RESOLUTION APPROVING PROPOSAL OF RECORDER FOR THE ACQUISITION OR MAINTENANCE OF MICROGRAPHIC, OTHER EQUIPMENT AND CONTRACT SERVICES, AKA RECORDER'S TECHNOLOGY FUND FOR 2027

WHEREAS, pursuant to O.R.C. Section 317.321 the Ashtabula County Recorder filed a proposal with the County Clerk on September 10, 2026 for the use of funds collected from fees levied by the County Recorder pursuant to Section 317.321 of the Ohio Revised Code and a public hearing was held on said proposal on September 29, 2026 by Resolution 2026-423; and

WHEREAS, said proposal is as follows:

Re: Proposal to Continue the Recorder's Technology Fund

Pursuant to Section 317.321 of the Ohio Revised Code, I hereby submit the following proposal on behalf of the Ashtabula County Recorder's Office.

1. I request that beginning January 1, 2027 and ending December 31, 2027, $6.00 of the fee collected for recording or filing a document for which a fee is charged as required by Sections 317.32(A) and 1309.525 of the Ohio Revised Code continue to be placed in the County treasury and designated as "General Fund Monies to Supplement the Equipment Needs of the County Recorder" (also known as Recorder's Technology Fund).

2. I request that these designated monies bear such designation for a period of five years.

3. I estimate that the total amount of fees to be collected for recording or filing documents under the above-referenced sections during the year 2027 will be approximately $900,000.00.

4. I estimate that the total amount of fees which will be collected for the Recorder's Technology Fund during 2027 will be $75,000.00.

For over 25 years, the Technology Fund has been a stable funding source for the essential service and equipment needs of the Recorder's Office. Careful management has ensured that contractual obligations have been fulfilled. Some of my contract costs will be rising. I pay for all of these obligations out of my technology fund, thereby removing any need for general fund monies to pay for these expenses. I have developed a plan for the much needed preservation of some of our most fragile records. I plan to continue the upgrades of the technological needs of the Recorder's Office to better serve the public, and this fund will provide a crucial role in my plan.

Your continued support of this effort to provide high quality service to our citizens is greatly appreciated.

Sincerely, Barbara Schaab Ashtabula County Recorder

PROPOSED 2027 EXPENDITURES
RECORDER'S TECHNOLOGY FUND

I plan to approximately administer my Technology Fun as follows to meet the service and equipment needs of the Ashtabula County Recorder's Office:

Contract Services	
Cott Systems Indexing & Imaging Services	$50,000.00
Micrographic Printer Contracts	$3,000.00
Copier Contracts	$1,000.00

Upgrades & Maintenance of Historical Records	$12,000.00
Contract Services	**$66,000.00**

WHEREAS, this Board of Commissioners would concur with the proposal of the Ashtabula County Recorder, as outlined above; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio, that the proposal of the Ashtabula County Recorder for the acquisition or maintenance of micrographic or other equipment or for contract services, aka Recorder's Technology Fund for 2027 pursuant to O.R.C. 317.321 is hereby approved.

ASHTABULA COUNTY COMMISSIONERS

CERTIFICATION PAGE

Resolution No. 2026-462 **October 27, 2026**

RESOLUTION APPROVING PROPOSAL OF RECORDER FOR THE ACQUISITION OR MAINTENANCE OF MICROGRAPHIC, OTHER EQUIPMENT AND CONTRACT SERVICES, AKA RECORDER'S TECHNOLOGY FUND FOR 2027

Upon the motion of J.P. Ducro IV, seconded by Kathryn L. Whittington.

VOTE:

Casey R. Kozlowski	**Aye**
Kathryn L. Whittington	**Aye**
J.P. Ducro IV	**Aye**

CERTIFICATE OF CLERK

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution acted upon and duly passed by the Board of County Commissioners of Ashtabula County, Ohio, on the date noted above.

Crystal Sturgill

Crystal Sturgill, Clerk of the Board
Board of County Commissioners
Ashtabula County, Ohio