

RESOLUTION APPROVING CCMEP TANF SERVICES CONTRACT AMENDMENT WITH THE ASHTABULA COUNTY TECHNICAL & CAREER CENTER FOR THE COMPREHENSIVE CASE MANAGEMENT EMPLOYMENT PROGRAM (CCMEP), ACDJFS, CONTRACT NO. 21-5001-TANF

WHEREAS, Patrick Arcaro, Director of the Ashtabula County Department of Job & Family Services has presented a Contract Amendment for the approval of the Board, to-wit:

Original Contract Date: October 1, 2020 **Contract No.** 21-5001-TANF

Provider: Ashtabula County Technical & Career Center, 6015 SR 167, Jefferson, OH 44047

Service: Amendment to CCMEP TANF contract, extends contract term for 3 additional months and add funds for the 3 month extension.

Amendment: Section 1. Scope and Term of Agreement
Adds funds for 10/1/2021 – 12/31/21 in the amount of **\$293,262.94**

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the Contract Amendment is approved in accordance with the copy now on file in this office.

**ASHTABULA COUNTY COMMISSIONERS
CERTIFICATION PAGE**

Resolution No. 2021-392

October 14, 2021

**RESOLUTION APPROVING CCMEP TANF SERVICES CONTRACT AMENDMENT
WITH THE ASHTABULA COUNTY TECHNICAL & CAREER CENTER FOR THE
COMPREHENSIVE CASE MANAGEMENT EMPLOYMENT PROGRAM (CCMEP),
ACDJFS, CONTRACT NO. 21-5001-TANF**

Upon the motion of J.P. Ducro IV, seconded by Casey R. Kozlowski.

VOTE:

**Kathryn L. Whittington
J.P. Ducro IV
Casey R. Kozlowski**

**Aye
Aye
Aye**

CERTIFICATE OF CLERK

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution acted upon and duly passed by the Board of County Commissioners of Ashtabula County, Ohio, on the date noted above.



Lisa Hawkins, Clerk of the Board
Board of County Commissioners
Ashtabula County, Ohio

ASHTABULA COUNTY COMMISSIONERS / AGENDA ITEM REQUEST FORM

This form outlining all item(s) to be placed on the Agenda for official action by the Board of Commissioners, must be submitted to Lisa Hawkins, Clerk of the Board a minimum of 8 days prior to the Agenda date, no later than Monday. At a public work session held on Tuesday at 10:00a.m., the Board will meet with you to discuss the item(s). Following the work session, the item(s) will be placed on the next week's agenda session for action by the Board. Please contact Lisa Hawkins at 576-3754 with questions.

Name of Department, with Title and phone number of person recommending item:

Ashtabula County Job & Family Services
Patrick J. Arcaro, Executive Director
Phone: (440) 994-1200

Patrick J. Arcaro, Executive Director

9/30/2021

Date

Proposed Agenda Date:

October 5, 2021

Brief Description of Item and Recommendation:

Attached is an FY 2021 TANF CCMEP Sub-Grant Agreement #21-5001, Amendment #3; recommendation for Ashtabula County Technical & Career Center funded by Temporary Assistance for Needy Families (TANF), which provides the Comprehensive Case Management & Employment Program to Ashtabula County residents. The CCMEP program provides integrated, comprehensive case management and program services to TANF eligible recipients of Ashtabula County, ages 14-24, by helping them to overcome barriers to employment and develop skills local employers seek.

This amendment extends the contract period for an additional 3 months and adds funds in the amount of \$293,262.94 for the 3-month contract term.

Name and Address of Provider(s):

Ashtabula County Technical & Career Center
1565 State Route 167
Jefferson, OH 44047

Cost (include where funds are coming from):

\$ 900,000.00 = FY 2021 TANF Base Funds for Sub-Grant #21-5001
\$ 240,000.00 = FY2021 TANF Base Funds for Sub-Grant #21-5001, Amendment #1
\$ 240,000.00 = FY2021 TANF Base Funds for Sub-Grant #21-5001, Amendment #2
\$1,380,000.00 = FY2021 TANF Base Funds for Sub-Grant #21-5001 ends September 30, 2021

\$ 293,262.94 = FY2022 TANF Base Funds for Sub-Grant #21-5001, Amendment #3, for term October 1, 2021 to December 31, 2021

Term (beginning and ending date, if applicable):

FY 2021/FY2022 ~ October 1, 2020 to December 31, 2021

**TEMPORARY ASSISTANCE FOR NEEDY FAMILIES ("TANF")
PORTION OF THE
COMPREHENSIVE CASE MANAGEMENT & EMPLOYMENT PROGRAM ("CCMEP")
Amendment #3 Subgrant Agreement #21-5001**

This Amendment to the CCMEP TANF Subgrant Agreement #21-5001 (the "Agreement") is made and entered into effective as of October 1, 2021, between the **Ashtabula County Job and Family Services** and **The Ashtabula County Commissioners** or its governing body (collectively, "Grantor") and **Ashtabula County Technical & Career Center** ("Subgrantee").

