

RESOLUTION APPROVING AGREEMENT FOR SERVICES BETWEEN THE ASHTABULA COUNTY AUDITOR'S OFFICE AND THE ASHTABULA COUNTY DEPARTMENT OF ENVIRONMENTAL SERVICES

WHEREAS, Doug Starkey, Director of the Department of Environmental Services, has presented an agreement by and between the Ashtabula County Auditor's Office (Auditor) as that office has the licenses and the equipment necessary for Geographic Information System Mapping and the Ashtabula County Department of Environmental Services (ACDES) has the need to share such services and equipment; and

WHEREAS, the Auditor and ACDES hereby agree as follows:

1. This Service Agreement shall be effective from July 1, 2021, and will continue through June 30, 2024 unless either party gives at least thirty (30) days written notice of its intent to terminate this understanding. This agreement may be extended for an additional three-year period following an annual review by May 15th of each year and with both parties agreeing to the annual extension.
2. ACDES shall pay to the Auditor, Three Thousand Six Hundred Dollars (\$3,600.00) annually. This payment shall be paid on or before December 31st of each year and shall be sent to the Auditor's Real Estate Manager.
3. The Auditor shall be responsible for storing all ACDES geographic features and asset metadata (images, inspection history, etc.) on the Auditor's GIS Server and/or the Auditor's ArcGIS Online organization account.
4. The Auditor shall provide access to the Auditor's GIS Enterprise portal and ArcGIS Online services, including Survey123, Collector, Workforce, Field Maps, Navigator, etc.
5. The Auditor shall provide ACDES access to ESRI licenses.
6. The Auditor shall prepare web maps and applications for both viewing and editing web applications. Additional maps both physical and web-based, will be created for the ACDES upon request.
7. ACDES shall notify the GIS Coordinator of any necessary changes to the various maps listed in Section 4 that it finds.
8. The Auditor shall make available to ACDES all GNSS collecting equipment, including the Trimble R2 and its component parts.
9. ACDES shall inform the Auditor's Real Estate Manager immediately of any damage to any GNSS collecting equipment damaged while in the possession of ACDES. ACDES shall be responsible for the repair to any damaged GNSS equipment which was damaged in the ACDES's possession.
10. The Auditor's Real Estate Manager and the ACDES Director shall revisit the goals and objectives of this Service Agreement as needed by either party. Notice for such a request shall be in writing.
11. At any time, should the scope of the work or potential costs of this Service Agreement change, either party may request a meeting to discuss any necessary or wanted changes. If the parties cannot come to an agreement regarding necessary changes to the agreement, both parties agree to attend mediation.

WHEREAS, this Board of Commissioners concurs with the agreement as set forth and finds this agreement to be reasonable and necessary; now

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the agreement noted above is approved in accordance with the copy now on file in this office.

BE IT FURTHER RESOLVED that the President of the Board, on behalf of the Board of Commissioners of Ashtabula County, is authorized to execute any and all necessary documents.

**ASHTABULA COUNTY COMMISSIONERS
CERTIFICATION PAGE**

Resolution No. 2021-40SEWA

October 05, 2021

**RESOLUTION APPROVING AGREEMENT FOR SERVICES BETWEEN THE
ASHTABULA COUNTY AUDITOR'S OFFICE AND THE ASHTABULA COUNTY
DEPARTMENT OF ENVIRONMENTAL SERVICES**

Upon the motion of Casey R. Kozlowski, seconded by J.P. Ducro IV.

VOTE:

Kathryn L. Whittington

Aye

J.P. Ducro IV

Aye

Casey R. Kozlowski

Aye

CERTIFICATE OF CLERK

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution acted upon and duly passed by the Board of County Commissioners of Ashtabula County, Ohio, on the date noted above.



Lisa Hawkins, Clerk of the Board
Board of County Commissioners
Ashtabula County, Ohio

AGREEMENT FOR SERVICES BETWEEN
THE ASHTABULA COUNTY AUDITOR'S OFFICE
AND
THE ASHTABULA COUNTY DEPARTMENT OF ENVIROMENTAL
SERVICES

THIS AGREEMENT is made this first day of July, 2021 by and between ASHTABULA COUNTY AUDITOR ("Auditor"), having its principal place of business at 25 West Jefferson Street, Jefferson, Ohio 44047 and the ASHTABULA COUNTY DEPARTMENT OF ENVIROMENTAL SERVICES ("ACDES"), having its principal place of business at 36 West Walnut Street, Jefferson, Ohio 44047 with reference to the following facts.

WHEREAS, the Auditor has the licenses and the equipment necessary for Geographic Information System Mapping and the ACDES has the need to share such services and equipment.


NOW THEREFORE, the Auditor and ACDES hereby agree as follows:

1. This Services Agreement shall be effective from July 1, 2021, and will continue through June 30, 2024 unless either party gives at least thirty (30) days written notice of its intent to terminate this understanding. This agreement may be extended for an additional three-year period following an annual review by May 15th of each year and with both parties agreeing to the annual extension.
2. ACDES shall pay to the Auditor, Three Thousand Six Hundred Dollars (\$3,600.00) annually. This payment shall be paid on or before December 31st of each year and shall be sent to the Auditor's Real Estate Manager.
3. The Auditor shall be responsible for storing all ACDES geographic features and asset metadata(images, inspection history, etc.) on the Auditor's GIS Server and/or the Auditor's ArcGIS Online organization account.
4. The Auditor shall provide access to the Auditor's GIS Enterprise portal and ArcGIS Online services, including Survey123, Collector, Workforce, Field Maps, Navigator, etc.

5. The Auditor shall provide ACDES access ESRI licenses.
6. The Auditor shall prepare web maps and applications for both viewing and editing web applications. Additional maps both physical and web-based, will be created for the ACDES upon request.
7. ACDES shall notify the GIS Coordinator of any necessary changes to the various maps listed in Section 4 that it finds.
8. The Auditor shall make available to ACDES all GNSS collecting equipment, including the Trimble R2 and its component parts.
9. ACDES shall inform the Auditor's Real Estate Manager immediately of any damage to any GNSS collecting equipment damaged while in the possession of ACDES. ACDES shall be responsible for the repair to any damaged GNSS equipment which was damaged in the ACDES's possession.
10. The Auditor's Real Estate Manger and the ACDES Director shall revisit the goals and objectives of this Service Agreement as needed by either party. Notice for such a request shall be in writing.
11. At any time, should the scope of the work or potential costs of this Service Agreement change, either party may request a meeting to discuss any necessary or wanted changes. If the parties cannot come to an agreement regarding necessary changes to the agreement both parties agree to attend mediation.



David J. Thomas
Ashtabula County Auditor



Kathryn Whittington, President
Ashtabula County Board of Commissioners


10/5/24

Signature Page

Agreement Title: Agreement for Services Between Ashtabula County Auditor's Office
and Ashtabula County Department and Environmental Services

Approved as to Legal Form Only:

By: _____


Colleen M. O'Toole,
Ashtabula County Prosecutor

Dated: _____, 2021

