obligations relative to the funds provided under this Sub-Grant Agreement pursuant to OMB Uniform Guidance 2 CFR 200, 2 CFR 300, 2 CFR 400, 45 CFR 75, 45 CFR 95, 45 CFR 96, as applicable to Subgrantee under federal, state and local laws, including but not limited to:

1. Standards for financial management systems: Subgrantee and its subgrantee(s) will comply with the requirements of 2 CFR 200 (D) and (E), 45 CFR 75.302, 2 CFR 200, 2 CFR 400.1, including, but not limited to:
 - a. Fiscal and accounting procedures;
 - b. Accounting records;
 - c. Internal control over cash, real and personal property, and other assets;
 - d. Budgetary control to compare actual expenditures or outlays to budgeted amounts;
 - e. Source documentation; and
 - f. Cash management.
2. Period of Availability of Funds: Pursuant to 2 CFR 200.309, 2 CFR 200.343, 45 CFR 75.309, 2 CFR 200 and 2 CFR 400.1, as applicable, SUBGRANTEE and its subgrantee(s) may charge to the award only costs resulting from obligations incurred during the funding period of the federal and state awards noted in the Recitals to this Sub-Grant Agreement and for the term specified in Article IV of this Sub-Grant Agreement, unless carryover of these balances is permitted. All obligations incurred under the award must be liquidated no later than Sixty (60) days after the end of the funding period, pursuant to federal law.
3. Matching or Cost Sharing: Pursuant to 2 CFR 200.306, 45 CFR 75.306, 2 CFR 200 and 2 CFR 400.1, as applicable, matching or cost sharing requirements applicable to the federal

program must be satisfied by disbursements for allowable costs or third-party in-kind contributions and must be clearly identified and used in accordance with all applicable federal, state and local laws.

4. Program Income: Program income must be used as specified in 2 CFR 200.307, 45 CFR 75.309, 2 CFR 200 and 2 CFR 400.1.
 5. Real Property: If SUBGRANTEE is authorized to use Sub-Grant funds for the acquisition of real property, title, use, and disposition of the real property will be governed by the provisions of 45CFR 200.311, 45 CFR 75.318, 2 CFR 200 and 2 CFR 400.1.
 6. Equipment: Title, use, management (including record keeping, internal control, and maintenance), and disposition of equipment acquired by Subgrantee or its subgrantee(s) with Sub-Grant funds, will be governed by the provisions of 2 CFR 200.313, 45 CFR 75.20, 2 CFR 200 and 2CFR 400.1, as applicable.
 7. Supplies: Title and disposition of supplies acquired by Subgrantee or its subgrantee(s) with Sub-Grant funds will be governed by the provisions of 2 CFR 200.314, 45 CFR 75.321, 2 CFR 200 and 2 CFR 400.1, as applicable.
- E. Sub-grantee expressly certifies that neither it, nor any of its principals, is debarred or suspended or is otherwise excluded from or ineligible for participation in federal assistance programs.

ARTICLE VI ~ RECORDS:

- A. Subgrantee must maintain documentation conforming to all requirements prescribed by ODJFS or by federal, state and local laws. Subgrantee must prepare and maintain documentation to support all transactions and to permit the reconstruction of all transactions and the proper completion of all reports required by federal, state and local laws, and which substantiates compliance with all applicable federal, state and local laws.
- B. Records must include sufficient detail to disclose:
 1. Services provided to program participants;
 2. Administrative cost of services provided to program participants;
 3. Charges made, and payments received for items identified in paragraphs (B) (1) and (2) of this Article; and
 4. Cost of operating the organizations, agencies, programs, activities, and functions.
- C. Subgrantee and its Subgrantee(s) must maintain all records relevant to the administration of this Sub-Grant for a period of six (6) years.

ARTICLE VII ~ AUDITS OF SUBGRANTEE:

- A. Subgrantee agrees to provide for timely audits as required by OMB Uniform Guidance, unless a waiver has been granted by a federal agency. Subject to the threshold requirements of 45 CFR 75.501, 2 CFR 400.1 and 2 CFR 200.501, as applicable, and OMB Uniform Guidance, Sub-grantee must ensure that it has an

audit with a scope as provided in OMB Uniform Guidance, that covers funds received under this agreement. Sub-grantee must send one (1) copy of the final audit report to Grantor at 2924 Donahoe Dr. Ashtabula, Ohio 44004 Attention: Fiscal Supervisor within two (2) weeks of Sub-grantee's receipt of any such audit report.

- B. Subgrantee will take prompt action to correct problems identified in an audit.