Grantor and Subgrantee agree to the following:

SECTION 1. SCOPE AND TERM OF AGREEMENT

1. **Section 1. Scope and Term of Agreement** paragraph 2 shall be modified to read in its entirety:
2. The term of this Agreement is from October 1, 2020 to December 31, 2021, unless this Agreement is otherwise suspended or terminated pursuant to Section 10. TANF funding pursuant to this Amendment for October 1, 2021 through December 31, 2021, shall not exceed Two Hundred Ninety-Three Thousand, Two-Hundred and Sixty Two and 94/100 Dollars (\$293,262.94).
2. To the extent that any of the terms and conditions of this Amendment are inconsistent with the terms and conditions of the Agreement, the terms and conditions of this Amendment shall prevail.
3. Each reference to the Agreement that is made in the Agreement or any document ancillary thereto shall be construed as a reference to the Agreement, as amended by this Amendment.

(signatures on next page)

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the date set forth above.

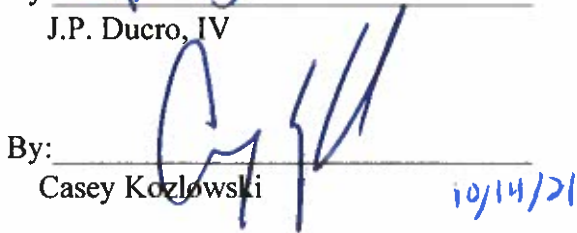
ASHTABULA COUNTY JOB AND FAMILY SERVICES ("Grantor")

By: 
Patrick J. Arcaro, Executive Director

ASHTABULA COUNTY BOARD OF COMMISSIONERS ("Grantor")

By: 
Kathryn Whittington

By: 
J.P. Ducro, IV

By: 
Casey Kozlowski 10/14/21

Ashtabula County Technical & Career Center ("Subgrantee")

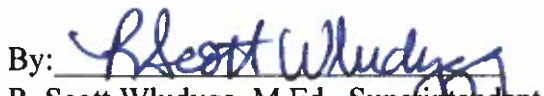
By: 
R. Scott Wludyga, M.Ed., Superintendent

Exhibit I

| FY 2022 yOI Budget | |
|---|-------------------------|
| youth OPPORTUNITIES! | 77% TANF-3 month budget |
| Staff Salaries | |
| Program Coordinator | \$8,192.80 |
| Life Skills Coaches | \$49,903.24 |
| Program Aides/monitors | \$6,885.69 |
| CFIS Specialist | \$3,451.99 |
| Clerical Specialist | \$5,565.56 |
| Bus Driver | \$4,169.59 |
| Academic Instructor | \$4,753.98 |
| Special Instructors | \$3,597.83 |
| Supervisor | \$8,085.00 |
| Superintendent | \$866.25 |
| Treasurer | \$769.99 |
| Asst Treasurer | \$385.01 |
| Fiscal Specialist | \$288.75 |
| Total Salaries | \$96,915.67 |
| STRS and SERS | \$13,641.28 |
| Medicare | \$1,412.88 |
| Worker's Comp | \$115.50 |
| Insurances | \$41,461.88 |
| Total Costs & Benefits | \$56,631.54 |
| Operational Costs | |
| Rent-OMJ | \$20,867.00 |
| Rent/utilities-other | \$3,850.77 |
| Supplies | \$397.32 |
| Fuel/Gasoline | \$961.73 |
| Staff Mileage, meeting costs, PD etc... | \$1,309.77 |
| Admin/A-Tech rent | \$1,012.54 |
| Admin/A-Tech van | \$96.26 |
| Total Operational Costs | \$28,495.39 |
| TOTAL POOL COSTS | \$182,042.60 |
| Direct Support Services | |
| Payroll | \$62,370.00 |
| Payroll Provider: Support Svcs | \$0.00 |
| Transportation | \$25,410.00 |
| Transportation related to occupational skills | \$231.00 |
| Tuition related to occupational skills training | \$770.00 |
| Test fees (GED Test, HS tests, other fees) | \$1,617.00 |
| Tools, clothing, etc...related to training | \$231.00 |
| Training/fees non-skill trng (Driver's Ed, etc) | \$2,055.90 |
| Incentives | \$6,966.96 |
| Emergency clothing/tools/food | \$1,635.48 |
| Emergency Shelter | \$9,240.00 |
| Transport-gas cards | \$693.00 |
| Total Direct Services | \$111,220.34 |
| Total | \$293,262.94 |

FISCAL OFFICER'S CERTIFICATE

5705.41 O.R.C.

The undersigned, County Auditor of Ashtabula County, hereby certifies that the amount required to meet the obligations of the County during the year 2021 under the Agreement has been lawfully appropriated for that purpose, and is in the Treasury of the County or in the process of collection to the credit of: 2006.030.100-601; not to exceed \$293,262.94, and free from any previous encumbrances.

Agreement Title: an agreement with Ashtabula County Technical & Career Center.




David Thomas
Ashtabula County Auditor

Date: 10/7/21

Signature Page

Re: An agreement between Ashtabula County Department of Job & Family Services and Ashtabula County Technical & Career Center Comprehensive Case Management & Employment Program.

Approved as to Legal Form Only:

By: 

Colleen M. O'Toole
Ashtabula County Prosecutor

Date: 9/27/2021