

RESOLUTION AMENDING CONTRACTOR REGISTRATION CRITERIA FOR COMMERCIAL GENERAL, COMMERCIAL AND RESIDENTIAL SPECIALTY AND RESIDENTIAL CONTRACTORS, ASHTABULA COUNTY BUILDING DEPARTMENT

WHEREAS, Janet Discher, County Administrator, has recommended to the Board of Commissioners the amendment of registration criteria for Contractor Registration, as outlined further below; and

THEREFORE, BE IT RESOLVED, By the Board of Commissioners of Ashtabula County, Ohio that the Ashtabula County Department of Building Regulations, is hereby revised as follows:

REGISTRATION REQUIREMENTS: The Contractor Registration will be \$110 effective January 1, 2022.

RESIDENTIAL GENERAL CONTRACTORS:

Starting **January 1, 2023** any individual, partnership, company, or corporation that will install, erect, repair, remove, or alter any residential structure is required to be registered to perform general construction work by the Ashtabula County Department of Building Regulations. Registration requirements are listed above.

RESIDENTIAL SPECIALTY CONTRACTORS: (ELECTRICAL, HVAC, HYDRONIC, FIRE SUPPRESSION)

Effective **January 1, 2022**, any individual, partnership, company, or corporation that will install, erect, repair, remove, or alter any heating, ventilation, air conditioning, hydronic, or fire suppression equipment and or appurtenances in any residential structure is required to be registered to perform work by the Ashtabula County Department of Building Regulations. Registration requirements are listed above.

To perform residential specialty work, an applicant must meet one of the following conditions:

1. The owner of a single family dwelling may perform his or her own (electrical, HVC, hydronic, fire suppression) installation work. The homeowner must sign a waiver accepting responsibility for the installation on a form provided by the Ashtabula County Building Department.
2. Obtain a specialty contractor registration from Ashtabula County. To obtain an Ashtabula County Specialty trade registration an applicant must meet one of the following conditions
 - A – Upon receipt of valid State of Ohio (OCILB)
 - B – Provide valid registration from other jurisdiction that provides for the testing of its applicants
(Note: Registration must be no later than from the previous two years).
 - C – Ashtabula Test
 - D – Verification of previous registration with Ashtabula County for the specific specialty trade.
(Note: Registration must be no later than from the previous two years).

**ASHTABULA COUNTY COMMISSIONERS
CERTIFICATION PAGE**

Resolution No. 2021-433

November 23, 2021

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RESIDENTIAL CONTRACTORS, ASHTABULA COUNTY BUILDING DEPARTMENT**

Upon the motion of J.P. Ducro IV, seconded by Casey R. Kozlowski.

VOTE:

Kathryn L. Whittington

Aye

J.P. Ducro IV

Aye

Casey R. Kozlowski

Aye

CERTIFICATE OF CLERK

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution acted upon and duly passed by the Board of County Commissioners of Ashtabula County, Ohio, on the date noted above.

Crystal Sturgill
Crystal Sturgill, Clerk of the Board *Acting*
Board of County Commissioners
Ashtabula County, Ohio