ARTICLE VIII ~ SUSPENSION AND TERMINATION, BREACH AND DEFAULT:

- A. This Sub-Grant Agreement may be terminated in accordance with any of the following:
1. The parties may mutually agree to a termination by entering into a written termination agreement that is signed by the Grantor's Director and an authorized officer or employee of Subgrantee. An agreement to terminate is effective on the later of the date stated in the agreement to terminate or the date it is signed by all parties.
 2. Either party may terminate after giving thirty (30) days written notice of termination to the other party by registered United States mail, return receipt requested. The effective date is the later of the termination date specified in the termination notice or the 31st day following the receipt of the notice by the other party.
 3. Grantor may immediately terminate this Sub-Grant Agreement if there is a loss of federal or state funds, a disapproval of the Sub-Grant Agreement by ODJFS, or illegal conduct by Grantee affecting the operation of the Sub-Grant Agreement.
- B. Notwithstanding the provisions of ARTICLE VIII, Section A, Grantor may suspend or terminate this Sub-Grant Agreement immediately upon delivery of a written notice to Grantee, if Grantor loses funding or discovers any illegal conduct on the part of Subgrantee.
- C. If Subgrantee or any of its subgrantee(s) materially fails to comply with any term of an award, a federal, state and local laws, an assurance, a State plan or application, a notice of award, this Sub-Grant Agreement, or any other applicable rule, Grantor may take any or all of the following actions it deems appropriate in the circumstances:
1. Temporarily withhold cash payments pending correction of the deficiency by the Subgrantee or its subgrantee(s) or more severe enforcement action;
 2. Disallow all or part of the cost of the Sub-Grant activity or action not in compliance;
 3. Wholly or partly suspend or terminate the current award for the Subgrantee or its subgrantee(s)' Sub-Grant activity;
 4. Withhold further awards for the Sub-Grant activity; or
 5. Take any other remedies that may be legally available, including any additional remedies listed elsewhere in this Sub-Grant Agreement.
- D. Subgrantee, upon receipt of a notice of suspension or termination, will do all of the following:
1. Cease the performance of the suspended or terminated Subgrant activities under this Sub-Grant Agreement;

2. Take all necessary steps to limit disbursements and minimize costs that include, but are not limited to, the suspension or termination of all contracts and subgrants correlated to the suspended or terminated Sub-Grant activities;
 3. Prepare and furnish a report to Grantor, as of the date Subgrantee received the notice of termination or suspension, that describes the status of all Sub-Grant activities and includes details of all Sub-Grant activities performed and the results of those activities; and
 4. Perform any other tasks that Grantor requires.
- E. Upon breach or default by Grantee of any of the provisions, obligations, or duties embodied in this Sub-Grant Agreement, Grantor will retain the right to exercise any administrative, contractual, equitable, or legal remedies available, without limitation. A waiver by Grantor of any occurrence of breach or default is not a waiver of subsequent occurrences. If Grantor or Grantee fails to perform any obligation under this Sub-Grant Agreement and the failure is subsequently waived by the other party, the waiver will be limited to that particular occurrence of a failure and will not be deemed to waive failures that may subsequently occur.

ARTICLE IX ~ NOTICES:

- A. Notices to Grantor from Subgrantee that concern termination, suspension, breach, default, or other formal notices regarding this Sub-Grant Agreement will be sent to the Executive Director of Grantor at 2924 Donahoe Dr. Ashtabula, OH 44004.
- B. Notices to the Subgrantee from Grantor concerning any and all matters regarding this Sub-Grant Agreement will be sent to Executive Director of Subgrantee at: 1565 State Route 167, Jefferson, Ohio 44047.
- C. All notices in accordance with section A of this Article IX will be in writing and will be deemed given when received. All notices must be sent using a delivery method that documents actual delivery to the appropriate address herein indicated (e.g., certified mail).

ARTICLE X ~ AMENDMENT:

This document constitutes the entire agreement between Grantor and Subgrantee with respect to all matters herein. Except as provided in Article XI below, only a document signed by both parties may amend this Sub-Grant Agreement. Both Grantor and Subgrantee agree that any amendments to laws or regulations cited herein will result in the correlative modification of this Sub-Grant Agreement without the necessity for executing written amendments. Any written amendment to this Sub-Grant Agreement will be prospective in nature.

ARTICLE XI ~ ADDENDUM:

Grantor may elect to provide information concerning this Sub-Grant Agreement in an addendum hereto. Any addenda to this Sub-Grant Agreement will not need to be signed. Any claim on or draw of monies following the receipt of the addendum will constitute acceptance of the terms and conditions contained in the addendum. Subsequently, Grantor may modify any addendum by mailing a modified version to Subgrantee. Any claim on or draw of the modified addendum will constitute acceptance of the terms and conditions contained in the modified addendum.

ARTICLE XII ~ SUB-GRANTS:

- A. Subgrantee must perform all duties contemplated by this Sub-Grant Agreement. None of Subgrantee's duties or actions pursuant to this Sub-Grant Agreement may be subcontracted, nor shall this Sub-Grant Agreement be assigned, or any sub-awards made by Subgrantee, without the prior express written authorization of Grantor.
1. Any Sub-Grants made by Subgrantee to a unit of local government, university, hospital, other nonprofit, or commercial organization will be made in accordance with 2 CFR 200, 2 CFR 200.201, 45 CFR 75.352 and 2 CFR 400.1 and will impose the requirements of 45 CFR 75 and 2 CFR 400, as applicable, as well as federal, state and local law. Any award of a Sub-Grant to another entity shall be made by means of a Sub-Grant Agreement which requires the entity awarded the county Sub-Grant to comply with all conditions, requirements, and restrictions applicable to Subgrantee regarding the grant that Subgrantee subgrants to the entity, including the conditions, requirements, and restrictions of section 5101.21 of the Revised Code.
 2. Debarment and Suspension: As provided in 2 CFR 200, 2 CFR 200.205, 45 CFR 75.202 and 2 CFR 400.1, as applicable, Subgrantee and its subgrantees must not make any award or permit any award at any time to any party that is debarred or suspended or is otherwise excluded from or ineligible for participation in federal assistance programs.
 3. Procurement: While Subgrantee and its subgrantees may use their own procurement procedures, the procedures must conform to all applicable federal, state and local laws, including, as applicable, 2 CFR 200, 2 CFR 200.320, 2 CFR 400.1, 2 CFR 400.1, 2 CFR 416.1 and 45 CFR 75.327 through 45 CFR 75.335. In the event of conflict between federal, state, and local requirements, the most restrictive must be used.
 4. Monitoring: Subgrantee must manage and monitor the routine operations of Sub-Grant supported activities, including each project, program, Sub-Grant, and function supported by Subgrantee's Sub-Grant, to ensure compliance with all applicable federal and state requirements, including 2CFR 200, 2 CFR 200.328, 45 CFR 75.342, 2 CFR 400.1, and OAC Section 5101:9-1-88. If Subgrantee discovers that subgrant funding has not been used in accordance with federal, state and local laws, Subgrantee must take action to recover such funding.
 5. Duties as Pass-through Entity: Subgrantee must perform those functions required under federal, state and local laws as a subrecipient of Subgrantee under this Sub-Grant Agreement and as a pass-through entity of any awards of sub-grants to other entities.

ARTICLE XIII ~ MISCELLANEOUS PROVISIONS:

- A. Limitation of Liability: To the extent permitted by law, Grantor agrees to be responsible for any liability directly relating to any and all acts of negligence by Grantor. To the extent permitted by law, Subgrantee agrees to be responsible for any liability directly related to any and all acts of negligence by Subgrantee. In no event shall either party be liable for any indirect or consequential damages, even if Grantor or Subgrantee knew or should have known of the possibility of such damages.
- B. This Sub-Grant Agreement will be governed, construed, and enforced in accordance with the laws of the State of Ohio. Should any portion of this Sub-Grant Agreement be found unenforceable by operation of statute or by administrative or judicial decision, the remaining portions of this Sub-Grant Agreement will

not be affected as long as the absence of the illegal or unenforceable provision does not render the performance of the remainder of the Sub-Grant Agreement impossible.

- C. Nothing in this Sub-Grant Agreement is to be construed as providing an obligation for any amount or level of funding, resources, or other commitment by Grantor to Subgrantee that is not specifically set forth in state and federal law. Nothing in this Sub-Grant Agreement is to be construed as providing a cause of action in any state or federal court or in an administrative forum against the State of Ohio, ODJFS, Grantor, or any of the officers or employees of the State of Ohio, ODJFS or Grantor.
- D. The Subgrantee agrees that information concerning eligible individuals shall only be used in support of the program. Disclosure of information for any other purpose is prohibited except upon the written consent of the eligible individual. Both the Subgrantee and Grantor will complete the necessary consent forms with participants so that information can be exchanged as needed.
- E. Grantor and the Subgrantee agree that as a condition of this agreement, there shall be no discrimination against any client or any employee because of race, color, sex, religion, national origin, or any other factor as is specified in Title VI of the Civil Rights Act of 1964 and subsequent amendments. In addition, the Subgrantee agrees to provide assistance to persons with Limited English Proficiency (LEP) in their programs and activities as further outlined in Executive Order 13166, reprinted at 65 FR of the Title VI Civil Rights Act. It is further agreed that the Subgrantee will comply with all appropriate federal and state laws regarding such discrimination and the right to any method of appeal will be made available to all persons served under this agreement. Any non-compliance with this paragraph may be subject to investigation by the Office of Civil Rights of the Department of Health and Human Services and termination of this agreement.
- F. Indemnity: The Subgrantee agrees that it will at all times during the existence of this agreement indemnify and save harmless Grantor, Ashtabula County Board of Commissioners and the Ohio Department of Job and Family Services against any and all liability, loss, damage, and/or related expenses incurred through the provision of services under this agreement.

Insurance: The Subgrantee agrees to contract for such insurance as is reasonably necessary to adequately secure the persons and estates of eligible individuals against reasonable foreseeable torts which could cause injury or death.
- G. Accessibility to the Handicapped: The Subgrantee agrees as a condition of this agreement to comply with Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), all requirements imposed by the applicable HHS regulations (45 CFR, Part 84) and all guidelines and interpretations issued pursuant thereto. Any agency found to be out of compliance with this paragraph may be subject to investigation by the Office of Civil Rights of the Department of Health and Human Services and termination of this agreement.
- H. In accordance with Section 329.051 of the Ohio Revised Code, ACJFS and those entities with whom Grantor has agreements must make a voter registration application available to those persons applying for or participating in the Economic Mobility and Responsible Parenting program. In the event that the Subgrantee accepts, or assists in the completion of an application, the Subgrantee agrees to forward the completed voter registration form to the Grantor along with the EMRP application. Grantor will in turn forward the voter registration form to the Board of Elections.

Therefore, the below listed parties enter into this Sub-Grant Agreement.

SIGNATURES:



Patrick J. Arcaro, Executive Director
Ashtabula County Job & Family Services/
Child Support Enforcement Agency

09/09/2021

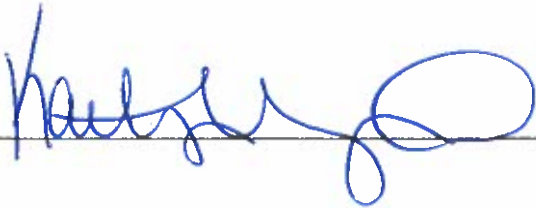
Date



R. Scott Wludyga, M.Ed., Superintendent
Ashtabula County Technical & Career Center

9/9/21

Date



9/28/2021

Date



Ashtabula County Board of Commissioners

Exhibit I

(Program Description)

Ashtabula County Project Design and Description

Ashtabula County CSEA/Ashtabula County Job & Family Services will contract with the Ashtabula County Technical & Career Center (A-Tech) to carry out direct services to participants.

Project Purpose: To educate teens and young adults about the legal, financial, and emotional responsibilities of parenting through peer to peer educators; to motivate teens and young adults to postpone parenthood until they have followed the “success sequence” to complete their education, start a career, and enter a committed relationship; to empower young parents with non-marital births by informing and providing resources and opportunities to them that will assist in achieving economic stability, gain a meaningful work experience and learn how to successfully co-parent; to work with those in Cohort 1 for peer learning opportunities.

Proposed Services: ATECH will provide direct services to participants. employ the program manager, plan and implement the program, and provide outreach and sustainability activities related to postponing parenthood. The “No Kidding Ohio” program will be used at both sites and will be revised and enhanced during the planning year to leverage Child Support program expertise. Funding will be used to develop creative and innovative approaches to educate the participants and encourage them to follow the “success sequence” to become self-sufficient adults.

Population Group to be Served: Teens and young adults, ages 13 to 25 who have barriers in following the “success sequence” and who are striving for economic mobility; those who are not parents yet; and parenting teens and young adults facing barriers rising out of poverty.

Project Description:

Overview

The program engages young parents as peer educators to teach other teens and young adults about the rights and responsibilities of being a young parent through their own real-life stories. ATECH will work with CSEAs to carry out direct services to participants.

Geographic Location

Ashtabula is the northeastern most county in Ohio with a population of nearly 98,000.¹ U.S. Census Bureau, 2019

A-Tech will utilize the community and agency relationships that they developed during the 19 years of operating the WIA/WIOA and TANF-funded youth OPPORTUNITIES! Program which serves 14 to 24-year-old youth throughout Ashtabula County.

A-TECH/yO! program will utilize the No Kidding Curriculum: Straight Talk from Teen Parents Curriculum when training the Peer Educators/Trainers and when presenting the program to youth.

A-Tech/yO! will recruit and train Peer Educators/Trainers from the currently trained Peer Navigators in the yO! Program, from the county’s LEADERShip Ashtabula Program, and referrals by other Partner Agencies/Organizations. Peer Trainers will be recruited from the same communities from which the students/participants are being served.

Three main objectives:

1. Provide success sequence training to teens/young adults, giving them the opportunity to learn skills that will likely provide them with long-term positive, life-sustaining results,

Ashtabula County Project Design and Description

2. Provide opportunities and experiences to young unwed parents who will serve as peer-to-peer trainers for the NKO Curriculum,
3. Align the NKO Curriculum to child support program objectives

Program Delivery

Ashtabula County program will target teens and young adults between the ages of 13 – 25, with special emphasis on students in grades 8 – 12, to participate in the NKO Curriculum. There are six (6) middle schools, six (6) high schools and one (1) career-tech center in the county along with one private K-12 school.

By contracting with the Ashtabula County Technical & Career Center, their relationship with the six (6) school districts will be utilized to promote the program. Peer Trainers will also be recruited from A-Tech's student body, who are, in turn, students at each of the six (6) home school districts.

A-Tech's WIOA and TANF-funded youth OPPORTUNITIES! Program (yO!) will also be utilized for recruiting Peer Trainers as well as program participants. yO!'s relationships with school district's and many county agencies and organizations will also be beneficial in disseminating program information, recruiting participants and locating sites for educational programming.

Teachers, school guidance counselors and administrators will be given materials and asked to assist with program promotion and participant referrals with the emphasis on middle and high school students to address topics prior to them becoming an issue. This is the same target population for the WIOA/TANF-funded yO! program.

Additionally, the yO! Program operates a county-wide TANF-funded Summer Employment Program which traditionally reaches 100 – 300 fourteen (14) to fifteen (15) year-old students for an intensive ten-week program that consists of soft-skills training, financial literacy, career exploration as well as an on-the-job work experience. This group would also greatly benefit from exposure to the NKO Curriculum.

It is anticipated that 10-20 students per grade level per school district will be served over the three years of the grant. These and the youth in the yO! Program will form the largest portion of those to be trained. In addition to these, we intend to reach out to community church youth groups through the Ashtabula County Ministerial Association. The Ashtabula County Juvenile Court Youth Division is also interested in promoting the program and working to recruit and refer from within its ranks.

All program participants will also be provided with information on a variety of youth-oriented services in the county, including the WIOA/TANF funded youth OPPORTUNITIES! (yO!) Program which would provide them with opportunity to access support services to help them successfully graduate and work-related training and experiences to help them become successful adults.

Project Sustainability

Ashtabula County intends to maintain its partnership with the youth OPPORTUNITIES! (yO!) Program or its successor CCMEP Program should it lose funding. This partnership will provide ongoing access to new program participants as well as new Peer Trainers.

Ashtabula County Project Design and Description

Ashtabula County Job & Family Services is a potential funder using PRC and TANF funding and a proposal would be submitted for those funds at the appropriate time.

Ashtabula County also has two active foundations: the Ashtabula Foundation and the Robert S. Morrison Foundation. Both foundations are always eager to assist with funding of endeavors that provide services that will enhance the future of county citizens and the future viability of the county.

Dissemination Plan

One of our goals/objectives would be to provide program information to others/stakeholders in the county that have a mission to serve the same target group of youth and young adults in order to gain community support and to promote the program.

One of the first duties of the Project Director and the Community Coordinator will be to identify those forums which will reach the greatest number of stakeholders in the timeliest fashion. For example, in Ashtabula County there is:

1. a quarterly meeting of the Family and Children First Council Advisory Committee where thirty county agencies, schools and entities are represented.
2. a quarterly meeting of the Ashtabula County Ministerial Association where all sections of the county are represented.
3. a monthly forum coordinated around trauma-informed care that has over one-hundred active participants from a wide variety of social, governmental and ministerial entities.
4. a monthly meeting of county superintendents as well as a quarterly meeting of guidance counselors.

Once the initial marketing materials are developed, these and old-fashioned feet-on-the-street face-to-face meetings can be utilized to disseminate information on the goals and the long-term benefits of the program to their respective communities.

Third Party Agreements

Ashtabula County Job & Family Services (ACJFS) will (need to) contract with the Ashtabula County Technical & Career Center (A-Tech) to offer the full-range of services related to the program. A-Tech, in turn, will subcontract where appropriate to offer transportation services or other purchased services required for the program.

Using Excerpts from ODJFS description for Charting a Course for Economic Mobility and Responsible Parenting-Cohort 2:

Project Purpose: To educate teens and young adults about the legal, financial, and emotional responsibilities of parenting through peer to peer educators; to motivate teens and young adults to postpone parenthood until they have followed the “success sequence” to complete their education, start a career, and enter a committed relationship; to empower young parents with non-marital births by informing and providing resources and opportunities to them that will assist in achieving economic stability, gain a meaningful work experience and learn how to successfully co-parent; to work with those in Cohort 1 for peer learning opportunities.

Proposed Services: ATECH will provide direct services to participants, employ the program manager, plan and implement the program, and provide outreach and sustainability activities related to postponing parenthood. The “No Kidding Ohio” program will be used at both sites and will be revised and enhanced during the planning year to leverage Child Support program expertise. Funding will be used to develop creative and innovative approaches to educate the participants and encourage them to follow the “success sequence” to become self-sufficient adults.

Population Group to be Served: Teens and young adults, ages 13 to 25 who have barriers in following the “success sequence” and who are striving for economic mobility; those who are not parents yet; and parenting teens and young adults facing barriers rising out of poverty.

Project Description

Overview

The program engages young parents as peer educators to teach other teens and young adults about the rights and responsibilities of being a young parent through their own real-life stories.

ATECH will work with the CSEAs and OCS to carry out direct services to participants:

Geographic Location

Ashtabula is the northeastern most county in Ohio with a population of nearly 98,000.¹ U.S. Census Bureau, 2019

Need for Assistance

Ashtabula County has a significant need for a program to promote the “success sequence” (completing an education, starting a career, and entering a committed relationship prior to

child-bearing) among teens and young adults in Ashtabula County. The target population is teens and young adults, ages 13 to 25, likely to experience barriers in following the “success sequence”, and who are striving for economic mobility. There will be peer-to-peer educators who will provide the training to participants. These peer educators will be young parents who are working with their community partners and will gain education and experience through this peer education program.

The Ashtabula County poverty rate is 20.3% and ranks as the 8th highest poverty rate in Ohio. About 3,424 Ashtabula households (9.1%) subsist on less than \$10,000 a year. At best, those households have \$28 per day for housing, food, transportation, clothing, schooling, and other necessities. Another 5,048 households (13.4%) live on less than \$20,000 annually. Nearly 3,500 families with children in Ashtabula County are impoverished, with over 45% of these families living in single-parent households.

In Ashtabula County many children’s families live in subsidized and/or substandard housing. Educational attainment levels in the county are aligned with the severe statistics. More than 14% of adults in Ashtabula County age 25-years and older (9,608 people) do not have a high school diploma. Only 9.2% of the county residents have a bachelor’s degree or higher; this rate is more than 26% in Ohio and nearly 30% in the nation.⁷ There are few opportunities in the county for students to spend their out-of-school time constructively. Unfortunately, of the few that do exist, most require investments of dollars and most of the families cannot afford access.

Over the last several years, drug use has plagued the area. The community has lost many members to overdoses and many are incarcerated on drug-related charges. Numerous children have been personally impacted by the scourge of drugs. For instance, Ashtabula County has 504 child support cases where children are living with grandparents or another caretaker.⁸

⁷ Ohio County Profiles

⁸ State Office of Child Support, COGNOS Report, November 2020

Providing this education early is a proactive approach to providing teens and young adults with the knowledge they need, to make informed decisions related to parenting, and delaying parenting until they are emotionally, socially and financially ready to start a family. ATECH has well established relationships with partners in their community who support the No Kidding Ohio curriculum. Many young parents do not know the legal, financial and emotional implications of unwed parenthood; understand the importance of establishing legal paternity; and understand the child support system. These complex issues can be challenging for any age to understand, however teen parents often are left to learn on their own and the lack of knowledge and resources can lead to stressful situations that have serious negative consequences to both the parent, and the child.

Objectives

There are three main objectives for this project:

Objective 1: Provide Success Sequence Training to Teens and Young Adults

By leveraging the child support's expertise and collaborating with community partners for the implementation of the NKO curriculum, teens and young adults will be connected to existing community programs. They will be guided towards following the "success sequence" described in the training to complete their education, start a career, and enter a committed relationship so they are financially, legally and emotionally ready when they become a parent. Becoming a young parent is a life-altering experience for the entire family unit and this program will prepare youth with how to prepare for the unexpected and to know their rights and responsibilities. They will plan a personal course for responsible parenting, which includes healthy relationships, increased economic mobility and informed engagement with the child support program.

Objective 2: Provide Opportunity and Experience to Peer Trainers

Peer trainers who are already young parents will learn about the child support program in a manner that will not only benefit in implementing the NKO curriculum, but it will also assist them in being more capable of understanding their own rights and responsibilities to benefit their own child(ren). The education and experience will be the basis for the program to be implemented as the NKO curriculum is designed to assist with strengthening families in local communities. This grant project opportunity will provide Ohio teens and young adults with the tools they need so they are more likely to become self-sufficient adults and less likely to live in poverty. This project will also provide opportunities for young parents with non-marital births a path forward in achieving economic stability, learning how to co-parent and to become informed about paternity establishment and Ohio's child support services. NKO empowers young parents to become productive adults and positive role models for their peers.

Once peer trainers are selected and hired, they will receive training in their position to acquire new knowledge, skills, attitudes, and behaviors that will help prepare them for success in their education while gaining work experience. They will learn about the child support program, paternity, gain work and life skills such as public speaking and storytelling, professional conduct skills, and will be connected with their community to build a bond that promotes healthy relationships, and positive social and emotional development as young parents. These individuals will be connected with community partners to assist in employment opportunities and furthering their education.

Objective 3: Refine Curriculum and Provide Outreach Opportunities

NKO was developed by the ODJFS Offices of Child Support and Workforce Development and incorporates the collaboration of cross-functional state and county agencies including Child Support Enforcement, Children Services, Workforce Development, as well as other public and/or private community agencies and stakeholders working together with the same common goal. The NKO Curriculum was designed to assist with the strengthening of fatherhood and families in local communities. Research also indicates that the presence of fathers, including non-residential fathers, holds tremendous potential to improve outcomes for children. Children with involved fathers enjoy more positive outcomes in many domains, including self-esteem, school performance, and social development¹⁰.

10 National Fatherhood Initiative, The Father Factor: How Father Absence Affects Our Youth

NKO is a powerful peer-to-peer approach that provides youth with practical knowledge and education about the legal, financial, and emotional realities of teen parenting. With this knowledge, teens can make informed decisions related to parenting and commitment, and delay parenting until they are emotionally and financially ready to have a family. The curriculum is delivered by peer educators who can talk firsthand to the challenges they have experienced as a teen parent.

Funds will allow ATECH to increase dissemination of the program; to motivate more teens and young adults throughout the state to follow the “success sequence” and as a result will obtain a better understanding of the legal, financial and emotional responsibilities of parenting; and become economically self-sufficient adults. It will also benefit peer trainers that are parents in the same age range as the trainees by providing them with paid work experience where they will gain leadership and job skills, build social networks, receive education and mentorship opportunities, and make a positive difference with their peers.

Providing outreach and education is a critical component for the success of NKO. Peer Educators will assist in the creation and distribution of marketing materials. The county will work with similar programs throughout Ohio on digital marketing campaigns to increase awareness of the program in both Cohort 1 and Cohort 2. These campaigns may include podcasts, social media posts, and information posted to websites. Delivering NKO in multiple digital avenues will make a more lasting impression, provide broader access to the curriculum across the state and allow for sustainability of the program after the grant project ends.

The NKO curriculum is a three-session program design:

Session 1: “Telling Our Stories”:

Students will learn about the challenges faced with becoming a young parent; they will hear stories from peers about what their experiences are as a young parent; they will be able to

reflect on how their own life would be impacted by having a child at a young age; and they will learn how to identify ideal conditions to have in place prior to become a parent;

Session 2 "Understanding Parenting":

Students will learn the differences between a biological father, a legal father and a dad; they will learn about the legal complications that exist when a child is born to unwed parents; the three ways to establish paternity and how to legally become a father; and they will learn about the legal benefits for the father, mother and child in legally establishing paternity.

Session 3:"Child Support and Money Matters"

Students will learn about the services offered by the CSEA; the costs and services that parents need to raise a child; the financial burden that a teen parent will face versus a non-parenting teen; and facts about child support and the importance of having two parents support a child.

Approach

The following describes the proposed program activities in Ashtabula County that will support teens and young adults to gain knowledge, skills, and access to resources that will likely lead them to a successful pursuit of making and achieving life goal.

Program Delivery

The program has two targeted service populations, the students who will receive the parenthood messaging and the trained peer educators. The students will hear messages about paternity and parenting from someone who knows the challenges firsthand and speaks to them in a way they can relate with their own experience. The trained peer educators who are young parents themselves, will gain experience in community service employment and build professional skills in communication, teamwork, public speaking and problem solving. In addition, young parents often become isolated from their peers and lose the relationships they previously had. This provides them an opportunity to form new relationships with peers in their community who they can relate to and share common challenges and successes with. Within these two targeted populations, there are sub-populations.

Ashtabula County program

The Ashtabula County program will target teens and young adults between the ages of 14-24 who are striving for economic mobility and have encountered barriers in following the "success sequence" (completing an education, starting a career, and entering a committed relationship prior to child-bearing), those who are not parents yet and parents who are working with the Workforce Development program. They will target both male and female

young adults with special emphasis on those still in secondary school, for both the “student” population as well as the Peer Educators. Youth will be reached through school systems, county social service agencies and local ministerial groups. These potential recruiting partners and actual program sites will include: Ashtabula Area City Schools, Conneaut Area City Schools, Geneva Area City Schools, Grand Valley Local School District, Jefferson Area Local School District, Pymatuning Valley Local School District as well as Ashtabula County Children Services, Ashtabula County Job & Family Services, Ashtabula County Ministerial Association, Ashtabula County Community Action Agency-Head Start and 211 Programs, Ashtabula County Education Service Center, After-School Discovery Program, Catholic Charities of Ashtabula County, Kent State University-Ashtabula Campus, Ashtabula County Juvenile Court and LEADERShip Ashtabula.

Ashtabula County also intends to include the county's libraries in their recruiting efforts, through their newsletters and community outreach activities as well as using them as potential training sites. Libraries, especially those in Ashtabula County, are extremely open to and interested in offering programs that lead to the general betterment of the community. Libraries in the county that they plan to partner with for this endeavor include: Andover Public Library, Ashtabula County District Library, Conneaut Public Library, Geneva Public Library, Grand Valley Public Library, Henderson Memorial Public Library, Kingsville Public Library and Rock Creek Public Library.

Other potential partners in developing and delivering a quality program will include the United Way of Ashtabula County, the Country Neighbor Program (Orwell and Andover locations), Ohio Means Jobs, Signature Health and Community Counseling Center. These agencies would serve as both potential recruitment resources as well as assisting with promotional activities in the community.

The Ashtabula County Technical & Career Center (A-Tech) will serve as the main service provider that will deliver the program and the NKO curriculum under a contract with Ashtabula County Job & Family Services (JFS). In turn, A-Tech will utilize the services and resources that exist through its current CCMEP and “youthOPPORTUNITIES! Program” (yO!). The yO! Program has been successful in serving young adults in Ashtabula County since 2002. The yO! started as an opportunity through the Workforce Investment Act (WIA) that funded youth programming in 2002, they now serve youth ages 14 to 24 by utilizing funding from both the WIOA program as well as TANF. During its 19-year tenure, yO! has developed a strong foundation in the community with networking capabilities and robust relationships with the agencies and programs listed above.

The yO! Program, as a part of its core holistic approach to serving youth, has utilized trained Peer Navigators to assist yO! staff to “reach” their peers in the community and within the program. They are a youth-centered program that truly believes that leadership needs to be fostered in and modeled by the young people in the program. In the beginning phase, yO! will identify and train Peer Navigators who would be interested in being Peer Educators.

This core group of six to ten young people will then serve as both Peer Educators to participants within the yO! Program (a potential audience of nearly 700 young people to draw from) as well as recruiters and train-the-trainers for subsequent Peer Educator teams.

The project's Community Coordinator will assist the Peer Educators in developing marketing materials that will be distributed to the community partners. Materials will be distributed via print and digital/social media with follow-up calls made to reach out to potential training groups and meetings will be scheduled to further promote the program. Once groups are established for programming every effort will be made to conduct at least one class per month. Ideally, once momentum is gained and enough Peer Educators are trained and on-board, a class could be held every three weeks.

As the project unfolds, continual efforts will be made to include as many partners as possible so that no group, sub-group or population misses the opportunity to participate in programming. Long-term sustainability will be explored from day one of the project, a primary potential source of funding would be Ashtabula County JFS TANF funding. The Ashtabula County Juvenile Court System is another potential source of financial support, as well as two local foundations: the Ashtabula Foundation and the Robert S. Morrison Foundation. The juvenile court system can provide referrals and a comprehensive set of services to an overlapping group of youth. The foundations support the yO! program through generous grants to provide desks, tables, educational equipment, laptops, a kitchen makeover and even a 2019 Dodge Caravan. They also fund the food pantry where youth can get food and a hot meal every day. These foundations are always supportive of projects that are aimed at improving the lives of young people in the county by educating them in decision making and life-enhancing opportunities for the betterment of the community.

Exhibit II

(Budget)

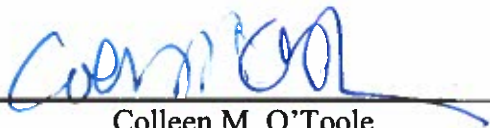
Breakdown of Year 1	Description	Ashtabula	Total
Personal- Administrative			
A-TECH Program Administration & Coordination	Superintendent 12 days x \$325 Treasurer 12 days x \$450 Assistant treasurer 12 days x \$175 Fiscal Assist 12 days x \$100 Auditing fee \$900/year	\$900.00	
A-TECH Fiscal & Auditing Fees	1st year	\$10,800.00	\$11,700.00
Personal- Instructional & Support Services			
Program Manager- Jenna Call	10 hours/52 weeks/\$20 per hour plus 2% annual increases	\$10,400.00	
Community Coordinator- TBD	25 hour/52 weeks/\$16 per hour plus 2% annual increases	\$20,800.00	
Clerical Support- Mary	5 hours/52 weeks/11.50 per hour plus 2% annual increases	\$3,000.00	
Fringes	SERS, Medicare, and Workers compensation	\$6,000.00	
Health/dental insurance	Insurance benefit plan increase per year	\$15,500.00	
Total			\$55,700.00
Purchased Services			
Travel/meeting for personnel- Local and State Grant meeting	Meeting registrations, meals, mileage, lodging, etc	\$5,000.00	
Peer educators	6 peer educators, 35 classes @ \$100 each, plus paid training	\$25,000.00	
Total			\$30,000.00
Supplies			

Community Engagement events	Per program objectives to increase participation rates and program sustainability	\$5,250.00	
Supplies	Per program objectives	\$2,000.00	
Total			\$7,250.00
YEAR 1 TOTAL		\$104,650.00	\$104,650.00

Signature Page

Re: A contract between **Ashtabula County Job & Family Service/Ashtabula County Child Support Enforcement Agency** and **Ashtabula County Technical & Career Center**.

Approved as to Legal Form Only:

By: 
Colleen M. O'Toole
Ashtabula County Prosecutor

Date: 9/20/2021

FISCAL OFFICER'S CERTIFICATE
5705.41 O.R.C.

The undersigned, County Auditor of Ashtabula County, hereby certifies that the amount required to meet the obligations of the County during the year 2021 under the Agreement has been lawfully appropriated for that purpose, and is in the Treasury of the County or in the process of collection to the credit of: **2213.030.100-601 Contract Services**; not to exceed **\$52,325.00**, and free from any previous encumbrances.

Agreement Title: a **CSEA Sub-Grant Agreement** between **Ashtabula County Job & Family Services** and **Ashtabula County Technical & Career Center**.



David Thomas
Ashtabula County Auditor

Date: 9/16/21